MOTILAL NEHRU COLLEGE

UNIVERSITY OF DELHI

BULLETIN OF INFORMATION

FOR ADMISSION TO

UNDERGRADUATE COURSES

(2019-2020)

From The Desk of Principal

Dear Students

Greeting and very warm welcome to new journey of University education!

We are a constituent college of the University of Delhi since 1964. We have been imparting quality education to our students at lowest charges among Delhi University colleges. Beginning with a total of 300 the College has been catering more than 3600 students from all parts of India and abroad every year. We offer concession to girl's students in most of the courses to promote women education to build equal and just society.

We believe in education, which can enable our students to lead the society. The College is fortunate to have talented and highly committed faculty who follow the motto "Learn, Explore and Excel". We have well equipped science laboratories and computer lab for all students. We offer a conducive and safe environment of learning in campus and ensure all round learning opportunity. Air-conditioned study room in our rich library makes it more impactful for lengthy study hours. In college, we uphold conventional methods and blend with latest teaching-learning pedagogies in the best interest of students. Our non-academic staff is always cooperative for students. I assure all the students that we will not let any corner untouched to fulfill their academic aspirations.

I again welcome and wish you good luck for your stay at Motilal Nehru College for shaping up your collective dreams.

With Best Wishes.

Dr. Suraj Bhan Bhardwaj

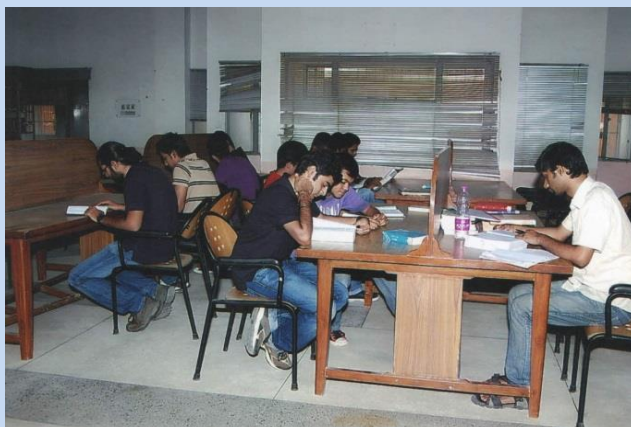# College Infrastructure at a Glance

Main Entrance

College Building

Seminar Room

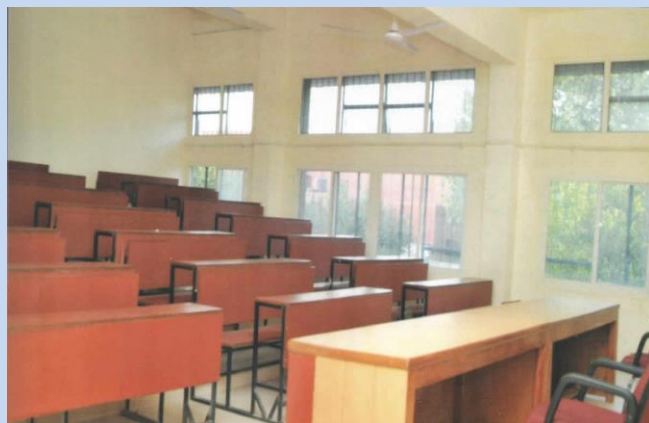**Library Pics**

Library Pics (Cont.)

Library Pics (Cont.)

Chemistry Lab

Physics Lab

Computer Lab

Class Room

Cultural Room

Sports Activity
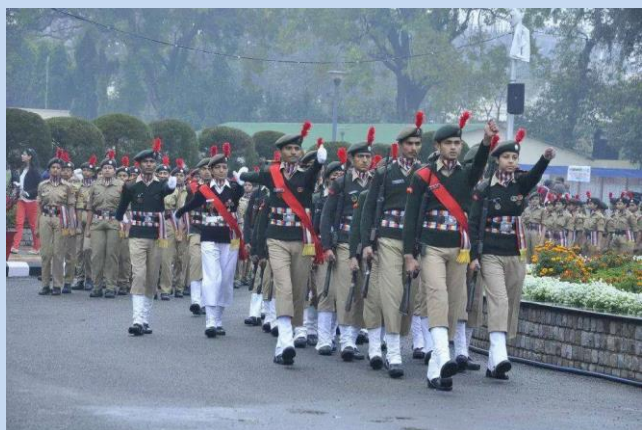
NCC Cadets
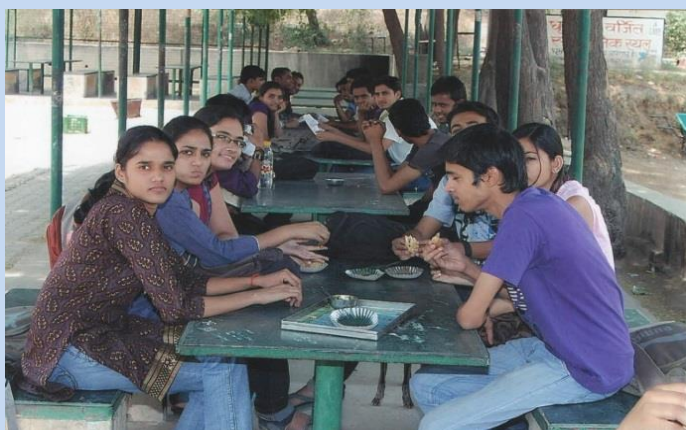
Canteen

College Playground

Ramp for Physically Challenged

College Premises

Parking Area

College Events (2019-20)

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Annual Day, 2019

Sports Day, 2019

Sports Day, 2019

Sports Day, 2019

Sports Day, 2019

Sports Day, 2019

Sports Day, 2019

NCC Activities, 2019

NCC Activities, 2019

National Seminar, 2019

National Seminar, 2019

Commerce (Subject Society)

History (Subject Society)

Fine Arts Society

Enactus

Enactus

Other Societies

Placement Cell

Sanskrit (Subject Society)

English (Subject Society)

Finance & Investment Cell

Gandhi Study Circle

Gandhi Study Circle

Physics (Subject Society)

Physics (Subject Society)

Political Science Festival

AADHAAR (The Dramatics Society)

MALHAAR (The Music Society)

Entrepreneurship Smart Classes

E-CELL (Entrepreneurship Cell)

E-CELL (Entrepreneurship Cell)

Entrepreneurship Smart Classes

List of Administrative Staff

Administration

Principal (Officiating)	Dr. Suraj Bhan Bhardwaj
Bursar	Dr. Dhananjay Dubey
Sr. Administrative Officer	Ms. Kavita Sharma
Administrative Officer (Accounts)	Mr. Manoj Kumar Singh
Section Officer (Admin)	Dr. Sanjay Sharma
Sr. P.A. to Principal (Officiating)	Mr. Surender Singh
Section Officer (Accounts)	Mr. Pradeep Kumar
Phone No.	011-24112604, 01124110174 (Fax)
Website	www.mlncdu.ac.in
Email	motilalnehru64@gmail.com

Dealing Assistant

Mr. Sanjay Negi	B.A. (Prog.) & B.COM (H)
Mr. Raj Singh	Sciences & B.COM (P)
Mr. Vipin	B.A. (Hons.) and M.A

Right to Information Office (RTI)

Appellate Authority	Dr. Suraj Bhan Bhardwaj Phone: 011-24112604, Extn. 21 (O) Email: motilalnehru64@gmail.com
Public Information Officer	Dr. Khole Timothy Poumai Mobile: 9891067987
Assistant Public Information Officer	Ms. Kavita Sharma Phone: 011-24112604, extn: 23 (O)

MOTILAL NEHRU COLLEGE: BENTIO JUAREZ MARG: NEW DELHI-110021

ACADEMIC YEAR 2019-20

STAFF COUNCIL SECRETARY :   DR. A.SUNIL DHARAN

ADMISSION COMMITTEE

S.NO	NAME OF TEACHER	DEPARTMENT	CONVENER
1	Dr. Anju Kahal	COMMERCE	Convener-Commerce
2	Dr. Anil Kumar	HINDI	Convener-Humanities
3	Dr. Krishna Kumar	SCIENCE	Convener-Sciences
1	DR. A.M KHAN	CHEMISTRY	MEMBER
2	DR. KRISHAN KUMAR	CHEMISTRY	MEMBER
3	MS. VINITA JAGDEV	ECONOMICS	MEMBER
4	MR. MAHENDER SINGH	ECONOMICS	MEMBER
5	DR. BRAHMA DUTTA	ENGLISH	MEMBER
6	SH. SURENDER ROHILLA	ENGLISH	MEMBER
7	DR. ANIL KUMAR	HINDI	MEMBER
8	DR. BHASKAR LAL KARN	HINDI	MEMBER
9	DR. KALPANA MALIK	HISTORY	MEMBER
10	DR. RITU KATHURIA	MATHS	MEMBER
11	SH. SUSHIL KUMAR	MATHS	MEMBER
12	DR. HEMANT KUMAR	PHYSICS	MEMBER
13	DR. SUSHMA YADAV	PHYSICS	MEMBER
14	SH. PRADEEP KUMAR	POLITICAL SCIENCE	MEMBER
15	DR. SHRIVATSA	SANSKRIT	MEMBER
16	CAPT. DR. SHALINI MALHOTRA	SPORTS	MEMBER
17	Dr. NITA MITTAL	COMPUTER SCIENCE	MEMBER
18	DR. ANU PANDEY	COMMERCE	MEMBER
19	DR. SEEMA SRIVASTAVA	COMMERCE	MEMBER

B.A PROGRAM

SR.NO	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	SH. MAHENDER SINGH	ECONOMICS	CONVENER
2	SH. MAHENDER SINGH	ECONOMICS	MEMBER
3	DR. BRAHMA DUTTA	ENGLISH	MEMBER
4	DR. MOHD. SHABEER	HINDI	MEMBER
5	SH. ANAND KUMAR	HISTORY	MEMBER
6	MR. SUNIT KUMAR	MATHS	MEMBER
7	SH. V.K. SRIDHAR	POLITICAL SCIENCE	MEMBER

8	DR. KAUSHALYA	SANSKRIT	MEMBER
9	SH. NAP SINGH	SPORTS	MEMBER

LIBRARY COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. KRISHAN KUMAR	CHEMISTRY	CONVENER
2	DR. O.P. GUSAI	COMMERCE	MEMBER
3	DR. SUNIL DHARAN	ECONOMICS	MEMBER
4	MS. KUNTAL TAMANG	ENGLISH	MEMBER
5	DR. ANIL KUMAR	HINDI	MEMBER
6	MS. PADMA NEGI	HISTORY	MEMBER
7	MS. ANUPAM GOEL	MATHS	MEMBER
8	SH. Y.PREMKUMAR SINGH	PHYSICS	MEMBER
9	SH. YOGESH KUMAR GUPTA	POLITICAL SCIENCE	MEMBER
10	DR. SHRIVATSA	SANSKRIT	MEMBER
11	CAPT. DR. SHALINI MALHOTRA	SPORTS	MEMBER
12	DR. TRANG JAIN	COMPUTER SCIENCE	MEMBER

NATIONAL SEMINAR COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	SH. MUKESH KUMAR	ECONOMICS	CONVENER
1	DR. VIDYA PRADHAN	CHEMISTRY	MEMBER
2	DR. DEVENDAR JARWAL	COMMERCE	MEMBER
3	SH. MUKESH KUMAR	ECONOMICS	MEMBER
4	DR. SHILPY MALHOTRA	ENGLISH	MEMBER
5	SH. RAMCHARAN MEENA	HINDI	MEMBER
6	SH. NETRAPAL SINGH	HISTORY	MEMBER
7	DR. DURGESH	MATHS	MEMBER
8	DR. SUSHMA YADAV	PHYSICS	MEMBER
9	SH. PAWAN SINHA	POLITICAL SCIENCE	MEMBER
10	DR. KAUSHALYA	SANSKRIT	MEMBER

STUDENT UNION ADVISORY COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. NAMA ASHISH PREM SINGH	SPORTS	CONVENER
1	DR. RAMBABU PACHWARYA	CHEMSTIRY	MEMBER
2	DR. EKTA DUGGAL	COMMERCE	MEMBER
3	SH. MAHENDER SINGH	ECONOMICS	MEMBER
4	DR. PRANJAL PROTIM BARUA	ENGLISH	MEMBER
5	DR. ASHOK KUMAR	HINDI	MEMBER

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
6	MS. PADMA NEGI	HISTORY	MEMBER
7	DR. KHOLE TIMOTHY POUMAI	MATHS	MEMBER
8	DR. SEEMA VATS	PHYSICS	MEMBER
9	SH. V.K. SRIDHAR	POLITICAL SCIENCE	MEMBER
10	DR. KAUSHALYA	SANSRIT	MEMBER
11	CAPT. DR. SHALINI MALHOTRA	SPORTS	MEMBER
12	DR. NITA MITTAL	COMPUTER SCIENCE	MEMBER

TIME TABLE COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. SHASHI TIWARI	MATHS	CONVENER
1	DR. YOGESHWAR SHARMA	CHEMISTRY	MEMBER
2	DR. SURAJ SHAH	COMMERCE	MEMBER
3	DR. AMRIT LAL MEENA	ECONOMICS	MEMBER
4	SH. BABULI NAYAK	ENGLISH	MEMBER
5	DR. BHASKAR LAL KARN	HINDI	MEMBER
6	DR. KALPANA MALIK	HISTORY	MEMBER
7	DR. SHASHI TEWARI	MATHS	MEMBER
8	DR. S.K. MEENA	PHYSICS	MEMBER
9	DR. RADHIKA KUMAR	POLTICAL SCIENCE	MEMBER
10	DR. SHRIVATSA	SANSKRIT	MEMBER
11	SH NAP SINGH	SPORTS	MEMBER
12	DR. TRANG JAIN	COMPUTER SCIENCE	MEMBER

WORK LOAD COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. DHANANJAY DUBEY	HINDI	CONVENER
1	DR. N.K. AGNIHOTRI	CHEMISTRY	MEMBER
2	DR. MONIKA GUPTA	COMMERCE	MEMBER
3	Ms. MENKA SINGH	ECONOMICS	MEMBER
4	SH. BABULI NAYAK	ENGLISH	MEMBER
5	DR. DHANANJAY DUBEY	HINDI	MEMBER
6	DR. KALPANA MALIK	HISTORY	MEMBER
7	SH. SUNIT KUMAR	MATHS	MEMBER
8	MS. TARANG JAIN	COMPUTER SCIENCE	MEMBER
9	SH. SANJEEV KUMAR	PHYSICS	MEMBER
10	SH. YOGESH KUMAR GUPTA	POLITICAL SCIENCE	MEMBER
11	DR. KAUSHALYA	SANSKRIT	MEMBER
12	SH NAP SINGH	SPORTS	MEMBER

SUBJECT SOCIETY

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. SWATI AGRAWAL	CHEMISTRY	MEMBER
2	DR. O.P. GUSAI	COMMERCE	MEMBER
3	DR. AMRIT LAL MEENA	ECONOMICS	MEMBER
4	SH. SURENDER ROHILLA	ENGLISH	MEMBER
5	DR. DHANANJAY DUBEY	HINDI	MEMBER
6	DR. KALPANA MALIK	HISTORY	MEMBER
7	DR. MALTI KAPOOR	MATHS	MEMBER
8	SH. SANJEEV KUMAR	PHYSICS	MEMBER
9	SH. PAWAN SINHA	POLITICAL SCIENCE	MEMBER
10	DR. SHRIVATSA	SANSKRIT	MEMBER
11	CAPT. DR. SHALINI MALHOTRA	SPORTS	MEMBER
12	SH NAP SINGH	SPORTS	MEMBER

STANDING COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. A.M. KHAN	CHEMISTRY	MEMBER
2	MS. ANJU KAHAL	COMMERCE	MEMBER
3	DR. SUNIL DHARAN	ECONOMICS	MEMBER
4	SH. SURENDER ROHILLA	ENGLISH	MEMBER
5	DR. C.P. MISHRA	HINDI	MEMBER
6	SH. NETRAPAL SINGH	HISTORY	MEMBER
7	DR. RITU KATHURIA	MATHS	MEMBER
8	DR. SIMRATA BINDRA	PHYSICS	MEMBER
9	SH. PRADEEP KUMAR	POLITICAL SCIENCE	MEMBER
10	DR. KAUSHALYLA	SANSKRIT	MEMBER
11	CAPT. DR. SHALINI MALHOTRA	SPORTS	MEMBER

COLLEGE WELFARE COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. O.P. GUSAI	COMMERCE	CONVENER
2	DR. KHOLE TIMOUTHY POUMAI	MATHEMATICS	MEMBER
3	SH. NETRAPAL SINGH	HISTORY	MEMBER
4	SH. R.C. MEENA	HINDI	MEMBER
5	DR. S.K. MEENA	PHYSICS	MEMBER
6	SH. SUNIT KUMAR	MATHEMATICS	MEMBER

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
7	SH. SUSHIL KUMAR	MATHEMATICS	MEMBER
8	SH. SANJEEV KUMAR	PHYSICS	MEMBER
9	DR. SIMRATA BINDRA	PHYSICS	MEMBER

PROSPECTUS COMMITTEE

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	DR. SEEMA SRIVASTAV	COMMERCE	CONVENER
2	DR. KALPANA MALIK	HISTORY	MEMBER
3	DR. ANU PANDEY	COMMERCE	MEMBER
4	DR. RITU KATHURIA	MATHEMATICS	MEMBER
5	DR. RADHIKA KUMAR	POLITICAL SCIENCE	MEMBER
6	DR. SEEMA VATS	PHYSICS	MEMBER

ADMISSION COUNSELLING & GRIEVANCE
Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	SH. SURENDER KUMAR	ENGLISH	MEMBER
2	DR. MOHD. SHABEER	HINDI	MEMBER
3	DR. KAUSHALYA	SANSKRIT	MEMBER
4	DR. ANU PANDEY	COMMERCE	MEMBER
5	SH. MUKESH KUMAR	ECONOMICS	MEMBER
6	SH. ANAND KUMAR	HISTORY	MEMBER
7	MS. MALTI KAPOOR	MATHEMATICS	MEMBER
8	MS. SUSHMA YADAV	PHYSICS	MEMBER
9	DR. SARITA TEHLAN	CHEMISTRY	MEMBER
10	SH. PAWAN SINHA	POLITICAL SCIENCE	MEMBER
11	SH. NAMA ASHISH PREM SINGH	PHYSICAL EDUCTION	MEMBER
12	MS. NITA MITAL	COMPUTER SCIENCE	MEMBER

Foreign Students Cell

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	Sh. Pawan Sinha	POLITICAL SCIENCE	CONVENER
2	Sh. Yogesh Kumar Gupta	POLITICAL SCIENCE	MEMBER
3	Sh. Surender Kumar Rohilla	ENGLISH	MEMBER
4	Sh. Nama Ashish Prem Singh	PHYSICAL EDUCATION	MEMBER
5	Dr. C.P. Mishra	HINDI	MEMBER
6	Dr. Pragati Mehra	COMMERCE	MEMBER

Alumni Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Munish Tamang**	ENGLISH	**CONVENER**
2	Sh. Sandeep	HINDI	MEMBER
3	Sh. Chandan Karki	COMMERCE	MEMBER
4	Ms. Anju Kahal	COMMERCE	MEMBER
5	Sh. Devendera Jarwal	COMMERCE	MEMBER
6	Dr. Ashok Kumar	HINDI	MEMBER
7	Ms. Ekta Duggal	COMMERCE	MEMBER

Dr. Ambedkar Study Circle

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Krishan Kumar**	CHEMISTRY	**CONVENER**
2	Dr. Ashok Kumar	HINDI	MEMBER
3	Dr. Brahm Dutt	ENGLISH	MEMBER
4	Dr. Kaushalya	SANSKRIT	MEMBER
5	Ms. Meena Singh	COMMERCE	MEMBER
6	Ms. Anju Kahal	COMMERCE	MEMBER
7	Dr. A.M. Khan	CHEMISTRY	MEMBER

Stock Taking Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Ram Babu Pachwarya**	CHEMISTRY	**CONVENER**
2	Sh. Mahender Singh	ECONOMICS	MEMBER

Provident Fund Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	Dr. N.K. Agnihotri	CHEMISTRY	MEMBER
2	Dr. Pradeep Aggarwal	COMMERCE	MEMBER
3	Dr. Devendra Jarwal	COMMERCE	MEMBER (NPS)

Purchase Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	Sh. Mahendra Sigh	CHEMISTRY	MEMBER
2	Dr. Chandan Karki	COMMERCE	MEMBER

Annual Report and Magazine Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Brahm Dutt**	ENGLISH	**CONVENER**
2	Dr. Paramita Ghosh	EVS	MEMBER
3	Dr. B.L. Karn	HINDI	MEMBER
4	Dr. Shrivatsa	SANSKRIT	MEMBER

Garden Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Ram Babu Pachwarya**	CHEMISTRY	**CONVENER**
2	Dr. Vidya Pradhan	CHEMISTRY	MEMBER
3	Dr. Paramita Ghosh	EVS	MEMBER
4	Sh. Nama Ashish Prem Singh	PHYSICAL EDUCATION	MEMBER
5	Sh. Sushil Kumar	MATHEMATICS	MEMBER
6	Dr. Seema Srivastava	COMMERCE	MEMBER
7	Dr. Durgesh Kumar	MATHEMATICS	MEMBER
8	Dr. Simrata Bindra	PHYSICS	MEMBER
9	Sh. Sanjeev Kumar	PHYSICS	MEMBER

Placement Cell

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Sh. Yogesh Kumar Gupta**	POLITICAL SCIENCE	**CONVENER**
2	Sh. Surender Kumar Rohilla	ENGLISH	MEMBER
3	Dr. Ram Babu Pachwarya	CHEMISTRY	MEMBER
4	Sh. Y. Prem Kumar Singh	PHYSICS	MEMBER
5	Ms. Ekta Duggal	COMMERCE	MEMBER
6	Dr. Amrat Lal Meena	ECONOMICS	MEMBER

Fine Arts Society

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Vidya Pradhan**	CHEMISTRY	**CONVENER**
2	Ms. Priti Upreti	MATHEMATICS	MEMBER
3	Dr. Sarita Tehlan	CHEMISTRY	MEMBER
4	Dr. Swati Agrawal	CHEMISTRY	MEMBER
5	Dr. Deepti Singh	COMMERCE	MEMBER
6	Ms. Monika Gupta	COMMERCE	MEMBER

Gandhi Study Circle

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Sh. Pawan Sinha**	POLITICAL SCIENCE	**CONVENER**
2	Sh. A. Sunil Dharan	ECONOMICS	MEMBER
3	Dr. Shrivatsa	SANSKRIT	MEMBER
4	Dr. Munish Tamang	ENGLISH	MEMBER
5	Sh. Sandeep	HINDI	MEMBER
6	Dr. Ram Babu Pachwarya	CHEMISTRY	MEMBER
7	Ms. Ekta Duggal	COMMERCE	MEMBER

Canteen Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Khole Timothy Poumai**	MATHEMATICS	**CONVENER**
2	Dr. Vidya Pradhan	CHEMISTRY	MEMBER
3	Dr. Sarita Tehlan	CHEMISTRY	MEMBER
4	Dr. Swati Agrawal	CHEMISTRY	MEMBER
5	Dr. Chandan Karki	COMMERCE	MEMBER
6	Dr. Anu Pandey	COMMERCE	MEMBER
7	Sh. Sunit Kumar	MATHEMATICS	MEMBER
8	Dr. Durgesh Kumar	MATHEMATICS	MEMBER

