

MOTILAL NEHRU COLLEGE: BENITOJUAREZ MARG: NEW DELHI
(UNIVERSITY OF DELHI)

MNC/BJM/2014/

Dated: 10.10.2014

NOTICE

With reference to our notice dated 03.09.2014 regarding return of laptops from all the second year students of FYUP session 2013-14 who have taken the laptops in their first semester from the College and who have not deposited their laptops till now are required to submit the same latest by 15.10.2014 otherwise they may not be allowed to sit in their End term semester Examinations. The new schedule for distribution of laptops to new first semester students of session (2014-15) is given below:-

Points to remember for first year students of session 2014-15 before Issuing of Laptops:-

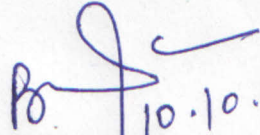
1. Submit Rs. 125 as the insurance money for the Laptops in the Account Section of the college and come with the submission slip to take the Laptop.
2. Students are hereby directed to download an undertaking form from the College website (www.mlnctu.ac.in) for issue of laptop, fill the same and get it self-attested on Rs.10/- Stamp paper then come as per the schedule given below.
3. Students should also bring their College ID Card and Fee Receipt to show at the time of issue of laptops.

Venue: Computer Lab, Next to Conference Room

The Schedule for issue/return laptops is as below

Course	Date	Time	Insurance Amount
Chemistry (2014-15) Issue Date	13.10.2014	10.00 to 1.00 p.m. & 2.00 to 04.30 p.m.	Rs. 125
Mathematics (2013-14) Return Date	14.10.2014	10.00 to 1.00 p.m. & 2.00 to 04.30 p.m.	Rs. 125
Mathematics (2014-15) Issue Date	15.10.2014	10.00 to 1.00 p.m. & 2.00 to 04.30 p.m.	Rs. 125
B.Sc. (Phy. Science) With Computer (2014-15) Issue Date	15.10.2014	10.00 to 1.00 p.m. & 2.00 to 04.30 p.m.	Rs. 125
B.Sc. (Phy. Science) With Chemistry (2014-15) Issue Date	16.10.2014	10.00 to 1.00 p.m. & 2.00 to 04.30 p.m.	Rs. 125
B.COM (H) (2014-15) Issue Date	17.10.2014 & 20.10.2014	10.00 to 1.00 p.m. & 2.00 to 04.30 p.m.	Rs. 125

B.COM (Prog.) (2014-15) Issue Date	20.10.2014 & 21.10.2014	10.00 to 1.00 p.m. & 2.00 to 04.30 p.m.	Rs. 125
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10.10.14
Officiating Principal

Copy forwarded to the following for information and compliance:-

1. Ms. Kavita Sharma, Administrative Officer.
2. Ms. Kamla Pandey, Section Officer (Admn.)
3. Ms. Ambika Rani, Accounts Section.
4. All Dealing Assistants.
5. Boys/Girls Notice Board/College Website.