Film Screening Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Ashok Kumar**	HINDI	**CONVENER**
2	Sh. Netrapal Singh	HISTORY	MEMBER
3	Sh. R.C. Meena	HINDI	MEMBER
4	Dr. Shrawan Kumar Meena	PHYSICS	MEMBER
5	Dr. Shrivatsa	SANSKRIT	MEMBER
6	Ms. Meena Singh	COMMERCE	MEMBER
7	Dr. Pragati Mehra	COMMERCE	MEMBER
8	Dr. Seema Srivastava	COMMERCE	MEMBER

Cultural Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Sh. Mahender Singh**	ECONOMICS	**CONVENER**
2	Dr. Kaushalya	SANSKRIT	MEMBER
3	Sh. Pawan Sinha	POLITICAL SCIENCE	MEMBER
4	Sh. Mukesh Kumar	ECONOMICS	MEMBER
5	Sh. R.C. Meena	HINDI	MEMBER

Women Development Committee

	NAME OF TEACHER	DEPARTMENT	CONVENER/MEMBER
1	**Dr. Radhika Kumar**	POLITICAL SCIENCE	**CONVENER**
2	Ms. Priti Upreti	MATHEMATICS	MEMBER
3	Ms. Monika Gupta	COMMERCE	MEMBER
4	Dr. B.L. Karn	HINDI	MEMBER
5	Ms. Meena Singh	COMMERCE	MEMBER
6	Dr. Deepti Singh	COMMERCE	MEMBER

MOTILAL NEHRU COLLEGE: BENITO JUAREZ MARG: NEW DELHI-21

NODAL PUBLIC GRIEVANCE OFFICER

- MR. SANDEEP
- DR. O.P. GUSAI
- DR. PRADEEP AGGARWAL
- DR. PRADEEP KUMAR

INTERNAL COMPLAINT COMMITTEE

- DR. SHASHI TIWARI, ASSO. PROF. DEPARTMENT OF MATHEMATICS
- DR. RADHIKA KUMAR, ASSTT. PROF. DEPARTMENT OF POLITICAL SCIENCE
- MR. MAHENDER SINGH, ASSTT. PROF. DEPARTMENT OF ECONOMICS
- MS. KAVITA SHARMA, SR. ADMINISTRATIVE OFFICER
- MR. NARESH KUMAR SHARMA, SR. ASSISTANT
- MS. RINKI KUMARI, B.SC. (HONS.)
- MR. YOGESH YADAV, B.SC. (HONS.) MATHEMATICS
- MS. SAVITA SHARMA (NGO)

SC/ST/OBC/EWS/PH CELL (2019-20)

- MR. SANDEEP
- DR. O.P GUSAI
- DR. PRADEEP AGGARWAL
- DR. PRADEEP KUMAR

ANTI-DISCRIMINATION OFFICER

- MR. SANDEEP
- DR. O.P GUSAI
- DR. PRADEEP AGGARWAL

- DR. PRADEEP KUMAR

EQUAL OPPOURTUNITY CELL

- MR. SANDEEP

- DR. O.P GUSAI

- DR. PRADEEP AGGARWAL

- DR. PRADEEP KUMAR

NODAL OFFICER ADMISSIONS

- DR. C.P. MISHRA

COORDINATOR ADMISSIONS

- DR. ANIL KUMAR

List of Teachers Incharges for Academic Year (2019-2020)

Sr. No.	Name	Department
1.	Sh. Brahma Dutt	English
2.	Dr. B.L. Karn	Hindi
3.	Dr. Shrivatsa	Sanskrit
4.	Ms. Vinita Jagdev	Economics
5.	Dr. Kalpana Malik	History
6.	Dr. Ritu Kathuria	Maths
7.	Sh. Pradeep Kumar	Pol. Science
8.	Dr. Anju Kahal	Commerce
9.	Dr. Krishan Kumar	Chemistry
10.	Dr. Hemant Kumar	Physics
11.	Ms. Tarang Jain	Comp. Science
12.	Dr. Shalini Malhotra	Physical Education

Motilal Nehru College: Benito Juarez Road: New Delhi

<u>Notice</u>

"Industrial Visits shall be held during the Academic Session 2019-20. The visits are compulsory for every commerce student and shall be on contribution basis."

Note: This is applicable for students of B.COM (H) and B.COM of Ist, IInd and IIIrd year.

Officiating Principal

Motilal Nehru College
(University of Delhi)
Benito juarez Road, New Delhi-110021

Revised Category-Wise Total number of Seats in Each Course

S.No.	Course	Course Type	Total Seats	GENERAL	SC 15%	ST 7.5%	OBC 27%	EWS 10%	Supernumerary Seats PWD 5%	KM 3%	SPORTS 4%	ECA 1%
1	B.A (Hons) Economics	Honours	34	16	5	3	9	1	2	1	1	0
2	B.A (Hons) English	Honours	34	16	5	3	9	1	2	1	1	0
3	B.A (Hons) Hindi	Honours	34	16	5	3	9	1	2	1	1	0
4	B.A (Hons) History	Honours	34	16	5	3	9	1	2	1	1	0
5	B.A (Hons) Political Science	Honours	34	16	5	3	9	1	2	1	1	0
6	B.A (Hons) Sanskrit	Honours	50	23	8	4	14	1	3	2	2	1
7	B.A Programme	Program	305	140	46	23	82	14	15	9	12	3
8	B.Com	Program	204	93	31	15	55	10	10	6	8	2
9	B.Com (Hons)	Honours	169	78	25	13	45	8	8	5	7	2
10	B.Sc (Hons) Chemistry	Honours	34	16	5	3	9	1	2	1	1	0
11	B.Sc (Hons) Mathematics	Honours	68	31	10	5	18	4	3	2	3	1
12	B.Sc (Hons) Physics	Honours	68	31	10	5	18	4	3	2	3	1
13	B.Sc. Physical Science with Chemistry	Applied	68	31	10	5	18	4	3	2	3	1
14	B.Sc. Physical Science with Computer	Applied	34	16	5	3	9	1	2	1	1	0
		TOTAL	1170	539	175	91	313	52	59	35	47	12

Dr. Suraj Bhan Bhardwaj

(Officiating Principal)

MOTILAL NEHRU COLLEGE : BENITO JUAREZ ROAD : NEW DELHI-110021
FEES STRUCTURE FOR THE ACADEMIC YEAR 2019-20 IST YEAR

03.05.2019

GENERAL FUND	B.Com (H)	B.Sc. (H) Chemistry	B.Sc. (H) Physics	B.Sc. (H) Maths	B.Sc. Physical Science with Chemistry	B.Sc. Physical Science with Computer Science	B.Com (Prog.)	B.A. (Hons.) English	B.A. (Hons.) Hindi	B.A. (Hons.) History	B.A. (Hons.) Political Science	B.A. (Hons.) Economics	B.A. (Hons.) Sanskrit	B.A. (Prog.)	M.A. (Hindi)	M.A. (Political Science)	M.Com
TUITION FEE	180	180	180	180	180	180	180	180	180	180	180	180	180	180	150	150	150
ADMISSION FEE	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
ENROLMENT FEE	200	200	200	200	200	200	200	200	200	200	200	200	200	200	450	450	450
LIB & R.R. FEE	450	450	450	450	450	450	450	450	450	450	450	450	450	450	25	25	25
IDENTITY CARD FEE	25	25	25	25	25	25	25	25	25	25	25	25	25	25	50	50	50
ATHLETICS FEE	50	50	50	50	50	50	50	50	50	50	50	50	50	50	25	25	25
LABORATORY FEE	0	10	10	10	10	10	0	0	0	0	0	0	0	0	50	50	50
NSS	20	20	20	20	20	20	20	20	20	20	20	20	20	20	5	5	5
COLLEGE MAG FEE	50	50	50	50	50	50	50	50	50	50	50	50	50	50	5	5	5
HANDBOOK OF INFOR	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
CULTURAL COUNCIL	5	5	5	5	5	5	5	5	5	5	5	5	5	5	600	600	600
UNIV DEV FUND	600	600	600	600	600	600	600	600	600	600	600	600	600	600	5	5	5
WUS-DUC FUND	5	5	5	5	5	5	5	5	5	5	5	5	5	5	10	10	10
WOMEN DEV FEE	10	10	10	10	10	10	10	10	10	10	10	10	10	10	25	25	25
DUSU FEE	20	20	20	20	20	20	20	20	20	20	20	20	20	20	1000	1000	1000
LIB SECURITY															200	200	200
LIB DEVELOPMENT															100	100	100
GARDEN FEE	100	100	100	100	100	100	100	100	100	100	100	100	100	100			
TOTAL	1725	1735	1735	1735	1735	1735	1725	1725	1725	1725	1725	1725	1725	1725	2911	2911	2911
COLLEGE DEV FUND	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550	1550
SCIENCE DEV FUND	0	1500	1500	2300	1500	1500	0	0	0	0	0	0	0	0	0	0	0
STUDENT FUND																	
CORPUS FUND	400	500	500	1000	500	500	400	100	100	100	100	100	100	100	100	100	400
COLLEGE WELFARE FEE	525	525	525	525	525	525	525	525	525	525	525	525	525	525	525	525	525
SECURITY	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
SPORTS	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
SOCIETIES FEE	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500	500
STUDENT UNION FEE	125	125	125	125	125	125	125	125	125	125	125	125	125	125	125	125	125
N.C.C.	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50	50
S.A.F	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200	200
CANTEEN FACILITIES	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100	100
MEDICAL FEE	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150	150
WATER & ELEC FEE	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750	750
MAINTENANCE REPAIR	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650	650
COLLEGE CULTURAL	125	125	125	125	125	125	125	125	125	125	125	125	125	125	125	125	125
TOTAL	4175	4275	4275	4775	4275	4275	4175	3875	3875	3875	3875	3875	3875	3875	3875	3875	4175
GRAND TOTAL	7450	9060	9060	10360	9060	9060	7450	7150	7150	7150	7150	7150	7150	7150	8336	8336	8636

Schedule for Undergraduate Merit Based Courses for Academic Session 2019-2020		
Cut-off Lists	**Activity**	**Date**
First Cut-off List	Notification of First Cut-off List by the Colleges	28.06.2019
	Document verification, approval of admission and payment of fee	28.06.2019 to 1.07.2019 (except Sunday)
Second Cut-off List	Notification of Second Cut-off List by the Colleges	04.07.2019
	Document verification, approval of admission and payment of fee	04.07.2019 to 06.07.2019
Third Cut-off List	Notification of Third Cut-off List by the Colleges	09.07.2019
	Document verification, approval of admission and payment of fee	09.07.2019 to 11.07.2019
Fourth Cut-off List	Notification of Fourth Cut-off List by the Colleges	15.07.2019
	Document verification, approval of admission and payment of fee	15.07.2019 to 17.07.2019
Fifth Cut-off List	Notification of fifth Cut-off List by the Colleges	20.07.2019
	Document verification, approval of admission and payment of fee	20.07.2019 to 23.07.2019 (except Sunday)

<u>**Note**</u>

For Fee Payment: The applicant has to log on to the Undergraduate Admission Portal to make online payment of the fee. This may be done till 15:00 hrs. of the next day of the approval of Admission in the portal.

Further Cut-off Lists schedule may be declared depending on the number of vacant seat(s).

Schedule for Postgraduate Courses for Academic Session 2019-2020		
Admission List	**Activity**	**Date**
First	Notification of First Admission List	17.07.2019
	Document verification and approval of admission	17.07.2019 to 19.07.2019
Second	Notification of Second Admission List	22.07.2019
	Document verification and approval of admission	22.07.2019 to 24.07.2019
Third	Notification of Third Admission List	27.07.2019
	Document verification and approval of admission	27.07.2019 to 30.07.2019 (Except Sunday)
Fourth	Notification of Fourth Admission List; If required	02.08.2019
	Document verification and approval of admission	02.08.2019 to 05.08.2019 (Except Sunday)
Fifth	Notification of Fifth Admission List; If required	Dates to be announced later.

<u>**Note**</u>
1. **For Fee Payment:** The applicant has to log on to the Postgraduate Admission Portal to make online payment of the fee. This may be done till 15:00 hrs. of the next day of the approval of Admission in the portal.
2. For document verification and approval of admission following timings will be observed.
    Department / Faculty: 10.00 a.m. to 3.00 p.m.
    College: 9.30 a.m. to 2.00 p.m.

Further Admission List schedule, if any, may be declared depending on the availability of seats.

University Syllabus for Academic Year (2019-2020) kindly follow the below mention link:-

http://www.du.ac.in/du/index.php?page=cbcs-syllabus

Note: University is under the process of revising the syllabus of various courses, So kindly update with University Website.

ADMISSION FORMS
(2019-20)

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG : NEW DELHI-21
(UNIVERSITY OF DELHI)

Online Registration No.: _____	**B.Com** <u>(Course)</u>	Category *(Tick any One)* : Gen / SC / ST / OBC PWD / WQ / Kashmiri Migrant / Minority War widow / EWS / Others

Admission No.: _____ Medium of Instruction: _____ (Hindi / English)

Name : _____ Father's Name : _____

Contact No.: _____ E-Mail ID : _____

Subject Offered : _____ (Student Studied Hindi Upto _____)

Main Paper Discipline/ Subject	AECC	Generic Elective (GE)*	Langugage *(Opt Any One)*	In Lieu of Language *(Opt Any One)*
B.Com	**Semester - I** **AECC - 1 :** Hindi / English / Sanskrit *(Opt any One Medium)* **Semester - II** **AECC - 2 :** Environmental Science	**Semester - V & VI** *GE :	**Semester - I & IV** **English-A/English-B** .... (Those who have studied English Up to Class-12th English-A,10th, English-B) **Semester - II & III** **Hindi-A/Hindi-B/** **Hindi-C :** .... (Those who have studied Hindi Up to Class-12th, Hindi-A; 10th, Hindi-B & 8th, Hindi-C)	**Semester - II & III** 1. **Economics** 2. **Political Science** 3. **History** .... (Applicable for those students who have not studied Hindi)

*Interdisciplinary Subject for Generic Elective (GE) : Economics / English / Hindi / History / Mathematics / Political Science / Sanskrit. Student must opt GE subject from any other discipline / subject except main subject.

Checked eligibility and attached following documents in original along with a set of photocopy

		% Best of Four

1. E-registration form.
2. A detailed marks certificate issued by the relevant Board or University showing marks obtained in each of he subject at the last public examination passed.
3. A provisional Certificate of the last public examination passed/Transfer Certificate from the School or the College last attended.
4. A character certificate from the Head of the School or College last attended.
5. A Certificate issued by secondary School/10th Class Board, showing Date of Birth.
6. SC/ST/PWD/EWS certificate issued by a competent authority (for SC/ST/PWD/EWS candidates only)
7. OBC (Non-Cream Layer) certificate issued by a competent authority (for OBC candidates only).
8. Transfer certificate from school/Migration Certificate from the Board to be furnished by applicants who have passed senior secondary exam from outside Delhi.
9. Three recent colored passport size photographs.
10. All those admitted under the OBC category will have to submit an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.
11. All gap year students will have to give an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.

Date : _____

Signature of Student

Signature of In-charge   **Signature of Admission Convener**   **Signature of Principal**

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG : NEW DELHI-21
(UNIVERSITY OF DELHI)

Online Registration No.: _____	**B.A. (Prog.)** <u>(Course)</u>	Category *(Tick any One)* : Gen / SC / ST / OBC PWD / WQ / Kashmiri Migrant / Minority War widow / EWS / Others

Admission No.: _____ Medium of Instruction: _____ (Hindi / English)

Name : _____ Father's Name : _____

Contact No.: _____ E-Mail ID : _____

Subject Offered : _____ (Student Studied Hindi Upto _____)

Main Paper Discipline/ Subject	AECC	Skill Enhancement Course (SEC)*	Generic Elective (GE)*	Langugage *(Opt Any One)*	In Lieu of Language *(Opt Any One)*
<u>Core Discipline : 1</u>	<u>Semester - I</u> **AECC - 1 :** Hindi / English / Sanskrit *(Opt any One Medium)*	<u>Semester - III & IV</u> **SEC - 1 & 2 :**	<u>Semester - V & VI</u> GE** :	<u>Semester - I & IV</u> **Hindi-A/Hindi-B/ Hindi-C :** .... (Those who have studied Hindi Up to Class-12th, Hindi-A; 10th, Hindi-B & 8th, Hindi-C)	<u>Semester - I & IV</u> **1. Economics** **2. Political Science** **3. History** .... (Applicable for those students who have not studied Hindi) *(Opt other than Core Discipline)*
<u>Core Discipline : 2</u>	<u>Semester - II</u> **AECC - 2 :** Environmental Science	<u>Semester - V & VI</u> **SEC - 3 & 4 :**	....	<u>Semester - II & III</u> **English-A/English-B :** .. .. (Those who have studied English Up to Class-12th English-A; 10th, English-B)	
Student may opt <u>any two Core Disciplines</u> as main subjects : ECONOMICS / ENGLISH / HINDI / HISTORY / MATHEMATICS / POLITICAL SCIENCE / SANSKRIT	*Student either opt all **Four SEC** from any one core Discipline or <u>**Two SEC**</u> from Core Discipline-1 and two SEC from Core Discipline-2	****Interdisciplinary Subject for <u>Generic Elective</u> (GE) :** Commerce / Economics / English / Hindi / History / Mathematics / Political Science / Sanskrit. Student must opt Generic Elective (GE) subject from any other discipline / subject except Core Discipline -1 and 2.			

Checked eligibility and attached following documents in original along with a set of photocopy
% Best of Four

1. E-registration form.
2. A detailed marks certificate issued by the relevant Board or University showing marks obtained in each of he subject at the last public examination passed.
3. A provisional Certificate of the last public examination passed/Transfer Certificate from the School or the College last attended.
4. A character certificate from the Head of the School or College last attended.
5. A Certificate issued by secondary School/10th Class Board, showing Date of Birth.
6. SC/ST/PWD/EWS certificate issued by a competent authority (for SC/ST/PWD/EWS candidates only)
7. OBC (Non-Cream Layer) certificate issued by a competent authority (for OBC candidates only).
8. Transfer certificate from school/Migration Certificate from the Board to be furnished by applicants who have passed senior secondary exam from outside Delhi.
9. Three recent colored passport size photographs.
10. All those admitted under the OBC category will have to submit an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.
11. All gap year students will have to give an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.

Date : _____

Signature of Student

Signature of In-charge   Signature of Admission Convener   Signature of Principal

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG : NEW DELHI-21
(UNIVERSITY OF DELHI)

Online Registration No.: _____	Course : **B.A. (Hons)** Economics / English / Hindi / History / Political Science / Sanskrit	Category *(Tick any One)* : Gen / SC / ST / OBC PWD / WQ / Kashmiri Migrant / Minority War widow / EWS / Others

Admission No.: _____

Name : _____ Father's Name : _____

Contact No.: _____ E-Mail ID : _____

Subject Offered :   (Student Studied Hindi Upto _____)

Main Subject/Discipline	AECC		Generic Elective (GE)*
B.A. (Hons.) 1. **Economics** 2. **English** 3. **Hindi** 4. **History** 5. **Political Science** 6. **Sanskrit** (Tick any One)	**Semester - I** **AECC - 1 :** Environmental Science **Semester - II** **AECC - 2 :** Hindi / English / Sanskrit *(Opt any One Medium)*		**Semester - I & II** *GE - 1 & 2 : .... **Semester - III & IV** *GE - 3 & 4 : ....

Interdisciplinary Subject for Generic Elective (GE) : Commerce / Economics / English / Hindi / History / Mathematics / Political Science / Sanskrit. Student either opt **Two GE** from one Discipline and **Two GE** from other Discipline or all **Four GE** from one Discipline except main discipline / or subject

Checked eligibility and attached following documents in original along with a set of photocopy

	% Best of Four

1. E-registration form.
2. A detailed marks certificate issued by the relevant Board or University showing marks obtained in each of he subject at the last public examination passed.
3. A provisional Certificate of the last public examination passed/Transfer Certificate from the School or the College last attended.
4. A character certificate from the Head of the School or College last attended.
5. A Certificate issued by secondary School/10th Class Board, showing Date of Birth.
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11. All gap year students will have to give an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.

Date :_____   **Signature of Student**

Signature of In-charge   **Signature of Admission Convener**   **Signature of Principal**

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG : NEW DELHI-21
(UNIVERSITY OF DELHI)

Online Registration No.: _____	B.Com (Hons.) (Course)	Category *(Tick any One)* : Gen / SC / ST / OBC PWD / WQ / Kashmiri Migrant / Minority War widow / EWS / Others

Admission No.: _____ Medium of Instruction: _____ (Hindi / English)

Name : _____ Father's Name : _____

Contact No.: _____ E-Mail ID : _____

Subject Offered :   (Student Studied Hindi Upto _____)

Main Subject/Discipline	AECC		Generic Elective (GE)*
B.Com (Hons.)	**Semester - I** **AECC - 1 :** Environmental Science		**Semester - I & II** *GE -1 & 2 : ....
	Semester - II **AECC - 2 :** Hindi / English / Sanskrit *(Opt any One Medium)*		**Semester - III & IV** *GE - 3 & 4 : ....

***Interdisciplinary Subject for <u>Generic Elective</u> (GE)* :** Economics / English / Hindi / History / Mathematics / Political Science / Sanskrit. Student must opt GE subjects from any other discipline/subject except main subject. Student either opt **Two GE** from one Discipline & **Two GE** from other Discipline or all **Four GE** from any one Discipline/Subect except main subject.

Checked eligibility and attached following documents in original along with a set of photocopy | **% Best of Four** |
1. E-registration form.
2. A detailed marks certificate issued by the relevant Board or University showing marks obtained in each of he subject at the last public examination passed.
3. A provisional Certificate of the last public examination passed/Transfer Certificate from the School or the College last attended.
4. A character certificate from the Head of the School or College last attended.
5. A Certificate issued by secondary School/10th Class Board, showing Date of Birth.
6. SC/ST/PWD/EWS certificate issued by a competent authority (for SC/ST/PWD/EWS candidates only)
7. OBC (Non-Cream Layer) certificate issued by a competent authority (for OBC candidates only).
8. Transfer certificate from school/Migration Certificate from the Board to be furnished by applicants who have passed senior secondary exam from outside Delhi.
9. Three recent colored passport size photographs.
10. All those admitted under the OBC category will have to submit an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.
11. All gap year students will have to give an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.

Date : _____

                                        Signature of Student

Signature of In-charge   **Signature of Admission Convener**   **Signature of Principal**

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG : NEW DELHI-21
(UNIVERSITY OF DELHI)

Online Registration No.: _____	(Course) **B.Sc. (H)** Chemistry/ Mathematics**/Physics	Category *(Tick any One)* : Gen / SC / ST / OBC PWD / WQ / Kashmiri Migrant / Minority War widow / EWS / Others

Admission No.: _____

Name : _____ Father's Name : _____

Contact No.: _____ E-Mail ID : _____

Subject Offered : _____ (Student Studied Hindi Upto _____)

Main Subject/Discipline	AECC	Generic Elective (GE)*
B.Com (Hons.) 1. **Chemistry** 2. **Mathematics**** 3. **Physics** (Tick any one)	**Semester - I** **AECC - 1 :** Environmental Science	**Semester - I & II** *GE - 1 & 2 : ....
	Semester - II **AECC - 2 :** Hindi / English / Sanskrit *(Opt any One Medium)*	**Semester - III & IV** *GE - 3 & 4 : ....

***Interdisciplinary Subject for Generic Elective (GE)* :** Student either opt **Two GE** from one Discipline and **Two GE** from other Discipline or all **Four GE** from one Discipline except main discipline / or subject (Physics / Chemistry/Mathematics).
****B.Sc (H) Mathematics -** Students from **Humanities and Commerce** background may opt **GE** subjects from the following streams : Commerce / Economics / English / Hindi / History / Pol. Science / Sanskrit.

Checked eligibility and attached following documents in original along with a set of photocopy | **% PCM/Best of Four****
1. E-registration form.
2. A detailed marks certificate issued by the relevant Board or University showing marks obtained in each of he subject at the last public examination passed.
3. A provisional Certificate of the last public examination passed/Transfer Certificate from the School or the College last attended.
4. A character certificate from the Head of the School or College last attended.
5. A Certificate issued by secondary School/10th Class Board, showing Date of Birth.
6. SC/ST/PWD/EWS certificate issued by a competent authority (for SC/ST/PWD/EWS candidates only)
7. OBC (Non-Cream Layer) certificate issued by a competent authority (for OBC candidates only).
8. Transfer certificate from school/Migration Certificate from the Board to be furnished by applicants who have passed senior secondary exam from outside Delhi.
9. Three recent colored passport size photographs.
10. All those admitted under the OBC category will have to submit an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.
11. All gap year students will have to give an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.

Date :_____

Signature of Student

Signature of In-charge   Signature of Admission Convener   Signature of Principal

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG : NEW DELHI-21
(UNIVERSITY OF DELHI)

Online Registration No.: _____	**(Course)** **B.Sc. (Physical Science)** with Computer or Chemistry	Category *(Tick any One)* : Gen / SC / ST / OBC PWD / WQ / Kashmiri Migrant / Minority War widow / EWS / Others

Admission No.: _____

Name : _____ Father's Name : _____

Contact No.: _____ E-Mail ID : _____

Subject Offered : _____ (Student Studied Hindi Upto _____)

Main Subject	AECC	Skill Enhancement Course (SEC)*	
B.Sc. (Phy. Science) **Main Subject** 1. Chemistry 2. Mathematics 3. Physics	**Semester - I** **AECC - 1 :** Hindi / English / Sanskrit (Opt any One Medium)	**Semester - III** SEC-1 :	
		Semester - IV SEC-2 :	
	Semester - II **AECC - 2 :** Environmental Science	**Semester - V** SEC-3 :	
		Semester - VI SEC-4 :	

*. Skill Enhancement Course (SEC) - Student either opt **Two SEC** from one Subject and **Two SEC** from other subject or all **Four SEC** from any one Subject (Chemistry / Mathematics / Physics). ****PCM :** Physics, Chemistry & Mathematics

Main Subject	AECC	Skill Enhancement Course (SEC)*	
B.Sc. (Applied Physical) **Main Subject** 1. Computer Science 2. Mathematics 3. Physics	**Semester - I** **AECC - 1 :** Hindi / English / Sanskrit (Opt any One Medium)	**Semester - III** SEC-1 :	
		Semester - IV SEC-2 :	
	Semester - II **AECC - 2 :** Environmental Science	**Semester - V** SEC-3 :	
		Semester - VI SEC-4 :	

*. Skill Enhancement Course (SEC) - Student either opt **Two SEC** from one Subject and **Two SEC** from other subject or all **Four SEC** from any one Subject (Computer Science / Mathematics / Physics).****PCM :** Physics, Computer Sc./Chemistry & Mathematics

Checked eligibility and attached following documents in original along with a set of photocopy

	% PCM**

1. E-registration form.
2. A detailed marks certificate issued by the relevant Board or University showing marks obtained in each of he subject at the last public examination passed.
3. A provisional Certificate of the last public examination passed/Transfer Certificate from the School or the College last attended.
4. A character certificate from the Head of the School or College last attended.
5. A Certificate issued by secondary School/10th Class Board, showing Date of Birth.
6. SC/ST/PWD/EWS certificate issued by a competent authority (for SC/ST/PWD/EWS candidates only)
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11. All gap year students will have to give an undertaking as per proforma available to the concerned Admission In-Charge / Teacher-in-charge.

Date :_____   Signature of Student

Signature of In-charge   **Signature of Admission Convener**   **Signature of Principal**

University Guidelines for UG Admissions (2019-20)

Admission Schedule 2019-2020
Undergraduate Merit-based Courses

Cut-off Lists	Activity	Date
	Online Registration	30.05.2019 to 14.06.2019
First Cut-off List	Notification of First Cut-off List by the Colleges	20.06.2019
	Online Document verification, approval of admission and payment of fee	20.06.2019 to 22.06.2019
Second Cut-off List	Notification of Second Cut-off List by the Colleges	25.06.2019
	Online Document verification, approval of admission and payment of fee	25.06.2019 to 27.06.2019
Third Cut-off List	Notification of Third Cut-off List by the Colleges (if any)	29.06.2019
	Online Document verification, approval of admission and payment of fee	29.06.2019 to 02.07.2019 (except Sunday)
Fourth Cut-off List	Notification of Fourth Cut-off List by the Colleges (if any)	04.07.2019
	Online Document verification, approval of admission and payment of fee	04.07.2019 to 06.07.2019
Fifth Cut-off List	Notification of fifth Cut-off List by the Colleges (if any)	09.07.2019
	Online Document verification, approval of admission and payment of fee	09.07.2019 to 11.07.2019

Note:

1. On approval of the admission by the Principal of the College, fee payment will be activated on the applicant's dashboard in the Admission Portal. The fee payment link will remain active till 15.00 hrs of the consecutive day.

2. The Original Mandatory Documents produced at the time of admission are to be verified online. The Documents which cannot be verified online are to be submitted in original within one week of the last day of UG Admissions for forensic verification.

1. **Admissions to Undergraduate Courses 2019-20**

   Admissions to undergraduate (UG) courses at the University of Delhi are **merit-based** (that is, based on marks scored in Class XII Board/qualifying examinations) or **entrance-based** (that is, based on written/practical tests depending on the course selected by an aspiring student).

   > All applicants must register through the University of Delhi online admissions portal https://ug.du.ac.in. All undergraduate admissions for 2019-20 will be administered only through this portal.

   Eligibility Criteria for Undergraduate Courses

   ➤ The applicant must be a citizen of India. (Applicants seeking **admission under Foreign Students' category** to **apply separately** on Foreign Students' Registry website, http://fsr.du.ac.in.)

   ➤ The applicant should have passed the Class XII examination of any Board/ University examination in India or in any foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities (AIU).

   ➤ The applicant should have "passed" individually in each subject required (including practicals if any) for calculating merit and eligibility to the course they seek admission in. **Applicants with "compartment" results are not eligible to apply.**

   ➤ Applicants with gap year(s) will not be at any disadvantage for the purpose of admission to undergraduate courses.

   ➤ Applicants under the UR/SC/ST/OBC/EWS categories are eligible to seek admission based on both merit and entrance tests to courses in all Colleges/ Departments (except Minority Colleges, wherein some categories may not be applicable).

   ➤ Applicants from the Sikh and Christian minorities may also seek admission under the minority quota in the Minority Colleges of the University.

   ➤ The following categories are designated **"supernumerary"**:

   i) PwD (Persons with Disabilities);

   ii) CW (Children/Widows of Personnel of the Armed Forces including Para-Military);

   iii) KM (Kashmiri Migrants);

   iv) Prime Minister's special scholarship for Jammu and Kashmir;

   v) SS (Nominated Sikkimese Students);

   vi) WQ (Ward Quota);

   vii) ECA (Extra-Curricular Activities);

   viii) Sports.

   Categories **i--viii** above are applicable to courses where admission is based on merit. Only categories **i and ii** above are applicable to courses where admission is based on entrance tests.

1.1 Fees for Online Registration

Registration fee for Merit-based courses for UR/OBC	Rs. 250
Registration fee for SC/ST/PwD/EWS	Rs. 100
Additional Registration fee for ECA/Sports	Rs. 100
Additional Registration fee for each Entrance-based course for UR/OBC	Rs. 750
Additional Registration fee for each Entrance-based course for SC/ST/PwD/EWS	Rs. 300

The **online registration process is completed only after realization** of the online registration fee.

Registration fee **will not be refunded** in any circumstances, including if **the applicant is found ineligible for the course or respective category at a later stage**. The applicant is advised to check that they satisfy all eligibility criteria for the course(s) for which they are applying.

Permission to appear in the entrance test is **subject to the applicant's fulfilling the eligibility requirements prescribed** for applying to the concerned course of study. In case an applicant does not meet any eligibility criteria prescribed for applying to the concerned course and appears in the entrance test, **it is at the applicant's own risk and cost. If at any stage, it is found that eligibility requirements are not fulfilled, the admission, if granted, shall be cancelled *ipso facto.***

2. Merit-Based Admission to Undergraduate Courses offered by the University

Undergraduate courses are offered by the University through its affiliated colleges in various streams of studies under different faculties namely Arts, Social Sciences, Applied Social Sciences and Humanities, Commerce and Business Studies, Mathematical Sciences, Sciences and Inter-Disciplinary and Applied Sciences. Courses and the various criteria for eligibility are listed below. **Applicants must check these thoroughly to see if they satisfy the requirements.**

2.1 Course-wise Merit List for Merit-based UG Admissions

The suggested course-wise and category-wise merit list published on the University website shall be adhered to by all Colleges/ Departments of University of Delhi.

The marks entered by the applicant will serve as the basis for computing the total marks for course-specific combinations of "**Best Four**" for admission in courses through the faculties of Arts, Commerce, Mathematical Sciences, Music, Social Sciences, Applied Social Sciences & Humanities, and "**Three Subjects**" for admission in courses under faculties of Sciences and Applied Sciences. This may be displayed on the Admissions portal before the declaration of First Cut-Off marks by the Colleges/ Departments.

A separate updated merit list will be published as an Annexure for applicants whose marks are updated after the publication of the Suggested Course and Category-wise merit list.

In order to facilitate the said Merit List, the applicant may choose subjects as relevant from List A and List B.

For the calculation of "Best Four" subjects percentage for honours courses where required, if the applicant includes subjects other than those given in Lists A and B, then a deduction of 2.5% of maximum marks will be levied for each such subject for the purpose of calculating 'Best Four'.

2.1.1. Relaxations in Course-specific Eligibility Criteria

- To determine their eligibility and merit, applicants from the SC/ST categories shall be given a relaxation to the extent of 5% in the respective eligibility criteria and merit for admission prescribed for applicants from the UR category. If, after giving 5% relaxation, these reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats in the course concerned. Eligibility in such cases is pass percentage.

- To determine the eligibility and merit, applicants from the OBC category shall be given a relaxation in the respective eligibility in the qualifying examination to the extent of 10% of the eligibility marks prescribed for applicants from the UR Category. For example, if the minimum eligibility for admission to a course is 50% for the UR Category applicants, the minimum eligibility for the OBC category will be 45% (i.e. 50% minus 10% of 50%).

- Applicants from the PwD category shall be given a relaxation in the respective eligibility for the course concerned in the qualifying examination to the extent of 5%.

- Applicants from the CW category shall be given a relaxation of 5% in the respective eligibility for the course concerned in the qualifying examination.

- Eligibility Criteria for merit-based admissions under the EWS category shall be identical to that of UR category.

2.1.2. List of Subjects

List A: Language Subjects					
List A1					List A2
Assamese Core/ Assamese Elective	Gujarati Core/ Gujarati Elective	Maithili Core/ Maithili Elective	Odia Core/ Odia Elective	Tamil Core/ Tamil Elective	Arabic Core/ Arabic Elective
Bengali Core/ Bengali Elective	Hindi Core/ Hindi Elective	Malayalam Core/ Malayalam Elective	Punjabi Core/ Punjabi Elective	Telegu Core/ Telegu Elective	French Core/ French Elective
Bodo Core/ Bodo Elective	Kannada Core/ Kannada Elective	Manipuri Core/ Manipuri Elective	Sanskrit Core/ Sanskrit Elective	Urdu Core/ Urdu Elective	German Core/ German Elective
Dogri Core/ Dogri Elective	Kashmiri Core/ Kashmiri Elective	Marathi Core/ Marathi Elective	Santhali Core/ Santhali Elective		Italian Core/ Italian Elective
English Core/ English Elective	Konkani Core/ Konkani Elective	Nepali Core/ Nepali Elective	Sindhi Core/ Sindhi Elective		Persian Core/ Persian Elective
					Spanish Core/ Spanish Elective

List B (Elective Subjects)		
Accountancy	Computer Science/ Computer Applications/ Informatics Practices	Mathematics
Anthropology	Economics	Philosophy/Logic and Philosophy
Biology/Biochemistry/Biotechnology	Geography	Physics
Business Mathematics	Geology	Political Science
Chemistry	History	Psychology
Civics	Home Science	Sociology
Commerce/Business Studies	Legal Studies	Statistics

Note:
The University may define any other relevant subjects as academic/elective for a particular course.

In case an applicant has studied elective and core languages, the core/elective language subject will be treated as language, while elective language can be considered as academic/elective subject.

2.1.3. Special Instructions for Boards other than CBSE

1. If a paper's title does not match with what is specified in List A and List B above, it is mandatory for the applicant to provide a content equivalence certificate from the Principal/Head of the Institution last attended, certifying that the paper's content is equivalent to NCERT Class XII syllabus for that paper. This equivalence certificate must be accompanied by a copy of the syllabus of the paper attested by the Principal/Head of the Institution. However, the University of Delhi's decision on the matter will be final and binding.

2. If the applicant has studied "Botany" and "Zoology" separately, the total of marks in both these papers must be entered in the respective fields for theory and practicals under the heading "Biology" in the field provided in your admission form.

3. If the applicant's marksheets contain both Class XI and XII marks, the applicant must enter **only the Class XII marks** in the respective fields provided in the admission forms.

4. Applicants should have passed theory and practical separately. Any paper with both theory and practical component will be considered only in the ratio **70 (theory) : 30 (practical)** if the theory component of the paper is less than 70%. The applicant should separately fill into the online Admission Form the marks obtained and maximum marks for theory and practical each, and the totals, as per their marksheet. In case the **theory/practical breakup is not specified**, the applicant will be required to enter enter only their total marks in the first field ("Theory") for that paper in the online Registration Form, and enter zero ("0") in any subsequent fields for that paper.

5. "*Internal Assessment*" marks mentioned in the marksheet will not be used for any calculations.

6. Any discrepancy in the entry of marks pertaining to theory, practicals or totals will be the sole responsibility of the applicant. Your application form may be summarily rejected.

2.2. Merit-based admission to courses offered through the Faculty of Arts/Social Sciences
A maximum of two language subjects may be allowed for the calculation of marks for 'Best Four" Combination.

Out of three academic/elective subjects chosen, one must be the concerned subject in which the admission is sought, failing which a deduction of 2.5% will be imposed on the calculated 'Best Four' percentage.

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List
B.A. (Hons.) English	An aggregate of 45% marks in the qualifying examination. The merit shall be determined on the basis of one language and three best academic/elective subjects. The applicant must have studied and passed English in the qualifying exam and should include English for calculation of 'Best Four' percentage.
B.A. (Hons.) Hindi	An aggregate of 45% marks in the qualifying examination. Applicants securing 40% marks in the aggregate and 50% marks in the subject concerned are also eligible for admission to the relevant Honours Course. The merit shall be determined on the basis of one language and three best academic/elective subjects. The applicant must have studied and passed Hindi in the qualifying exam and should include Hindi for calculation of 'Best Four' percentage.

	Applicants who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also "Prabhakar in Hindi" shall be eligible for admission. For admission to Honours in Hindi, the applicant must have studied and passed the respective language in the qualifying exam and should include respective language for calculation of 'Best Four' percentage.

B.A. (Hons.) Arabic/ Bengali / Persian/ Punjabi / Sanskrit / Urdu	An aggregate of 45% marks in the qualifying examination.
	Applicants securing 40% marks in the aggregate and 50% marks in the subject concerned are also eligible for admission to the relevant Honours Course.
	
	The merit shall be determined on the basis of one language and three best academic/elective subjects.
	Applicants who have passed the intermediate Examination of an Indian University/Board with at least 40% marks in the aggregate and also one of the following examinations given below on the left shall be eligible for admission to the respective subject of the Honours Course given below:
	
	    Maulvi Fazil in Arabic
	    Prabhakar in Hindi
	    Munshi Fazil in Persian
	    Gyani in Punjabi
	    Shastri in Sanskrit
	    Abid Fazil in Urdu
	
	For admission to Honours in any language course, advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied that particular elective language.
	In case the applicant has not studied a language at qualifying exam and is seeking admission to Honours in that language, deduction of 5% will be imposed on 'Best Four' percentage.

B.A. (Hons.) French/ German/ Italian/ Spanish	45% in the aggregate, in the qualifying examination. The merit shall be determined on the basis of one language and three best academic/elective subjects. For admission to Honours in any language course, advantage of 2% in the 'Best Four' percentage will be given to those applicants who have studied that particular elective language. In case, an applicant has not studied a language at qualifying exam and is seeking admission to Honours in that language deduction of 5% will be imposed on 'Best Four' percentage.
#B.A. (Hons.) Applied Psychology/ Geography/ History/ Political Science/ Social Work/ Sociology/ Philosophy/ Psychology	An aggregate of 45% marks in the qualifying examination. The merit shall be determined on the basis of one language and three best academic/elective subjects. Admission to B.A. (Hons.) Applied Psychology will be based on 'Best Four' percentage as in B.A. (Hons.) Psychology. Admission to B.A. (Hons.) Social Work and B.A. (Hons.) Philosophy will be based on 'Best Four' percentage including one language and three academic/elective subjects.

#**B.A. (Hons.) Economics**	An aggregate of 45% marks in the qualifying examination.
	The merit shall be determined on the basis of one language and three best academic/elective subjects.
	The applicants must have studied and passed Mathematics at the qualifying exam for admission to B.A. (Honours) in Economics.
B.A. Prog. (Discipline Subject-based Admission Criteria)	An aggregate of 40% marks in the qualifying examination.
	The merit shall be determined on the basis of one language and three best academic/elective subjects.
	One Language (Core/Elective/Functional)
	Any three elective subjects can be chosen. A deduction of upto 5% on 'Best Four' percentage may be imposed if there is a change of stream for admission to B.A. programme, which means either from Commerce stream to or Science stream to Arts/Humanities/Social Sciences.
	One non-listed subject (besides the elective subjects in Lists A and B) can be included in calculation of 'Best Four' without any deduction.
	If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.
	Note:
	i. The college will have to notify the actual deduction upto 5% for change of stream beforehand by uploading on their website and intimating the same to the University.
	ii. If more than one non-listed subject is included for calculation of 'Best Four', a deduction of 2.5% each in 'Best Four' may be levied in addition to deduction due to change of stream, if any.
B.A. (Vocational Studies)	An aggregate of 40% marks in the qualifying examination.
	The merit shall be determined on the basis of one language and three best academic/elective subjects.
	For admission to B.A. (Vocational) only, related vocational subjects (see Annexure XVI) may be treated at par with academic/elective subjects and upto two vocational subjects, which are in relationship with the course of study may be included for the calculation of 'Best Four'.
	The following courses are available:
	1) B.A. (Vocational Studies) Human Resources Management
	2) B.A. (Vocational Studies) Management and Marketing of Insurance
	3) B.A. (Vocational Studies) Marketing Management and Retail Business
	4) B.A. (Vocational Studies) Material Management
	5) B.A. (Vocational Studies) Office Management and Secretarial Practice (OMSP)
	6) B.A. (Vocational Studies) Small and Medium Enterprises
	7) B.A. (Vocational Studies) Tourism Management

2.3. Merit-based admission to courses offered through the Faculty of Applied Social Sciences and Humanities

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List
B.A. (Hons.) Hindi Patrakarita	Combination of Subjects for **Best Four** Calculation :- • An aggregate of 45% marks or more in Hindi and combination of best three other elective subjects from List A, List B and Mass Media Studies. • Inclusion of more than one subject other than the ones in List A and List B will lead a deduction of 2.5% per subject on the aggregate.
B.A. (Hons.) Journalism	Combination of Subjects for **Best Four** Calculation :- • An aggregate of 45% marks or more in English and combination of best three other elective subjects from List A, List B and Mass Media Studies. • Inclusion of more than one subject other than the ones in List A and List B will lead a deduction of 2.5% per subject on the aggregate.

2.4. Merit-based admission to B. Voc. courses

Reservation for SC/ST/OBC/EWS categories for admission to B.Voc. courses is as per guidelines in Section 4. However, 50% seats are reserved for the Christian Community in Jesus & Mary College. Reservation for Supernumerary seats for admission to B.Voc. courses for PwD/CW/KM applicants will be as per the guidelines provided in Section 5. There shall be no supernumerary seats in any other category.

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List
B.Voc. (Printing Technology)	An aggregate of 40% marks in 10+2 or equivalent examinations. (a) One language (English or Hindi) (Core/ Elective/Functional) (b) Mathematics and any two elective subjects (c) Print Designing, Print Graphics and Graphic Design will be considered as related Vocational subjects and may be treated as elective and thus treated at par with other elective subjects. 2% advantage will be given to those who have passed related vocational subject and is included in 'Best four'. Additional advantage of 1% may be given if candidate has studied more than one related vocational subject and includes in 'Best Four'.
B.Voc. (Web Designing)	An aggregate of 40% marks in 10+2 or equivalent examinations. (a) One language (English or Hindi) (Core/ Elective/Functional) (b) Mathematics and any two elective subjects (c) IT, Web Design and Computer Science will be considered as related Vocational subjects and may be treated as elective and thus treated at par with other elective subjects. 2% advantage will be given to those who have passed related vocational subject and is included in 'Best four'. Additional advantage of 1% may be given if

	candidate has studied more than one related vocational subject and includes in 'Best Four'.
B.Voc. (Health Care Management)	An aggregate of 40% marks in 10+2 or equivalent examinations. (a) One language (English or Hindi) (Core/ Elective/ Functional) (b) Any three elective subjects (c) Related Vocational subjects may be treated as elective and treated at par with other elective subjects. 2% Advantage will be given to those who have passed related vocational subject and is included in 'Best four'. Additional advantage of 1% may be given if candidate has studied more than one related vocational subject and includes in 'Best Four'. (d) Applicants having passed Biology in the qualifying examination will get an additional weightage of 2%.
B.Voc.(Retail Management and IT)	An aggregate of 40% marks in 10+2 or equivalent examinations. (a) One language (English or Hindi) (Core/ Elective/Functional) (b) Any three elective subjects (c) Related Vocational subjects may be treated as elective and treated at par with other elective subjects. 2% Advantage will be given to those who have passed related vocational subject and is included in 'Best four'. Additional advantage of 1% may be given if candidate has studied more than one related vocational subject and includes in 'Best Four'.
B.Voc. (Banking Operations)	An aggregate of 40% marks in 10+2 or equivalent examinations. (a) One language (English or Hindi) (Core/ Elective/Functional) (b) Any three elective subjects (c) Financial Accounting, Elements of Cost Accountancy & Auditing, Cash Management and House Keeping, Lending Operations, Management of Bank Office, Principles Practice of Life Insurance, Computer& Life Insurance Administration, Accounting for Business-2, Introduction to Financial Markets-2 and Business Process Outsourcing Skills will be considered as related Vocational subjects and may be treated as elective and thus treated at par with other elective subjects. 2% advantage will be given to those who have passed related vocational subject and is included in 'Best four'. Additional advantage of 1% may be given if candidate has studied more than one related vocational subject and includes in 'Best Four'.
B.Voc. (Software Development)	An aggregate of 40% marks in 10+2 or equivalent examinations. (a) One language (English or Hindi) (Core/ Elective/Functional) (b) Mathematics and any two elective subjects (c) IT System, Business Data Processing and DTP, CAD and Multimedia will be considered as related Vocational subjects and may be treated as elective and thus treated at par with other elective subjects. 2% advantage will be given to those who have passed related vocational subject and is included in 'Best four'. Additional advantage of 1% may be given if candidate has studied more than one related vocational subject and includes in 'Best Four'.

2.5 Merit-based admission to courses offered through the Faculty of Commerce and Business Studies

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List
B.Com. (Hons.)	An aggregate of 45% marks in the qualifying examination. The applicant must have studied and passed Mathematics/Business Mathematics at the qualifying examination for admission to B. Com. (Hons.). Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: An aggregate of 45% or more in English/Hindi and combination of best three among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce. Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.
B.Com.	An aggregate of 40% marks in the qualifying examination. Selection shall be made on the basis of marks obtained in qualifying examination including one language and three best subjects as per the following: An aggregate of 40% or more in English/Hindi and combination of best three among the following subjects: Mathematics, Accountancy, Economics and Business Studies/ Commerce. Inclusion of any subject from List B other than mentioned above in the combination of best three will lead to a deduction of 1% per subject on the aggregate. Inclusion of any subject other than those in Lists A and B in the combination of best three will lead to a deduction of 2.5% per subject on the aggregate of the Best Four.

2.6 Merit-based admission to courses offered through the Faculty of Mathematical Sciences

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List
B.Sc. (Hons.) Computer Science	Mathematics, one language and two other subjects listed as academic subjects Should have secured a) 60% or more marks in Mathematics b) 60% or more marks in aggregate of four subjects including Mathematics, one language and two other subjects listed as Academic Subjects. The admission would be based on the aggregate of marks scored in class XII in best four academic subjects inclusive of one language, Mathematics and two out of Physics, Chemistry and Computer Science/ Informatics Practices.

	Applicants from other streams, (with Mathematics in Class XII), will have a disadvantage of 2% in aggregate of required four subjects, i.e. Mathematics + one language + two academic subjects from those streams.
B.Sc. (Hons.) Mathematics / Statistics	50% marks in Mathematics and an aggregate of 45% marks in the qualifying examination. The Merit shall be determined on the basis of one language, Mathematics and two best elective /academic subjects
B.Sc. Mathematical Sciences	The Merit shall be determined on the basis of one language, Mathematics and two best elective/academic subjects

2.7 Merit-based admission to courses offered through the Faculty of Sciences and Inter-Disciplinary & Applied Sciences

Course	Additional Eligibility Criteria and Course-wise Combination of Subjects for Merit List
B.Sc. (Hons.) Anthropology/ Biological Sciences/ Botany/ Microbiology/ Zoology	For **Anthropology** 55% or more marks in the aggregate of Physics, Chemistry & Biology (Practical & Theory together) And passing in one compulsory language i.e. English with 50% marks. **For Biological Sciences/Botany/Microbiology/ Zoology**: 55% or more marks in the aggregate of Physics, Chemistry, Biology/Biotechnology (Practical& Theory together) And passing in one compulsory language i.e. English with 50% marks.
B.Sc. (Hons.) Chemistry/ Physics/ Polymer Science	The overall percentage in Physics, Chemistry and Mathematics should be 55% and one compulsory language should be 50%
B.Sc. (Hons.) Electronics/ Instrumentation/	The overall percentage in Physics, Chemistry and Mathematics should be 55% and one compulsory language should be 50%
B.Sc. (Hons.) Geology	The overall percentage in 3 subjects (Physics, Chemistry and Mathematics/ Geology/ Biology/ Biotechnology/ Geography) should be 55% and one compulsory language should be 50%. Selection will be made on the basis of marks in the aggregate of Physics, Chemistry and Mathematics/Geology/ Biology/ Biotechnology/ Geography for each Honours Course.
B.Sc. (Hons.) Food Technology	55% or more marks in the aggregate of Physics, Chemistry, Mathematics/ Biology/Bio-technology (Practical & Theory together) and 50% in English as a compulsory language

	Selection will be made on the basis of marks in the aggregate of Physics, Chemistry, Mathematics/Biology /Bio-technology, PCM or PCB/Biotechnology. Applicants who have studied both Mathematics and Biology, i.e., PCMB at qualifying exam will be given 3% relaxation.
B.Sc. (Hons.) Biochemistry	55% or more marks in the aggregate of Chemistry, Biology/Biotechnology and Physics/Mathematics, i.e. PCB or CBM (Practical & Theory together) and passing in one compulsory language (i.e. English). OR 55% or more marks in the aggregate of Chemistry, Biology/Biotechnology and Physics/Mathematics, i.e. PCB or CBM (Practical & Theory together) and 50% in one compulsory language. Selection will be made on the basis of marks in the aggregate of Chemistry, Biology/Biotechnology and Physics/Mathematics, i.e. PCB or CBM.
B.Sc. (Hons.) Biomedical Science	An aggregate of at least 55% aggregate in Physics, Chemistry, Biology/ Biotechnology (PCB/BT) subjects. At least 50% marks in English (compulsory subject). Students having PCB/BT with Mathematics (at least 60% marks) will be given an advantage of 3% over and above their PCB/BT aggregate.
B.Sc. (Hons.) Home Science	At least 50% marks in the aggregate of any three of the following subjects: At least one subject: Physics/Chemistry, Biology/Biotechnology/ and other Subjects from List B.
B.Sc. (Prog.) Applied Physical Sciences with Analytical Methods in Chemistry and Biochemistry/ Applied Physical Sciences with Industrial Chemistry	45% or more marks in the aggregate of Physics, Chemistry/Computer Science, Mathematics (Practical & Theory together) and passing in one compulsory language (i.e. English). **OR** 45% or more marks in the aggregate of 3 subjects Physics, Chemistry/Computer Science, Mathematics (Practical & Theory together) and 40% in one compulsory language Selection will be made on the basis of marks in the aggregate of Physics, Chemistry/Computer Science, Mathematics
B. Sc. (Prog.) Physical Science with Chemistry/ Physical Science with Electronics	
B.Sc. (Prog.) Physical Science with Computer Science	
B.Sc. (Prog.) Applied Life Science / Life Science	45% or more marks in the aggregate of Physics, Chemistry, Biology / Biotechnology (Practical & Theory together) and passing in one compulsory language (i.e. English). OR 45% or more marks in the aggregate of 3 subjects Physics, Chemistry, Biology / Biotechnology (Practical & Theory together) and 40% in one compulsory language. Selection will be made on the basis of marks in the aggregate of Physics, Chemistry, Biology / Biotechnology

B.Sc. (Pass) Home Science	Aggregate of English and any 3 discipline Subjects from List B. It is essential to have cleared English.

2.8. Undergraduate Merit-based Admission Process

Step 1: Applicant uses the university portal to create their personal username and password, fills in their registration form, chooses their courses of interest, and uploads the required documents. (*See Annexure I for detailed guidelines on how to register using the portal*). **Exercise extreme care in filling up your form.** Much of the information you enter into the form will not be possible to edit and correct after submission of the form. Updation of marks will be permitted till the last date of admissions.

Step 2: Complete the registration by paying the **registration fee** in online mode only. Keep the records of transaction ID, Credit Card/ Debit card/Netbanking details and date of transaction as proof for future reference.

Step 3: On declaration of the List of Cut-Off marks Applicants are advised to log in to the admission portal to **choose a college and course** from the list of colleges and courses they are eligible for.

Step 4: The applicant proceeds to the respective college for admission with a print out of the form from the admissions portal, and the required supporting original documents along with their photocopies, and 3 recent passport size photographs (*see Section 11*).

Step 5: The applicant presents the documents in the college and produces their originals for verification, after which the Principal of the college approves the admission.

In case all documents cannot be verified online, the College will give provisional admission. Admitted provisional students have to produce the originals of the required mandatory documents to the College within a week after the last day of UG Admissions for forensic verification, failing which the admission of the said provisional student may be cancelled by the College.

> All colleges shall admit all applicants who meet the announced cut-off criteria. There will not be any "**first come first serve**" policy.
>
> Late arrivals outside of the prescribed duration of each cut-off will **not be entertained.**
>
> Eligible Applicants of the (**n-1**)th Cut-Off List, if any, shall be entertained for admissions only in the last hour of the third day of current **n**th Cut-Off subject to the availability of vacant seats.

Step 6: The applicant will receive a link on their online portal to pay the fee, which **can only be paid online through the portal.** The applicant is advised to **pay the fee without delay within 24 hrs** after the approval of admission by the Head of Institution and **save the acknowledgement slip** bearing transaction ID, Credit Card/ Debit card/ Netbanking details and date of transaction as a proof for future reference. On successful payment of fees, the applicant is granted provisional admission to the said college.

Congratulations!

You are now a Provisional student of University of Delhi, subject to verification of all your documents and satisfying all other eligibility and merit criteria.

Step 7: **Change of course/college**: If, in subsequent lists, the applicant finds themselves eligible for admission to any other colleges/courses, they should ensure their eligibility by visiting the College/ Department. **Applicants are advised to exercise extreme care to ensure that they**

meet the requirements for the College/ Course. Once they are certain, they are to cancel their previous admission through the online portal and go with their new application form and complete steps 4-6.

> **Advisory**: Please ensure that you qualify for the cut-off in the college you wish to shift to by checking in person before you cancel your admission. Once cancelled, you cannot be re-admitted in the eventuality that you do not secure admission in the next college.

Step 8: When the applicant cancels their previous admission in the subsequent Cut-Off List, the refunded fee amount will be visible in the "Wallet" section of the Dashboard. A cancellation fee of Rs. 1,000 (Rupees One thousand only) will be deducted and this will be reflected in the refunded amount visible in the "wallet".

Only one cancellation is allowed per Cut-off List. The number of cancellations will be restricted to **(n-1)**, where "n" is the total number of Cut-off Lists.

Step 9: **When the applicant pays the admission fee**, as in Step 6, through the Dashboard after the admission is approved, the admission fee will be adjusted automatically and the applicant will have to pay only the balance fee if it is more than the fees already paid at the previous college. If the fee in the latter college is less, the balance will be refunded to the applicant's account or to an account declared by the applicant as per the College/University rules after the admissions are closed.

Additional Information

SC/ST/OBC/PwD/CW/KM applicants are eligible for a relaxation in eligibility percentage. See Sections 4&5 for more details.

Some colleges provide a concession of 1% (on the cut-off) for women applicants in some courses (see Annexure III).

Applicants for CW will be allocated colleges on merit, based on their indicated course and college preferences. See the university website for schedule.

The schedule for admissions for courses to which admission is based on entrance tests will be notified via the university website. See Annexure XI for more details.

Step 10: Once the applicant has gained admission, they will have to sign a declaration stating "I shall abide by all the rules and regulations laid down by the University and the College."

Applicants are advised to read and familiarize themselves with all relevant Ordinances of the University including those given in this Bulletin in Annexure XIII.

3. Entrance-based Admission to Undergraduate Courses

Admission to undergraduate courses based on entrance tests (wherein admissions will be made based on marks scored in the entrance test and qualifying class XII examination) are offered by the University of Delhi through some of its colleges/departments in various streams of study.

The National Testing Agency (NTA) has been entrusted with the conduct of University of Delhi Entrance Examination 2019 for Admissions to Entrance based Undergraduate and Postgraduate Courses.

3.A. About National Testing Agency (NTA)

The Ministry of Human Resource Development (MHRD), Government of India (GoI) has established National Testing Agency (NTA) as an independent autonomous and self-sustained premier testing organization under Society Registration Act, 1860 for conducting efficient, transparent and international standards tests in order to assess the competency of candidates for admissions to premier higher education institutions.

The objectives of NTA, inter-alia, include:
  i.   To conduct efficient, transparent and international standard tests in order to assess the competency of candidates for admission.
  ii. To undertake research on educational, professional and testing system to identify gaps in the knowledge systems and take steps for bridging them.
  iii. To produce and disseminate information and research on education and professional development standards.

3. B. Courses for which Admissions are based on Entrance Tests

Faculty	Course	Colleges/Departments of Instruction
Faculty of Applied Social Sciences and Humanities	B.A. (Honours) Business Economics [BA(H)BE]	Aryabhatta College Bhim Rao Ambedkar College College of Vocational Studies Gargi College Lakshmibai College Maharaja Agarasen College Shivaji College Sri Guru Gobind College of Commerce Sri Guru Nanak Dev Khalsa College Sri Guru Tegh Bahadur Khalsa College
	Bachelor of Management Studies [BMS]	Aryabhatta College College of Vocational Studies DeenDayal Upadhyaya College Keshav Mahavidyalaya Ram Lal Anand College Ramanujan College

		Shaheed Rajguru College of Applied Sciences for Women Shaheed Sukhdev College of Business Studies Sri Guru Gobind College of Commerce
	Bachelor of Business Administration (Financial Investment Analysis) [BBA(FIA)]	Shaheed Rajguru College of Applied Sciences for Women Shaheed Sukhdev College of Business Studies
Cluster Innovation Centre	B.Tech. (Information Technology and Mathematical Innovations) [BTech(IT&MI)]	Cluster Innovation Centre
	B.A. (Hons.) Humanities and Social Sciences [BA(H)HSS]	Cluster Innovation Centre
Faculty of Education	Bachelor of Elementary Education [B.El.Ed]	Aditi Mahavidyalaya Gargi College Institute of Home Economics Jesus and Mary College Lady Shri Ram College for Women Mata Sundri College for Women Miranda House Shyama Prasad Mukherji College
Faculty of Inter-disciplinary & Applied Sciences	Bachelor of Science in Physical Education, Health Education & Sports[BSc(PE,HE&S)]	Indira Gandhi Institute of Physical Eduation and Sports Sciences
Faculty of Applied Social Sciences and Humanities	B.A. (Honours) Multimedia and Mass Communication[BA(H)MMC]	Indraprastha College for Women
Faculty of Social Sciences	Five Year Integrated Programme in Journalism[FYIPJ]	Delhi School of Journalism
Faculty of Music and Fine Arts	Bachelor of Arts (Honours) in Hindustani Music-Vocal/Instrumental (Sitar/Sarod/Guitar/Violin/Santoor)	Faculty of Music and Fine Arts
	Bachelor of Arts (Honours) in Karnatak Music- Vocal/Instrumental (Veena/ Violin)	
	Bachelor of Arts (Honours) in Percussion Music (Tabla/Pakhawaj)	

3.1. General Pattern of Entrance Tests

1) Selection/ Admission will be done according to the merit list prepared on the basis of the marks secured in the written entrance test (For Physical Education Sciences, there will also be a practical entrance test in addition.).

2) The written entrance test, of two hours duration, will consist of multiple choice questions (MCQs) (four choices each) designed to evaluate the aptitude of the applicants through areas as relevant to each subject.

3) There will be 100 questions. Each correct answer will get a score of plus 4 marks, each wrong answer will get a score of minus 1 mark and a question not answered will get a score of zero marks.

4) For admission to Music courses, the entrance test will be of a practical nature.

3.1.1. Information pertaining to Entrance Examinations

- Applicants must visit the UG Admissions Portal for all news and updates regarding Entrance test centres and generation of Admit Card.
- All applicants must take a print out of the Admit Card, when made available, and carry it with them when reporting to the Entrance Test Centre. The quality of the Admit Card should be of print quality adequate for verification.
- The applicant shall carry also an identity card bearing the applicant's photograph for verification (Aadhar Card, Driving License, PAN Card, Voter Identity Card, Passport or College Identity Card, a copy of which has been uploaded with the application form).
- The University is not responsible in case an applicant has opted for more than one course for which admission is based on entrance tests and there is a clash of date/time in the entrance test schedule.

3.2. Eligibility and Selection Procedure for UG Courses with Entrance-based Admissions

List A and List B remain the same as in the previous section.

3.2.1. Courses offered through the Faculty of Applied Social Sciences and Humanities

Course	Additional Eligibility Criteria and Basis of Selection
B.A. (Hons.) Business Economics / Bachelor in Management Studies (BMS) / Bachelor of Business Administration (Financial Investment	• Aggregate of 60% or more marks in the qualifying examination in four subjects: English, Mathematics and any two other subjects included in List B. • Selection will be based on the rank computed from the combined weighted average of percentage scored in the entrance test and the percentage scored in the qualifying examination where the weights are: Entrance Test: 65%, Qualifying Examination: 35%. The entrance test will examine the following areas: Quantitative Ability Reasoning and Analytical Ability

Analysis) **(BBA(FIA))**	General English Business and General Awareness

3.2.2 Courses offered through the Cluster Innovation Centre

Course	Additional Eligibility Criteria and Basis of Selection
B.Tech. (Information Technology and Mathematical Innovation)	• An aggregate of 60% or more marks in four subjects, **including Mathematics**, in the qualifying examination. • Selection/Admission will be done according to the merit list prepared on the basis of the marks secured in the entrance test. • The entrance test is based on Mathematics, Reasoning and Analytical abilities at 10+2 levels.
B.A. Hons. (Humanities and Social Sciences)	• An aggregate of 60% or more marks in four subjects in the qualifying examination. • Selection/Admission will be done according to the merit list prepared on the basis of the marks secured in the entrance test. • The Entrance test will be based on General Awareness, Current Affairs, General Knowledge, Communication skills (English/Hindi), Logical Reasoning and Analytical Ability at 10+2 levels.Questions will be asked both in English and Hindi.

3.2.3. Courses offered through the Faculty of Education

Course	Additional Eligibility Criteria and Basis of Selection
Bachelor of Elementary Education (B.El.Ed.)	An aggregate of 50% or more marks in the qualifying examination, and with a minimum of 50% marks in each of the best four subjects which may include: One subject from English/Hindi (core or elective) and three other subjects from the following: any one language (offered by CBSE or its equivalent board at 10+2 level); Biology; Physics; Chemistry; Mathematics; Economics; History; Political Science; Geography; Sociology; Philosophy; Psychology; Business Studies/Accountancy. OR One subject from English/Hindi (Core or Elective), two other subjects from any one language (other than that chosen in list I, offered by CBSE or its equivalent board at 10+2 level); Biology; Physics; Chemistry; Mathematics; Economics; History; Political Science; Geography; Sociology; Philosophy; Psychology;

<table>
<tr><td></td><td>Business Studies/Accountancy and Any other subject (other than those mentioned above) in class XII offered by CBSE or its equivalent board.

Not more than two languages (whether core or elective) will be considered for the purpose of eligibility for Best Four subjects together.

Selection/Admission will be done according to the merit list prepared on the basis of the marks secured in the Entrance Test.
The Entrance test shall consist of 40 questions in comprehension in English and Hindi, and 20 questions each in Mathematics, Science and Social Science. The Entrance Test shall be bilingual (English and Hindi) wherever applicable. There will be no descriptive questions.

For more information, applicants may visit the Department website http://doe.du.ac.in.</td></tr>
</table>

3.2.4 Courses offered through the Faculty of Inter Disciplinary and Applied Sciences

Course	Additional Eligibility Criteria and Basis of Selection
Bachelor of Science in Physical Education, Health Education and Sports (B.Sc.[PE,HE&S])	• Aggregate of 45% or more marks in the qualifying examination, with one language from List A and three best subjects. Physical Education to be treated at par with List B subjects for Best Four calculations for admission to this course. • Selection/Admission will be based on the combined weighted average of percentage scored in the Entrance Test, Physical Fitness and Sports proficiency where the weightages are: Entrance test 50% Physical Fitness Test 20% Sports Proficiency Award 30% • The entrance test will be in Hindi and English both. All test schedules will be notified on the department website. It is essential for every applicant to appear in all of the above to be considered for final admission to the course. Absence in any component will result in the cancellation of the application and such an applicant shall not be eligible to take up the subsequent test component. Applicants called for Physical Fitness Test shall undergo all the subsequent test components of admission (Physical Fitness and Sports Proficiency Award) thereafter. The Syllabus of Health, Physical Education and Sports (Class XII 2018-19 of CBSE) and General Knowledge for Entrance Examination is available on http://www.dudpess.du.ac.in and http://www.igipess.du.ac.in

3.2.5 Courses offered through Indraprastha College for Women

Course	Additional Eligibility Criteria and Basis of Selection
Bachelor of Arts (Hons.) in Multimedia and Mass Communication	• An aggregate of 75% or more marks in the best four (including 85% or more in English) in the qualifying examination. Mass Media Studies may be included as an academic subject among best four. • The Entrance test will be based on General Awareness, Media Awareness, Current Affairs, English Comprehension and Grammatical and Analytical Skills.

3.2.6 Courses offered through the Faculty of Social Science

Course	Additional Eligibility Criteria and Basis of Selection
Five Year Integrated Course in Journalism	• An aggregate of 50% or more marks determined on the basis of all five subjects offered in the qualifying examination. • The Entrance test will be based on General Awareness, Media, Awareness, Current Affairs, English Comprehension, Grammatical and Analytical Skills, Logical Reasoning and Basic Mathematics Skills. • Courses will be taught separately for English and Hindi medium. • The entrance test will be held both in English and Hindi Medium. The question paper will be the same. One combined list of merit will be prepared including all the categories and category wise. • Students will be allocated the medium as per merit and choice after verification and admission.

3.2.7 Courses offered through the Faculty of Music and Fine Arts

Course	Additional Eligibility Criteria and Basis of Selection
B.A. (Hons.) in Hindustani Music: Vocal/ Instrumental (Sitar/Sarod/ Guitar/Violin/ Santoor); **B.A. (Hons.) in Karnatak Music- Vocal/Instrum**	**An aggregate of 45% or more marks in the qualifying examination including** one language from List A and two elective subjects from List B in addition to Music. Admission will be strictly based on practical admission entrance test (schedule and additional details will be notified on the website). **Candidates who have not offered Music as one of the subjects** in the qualifying examination must have learnt Music for not less than three years in a recognised institution. **Or**

ental (Veena/ Violin)
 	
B.A. (Hons.) in Percussion Music (Tabla/Pakha waj)
	Learnt music for not less than three years from a well-known teacher/guru. Such applicants will be required to produce a certificate issued by the institution/teacher/guru, as the case may be to this effect.
	
	List of institutions for grant of recognition in connection with the **eligibility clause** for admission to **Bachelor Degree with Honours in Hindustani/ Percussion Music/Sangeet Shiromani Diploma Course in Hindustani Music are**:
	
	      a. Bhatkhande Sangeet Vidyapeeth (main branches)
	      b. GandharvaMahavidyalaya Mandal (main branches)
	      c. Prayag Sangeet Samiti (main branches)
	      d. Indira Kala Sangeet Vishvavidyalaya (main branches)
	      e. Bhartiya Vidya Bhavan (main branches)
	      f. Bhartiya Kala Kendra, New Delhi
	      g. Sangeet Bharati, New Delhi
	      h. Triveni, New Delhi
	
	List of institutions for grant of recognition in connection with the **eligibility clause** for admission to **Bachelor Degree with Honours in Karnatak Music/Sangeet Shiromani Diploma Course in Karnatak Music are:**
	
	      a. Diploma certificate from Music Academy, Chennai, Tamil Nadu.
	      b. Certificate course in Music by Technical Board, Govt. of Andhra Pradesh.
	      c. Certificate of Higher/Lower Grade in Music, Govt. of Karnataka.
	      d. Raga Sampoorna Certificate course in Music by Bhartiya Seva Sangh, Palghat, Kerala.
	
	Department of Music will conduct a Practical Admission Entrance Test (as per schedule notified in http://www.music.du.ac.in), for which the Department of Music will provide the Instruments and Accompanists. Those who wish to bring their own instrument may do so.
	
	At the time of the test, applicants are to bring all original documents (mark-sheets, degrees etc.) along with a photocopy of each document, and only after verification of these will applicants be allowed to appear in the test.

3.3 Entrance-based UG Admission Process
(See Annexure XI)

4. Reservations for SC/ST/OBC/EWS

The merit list for the unreserved category (UR) seats will comprise all the applicants in order of merit. No one will be excluded from the same. **In other words, the merit list will also include SC / ST / OBC / EWS applicants, irrespective of category, if they meet the criterion of merit for UR category.**

No applicant can be excluded from the UR category merit list just because the applicant belongs to or has applied under SC/ST/OBC/EWS category. Such an applicant is entitled to be considered under the UR category, as well as under the reserved category. Admission to UR category seats will be strictly in order of merit without excluding SC/ST/OBC/EWS applicants.

Discrimination on the basis of category/ caste is completely unlawful. The University of Delhi does not tolerate discrimination against any applicant/student on this basis. Strict action will be taken against any violations.

Applicants seeking admission under SC/ST/OBC/EWS category will have to produce for verification certificates in their own names.

4.1 Reservation of Seats for Scheduled Caste (SC) and Scheduled Tribe (ST) applicants

- 22½ % of the total numbers of seats is reserved for applicants belonging to Scheduled Caste and Scheduled Tribes (15% for Scheduled Caste and 7½% for Scheduled Tribes, interchangeable if necessary).

- It is a statutory obligation on the part of Colleges to fill all seats reserved for Scheduled Caste / Scheduled Tribe applicants.

- Colleges shall not refuse admission to any SC/ST applicant on the basis of medium of instruction. Any deficiency in the knowledge of any particular language should be addressed; for this purpose remedial classes may be arranged by the College by utilizing grants available from University Grants Commission.

- Relaxation to the extent of 5% in the minimum marks shall be given to the applicants belonging to SC and ST to determine their eligibility and merit for admission to the course concerned.

- In case, after giving 5% relaxation, the reserved seats still remain vacant, further relaxation would be given to the extent required in order to fill all the reserved seats. (AC Resolution A88, 14.6.1983) (EC Resolution 157, 24.12.2001). It is obligatory for all Colleges/Departments to fill all the seats reserved for SC/ST applicants. Eligibility in these cases is pass percentage.

The following are empowered to issue the requisite SC/ST certificate:

  (a) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Addl. Deputy Commissioner/ Deputy Collector/ 1st class Stipendiary Magistrate/ City Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner.

  (b) Chief Presidency Magistrate/ Addl. Chief Presidency Magistrate/ Presidency Magistrate.

  (c) Revenue Officer not below the rank of Tehsildar.

  (d) Sub- Divisional Officer of the area where the Applicant and/ or his family normally resides.

  (e) Administrator/ Secretary to the Administrator/ Development Officer (Lakshadweep Islands).

The applicant must note that the SC/ST Certificate **from any other person/ authority shall not be accepted in any case. If the applicant happens to belong to SC or ST, applicant's caste/ tribe must be listed in the appropriate Govt. of India Schedule**.

The Caste Certificate should clearly state: (a) Name of his/ her caste/ tribe (b) whether applicant belongs to SC or ST (c) District and the State or Union Territory of applicant's usual place of residence, and (d) the appropriate Govt. of India Schedule under which his/ her caste/ tribe is approved as SC or ST.

If the applicant does not have their SC or ST caste/tribe certificate at the time of registration/applying, they may upload the acknowledgement slip of the SC or ST caste/tribe certificate application. However, at the time of admission, the applicant will have to produce the valid original SC or ST caste/tribe certificate.

However, if an SC/ST Applicant seeks admission under some other category (for example: PwD/Employee Ward, etc.) the applicant should satisfy the minimum eligibility requirement for that particular category.

Note: SC/ST applicants who get admission under open merit (unreserved) shall not be included in the reserved quota, i.e. 22.5% (15% for SC and 7.5% for ST).

> **It is obligatory for all Colleges/Departments to fill all the seats reserved for SC/ST applicants. Minimum Eligibility in these cases is pass percentage.**

4.2. Reservation of Seats for Other Backward Classes (OBC, Non-Creamy Layer, Central List)

- 27% seats will be reserved for the applicants belonging to Other Backward Classes (OBC) (non-creamy layer, central list).
- At the time of giving admission to an OBC applicant, the College will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central (Govt. of India) List of OBCs notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website http://ncbc.nic.in/ backward classes/index.html.). The issuing authority for OBC Non-Creamy Layer certificates is the same as for SC/ST.
- The certificate must mention non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993).
- The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the applicants as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate shall be for the financial year 2018-2019, issued after 31st March, 2019.
- If the applicant does not have the OBC non-creamy layer certificate of the latest financial year 2018-2019 at the time of registration, the applicant may upload the previously issued (older) OBC non-creamy layer certificate or the acknowledgement slip of OBC non-creamy layer certificate application. However, at the time of admission, the applicant must produce the recent financial year's (2018-19) OBC non-creamy layer certificate, issued by the same competent authority. This additional certificate must have reference of the applicant's already issued original caste certificate.

- The OBC applicants shall be given a relaxation of 10% in the minimum eligibility marks of the said course and for the admission entrance test a relaxation of 10% of the minimum eligibility marks prescribed for General/UR Category applicants.
- It is a statutory obligation on the part of Colleges to fill all the seats reserved for OBC applicants.

4.3 Reservation policy for Economically Weaker Sections (EWS)

As per the University of Delhi notifications, Reference No. Aca. I / Reservation of EWSs / 2019 / 63 Dated 28th March 2019 and Reference No. Aca. I / Reservation of EWSs / 2019 / 101 Dated 15th May 2019, for the reservation for Economically Weaker Sections (EWSs) Category, the University Departments / Centres / Colleges have reserved 10% seats for admission for the same from this Academic Year, 2019-20. The eligibility of such applicants will be decided on the basis of fulfilling criteria prescribed in the above notifications, and subject to submission of documents, issued by the competent authority, in the format provided in Annexure IV.

For further details applicants can visit:
http://www.du.ac.in/du/uploads/Notifications/04042019-Notification-EWS.pdf and
http://www.du.ac.in/du/index.php?mact=News,cntnt01,detail,0&cntnt01articleid=23723&cntnt01returnid=83

The issuing authority for EWS certificate is the same as for SC/ST.

5. Reservation for Persons with Disability; for Children/Widows of Personnel of the Armed Forces; Kashmiri Migrants; PM's Special Scholarship for J&K; nominated Sikkimese Students; Ward Quota

5.1 Reservation of Seats for Persons with Disabilities (PwD)

As per the provisions of Rights of Persons with Disabilities Act, 2016, not less than five percent (5%) seats are reserved for Persons with Benchmark Disabilities. "Person with benchmark disability" means a person with not less than forty percent (40%) of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority. It may be noted that the erstwhile Persons with Disability Act, 1995, under which reservation for Persons with Disabilities in admissions was provided earlier has now been repealed.

PwD applicants shall be given a relaxation in the course-specific eligibility in the qualifying examination and in the admission entrance test to the extent of 5%, till seats are filled.

The following specified categories of disabilities as mentioned in the Schedule to the Rights of Persons with Disabilities Act, 2016 [See clause (zc) of section 2 of Act of Rights of Persons with Disabilities Act, 2016] are eligible to get the benefit of the said reservation.

I. Physical disability

A.*Locomotor disability*

1. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

2. "leprosy cured person" means a person who has been cured of leprosy but is suffering from—

   (*i*) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifestation of deformity;

   (*ii*) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;

   (*iii*) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

3. "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

4. "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less;

5. "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

6. "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

B. *Visual impairment*—

7. "blindness" means a condition where a person has any of the following conditions, after best correction—

(*i*) total absence of sight; or

(*ii*) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or

(*iii*) limitation of the field of vision subtending an angle of less than 10 degree.

8. "low-vision" means a condition where a person has any of the following conditions, namely:

(*i*) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or

(*ii*) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. *Hearing impairment*—

9. "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

10. "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

11. "speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

II. Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

12. "*specific learning disabilities*" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

13. "*autism spectrum disorder*" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

III. Mental behaviour:

14. "Mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

IV. Disability caused due to -

(*a*) *Chronic neurological conditions,* such as—

(15) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

(16) "Parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(*b*) *Blood disorder*—

> (17) "haemophilia" means an inheri1table disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;

> (18) "Thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.

> (19) "Sickle cell disease" means a haemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; "haemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of haemoglobin.

V. Multiple Disabilities (more than one of the above specified disabilities)

20. Multiple disabilitiesincluding deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

21. Any other category as may be notified by the Central Government.

> **Applicants must furnish a valid disability certificate issued by a recognized Government hospital, bearing a photograph of the applicant.**

5.1.2 Concessional/Waiver of fees in respect of Persons with Disabilities (PwD)

Consequent upon amendment to Ordinance X(4) of the University, the following provision has been added after Sub-clause 2 of Ordinance X(4) of the said Ordinance:

a) "Provided that the Persons with Physical Disabilities **shall be waived off all the fees payable** including the Examination fee and other University fees, except Admission fee, subscription towards Delhi University Students' Union and Identity Card fee for pursuing under-graduate, post-graduate or other courses in the University or its Colleges."

b) In pursuance of the above, the applicants with physical disabilities pursuing various courses of study in the Faculties, Departments, Centres, and Institutions / Colleges of the University shall be **exempted from payment of fees, including examination fee and other University fees**, except Admission fee, subscription towards Delhi University students' Union and Identity Card fee.

c) PwD applicants who will meet the cut-off for the unreserved category and will take admission in the unreserved category (UR) will pay the fee relevant for PwD applicant.

d) In pursuance of the Executive Council Resolution No. 50 dated 03.11.2012, it is notified that the students with physical disabilities residing in different Hostels / Halls of the University are **exempted from payment of all hostel fees and charges** except refundable caution fee and the mess fees. The persons with Physical Disabilities shall pay **50% of the Mess fee** and the remaining 50% of the Mess Fee-in respect of the PwD students is being met by the University of Delhi. **Similar norms are to be adopted by the Colleges in respect of PwD Students residing in various hostels of the Colleges**.

e) PwD students who are getting fellowships / financial assistance shall be exempted from payment of fees / charges / mess fees subject to the following conditions. **All admitted SC/ST, OBC, EWS, PwD students in colleges who are eligible for fellowships should submit their scholarship forms to the requisite office by February for timely processing.**

Value of Fellowship	Exemption of Fees Waiver etc.
Up to Rs. 3000/- per month	Fees waiver + 50% Mess Subsidy
Rs. 3001 to 8000 per month	Fees waiver but no Mess Subsidy
Rs. 8001 and above per month	No fees waiver and no Hostel Subsidy

5.2. Reservation for Children/Widows of Personnel of the Armed Forces (CW)

1. Five percent (5%) of seats are reserved for applicants under this category, course-wise in all colleges.

2. All such applicants have to upload the Educational Concession certificate in the enclosed format sample to be issued by **any of the following authorities** on the proper letterhead:

   (a) Secretary, KendriyaSainik Board, Delhi.
   (b) Secretary, Rajya ZilaSainik Board.
   (c) Officer-in-Charge, Record Office.
   (d) 1ˢᵗ Class Stipendiary Magistrate.
   (e) Ministry of Home Affairs (For Police Personnel in receipt of Gallantry Awards)

Admission may be offered to the Children/Widows of Personnel of the Armed Forces (**Priority I to IX**) including Para-Military Personnel (**only Priority I to V)**, in the following order of preference:

Priority I   Widows/Wards of Defence personnel killed in action;

Priority II   Wards of Defence Personneldisabled in action and boarded out from service with disability attributable to military service.

Priority III   Widows/Wards of Defence Personnel who died while in peace time with death attributable to military service;

Priority IV   Wards of Defence Personnel disabled in service and boarded out with disability attributable to military service;

Priority V   Wards of Serving/Ex-servicemen including personnel of police forces who are in receipt of Gallantry Awards;

      i.   ParamVir Chakra

      ii. Ashok Chakra

      iii. MahaVir Chakra

      iv. Kirti Chakra

      v. Vir Chakra

      vi. Shaurya Chakra

      vii. President's Police Medal for Gallantry

      viii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)

      ix. Mention-in-Despatches

   x. Police Medal for Gallantry

Priority VI   Wards of Ex-Servicemen.

Priority VII   Wives of:

   i. Defence personnel disabled in action and boarded out from service.
   ii. Defence personnel disabled in service and boarded out with disability attributable to military service
   iii. Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.

Priority VIII   Wards of Serving Personnel

Priority IX   Wives of Serving Personnel

Applicants may consult Annexure X below to understand the admission process for this category.

Format of the Educational Concession Certificate

FORMAT

EDUCATIONAL CONCESSION CERTIFICATE

(ON THE PROPER LETTER HEAD)

(With complete address, telephone number/s and e-mail ID)

OFFICE OF THE _____

This is to certify that Mr./Miss._____is son/daughter of _____(No. _____) resident of _____.

The above named officer/JCO/OR_____:-

Priority –I Widows/Wards of Defence personnel killed in action on _____during_____;

Priority - II   Wards of disabled in action on ___ during _____ and boarded out from service.

Priority – III   Widows/Wards of Defence Personnel who died while in peace time on duty on_____with death attributable to military service.

Priority – IV   Wards ofDefencePersonneldisabled in service and boarded out with disability attributable to military service.

Priority – VWards of Serving/Ex-servicemen including personnel of police forces who are in receipt of Gallantry Awards;

i. ParamVir Chakra

ii. Ashok Chakra

iii. MahaVir Chakra

---

iv. Kirti Chakra

v. Vir Chakra

vi. Shaurya Chakra

vii. President's Police Medal for Gallantry

viii. Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry)

ix. Mention-in-Despatches

x. Police Medal for Gallantry

Priority - VI   Wards of Ex-Servicemen

Priority -VII   Wives of:

        (i) Defence Personnel disabled in action and boarded out from service.

        (ii) Defence Personnel disabled in service and boarded out with Disability.

        (iii) Ex-Servicemen and Serving Personnel who are in receipt of Gallantry Awards.

Priority - VIII   Wards of Serving Personnel

Priority – IX   Wives of Serving Personnel

Master/Miss/Mrs. _____son/daughter/wife of _____Officer/JCO/OR is eligible for educational concession for admission in University of Delhi against the Armed Forces Category under Priority No. _____.

No. :_____

Date: _____

  (Signature)

Seal <Rubber Stamp> with Name & Designation

5.3. Reservation of Kashmiri Migrants (KM) (Supernumerary Seats)

1. All the wards (sons/daughters) of Kashmiri Migrants who wish to be considered for admission to various undergraduate courses of the University have to register online as per the schedule notified by the University.
2. Up to 5% seats are reserved course-wise in all colleges for the wards of Kashmiri Migrants.
3. All the wards of Kashmiri Migrants will have to upload a certificate of registration as Kashmiri Migrants issued by Divisional Commissioner/ Relief Commissioner.

4. Admission of Wards of Kashmiri Migrants will be based on cut-offs to be announced by the Colleges. A concession of maximum 10% in the last cut-off marks fixed for unreserved category applicants shall be extended to the Kashmiri Migrants.

5. Reservation under this category is not available in courses where admission is based on entrance tests.

5.4. Prime Minister's Special Scholarship Scheme for J&K students

The applicants selected under Prime Minister's special scholarship scheme for J&K students will be admitted directly to the Colleges. Reservation under this category is not available in courses where admission is based on entrance tests.

5.5. Nomination of Seats for Sikkimese Students

Sikkimese students nominated by the Govt. of Sikkim shall be considered for admission by the University in Colleges where hostel facilities are available (AC Resolutions 51 dated 05/06/1980 and 122 dated 17/12/1990). The allocation of Sikkimese students for admission as well as for hostel accommodation in respective colleges be made by the Vice-Chancellor at his discretion. Reservation under this category is not available in courses where admission is based on entrance tests.

The number of these nominated seats is detailed below:

Course	Seats
B.A. (Prog.)	3
B.A. (Hons.)	1
B.Com.	4
B.Com. (Hons.)	2
B.Sc. Physical Sciences /Applied Physical Sciences	2
B.Sc. Life Sciences /Applied Life Sciences	2
Total	**14**

5.6. Seats for Ward Quota

Admission to the wards of University and College permanent in-service employees, both teaching and non-teaching, to the various undergraduate courses, excluding professional courses and other courses where admission is made on the basis of entrance test, is made according to the following criteria:

1. Admission to wards (children) of the permanent in-serviceemployees at the college where employees are working be given on the basis of merit among such applicants subject to ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.

2. For admission of the wards (sons/daughters) of the permanent in-service employees of the University/other colleges (teaching/non-teaching) the total number of seats for admission will not exceed six (three for the teaching and three for the non-teaching employees) on the basis of merit among such applicants subject to a maximum of ordinarily one seat for every unit of up to sixty students in a course and subject to fulfilment of course-specific eligibility conditions.

3. The admissions on the above norms will be against seats over and above the normal strength.

4. Applicants who wish to apply for admission under ward quota must fill the online registration form. They need to choose the colleges from the list for which they wish to apply at the time of registration. The schedule and process for admission under Ward Quota will be notified on the University website.

6. Extra-curricular and Sports Quota (Supernumerary Seats)

It is mandatory for Colleges to provide sports facilities and encourage all students to participate in sports and extracurricular activities by introducing inter-class competitions and mass sports. Representation of atleast 1% each (of total intake capacity of the college) of ECA and Sports is mandatory for all colleges, subject to a ceiling of 5% (of total intake capacity of the college) in total for ECA and Sports together.

The existing provision of not more than 5% of Sports and ECA quota (subject-wise) is continued.

The actual number of seats to be filled on ECA and sports basis is decided keeping in view the facilities available, requirements of the Colleges and other relevant factors.

Additional information regarding schedule (including preliminary and final trials) and availability of seats will be notified on the University website.

Reservation under ECA and Sports categories is not available in courses where admission is based on entrance tests.

It is mandatory for candidates selected in ECA and/or SportsCategories to submit an Undertaking on Non-Judicial Stamp Paper of Rs. 100/- at the time of admission stating that the candidate will participate in and/or represent the College and University, in all events as determined by College/ University, for the entire duration of the candidate's undergraduate course of study, failing which the admission to the college may be summarily cancelled.

Any candidate submitting false/fake certificates will be debarred from admission to any course in any college for three years. If a candidate seeks admission on the basis of false/fake certificates, not only will the admissions be cancelled, an FIR may also be registered.

6.1 Guidelines for Admissions under Extra Curricular Activities (ECA)

The admission of ECA applicants shall be administered through centralized trials based on the preferences of courses and colleges as indicated by the applicants. Information about available ECAs may be found in Annexures V.A. and V.B.

1. Applicants seeking admission under ECA category will register online on the DU Admissionsportal.

2. There will be an additional registration fee of Rs. 100 to apply in the ECA categorybesides the charges for (UR/OBC/SC/ST/PwD/EWS) registration.

3. Applicants may register for a **maximum of three ECA categories**.

4. Not more than 15% concession in academic merit vis-à-vis Unreserved Category applicants for the last relevant cut-off may be given for admission to a specific course subject to course-specific eligibility criteria. Admissions under ECA category will only be allowed to applicants satisfying the course-specific minimum eligibility criteria.

5. Applicants are required to upload only one certificate (preferably that with the highest achievement) issued for the period May 1, 2016 up to April 30, 2019, in each Category they wish to apply for as a proof of their involvement in the relevant Category. They should carry all the relevant certificates for evaluation in case they are selected for final trials.

6. ECA trials will be held at two levels: (i) Preliminary trials; (ii) Final trials. The trials for admission under the ECA category shall be the conducted by an **ECA Committee (Admissions) appointed by the University Admission Committee and approved by the competent authority**

7. Dates and venues for the preliminary and final trials shall be notified and displayed on the University Website.

8. The applicant shall be allowed to appear in the preliminary trials only once in an event. **Any request for a second chance at trials will not be permitted.**

9. Based on the preliminary trials, applicants short-listed for the final trials will be notified on the University Website.

10. Evaluation of Certificates by the ECA Admission Committee will be done only for those applicants who qualify for the final trials. The applicants must carry all the relevant certificates in original (and with self-attested photocopies) for evaluation at the time of the final trial.

11. The Final Merit lists shall be based on ECA performance (in the Final Trials) and certificate evaluation with a weightage of 75:25 respectively.

12. The applicant must secure at least 50% marks in the final trials (38 out of 75) to be eligible for inclusion in the Final Merit lists of selected candidates. Subcategory-wise Final Merit lists will be prepared for all eligible applicants only.

13. In case of a tie in the final marks (out of 100), the candidate with higher marks in the trials (out of 75) will be placed higher in the Final Merit list. In case a tie still persists, all such candidates will have the same rank.

14. The preliminary and final trials will be videographed and recordings would be preserved till the last date of admission.

15. Subcategory-wise Final Merit Lists of the applicants, showing marks awarded for the ECA certificates and for performances in the Final Trials, shall be notified on the University Website.

16. Selection in a final Merit list does not guarantee admission to an applicant. Admission is subject to the availability of seats in a course/college for the relevant ECA sub-category.

17. Applicants will have to register in the colleges of their choice according to the schedule that will be notified on College/University websites.

18. The allotment of the course/subject to the qualified applicants shall conform to the University regulations. The admission of applicants thereafter will be completed on the University Admission Portal.

19. The college shall maintain a proper record of candidates admitted on the basis of ECA.

20. The list (soft copy) of finally admitted applicants on the basis of ECA shall be sent to Delhi University Culture Council by the constituent Colleges within seven days of the last date of admission of the University of Delhi.

21. The decision of the ECA Admission Committee shall be final.

6.2. Guidelines for Admission on the Basis of Sports

The constituent Colleges shall follow the guidelines given below for admission on the basis of Sports in for Undergraduate courses. They will communicate as per the Proforma sent by the University the total number of seats under Sports Quota (Supernumerary) along with requirement of Position / Event / Weight Category in different Game/ Sport to the University. The College should also notify the same on their College website. The applicant should go through the Bulletin of Information for UG courses and notifications issued from time to time on the website of Colleges/University of Delhi.

1. The applicant is required to fill the online application form available on the DU UG Admissions Portal.

2. The applicant can apply in **a maximum of three Games/Sports**.

3. There will be an additional registration fee of Rs. 100 to apply in the Sports category in addition to charges for (UR/OBC/SC/ST/PwD/EWS) registration.

Admission herein will be based on:

(I)   Super Category: Direct admission without Sports Trial

(II)   Admission on the basis of Sports Trial.

The list of Games/Sports available in the constituent Colleges is given in Annexure VI.B and the list of Position/Event/Weight Category of Game/Sport at the constituent Colleges is given in Annexure VI.C.

I. Super Category: Direct Admission without Sports Trial
  (Category A of the Criteria for Marking of Merit/Participation Sports Certificate)

Sportspersons who have represented India in the under-mentioned Competition(s), recognized and funded by the Ministry of Youth Affairs and Sports (MYAS) will be given Direct Admission without Sports Trial for the Game/Sport at Point no. II (B) where requirement for the Game/Sport has been given by the constituent Colleges.

    a.   Olympic Games by the International Olympic Committee (IOC)

    b.   World Championship / World Cup by International Sports Federations (ISF)

    c.   Commonwealth Games by Commonwealth Games Federation (CGF)

    d.   Asian Games by Olympic Council of Asia (OCA)

    e.   Asian Championships by International Sports Federations (ISF)

    f.   South Asian Games (SAG) by South Asia Olympic Council (SAOC)

    g.   Paralympic Games by International Paralympic Committee (IPC)

II. Admission on the basis of Sports Trial
(Categories B, C and D of the Criteria forMarking of Merit/ Participation Sports Certificate)

A. Maximum 40 Marks for Merit/Participation Sports Certificate

1. Criteria for Marking of Merit/Participation Sports Certificate displays the Marks for different levels of Game/Sport Competitions.

2. Sports Certificate of Invitational / Memorial / Open / Prize Money League / Ranking Competitions will not be considered.

3. Applicant is required to upload Self-Attested copies of three Merit/Participation Sports Certificate. However, only the Highest Merit/ Participation Sports Certificate will be considered for Marking.

4. Merit/Participation Sports Certificate of preceding three years will be considered from 01st May 2016 to 30th April 2019.

5. Level of competency of the applicant will be determined only for those who have achieved distinction during the preceding three years in the Game/Sport at Point no. II (B).

6. The applicant must secure minimum 04 Marks in the Marking of the uploaded Highest Merit/Participation Sports Certificate to be eligible for Sports Trials.

B.

Maximum 60 Marks for Sports Trial

Team Games

Baseball (M), Basketball (M &W), Cricket (M &W), Football (M &W), Handball (M &W), Hockey (M&W), Kabaddi (M &W), Kho-Kho (M &W), Netball (W), Softball (W) and Volleyball (M &W)

- Marking Criteria for Team Games - Total (60 Marks)

Fundamental Skills - (20 Marks)

Performance in Trials- (40 Marks)

Dual & Combat Sports
Badminton (M &W), Boxing (M &W), Judo (M &W), Squash (M &W), Table Tennis (M &W), Taekwondo * (M &W), Tennis (M &W) and Wrestling (M &W)

- Marking Criteria for Dual and Combat Sports - Total (60 Marks)

Fundamental Skills - (10 Marks)

Performance in Trials - (50 Marks)

* Kyorugi

Individual Sports
Archery** (M &W), Athletics (M &W), Chess (M &W), Diving (M &W),   Gymnastics (M &W), Shooting*** (M &W), Swimming (M &W) and Weight-lifting (M &W)

- Marking Criteria for Individual Sports - Total (60 Marks)

Performance in Trials - (60 Marks)

** Compound & Recurve

*** 10 Metre Air Pistol & 10 Metre Air Rifle

1.   The applicant shall be allowed to appear in the Sports Trial only in one Event/Position/Weight Category.

2.   The applicant must secure minimum 30 Marks in the Sports Trial to be eligible for consideration in the Sports Merit List to be sent to the constituent Colleges.

3. The College identified for conducting Sports Trial should video-graph the Sports Trial and preserve the recordings.

The Sports Trial for admission under Sports Quota for specific Game / Sport shall be conducted by the Sports Admission Committee of the University. The composition of the Committee shall be as follows:

1.   Chairperson: Principal/Principal Nominee

2.   Convener: Physical Education Teacher, Department of Physical Education

3.   Expert/s: To be nominated by the DUSC; Eminent person from the sports field from eminent institutions

4.   DUSC Nominee

5.   Vice Chancellor Nominee (Observer)

Marking for Individual Sports, Dual & Combat Sports shall be done by One Expert and marking for Team Games shall be done separately by three Experts of the Sports Admission Committee of the University.

Note:

1.   The allotment of course to the eligible applicant shall conform to University regulations and shall be the sole responsibility of the College.

2.   An applicant name appearing in the Sports Merit List sent to the constituent Colleges does not guarantee admission in a College. The admission of the applicant is subject to the availability of seats in a course in the College.

3.   The allotment of the course may be finalized by the Sports Admission Committee of the College which shall include :

i.   Chairperson: Principal/Principal Nominee

ii.   Convener: Physical EducationTeacher, Department of Physical Education

iii.   Member/s: Physical EducationTeacher, Department of Physical Education

iv.   Nominee: One faculty member of the Staff Council

4.   The Sports Admission Committee of the College shall :

(a) Screen the application form uploaded by the applicant
(b) Verify original Merit/Participation Sports Certificate of the applicant as per marks allotted by DUSC.

5.   In Case of Tie: Applicants securing same marks in the same Game/ Sport and eligible for admission in the same course in the college may be resolved by the Sports Admission Committee of the College as follows:

(a)   Applicant securing higher marks in Sports Trials will be placed/given higher preference.

(b)   If the Tie still persists, all the applicants may be admitted.

6.   The grievance related to allocation of marks for Merit/Participation Sports Certificate and Sports Trial shall be redressed by the UG Sports Grievance Committee. The Marks of the Sports Certificates shall be displayed on the Dashboard of the applicant for three days to register grievances, if any. All grievances shall be resolved within three days by the UG Sports Admissions Committee.

7.   The list of finally selected applicants containing marks of the Sports Certificates and Sports Trials along with course allotted shall be displayed on the College website for three days, to take cognizance of the grievances, if any. The Grievance Committee of the College must resolve all the grievances within next three working days before admitting the eligible applicants.

8.   The College shall maintain a proper record of the applicants admitted on the basis of Sports.

9.   The list (soft copy) of finally admitted applicant on the basis of Sports shall be sent to DUSC by the constituent Colleges within seven days of the last date of admission of the University of Delhi.

10.   The applicant, as per their age must be eligible to participate in Inter-University Competitions for the next three years and should not be employed on Part-time / Full-time basis anywhere.

11. Any injury/ casualty caused to the applicant during Sports Trials shall be the sole responsibility of the applicant.

7. Reservation of Seats for Foreign Applicants

All foreign applicants including those who have completed their schooling from an Indian Board may be treated as Foreign Students for the purpose of their registration / admission in various Departments and Colleges of the University and they may be considered for admission under 5% quota prescribed for foreign students. The foreign applicants seeking admission to Undergraduate course should apply online through the Foreign Students' Registry portal http://fsr.du.ac.in and can contact the Deputy Dean (Foreign Students' Registry), Conference Centre, University of Delhi-110007.

8. Admission to the Non-Collegiate Women's Education Board (NCWEB)

The Non-Collegiate Women's Education Board (NCWEB) enables thousands of young women who cannot join regular college for various reasons to attend classes during Saturdays/Sundays and during academic breaks to obtain Undergraduate and Postgraduate Degrees from the University of Delhi. NCWEB facilitates the female students of NCT Delhi to take University of Delhi examinations with special coaching once a week without attending the regular classes. NCWEB has emerged as an important academic option for female students.

The NCWEB is now established in 26 UG centres and one PG centre, with approximately 32,000 students. The 26 UG centres run in various colleges of University of Delhi.

Women applicants who satisfy the minimum eligibility requirements as specified in Section 1 must register online through the centralized UG admission portal. They will be admitted by the teaching centres of Non-Collegiate Women's Education Board for admission to B.A. (Prog.) / B.Com (Three Year). The admission is done on the basis of merit by declaring cut-offs as per schedule. **Non-Collegiate students are not allowed to simultaneously pursue any other full-time courses**.

Interested female applicants residing in NCT Delhi are automatically enrolled for NCWEB on selection of courses offered in NCWEB, i.e. **either B.A. (Prog.) or B.Com. or both.** Since there is class-room teaching, no written material is given. Students are expected to attend classes regularly as the minimum 66.67% attendance has been made mandatory to appear in the University Examinations. The NCWEB UG students are permitted to finish their B.A./B.Com. three year UG degree courses in 6 years. The Board provides library facility to all under graduate students in the respective Teaching Centres and a Post-Graduate Library is located in the Arts Faculty Building, North Campus. The Board gives financial aid and book loan facility for the academic year to the needy and deserving students.

There are 50 teaching days in an academic session year, held either on Saturdays or Sundays and during the academic breaks of the University of Delhi. At the Under-graduate centres, classes are held from 9.00 a.m. to 2.00 p.m, as a set of 5 periods of 60 minutes each.

A major advantage of the Non-Collegiate course of teaching is its low cost and utilisation of the existing infrastructure of educational institutions. The students are also encouraged to take part in skill development courses organized in collaboration with NSDC, which are placement linked. Various cultural and extracurricular activities impart an opportunity to students to showcase their talents. In the direction to achieve a new horizon for the women's education, NCWEB is taking small, but confident steps to reach its goal of empowering women. It envisions to provide holistic development and act as an agent of social change by enlightening the minds of women through academic and skill training to increase their employability, leading to the emergence of an egalitarian society.

Admission Procedure to B.A.(Prog.)/B.Com:

(i) Total number of seats in B.A. (Prog.) in each of teaching centres: 312

Total number of seats in B.Com. in each of teaching centres: 202

Number of seats in B.A.(Prog.) subject combinations are fixed. Reservation for SC/ST/OBC/EWS/PwD/CW will apply as per University rules.

(ii) The percentage for cut-off will be decided on the basis of marks obtained in the best four subjects in 10+2 as per criteria in Chapter 2.

(iii) Any student who takes admission in any one centre of NCWEB will **not** be allowed to change the centre at any later stage during the admission process.

The list of NCWEB centres in constituent/affiliated colleges of the University of Delhi is as below:

List of existing NCWEB Under-Graduate centres (Open on Sunday)*:

1.Aditi Mahavidyalaya

2.Bharati College

3. Dr. Bhimrao Ambedkar College

4. Janki Devi Memorial College

5. Kalindi College

6. Lakshmi Bai College

7. Maharaja Agrasen College

8. Maitreyi College

9. Mata Sundri College

10. Miranda College

11. Motilal Nehru College

12. PGDAV College

13. Rajdhani College

14. Satyawati College

15. Sri Guru Gobind Singh College of Commerce,

16. Sri Aurobindo College

17. Vivekananda College

List of existing NCWEB Under-Graduate centres (Open on Saturday)*:

1.Aryabhatta College

2.Bhagini Nivedita College

3.College of Vocational Studies

4.DeenDayalUpadhayaya College

5.Hansraj College

6.Jesus & Mary College

7. Keshav Mahavidyalaya

8. Ramanujan College

9.Shyama Prasad Mukherji College for Women

*The University reserves the right to add more centres for NCWEB without any prior notice.

General Information:

- The applicants will have to produce their original certificates at the time of admission.
- The annual fee would be approximately around Rs. 3,500 (Rupees Three Thousand Five Hundred).
- A fee of Rs. 100 (Rupees One hundred only) will be charged from PwD category students.
- Non-Collegiate students are not allowed to pursue any other full-time/degree course.

- It is suggested that the students may take admission in a centre near their residence if possible.
- **Residence proof of NCT Delhi (i.e. Aadhaar card/ Passport/ voter ID card/ Driving license in the name of the applicant and/ Ration card with the name of applicant) in original will have to be produced**.
- For further information and schedule for admission, the applicants are advised to contact the Director, Non-Collegiate Women's Education Board, Tutorial Building, University of Delhi, Delhi-110007. For further information, refer to the website http://www.ncweb.du.ac.in
- After approval of admission, the applicant has to log on to the undergraduate admission portal to make online admission fee payment. Fee payment must be done within 24 hours of the generation of the approval for the admission process to be completed.

9. Admission to Minority Colleges

There are six minority colleges in the University of Delhi, as listed below:

Christian Minority:

> Jesus and Mary College
> St. Stephen's College

Sikh Minority:

> Mata Sundri College
> Sri Guru Gobind Singh College of Commerce
> Sri Guru Nanak Dev Khalsa College
> Sri Guru Tegh Bahadur Khalsa College

It is mandatory for the applicants who wish to apply to Christian minority colleges to enter the university registration number in the online form provided by the minority colleges.

Applicants from the Sikh minority colleges need to produce a certificate from the Delhi Sikh Gurudwara Management Committee (DSGMC) certifying their minority status, at the time of admission.

10. **Requirements for Admission**

10.1 Qualifying Examinations

Qualifying examinations for the purpose of admission to the first year of undergraduate courses offered by the University of Delhi shall be Senior Secondary School Certificate Examination (Class XII) of the Central Board of Secondary Education or an examination recognized as equivalent thereto.

The applicants seeking admission to the undergraduate courses offered by the University should have passed the qualifying examination obtaining minimum marks as specified for each of the courses in subsequent sections.

10.2 Age Requirement

As per Ordinance-I of the University, there is no minimum age bar for admission to the undergraduate and postgraduate courses in the University and its colleges except in the courses where the respective regulatory bodies, such as Medical Council of India (MCI), All India Council of Technical Education (AICTE), Bar Council of India (BCI), National Council for Teacher Education (NCTE), Dental Council of India (DCI), etc. have prescribed the minimum age requirement in their regulations.

> **Gap year(s) will not be a bar for purposes of admission to the undergraduate courses.**

10.3 Equivalence Criteria

The applications for admission to the Undergraduate courses in the Colleges in respect of applicants belonging to the Examining bodies of Boards / Universities recognized / accredited by the Association of Indian University / University Grants Commission / Ministry of Human Resource Development shall be considered by the College/Department in terms of the following recommendations as mentioned in the University circular letter of 13.01.2005.

That various degrees from Universities recognized by the Association of Indian Universities / University Grants Commission / Ministry of Human Resource Development or by any bilateral agreement be considered as equivalent to corresponding degrees of the University of Delhi subject to the conditions that course duration is same as in the University of Delhi for purposes of determining eligibility for admission to various courses and further Departments / Colleges may be allowed to evolve procedure through their respective Admission Committees.

Senior School Certificate of various Boards recognized by Association of Indian Universities /Central Board of Secondary Education is considered as equivalent to the Senior School Certificate of Central Board for the purposes of eligibility to various Undergraduate courses.

Students who pass various Degree / School Examination of Foreign Universities / Boards as have already been approved by the Equivalence Committee, from time to time, be considered eligible as a matter of routine. The cases of only those applicants who do not fall in the list of Association of Indian Universities /University Grants Commission/ Ministry of Human Resource Development recognized accredited Boards/ Universities shall be referred to the University on the basis of individual merit.

> **Admission in any course shall not be granted on the basis of projected scores issued by any Board / School.**

10.4 Grade Conversion

[As per AC Resolution No. 319, Dt. 22.3.1976]

Formula/equivalence of the grade point average awarded in Cambridge School Certificate/ Overseas /African G.C.E./Examination School Certificate Examination and / or 12th Grade Examination of American Embassy School, New Delhi with the percentage of marks as are awarded in the Higher Secondary Examination of the Central Board of Secondary Education, New Delhi, for the purpose of admission to different courses in the University of Delhi.

Grade	Min.% of Each Grade	Grade	Mean Resultant Percentage
1	90	A	90
2	75	B	75
3	66	C	60
4	61	D	40
5	57	E	30
6	51	F	Fail
7	47		
8	40		
9	Fail		

10.4.1 Admission to IB Students (IB Grade to Marks Scheme)

Grade	Indian Equivalent Marks	
7	96-100	Midpoint 98
6	83-95	Midpoint 89
5	70-82	Midpoint 76
4	56-69	Midpoint 62.5
3	41-55	Midpoint 48
2	21-40	Midpoint 30.5
1	1-20	Midpoint 10.5

10.4.2. Admission for University of Cambridge (International Examinations) Students

Grade	Percentage Uniform Mark Range	Mean Resultant Percentage
A*	90-100	Midpoint 95
A	80-89	Midpoint 85
B	70-79	Midpoint 75
C	60-69	Midpoint 65
D	50-59	Midpoint 55

| E | 40-49 | Midpoint 45 |

* Wherever G.C.E. Certificate indicates the grades; it will be treated at par with the grades of Indian School Certificate Examination for purposes of Admission requirements. (See Grade Conversion)

* The Applicants seeking admission to an Honours Course must have passed the subject at Advanced level. For Geology and Anthropology Honours Courses, the applicant must have passed one Science subject at Advanced level out of Physics/Chemistry/ Mathematics/ Biology.

The Applicant seeking admission to Honours Course in Physics / Chemistry must have passed: Mathematics and Additional Mathematics at Ordinary level and at least one subject at Advanced Level out of (1) Pure Mathematics (2) Applied Mathematics (3) Mathematics (Pure and Applied) and (4) further, Mathematics or Additional Mathematics at Ordinary Level and one subject at advanced level.

The nomenclature of **Cambridge International Examinations** has been changed to **Cambridge Assessment International Education** w.e.f. 2017.

Further the University shall also treat the applicants passing the 10+2 exam from this board at par with the applicants passing 10+2 from other recognized boards and eligible for admission to UG courses of the University.

Further, the percentage uniform mark will be used by the University for admission purposes. Grades will not be converted to marks where percentage uniform marks are available.

In case any board declares the percentage marks of individual subjects along with the grades, then marks shall be taken into consideration.

10.5. Rechecking/Revaluation

The colleges shall consider admission of the applicants whose marks get increased in the process of rechecking/ revaluation by their respective boards within the prescribed period of admission provided that such applicant fulfills the other eligibility conditions laid down for admission and seats are available in course/ college. The college will be required to update all the information on University Admission portal as per the University rules.

11. List of Documents required at the time of Admission

The applicants shall be required to produce the following documents in original with two sets of self-attested photocopies at the time of admission:

1. Class X Certificate (Mark-sheet or certificate) indicating date of birth and Parents' names* (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on the corresponding reservation certificates; similarly their parents' names must match in both sets of certificates).

2. Class XII Mark-Sheet.

3. SC/ST/OBC/EWS/CW/KM Certificate (in the name of the Applicant) issued by the competent authority. (The names of applicants claiming reservation under SC/ST/OBC/EWS/CW/KM must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).

4. OBC (Non-Creamy Layer) Certificate (in the name of the Applicant) issued by the competent authority, and wherein the caste is in the OBC central list issued by http://ncbc.nic.in. (The name of the applicant claiming reservation under OBC (Non-Creamy Layer) must match with the applicant's name as it appears on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).

5. EWS Certificate from competent authority certifying the applicant can claim reservation under this category. (The names of applicants claiming reservation under this category must match with the names that appear on their corresponding School Board qualifying certificates; similarly their parents' names must match in both sets of certificates).

12. Admission Grievance Committees

There will be a Central Admission Grievance Committee, located in the Dean Students' Welfare Office. Every College shall have its own Grievance Committee. Applicants can send an email by using the link provided on the University Undergraduate Portal under the "Grievance" tab. The names of College Grievance Committee Members shall also be displayed on the College Notice Board of the respective college. Applicants having grievances about admission should first approach the Grievance Committee of the College. If the grievance is not resolved within a reasonable time, the applicant may approach the Central Admission Grievance Committee.

There will be Grievance Sub-Committee to look into grievances of SC/ST/OBC/EWS and another one for PwD applicants. Each college will also have a separate grievance committee for SC/ST/OBC/EWS, which will consist of three members with the liaison officer as its convener. The colleges will display the name, contact number and email address of the members of the grievance committee members for SC/ST/OBC/EWS applicants on the college website and noticeboard to facilitate and address the needs/queries of applicants.

Annexure I: How to use the University's Online Admissions Portal

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What applicants need at the outset: Applicants need a valid email address; if you do not have one, create one and keep this email address and its password kept handy for your own use for all the future correspondence/reference/contact regarding the admission process you are entering. It is not advisable to use the email addresses of any other individual (examplefather, mother, relative, friend etc.) or entity (example cyber cafe, shop, office, school, tuition, coaching center etc.)

Applicants also need to provide a phone number for contact: please remember to use the phone number of a family member who you are in constant contact with so you can be reached during the admission process.

Please remember, the email address and mobile number you provide during registration cannot be changed thereafter through the process.

Applicants will need to upload scanned, self-attested copies of several supporting documents, in addition to scanned copies of their photograph and signature (listed below). It is advised that they keep these ready beforehand.

Part 1: How to create your own unique registration ID:

1. To register online, the applicant must visit the URL: https://ug.du.ac.in
2. The UG Admission Portal of the University of Delhi is mobile/tab friendly. However, the webpage may appear different on different devices. The instructions given below are for the webpage as it appears on a desktop/laptop.
3. As a first time user, click the **"New Registration"** link to create your login id.
4. You will be asked: **"Are you from CBSE board (Central Board of Secondary Examination)?"** Please choose Yes/No as applicable.
5. You will be led to the **"New User Signup"** page, where you will be asked to provide your name, your email, phone number and password. Applicants who qualified through CBSE will be asked to provide year of passing the qualifying examination, their roll number and CBSE school code. Please enter your name exactly as it appears on your marksheet. Verification of your registration shall be done through **a verification link sent to the email address/mobile number provided** by the applicant. Enter your existing email-id and confirm it by entering it again.
6. The applicant shall create a password *(of minimum six characters)* for online registration.
7. **Your email address will be your login-id from this point on for use in the online admission process. Keep your unique login ID and password details safely**. If you lose them, use the Helpdesk feature.
8. After entering all the details, enter the **captcha** (which is case sensitive) in the text box.
9. Finally click the "Register" button to create a user account.
10. Once registered, the applicant will be taken to the "Registered User Login" page, where they can log in using their registered email id and password. The applicant must complete captcha and proceed to "login".

Part 2: Filling in your online registration form:

When you log in, you are led to a page where you click on "Apply Now" to start the application process.

The registration form has nine subsections. The first tab is "Personal details," and you will find your name, email address and phone number already appear there, as entered by you while registering.

1. **Personal Details**

   - In the first section/screen, the applicant fills in their own "Personal Details." The applicant's name and the applicant's parents' names (mother and father) **must be filled in exactly as they appear in the qualifying examination marksheets and in other relevant documents** (caste certificates, CW/KM/Ward quota certificates, etc, if admission under these categories is claimed by the applicants).

   - The applicant needs fill in the "Gender" option with care as the wrong selection may lead to **unsuitable** choices with regard to Sports/ECA/College. Three fields are available: Male, Female and Other. If you are a trans-gendered person, enter the Option "Other". The applicant shall enter their **"Date of Birth"** as it appears on their class X certificate.

   - Entering of Aadhar card number is optional.

   - If the applicant belongs to Sikh or Christian minorities, they should select the desired option from the "Minorities" tab, else choose "Not Applicable".

   - The applicant needs to confirm that they are a citizen of India. Select Yes/No as applicable. If you are not a citizen of India, you will not be allowed to proceed and will be logged out with the message, "Foreign nationals are advised to contact Foreign Students' Registry Office or visit http://fsr.du.ac.in to apply for admission in the University of Delhi".

   - The applicant will be asked to select their category (UR/SC/ST/OBC non-creamy layer/EWS) as relevant from the next drop-down menu.

   - OBC Non-Creamy layer (Central list) category applicants should choose their state, community, and annual family income (for the financial year 2018-19 with a certificate dated on or after March 31, 2019).

   - Scroll down to enter the relevant information in the **"Other Category/Quota"** section on the same page to apply under any of the four supernumerary categories, viz. Kashmiri Migrant (KM), Children/Widow of Armed Forces Personnel (CW), Person with Disability (PwD), and Ward Quota. These are all mandatory fields and if the applicant does not belong to any of these, select "Not Applicable". **The applicant can apply in more than one category (if applicable) but at the time of admission, the benefit of only one of these categories can be availed.**

   - Scroll down the page to enter your family details. Enter your Correspondence Address. Tick the check-box if your permanent address is the same as your correspondence address. The **applicant is advised to update the correspondence address in case of any change before the final submission** of the registration form.

   - Once the applicant clicks the "**Submit**" button, her/his details are saved and a preview of the page appears.

   - If the applicant wishes to complete the remaining sections at a later time (but before the last date of registration), click on **Save & Continue Later** button, appearing on the top part of the page in the preview mode.

Bank Details: The applicant needs to enter their own **Bank Details for refund of fee in case of cancellation of admission.** Keep your Bank account number and IFSC code handy and enter it carefully. **Refund will be credited only to this account**.

> Do not use the bank account details of strangers like cyber cafe operators, etc. Use your parents' accounts if you don't have your own.

2. **Academic Details:** In the second section/page, the applicant needs to enter their **"Academic Details"** as they appear in your Certificates.

   Choose the name of your Class XII Board from the drop-down menu and enter the roll number as it appears on the relevant admit card.

   Select from the drop-down menu your year of passing, the qualifying exam and the result status. In case the result has not yet been announced, choose the **"Awaited"** option from the drop-down menu. **Update the status of the result as soon as it is declared** and submit the registration form. On clicking "**submit**" button, a preview will be generated. The applicant can move to the next section/page by clicking on the **"Next"** button.

   In the menu fields that appear, enter your paper-wise marks obtained as well as maximum marks.

   Enter marks in terms of Theory and Practical if your board has provided results with the break up. Otherwise, conversion in standard format 70:30 is to be done on Pro-Rata basis as mentioned.

   Female applicants who studied in NCT Delhi will also be considered eligible for admissions in **NCWEB.**

   Click on the "**Submit**" button to see the preview screen and move to next section by clicking "**Next**".

3. The **Course Selection page for merit-based admissions** is set to select by default all courses and colleges in order to give applicants the widest range of options thereafter. The applicant will need to de-select courses they do not wish to apply for.

> Applicants are free to choose as many courses as they want. Their selection of these courses does not ensure admission.

4. In the menu for selection of courses for which admission is based on **entrance tests**, the applicant can select none or any number of courses for admission based on their own eligibility. The schedule for entrance tests will be declared separately. The university is not responsible in case an applicant has opted for more than one course wherein admission is based on entrance tests and there is a clash of date/time in the entrance test scheduled. There will be separate entrance fees per test as well.

5. **Sports:** In the fifth (Sports) section/page, the applicant can select "**Yes**" for consideration of admission under sports quota.

   - The applicant shall choose the Game/Sport in which they have excelled.

   - The applicant shall provide the details of the highest level of merit/participation sports certificate in the relevant Game/Sport. It is mandatory to upload the certificate(s) as per the guidelines mentioned on the screen. The uploaded file(s) must satisfy the size limit.

   - The applicant can upload a maximum of three merit/participation sports certificates. These certificates should be uploaded as separate documents and not as one merged document.

- After clicking the "**submit**" button the applicant can either apply for another game/sport by clicking on "**Add another game/sport**" or else proceed to the next section by clicking "**Next**".

- There is **an additional fee of Rs. 100 if** an applicant wants to be considered for admission under the sports quota.

6. **Extra-Curricular Activities (ECA):** In the sixth (ECA Quota) section/page, the applicant can select "**Yes** "for consideration of admission under ECA quota.
   - Under ECA quota, various sub-categories are also mentioned, which can be chosen by the applicant.
   - After clicking the **"Submit"** button the applicant can either apply for another ECA category by clicking on "**Add another activity**" or else proceed to the next section by clicking **"Next".**
   - The applicant may choose a maximum of three ECA categories and upload one certificate for each. These certificates should be uploaded as separate documents and not as one merged document.
   - There is **an additional fee of Rs. 100/-** if the applicant wishes to be considered for admission through the ECA category.

7. **Uploads:** In the seventh (**Uploads**) section/page, the applicant has to upload the following:
   - Passport size photograph of the applicant. The size of the photo should be 2-inch x 2 inch (5 mm x 5 mm).
   - Scanned signature of the applicant.
   - Self -Attested Class X certificate/marksheet containing Date of Birth.
   - Self-Attested Class XII Marksheet, if results have been announced. (In case the Marksheet has not been issued by the Board, a self-attested copy of the Marksheet downloaded from the respective Board's website should be uploaded).
   - Self-attested copy of the valid SC/ST/OBC/EWS/PwD/KM/CW certificate, if seeking admission under these categories.
   - Self-attested copies of Sports and/or ECA certificates.
   - **The applicant will not be able to preview the application and pay the fee without uploading the mandatory documents.**
   - The University will accept self-attested copies of documents / papers provided by the applicants. The uploaded documents will need to be presented in the colleges at the time of admission, for online and/or forensic verification. I**f any false attestation / falsified records are detected, the applicant will be debarred from attending any course in the University / or its colleges for next five years and in addition, a criminal case under relevant sections of IPC (viz. 470, 471, 474 etc.) may be initiated.**
   - After uploading the mandatory uploads, go to the "**Next**" section.
   - The passport and signature files need to be between 10-50 kb; all the other documents need to be between 100-500 kb, for successful upload.

8. **Preview:** In the eighth section/page an applicant can preview the complete application.

Applicants should fill the registration form carefully and check the preview before making online payment of registration fee. The applicant will be able to update only marks (during the admissions process) and no other information once the payment is made.

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9. **Payment:** In the ninth section/page, applicant can proceed to pay the registration payment online. The applicant's online registration process shall be completed only after payment and realization of the online registration fee.

The final fee payable is calculated depending on applicant's various choices of category/courses where admission is based on entrance tests/ECA/Sports, etc, as applicable.

The applicant can **update information in the application form by revisiting their account till the last date of registration, but only before the payment of the online registration fee**. The applicant can save their changes by clicking the "**submit**" button at the end of each page.

The online application cannot be changed after payment of the registration fee. **However, the facility of a one-time correction for limited details is allowed for a fee of Rs. 100.**

The only field that can be updated without charge is the **applicant's marks**. **No request or a grievance shall be entertained to make changes/ amendments in the online application after the payment is made**.

> Kindly take every precaution to fill up the application form carefully and scrupulously, as it is in your own interest.

A PDF file of the filled form is generated for print out, and fee payment receipt generated. Please save this PDF for future reference. Successful registration is acknowledged by email and SMS.

Minority Christian colleges (St. Stephen's College & Jesus & Mary) can register applicants on their portal also, if they so desire. **However, it will be mandatory for those applicants who wish to apply to minority colleges to enter the university registration number in the online form of the minority colleges.** These colleges shall follow the admission procedures (to be notified in advance), on their websites. The data of all applicants admitted to such institutions shall be **updated on the University portal.**

Part 2: The Admission Process before the Cut-off marks are announced:

i)   Course-wise and Category wise Merit List of applicants will be available on the admission portal for downloading or viewing by the Colleges.

ii) Colleges will declare the Cut-Off marks on the basis of the merit list.

iii) The applicant logs into the software to learn about their admissibility to courses and corresponding colleges in that specific Cut-Off List through the portal. The applicant selects the course and college of their choice and proceeds to the respective college for admission.

Part 3: Applicant-College Interaction:

i)   Applicant shares their unique registration ID with the Teacher In-charge of the respective Department in the College and produces their originals for verification, along with a print of their registration form.

ii)   On verification and acceptance of the documents in the college, the applicant logs in to the Admissions Dashboard to pay the requisite fee in 24 hours.

Part 4: During Cancellation and Re-Admission:

i)   A cancellation fee of Rs. 1,000/- is deducted from the applicant's "Wallet" for every cancellation before the last day of Admissions, and reflects in their Admissions Dashboard each time the applicant cancels their admission.

ii)   The fees to be paid to colleges in subsequent upgradations/readmissions will be adjusted against the amount in the "Wallet". The applicant will need to pay fees hereon only if subsequent college fees are higher than the fees paid at the first college.

iii)   All adjustments will be reflected in the "Wallet" feature.

iv)   Refund of fees due to cancellation or any other reasons WILL NOT BE DONE AFTER THE LAST DAY OF UNDERGRADUATE ADMISSIONS, 2019-20.

If you need further assistance with the online admission process, you can:

i)   Check the Frequently Asked Questions (FAQs) tab on the homepage.

ii)   Contact us on the admissions website through the "Admission Helpline" tab.

iii)   Send general and technical queries related to online registration and the admission process to **du.ug.help2019@gmail.com**

iv)   Call us at the University Information Centre on the helpline number 011-27006900 (from 01.06.2019).

v)   Contact College-level Helpdesks, about which information will be notified through the website.

Helpdesk Information: For general queries related to the overall online registration process, applicants may contact:

Helpdesk (Dean Students' Welfare Office) Room No. 5, Conference Centre, Near Gate No. 4, North Campus, University of Delhi, Delhi – 110007 **Phone: 011-27667092**	Joint Dean Students' Welfare Office, Arts Faculty, South Campus, University of Delhi, Delhi - 110021 **Phone: 011-24116178**

Two exclusive Helpdesks are available to provide all necessary assistance for registering applicants who are Persons with Disabilities:	
Equal Opportunity Cell, Arts Faculty Tutorial Building, **North Campus**, University of Delhi, Delhi - 110007. Phone: 011-27662602	Joint Dean Students Welfare Office, University of Delhi **South Campus**, Delhi - 110021 Phone: 011-24116178
Please do not hesitate to use these if you are a PwD category applicant.	

Annexure VIII: How to Deal with Payment Failures

A payment may fail due to two reasons:

1. **The payment amount is not debited** from your account: You might receive a message from your bank that the payment could not be processed. You will also see the payment failure screen.

2. **The payment amount is debited from your account**: In this case, you will be left wondering why you did not see any kind of notification. You can send an email to the ICICI payments platform and check the status of that payment.

Reasons for Payment Failure:

1. Bad internet connection – A stable internet connection is crucial for a successful transaction. A fluctuating connection can affect the transaction. Also, closing the tab or window will result in failed payment or incomplete payment.

2. Authorization failure – If the payment gateway cannot connect with the bank and/or the bank does not authorise the payment, there can be a transaction failure. This goes beyond the control of payments platform. If your money is deducted then you can check with the bank and the platform.

3. Authentication failure – Wrong details entered – If the details entered (Name, Card No, CVV, OTP/password etc) are incorrectly entered, the bank will reject the payment and it will not be processed. Usually, money is not debited and you can try another transaction after few minutes.

4. Delayed notification – After a successful transaction, you should usually receive a notification about the success of the payment. But sometimes, this does not happen immediately due to poor network issues. You can wait for few hours and if you do not receive any acknowledgment then contact the seller or the payment platform.

In case you face any of the above difficulties, please feel free to contact the ICICI Eazypay Payment Gateway helpline (9:30 a.m. to 6:15/9.00 p.m., Monday to Saturday during Registration /Admissions)

7428877012 and **8929638874**

Email: **pandey.rahul@icicibank.com**.

For email, please use the standard format given below:

Student name	Date of Transaction	Eazypay reference no.	Course applied to	Email ID	Mobile no. entered in DU application	Query
ABC	25.04.19	192010003456	B.COM	abc@gmail.com	9123456779	

Eazypay payment gateway: Applicants can use Eazypay payment gateway to make payments on the client website/app using any of the following modes: **Debit Card/Credit Card/Net Banking/Unified Payments Interface (UPI)**

Steps for using Debit Card/Credit Card/Net banking:
- After filling the form and choosing the above option, the applicant will be automatically directed to Eazypay PG (https://eazypay.icicibank.com)
- **If choosing Debit/Credit Card:** Enter card details i.e. Card No, CVV, Date of expiry for necessary authentication by VISA/Master.
- **If choosing Net banking:** Enter user ID and password and log into your Net Banking account. Post successful authentication, amount will be debited from payer's account.
- They are re-directed back to client website and client server is updated with transaction status. A receipt will be generated for payer from the client portal.

Unified Payments Interface (UPI):
- After filling the form and choosing the above option, the applicant will be automatically directed to Eazypay PG (https://eazypay.icicibank.com).
- Enter preferred VPA in the text box. VPA can be of any bank.
- You will be notified on your Payment Service Provider (PSP) mobile application.
- Review the pre-confirmation screen carefully to ensure all details are correct.
- Choose the account you would like to debit and click on submit.
- Post successful authentication, amount will be debited from your account and credited to the University account.
- Ideal wait time for UPI transaction to get concluded is 2 minutes. You are advised to wait for the payment to conclude over Payment Gateway and get redirected to the Delhi University website.

Annexure IX: Rules for Refund of Fee on Account of Withdrawal/Cancellation of Admission

Sr. No.	Reasons for seeking refund	Quantum of fee to be refunded
1	When a student applies for withdrawal of admission up to last date of admission	Full fee after deduction of Rs. 1000/- and full examination fee.
2	When admission is made inadvertently due to error/omission/commission on the part of the University/College	Full fee and full examination fee.
3	When cancellation of admission is due to concealment/falsification of facts, submission of false/fake certificates(s), providing misleading information by the student or for any error/mistake on the part of the student.	No fee will be refunded.
4	When a student of Self-Financing course applies for withdrawal of admission on or before the last date of admission.	Full fee after deduction of Rs. 1000/- and full examination fee.
5	In case a student after his/her admission expires within one month of the last date of admission.	Full fee including examination fee will be refunded to his/her parents.

Annexure X: CW Quota, Flow Chart of Admissions Process

Online Registration with option of preference of colleges/courses

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Verification of uploaded documents

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If document not visible email to the concerned applicant to upload the same again

↓

Notification of all eligible applicants

↓

*Allocations of seats to the applicants belonging to Priority-I (Widows/Wards of Defence personnel killed in action)

↓

*Allocations of seats to the applicants belonging to Priority-II (Wards of Defence Personnel disabled in action and **boarded out** from service with disability attributable to military service)

↓

*Allocations of seats to the applicants belonging to Priority-III (Widows/Wards of Defence personnel who died while in service with death attributable to military service)

↓

*Allocations of seats to the applicants belonging to Priority-IV (Wards of Defence personnel disabled

in service and **boarded out** with disability attributable to the military service)

↓

*Allocations of seats to the applicants belonging to Priority-V(Inter-Se priority of gallantry awards:Wards of Serving/ Ex-servicemen personnel including personnel of police forces who are in receipt of Gallantry Awards : Param Vir Chakra, Ashok Chakra, Mahavir Chakra, Kriti Chakra, Vir Chakra, Shaurya Chakra, President's Police Medal for Gallantry, Sena Medal (Gallantry), Nau Sena Medal (Gallantry), Vayu Sena Medal (Gallantry) , Mention-in-Despatches, Police Medal for Gallantry)

↓

*Allocations of seats to the applicants belonging to Priority-VI (Wards of Ex-Servicemen)

*Allocations of seats to the applicants belonging to Priority-VII (Wives of:
     (i)   defence Personnel disabled in action and boarded out from service.
     (ii)   defence Personnel disabled in service and boarded out with disability attributable to military service.
     (iii)   ex-Servicemen and Serving Personnel who are in receipt of Gallantry Awards.

*Allocations of seats to the applicants belonging to Priority-VIII (Wards of Serving Personnel)

*Allocations of seats to the applicants belonging to Priority-IX(Wives of Serving Personnel)

* **as per approved schedule including period of admission by the college**

Annexure XI: Entrance-based UG Admission Process

Step 1: Filling the form and Preferences:
The applicant is required to register on the university admission portal to create their personal login ID (username and password). In the application form the applicant is required to provide all the necessary information (fields marked with *). In the page "Entrance Based Admissions" the applicant is required to choose the courses of interest. Entrance-test fees will be charged for each different entrance test. See Annexure I for detailed guidelines on how to register using the portal). **Exercise extreme care in filling up your form.**

In the case of courses being run at multiple colleges, or entrance tests covering more than one course, the applicants are required to state their order of preference of course and/or college. The portal will be open for the alteration of the course-college preferences for one day after the declaration of entrance test results. Applicants are advised to examine the location of the college and college fee for the course before finalizing their order of preference.

Applicants to BMS/BA(H)BE/BBA(FIA) must fill all the college-course choices. There are 21 choices for female applicants and 17 for male applicants. The applicant should mark "1" for their most preferred college-course, "2" for the next most preferred and so on. The college-course to which an applicant does not want admission should be marked "No Preference". Where "No Preference" is selected, that college-course shall not be offered to the applicant. If a college-course is marked with a preference number, the same may be allotted to the applicant and the applicant would be required to take admission in that college-course in order to be eligible for any future changes in college and course.

Applicants to B.El.Ed must fill all the eight college choices. The course is available only to women. The applicant should mark "1" for their most preferred college, "2" for the next most preferred college and so on. The college to which an applicant does not want admission should be marked "No Preference". Where "No Preference" is selected, that college shall not be offered to the applicant. If a college-course is marked with a preference number, the same may be allotted to the applicant and the applicant would be required to take admission to that college in order to be eligible for any future changes in college.Applicants are advised to **examine the choice of liberal options** (visit the Department website http://doe.du.ac.in.) offered by each college before finalizing their preference order.

Admission will not be granted to any applicant whose name has appeared in the allotment list but who fails to meet the minimum eligibility criteria for the course. Entrance test fee will not be refunded in any circumstances.

Step 2: Written and Practical tests and Trials:

Applicants to BA(H)BE/BMS/BBA(FIA), BTech(IT&MI), BA(HSS), B.El.Ed., BSc(PE,HE&S), BA(H)MMC and FYIPJ are required to appear for a written entrance test as applicable to each course in order to be considered for admission to the course. The test shall be of multiple-choice type. Four marks shall be awarded for each correct answer and 1 mark shall be deducted for each wrong answer.

Applicants to BA(Hons.) Music are required to appear for a practical entrance test in order to be considered for admission to the courses.

Applicants to BSc (PE, HE&S) are also required to appear for trials in order to be considered for admission to the course.

The applicant will need to register for the entrance test, and appear for it as per notification on the university website.

Step 3: Ranking for Admissions:

A ranking of applicants will be prepared for each course that shall guide the admission process and shall be displayed on the Admission Portal. This ranking shall be based on:

The marks scored in the entrance test for the BTech(IT&MI), BA(H&SS), B.El.Ed. , BA(H)MMC and FYIPJ courses.

The weighted mean of the marks scored in the entrance test and in Class XII (as per eligibility) giving each the weights of 65% and 35% respectively for the BA(H)BE, BMS, BBA(FIA), courses.

The mean of the marks scored in the written test and the trials for the BSc(PE,HE&S) course.

The marks scored in the practical test for the B.A.(Hons.) Music courses.

The final ranking shall not have any repeated ranks. In the case of a tie for rank, **the following tie-breaking rule shall be applied in the order provided below:**

1. The applicant with higher percentage of marks (aggregate of best four subjects including one language) in the qualifying examination will be considered first for allotment/admission.

2. The applicant with the higher entrance test score will be considered first for allotment/admission.

3. The applicant with higher percentage of marks (aggregate of best five subjects including one language) in the qualifying examination will be considered first for allotment/admission.

4. The applicant with the earlier date of birth (as mentioned in class X certificate) will be considered for allotment/admission.

Step 4: Allotment of Courses and Colleges

For all the entrance based courses the allotment of seats shall be done centrally and shall be displayed on the Admission Portal. Only the applicants who satisfy the minimum eligibility criteria for the course will be considered for admission.

In the case of BA(H)BE/BMS/BBA(FIA) and the B.El.Ed. courses, the seats available in each college (and course) in each admission category shall be allotted to the applicants in order of their ranks and as per their preferences subject to availability, till all seats in the particular college (andcourse) are exhausted. An applicant allotted a seat **higher** in their preference order will not be allowed a change to any seat lower in their preference order within the same admission category.

Step 5: Admission Stage 1 - Admission Form

Applicants allotted a course and a college/institution shall be required to confirm their interest in the admission by selecting and confirming the college (and course) from their Dashboard on the Admission Portal. An admission form for the college (and course) will be generated. Applicants are required to print out this form.

Step 6: Admission Stage 2 – Verification

Applicants shall have to report to the allotted college/institution for verification of the required documents (see Section 11 and Annexure I) along with the admission form within the stipulated period of time, as per the admission schedule for the particular course made available on the Admission Portal.

Step 7: Admission Stage 3 - Payment of Fees

The college/institution upon verification of documents shall approve the admission of the applicant

online. A link for payment of fee will be activated in the applicant's portal. The applicant must pay the fee online within the stipulated time. Once the fee is received by the University of Delhi, the applicant shall be declared as successfully admitted.

Failure to pay the fee shall lead to cancellation of the allotted seat.

Anyapplicant who fails to obtain admission after allotment of seat shall not be eligible for that seat at any future date and shall not receive any future allotment of seat in the particular course and category.

Step 8: Choice for Reallottment.

Upon payment of fee, the applicant will be required to choose one of the two options:

> Option 1: I wish to be reallotted a seat higher in my preference order if the same is available; or
> Option 2: I am satisfied with the currently allotted seat and do not want another allotment of seat.

Step 9: Subsequent Rounds of Allotment

During every subsequent Allotment Round, seats available after the previous round shall be allotted to admitted applicants who choose option 1 in Step 8 and to applicants ranked above the last admitted rank and who have not yet been allotted a seat, subject to their preferences.

In case a seat higher in the applicant's preference is available, the same shall be allotted to the applicant and the existing admission shall stand cancelled.

All applicants allotted seats in an allotment round shall be required to repeat Steps 5 to 8 to obtain admission. The fee to be paid in a subsequent round shall be the difference (if any) of the new institution fee less the fee already paid.

Upon confirmation of fee with the University, the admission in the college (and course) shall be confirmed. If the applicant fails to pay the fee to confirm the admission, the applicant shall not be allotted the seat and shall not be considered for any future allotment.

The following categories of applicants will not be considered in subsequent rounds of counseling:

> i) Applicants who have already been allotted their first preference.
> ii) Applicants who voluntarily opted out of reallotment.
> iii) Applicants whose names appeared in the provisional admission list but did not appear for document verification within the stipulated period of time.
> iv) Applicants who have not confirmed admission by completing payment of fees in any round.

Step 10: Spot Counselling Rounds (if required): Allotment after Online Allotments

The Admission portal shall display the number of seats (in each college) available after the admission to Round Five. A schedule for Spot Allotment shall also be displayed inviting applicants by their rank specifying date, time and venue.

In the first session of the Spot Allotment for each category, applicants admitted in the course on that date and have opted for reallocation as per Option 1 in Step 8, as well as all those applicants who are not yet allotted a seat but whose ranking is higher than the last rank admitted in any category shall be eligible in this round. The applicants shall be invited as per their ranking and shall be required to choose a seat from those available, and the same shall be allotted to the applicant. The applicant shall then be required to follow steps 5, 6 and 7 to obtain admission.

In the second session of the Spot Counseling, all applicants in each category whose rank is higher than the last admitted rank and who failed to take admission during the online Allotment Rounds shall be

invited in order of their rank to choose a seat from those available and the same shall be allotted to the applicant. This shall be permitted only for the first round of the spot counseling. The applicant shall then be required to follow steps 5, 6 and 7 to obtain admission.

In the subsequent sessions of the Spot Allotment for each category, applicants not yet admitted shall be invited by as per their ranking and shall be required to choose a seat from those available, and the same shall be allotted to the applicant. The applicant shall then be required to follow steps 5, 6 and 7 to obtain admission.

Applicants are advised to carefully exercise their choice before confirming the admission in the Spot Round. If an applicant cancels their admission after the spot round, they will not be considered for admission in any future counseling.

Step 11: More Spot Counselling Rounds (if required).

To fill any vacant seats in any category, the University may announce more rounds of spot counseling till the last date of admissions as notified by the University.

In case of cancellation of admission, a cancellation fee of Rs. 1000/- will be charged.

This fee shall be charged for every cancellation before the last day of admissions. Refund of fees due to cancellation or any other reasons will not be considered after the last date for admissions.

Annexure XII: Examples for calculation of Best Four/PCM/PCB

Example 1:	Example 2:
If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks in four subjects are 90+92+88+94=364, Percentage is 91%.	If an applicant has scored: Physics (96), Chemistry (92), English Core (90) and Mathematics (94), Economics (83).
The effective percentage for: B.A. (Hons.) English is 91%,	**Case 1:** Total marks in four subjects are 96+92+90+94=372, Percentage is 93%. The effective percentage for:
Not eligible for B.A. (Hons.) Economics, (Maths not studied passed)	B.A. (Hons.) History is 93% - 2.5% = 90.5%, B.A. (Hons.) English is 93%, As economics is not considered in Best Four
B.A. (Hons.) Political Science is 91% - 2.5% = 88.5%. (Political Science not studied & passed)	**Case 2:** Total marks in four subjects are 96+90+94+83=363, Percentage is 90.75%. The effective percentage for: B.A. (Hons.) Economics is 90.75%
	Comparing Case1 & Case2, Best Four for B.A. (Hons.) Economics is 90.75%
Example 3:	**Example 4:**
If an applicant scored: Accounts (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96).	If an applicant has scored: Accounts (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85).
Total marks in four subjects are 88+92+90+96=366, Percentage is 91.5%.	Total marks in four subjects are 90+92+88+94=364, Percentage is 91%.
The effective percentage for: B.A. (Hons.) History is 91.5% - 2.5% -2.5% = 86.5% B.A. (Hons.) Punjabi is 91.5% + 2% - 2.5% = 91% B.A. (Hons.) English is 90.5% = 89%. 2.5% is deducted as Web Designing not listed subject (List A)	The effective percentage for B.A. (Hons.) Psychology is 91 – 2.5 = 88.5% The effective percentage for B.A. (Hons.) Economics is 91 – 2.5 = 88.5% The effective percentage for B.A. (Hons.) English is 91%

Example 5:	Example 6:
If an applicant has scored: Physics (85), Chemistry (90), English Core (90), Biology (85) and Mathematics (75).	If an applicant has scored: English Elective (92), History (65), Political Science (85), Geography (89) and Home Science (90).
Total marks in Best four are: 85+90+85+90=350 The percentage is 87.5%	Total Marks in four subjects are 92+85+89+90=356, excluding History.
The effective percentage for: B.A. (Hons.) English is 87.5%	The percentage is 89%. The effective percentage for: B.A. (Hons.) English is 89 % + 2% (Elective)= 91% B.A. (Hons.) Political Science is 89%

B.A. (Hons.) Political Science is 87.5 % – 2.5% = 85% B.A. (Hons.) Economics is 87.5 % – 2.5% = 85%	B.A. (Hons.) History is 89 - 2.5% = 86.5% (History not included) B.A. (Hons.) Psychology is 89-2.5% = 86.5%
Example 7: If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Economics (94). Total marks are 90+92+88+94=364, Percentage is 91%. Not eligible for B.Com. (Hons.) The effective percentage for B.Com. is 91%	**Example 8:** If an applicant has scored: Physics (96)*, Chemistry (92), English Core (90) and Mathematics (94). Total marks are 96+92+90+94=372, Percentage is 93%. The effective percentage for both B.Com. (Hons.) & B.Com.is 93 – 2 x 1% = 91%
Example 9: If an applicant scored: Accountancy (88), English Core (92), Punjabi Elective (90), Mathematics (82) and Web Designing (96). **Case 1:** Total marks are 88+92+90+96=366, Percentage is 91.5%. The effective percentage is 91.5 – 2 x 2.5% = 86.5 **Case 2:** Total marks are 88+92+82+96= 358 Percentage is 89.5%, The effective percentage is 89.5% - 2.5% = 87% **Case 2 is unique "best four", so effective percentage for both B.Com. (Hons.) & B.Com. is 87%**	**Example 10:** If an applicant has scored: Accountancy (90), Business Studies (92), English Core (88) and Home Science (94), Mathematics (85). **Case 1:** Total marks are 90+92+88+94=364, Percentage is 91%. The effective percentage is 91% – 1% = 90% **Case 2:** Total marks are 90+92+88+85=355, Percentage is 88.75%. The effective percentage is 88.75% **Case 1 is the "best four", so effective percentage for both B.Com. (Hons.) & B.Com. is 90%**
Example 11: If an applicant scored: History (88), English Core (92), Political Science (90), Philosophy (67) and Web Designing (96). Total marks are 88+92+90+96=366, Percentage is 91.5%. Not eligible for B.Com. (Hons.) The effective Percentage for B.Com. is 91.5% – 1% – 1% – 2.5% = 87%	**Example 12:** If an applicant has scored in Mathematics (90), Business Studies (82), Hindi (88), Web designing (94)* and Painting (95)*. Case 1: Total marks are 90+88+94+95=367. The Percentage is 91.75%. The effective percentage is 91.75% – 2x2.5% = 86.75 Case 2: Total marks are 90+82+88+95=354. The Percentage is 88.75%. The effective percentage is 88.75% – 2.5% = 86.25 **Case 1 is the "best four", so effective percentage for both B.Com. (Hons.) & B.Com. is 86.75%**

Example 13:	**Example 14:**
If an applicant has scored in Accountancy (90), Business Studies (92), English Core (88) and Economics (94).	If an applicant has scored in Physics (96)*, Chemistry (92)*, English Core (90) and Mathematics (94).
Total marks are 90+92+88+94=364. The Percentage is 91%.	Total marks are 96+92+90+94=372 and Percentage is 93%.
The effective percentage for B.A. programme is 91% -5%** =86%	The effective percentage for B.A. programme is 93% -5%**=88%

Example 15:	**Example 16:**
If an applicant scored: History (88), English Core (92), Political Science (90) and Web Designing (96)*	If an applicant has scored in Accountancy (90), Business Studies (62), English Core (88), Web designing (94)* and Painting (95)*. Total marks are 90+95+88+94=367. The Percentage is 91.75%.
Total marks are 88+92+90+96=366, Percentage is 91.5%.	
The effective Percentage for B.A. programme is 91.5%	The effective percentage for B.A. programmeis 91.75% -5%**-2.5#=84.25%

** is deduction due to change of stream.

is for second vocational subject.

Example 17:	**Example 18:**
If an applicant has scored: Physics 90 (theory 50, practical 40; max. marks theory 60, practical 40), Chemistry 91(theory 52, practical 39; max. marks theory 60, practical 40), English (90) and Mathematics (95), Physical Education (92). Physics and Chemistry have 60% theory component and 40% practical marks.	If an applicant has scored: Physics 88 (theory 45, IA 14, practical 29; max. marks theory 56, IA 14, practical 30), Chemistry 92 (theory 48, IA 14, practical 30; max. marks theory 56, IA 14, practical 30), English (90) and Biology 95 (theory 51, IA 14, practical 30; max. marks theory 56, IA 14, practical 30). Mathematics 92.
Pro rata marks in physics = 88.33% Pro rata marks in chemistry = 89.92%	Physics, Chemistry and Biology have less than 70% theory component and must be converted to 70:30.
Therefore, Total marks in PCM are: 88.33+89.92+95=273.25=91.08% and PCME are: 88.3+89.92+95+90 = 363.25 = 90.81%.	For Physics, it is 56.25+29 = 85.25; For chemistry, it is 60+30= 90; For biology, it is 63.75+30= 93.75. The PCB is 89.77% ; PCM is 89.19%

Annexure XIII: Important Ordinances of the University

Successful applicants will be required to abide by the Ordinances of the University and will be required to provide a written undertaking to this effect at the time of admission. A few extracts of important ordinances are reproduced here.

ORDINANCE XV-B: Maintenance of discipline among Students of the University

1. All powers relating to discipline and disciplinary action are vested in the Vice-Chancellor.
2. The Vice-Chancellor may delegate all or such powers as he / she deems proper to the Proctor and +to such other persons as he/she may specify in this behalf.
3. Without prejudice to the generality of power to enforce discipline under the Ordinance the following shall amount to acts of gross indiscipline:

> a. Physical assault, or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution / Department and against any student within the University of Delhi
>
> b. Carrying of, use of or threat to use of any weapons
>
> c. Any violation of the provisions of the Civil Rights Protection Act, 1976
>
> d. Violation of the status, dignity and honour of students belonging to the scheduled castes and tribes
>
> e. Any practice-whether verbal or otherwise-derogatory of women
>
> f. Any attempt at bribing or corruption in any manner
>
> g. Willful destruction of institutional property
>
> h. Creating ill-will or intolerance on religious or communal grounds
>
> i. Causing disruption in any manner of the academic functioning of the University system;
>
> j. Prohibition of Ragging as per Ordinance XV-C.

4. Without prejudice to the generality of his / her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may in the exercise of his / her powers aforesaid order or direct that any student or students -

> (a) be expelled; or
> (b) be, for a stated period rusticated; or
> (c) be not for a stated period, admitted to a programme or programmes of study in a College, Department or Institution of the University; or
> (d) be fined with a sum of rupees that may be specified; or
> (e) be debarred from taking a University or College or Departmental Examination or Examinations for one or more years; or that the result of the student or students concerned in the Examination or Examinations in which he /she or they have appeared be cancelled.

5. Institutions, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to such of the teachers in their Colleges, Institutions or Departments as they may specify for these purposes.

6. Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the Principals of Colleges, Heads of Halls, Deans of Faculties and Heads of Teaching Departments in

this University. Each student shall be expected to provide himself / herself with a copy of these rules. At the time of admission, every student shall be required to sign a declaration that on admission he /she submits himself / herself to the disciplinary jurisdiction of the Vice-Chancellor and several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the Statutes, the Ordinances and the rules that have been framed therein by the University.

ORDINANCE XV-C: Prohibition and Punishment for Ragging

1. Ragging in any form is strictly prohibited, within the premises of College / Department or Institution and any part of Delhi University system as well as on public transport.
2. Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this Ordinance.
3. Ragging for the purposes of this Ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students; and includes individual or collective acts or practices which:
    a. involve physical assault or threat to use of physical force.
    b. Violate the status, dignity and honour of women students.
    c. Violate the status, dignity and honour of students belonging to the scheduled caste and tribe.
    d. Expose students to ridicule and contempt and affect their self-esteem.
    e. Entail verbal abuse and aggression, indecent gestures and obscene behavior.
4. The Principal of a College, the Head of the Department or an Institution, the authorities of College, or University Hostel or Halls of Residence shall take immediate action on any information of the occurrence of ragging.
5. Notwithstanding anything in Clause above, the Proctor may also suomoto enquire into any incident of ragging and make a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of the incident.
6. The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and the nature of the ragging incident.
7. If the Principal of a College or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing, it is not reasonably practical to hold such an enquiry, he/ she may so advise the Vice-Chancellor accordingly.
8. When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry, his/ her decision shall be final.
9. On the receipt of a report under Clause (5) or (6) or a determination by the relevant authority under clause (7) disclosing the occurrence of ragging incidents described in Clause 3(a), (b) and (c) the Vice-Chancellor shall direct or order rustication of a student or students for a specific number of years.
10. The Vice-chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period, admitted to a programme of study in a college, departmental examination for one or more years or that the results of the student or students concerned in the examination or examinations in which they appeared be cancelled.
11. In case any students who have obtained degrees or diplomas of the University of Delhi are found guilty; under this Ordinance, appropriate action will be taken under Statute 15 for withdrawal of degrees or diploma conferred by the University.
12. For the purpose of this Ordinance, abetment to ragging whether by way of any act, practice or incitement of ragging will also amount to ragging.

13. All Institutions within the Delhi University system shall be obligated to carry out instructions   /
    directions issued under this Ordinance, and to give aid assistance to the Vice-Chancellor to achieve
    the effective implementation of the Ordinance.

Order of the Vice-Chancellor in pursuance of Ordinance XV-C: Where incident(s) of ragging are
reported to the Vice-Chancellor by any authority under this Ordinance, the students(s) involved in
ragging, shall be expelled for a specified term, designated in the order. Non-students involved in
reports of ragging will be proceeded with under the criminal law of India; they will also be rendered
ineligible for a period of five years from seeking enrolment in any of the institutions of the University
of Delhi. Students against whom necessary action is taken under this note, will be given post decisional
hearing, with strict adherence to the rules of natural justice.

ORDINANCE XV-D/The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (MINISTRY OF LAW AND JUSTICE)

An Act to provide protection against sexual harassment of women at work place and for the prevention
and redressal of complaints of sexual harassment and for matters connected there with incidental thereto.

WHEREAS sexual harassment results in violation of the fundamental rights of a woman to equality
under articles 14 and 15 of the Constitution of India and her right to life and to live with dignity under
article 21 of the Constitution and right to practice any profession or to carry on any occupation, trade or
business which includes a right to a safe environment free from sexual harassment;

AND WHEREAS the protection against sexual harassment and the right to work with dignity are
universally recognized human rights by international conventions and instruments such as Convention
on the Elimination of all forms of discrimination against Women, which has been ratified on the 25th
June, 1993 by the Government of India.

AND WHEREAS it is expedient to make provisions for giving effect to the said Convention for
protection of women against sexual harassment at workplace. For details, please see the website
http://www.shebox.nic.in/assets/site/main/images/Sexual-Harassment-at-Workplace-Act.pdf.

Annexure XIV: Funding Status of Colleges

Trust Colleges Maintenance Grant 95% by UGC And 5% by Trust	Delhi Administration Colleges 100% Financial Assistance by Delhi Government	Delhi Administration Colleges (95% Maintenance Grant Given by UGC & 5% By Delhi Government)
Atma Ram Sanatan Dharma College	Acharya Narendra Dev College	Bharati College
Daulat Ram College	Aditi Mahavidyalaya	Delhi College of Arts & Commerce
Hans Raj College	Bhagini Nivedita College	Gargi College for Women
Hindu College	Bhaskaracharya College of Applied Sciences	Kalindi College for Women
Indraprastha College for Women	Dr. Bhim Rao Ambedkar College	Kamala Nehru College for Women
Institute of Home Economics	DeenDayal Upadhyaya College	Lakshmibai College
Janki Devi Memorial College	Indira Gandhi Inst. of Phy. Edu. & Sports Sc.	Maitreyi College for Women
Jesus & Mary College	Keshav Mahavidyalaya	Motilal Nehru College
Lady Irwin College	Maharaja Agrasen College	Rajdhani College
Lady Shri Ram College	Maharishi Valmiki College of Education	Satyawati College
Mata Sundri College for Women	S.R. College of Applied Sciences	Shaheed Bhagat Singh College
P.G.D.AV College	S.S. College of Business Studies	Shivaji College
Ramjas College	**Trust Colleges 100% Maintenance Grant by UGC**	Shyama Prasad Mukherji College for Women
Shri Ram College of Commerce	PGDAV College (Evening)	Sri Aurobindo College
Shyam Lal College	Shyam Lal College (Evening)	Swami Shraddhanand College
Sri Guru Gobind Singh College of Commerce	Zakir Husain Delhi College	Vivekananda College
Sri Guru Nanak Dev Khalsa College	Zakir Husain Delhi College (Evening)	
Sri Guru Tegh Bahadur Khalsa College	**University Maintained Colleges/Centre**	**Delhi Administration Colleges 100% Maintenance Grant by UGC**
Sri Guru Tegh Bahadur Khalsa College	Aryabhatta College	Motilal Nehru College (Evening)
Sri Venkateswara College	College of Vocational Studies	Satyawati College (Evening)

St. Stephen's College	Deshbandhu College	Shaheed Bhagat Singh College (Evening)
Without Any Grant	Dyal Singh College	Sri Aurobindo College (Evening)
Delhi School of Journalism Maintained by funds generated from student's fee	Kirori Mal College	213
	Miranda House	
	Ramanujan College	
	Ram Lal Anand College	
	Cluster Innovation Centre	

Annexure XV: Hostel Facilities

The University of Delhi is one of the premier institutions of India and hence draws a large number of applicants from across the nation and from abroad. Outstation students seek safe and comfortable accommodation, and in order to meet this requirement, some colleges offer hostel facilities for their students. As not all the colleges have hostels, these hostel accommodations are highly limited and are allotted purely on the basis of the merit of the applicant.

Hostel facilities for Undergraduate students in the Colleges

S.No.	Name of the College	Male	Female	Both Male & Female	*Total Number of seats	Contact Person
1.	Bharti College		●		52	Dr Mukti Sanyal, Principal (Offng.), 9810935825
2.	DeenDayalUpadhayaya College			●	90+90	Dr. Hem Chand Jain, Principal, 9868627490
3.	Daulat Ram College		●		202	Dr. Savita Roy, Principal, 8130407373
4.	Hansraj College	●			202	Dr. Manjit Singh Saggi, 9899422182
5.	Hindu College			●	225+154	Dr. NaoremSantakrus Singh, 9311110502 Mrs. Anita Vishen 9810184258
6.	Indraprastha College		●		450	Dr. Shruti Sahrawat, 8447781840
7.	Janki Devi Memorial College			●	105	Dr. Sipu Jayswal, Warden 9015931961
8.	Kirori Mal College	●			180	Dr. Manoj Sharma, 9873359919
9.	LSR College		●		295	Dr.Ujjayini Ray, 011-26435605
10.	Lady Irwin College		●		170	Dr. Lalita Verma 9910105025
11.	Miranda House		●		361	Dr.Bijayalaxmi Nanda 9891443469
12.	Ramjas College			●	80+116	Dr. Ashok, 9971747687

	Name				Seats	Contact
13.	Shri Ram College of Commerce			●	53+145	Dr.TarunManjhi, 9013001141 Dr. Suman Bhakri 9818969944
14.	Sri Venkateswara College			●	75+72	Dr.Muktikant Shukla, 9891584025 Dr. Nandita Narayansamy, 9810400139
15.	S.G.T.B. Khalsa College		●		147	Dr. Archana, 09910357721
16.	Maharaja Agrasen College		●		58	Dr.Maneesha, 9868248263
17.	Keshav Mahavidyalaya		●		78	Dr. Madhu Pruthi, 9811017002
18.	Shaheed Rajguru College of Applied Sciences for Women		●		119	Dr.Indu Arora 9891027157 Ms. Pratiksha Awasthi 9599057679
19.	Sri Guru Gobind Singh College of Commerce		●		125	Mrs. Manmohan Kaur 8700438288
20.	Shaheed Sukhdev College of Business Studies			●	108	Nidhi Kesari 7011527986

Hostel Facilities in the University

Apart from hostel facilities offered by the colleges, the University of Delhi (North Campus) also offers hostel facilities to female undergraduate students. The list is as follows:

S.No.	Name of the Hostel	Number of seats	Contact
1.	Under Graduate Hostel for Girls	654	011-27605897 For more information kindly visit : www.ughg-du.org
2.	International Students House for Women (Few Seats for foreign undergraduates only)	30	Prof. Pamela Singla, 9811328666

Due to the large intake of students, all selected outstation applicants may not get hostel accommodation. Admission to a course of study will not ensure allotment of hostel accommodation. Accommodation will be offered to the eligible applicants subject to their merit and availability of seat in a hostel.

Students also stay as paying-guests (PG) or in the rental accommodations in nearby areas as per their own private arrangements in which the University has no role or responsibility. Students are advised to check the credentials of such PG/private accommodation.

Admission to Hostel for SC/ST/PwD/CW Students

1. Out of the vacant hostels seats, 15% seats are reserved for SC students and 7½% for ST students in College/ University Hostels. The allotment of seats in Hostels to SC/ ST students is based on merit of SC/ST. Students of each College and only such students shall be considered for Hostel accommodation whose parents do not reside in Delhi.

2. However, if seats are available, the applications of SC/ ST students whose parents reside in Delhi may be examined by the Head of the Institution/ Hostel on the individual merits of the students concerned. Last date for admission to the Hostels shall be fixed according to dates fixed for admission of SC/ ST students by the University and the seats remaining unfilled in the reserved category be treated as open seats and be offered to other students after the expiry of last date for admission to Hostels for SC/ ST students.

3. 3% seats are reserved for the PwD Students in the Hostels of the University and Colleges.

4. A few seats are also reserved for CW quota in the Hostels of the University and Colleges.

Annexure XVI: Related Vocational Subjects for B.A. (Vocational Studies)

The following is the list of "relevant Vocational subjects" to be considered in relation to the respective B.A. (Vocational Studies) courses for which criteria are outlined in section 2.2 of this Bulletin:

1) B.A. (Vocational Studies) Office Management and Secretarial Practice (OMSP)

       (i)   Office Practice and Secretary Ship
       (ii)   Secretariat Practice & Accounting
       (iii)   Office Communication
       (iv)   Typewriting (English/Hindi)
       (v)   Stenography (English/Hindi)

2) B.A. (Vocational Studies) Material Management

       (i)   Financial Accounting
       (ii)   Elements of Cost Accountancy & Auditing
       (iii)   Store Accounting

3) B.A. (Vocational Studies) Marketing Management and Retail Business

       (i)   Marketing
       (ii)   Salesmanship
       (iii)   Consumer Behavior and Protection

4) B.A. (Vocational Studies) Tourism Management
       (i)   Indian – The Tourist Destination
       (ii)   Travel Trade Management
       (iii)   Tourism Management and Man-Power Planning

5) B.A. (Vocational Studies) Management and Marketing of Insurance

       (i)   Principles Practice of Life Insurance
       (ii)   Computer & Life Insurance Administration

Annexure XVII: Frequently Asked Questions

Q.   I have registered online on the DU undergraduate (UG) online portal. Do I still need to fill up the offline form for undergraduate admission?
A.   There is no offline form for DU undergraduate admissions. You need to register and fill up the online form, available on the centralized online Admission Portal of the University, where a candidate can apply for both courses where admission is based on merit in Class XII qualifying examinations, as well as courses where admission is based on entrance tests.

Q. What are the courses I can apply for using the online form?
A. The following are the courses which applicants may submit applications for using the online registration form:

Courses to which Admission is based on merit:

Name of the Faculty	Course
Faculty of Arts	B.A. Prog.,B.A Vocational Studies, B.A. (Hons.) in Arabic, Bengali, English, French, German, Italian, Hindi, Persian, Philosophy, Psychology, Applied Psychology, Punjabi, Sanskrit, Spanish, and Urdu.
Faculty of Social Sciences	B.A. (Hons.) in Economics, Geography, History, Political Sciences, Social Work, and Sociology.
Faculty of Applied Social Sciences & Humanities	B.A. (Hons.) in Hindi Patrakarita, Journalism, B.Voc. in Health Care Management, Retail Management & IT, Web Designing, Printing Technology, Banking Operations
Faculty of Commerce & Business Studies	B.Com. (Hons) and B.Com.
Faculty of Mathematical Sciences	B.Sc. in Mathematical Sciences, B. Sc (Hons) in Mathematics/Statistics,B.Sc. (Hons) inComputer Science
Faculty of Sciences/ Inter-Disciplinary and Applied Sciences	B.Sc.(Hons.) in Anthropology/Biological Sciences/ Botany/Microbiology/Zoology B.Sc.(Hons.) in Chemistry/Physics/Polymer Science B.Sc.(Hons.) Electronics/Instrumentation/Geology/Food Technology/Bio-Chemistry/Bio-Medical Science/ Home Science. B.Sc.(Prog) Applied Physical Sciences/Physical Science (Computer Science)/Physical Science (Chemistry)/ Applied Physical Sciences (Industrial Chemistry/Physical Science with Electronics, Applied Life Sciences/ Life Sciences, Bachelor of Science (Pass) - Home Science.

Courses to which Admission is based on Entrance Test:

Name of the Faculty/Institution	Course
Faculty of Applied Social Sciences and Humanities	• B.A. (Honours) Business Economics • Bachelor of Management Studies • Bachelor of Business Administration (Financial Investment Analysis)
Cluster Innovation Centre	• B.Tech. (Information Technology and Mathematical Innovations)

	• B.A. (Honours) Humanities and Social Sciences
Faculty of Education	• Bachelors in Elementary Education
Faculty of Inter-disciplinary & Applied Sciences	• Bachelor of Science in Physical Education, Health Education & Sports
Indraprastha College for Women	• B.A. (Honours) Multimedia and Mass Communication
Faculty of Music and Fine Arts	• Bachelor of Arts (Honours) in Hindustani Music-Vocal/Instrumental (Sitar/Sarod/Guitar/Violin/Santoor) • Bachelor of Arts (Honours) in Karnatak Music-Vocal/Instrumental (Veena/ Violin) • Bachelor of Arts (Honours) in Percussion Music (Tabla/Pakhawaj)
Faculty of Social Sciences	• Five Year Integrated Prog in Journalism in Delhi School of Journalism (in English and Hindi)

Q.   Is there a way to apply for admission offline?

A.   No, there's no offline form/method. You have to apply through the centralized online Admission Portal **http://admission.du.ac.in/**.

Q.   What should I do if I filled an incorrect email address while registering?

A.   You have to register again with the correct email address to fill the registration form.

Q.   Can I apply in multiple courses in an online form?

A.   You can apply in multiple courses by choosing all the courses you which you wish to apply through a single online registration form.

Q.   Can I apply for undergraduate course based on entrance tests through this form?

A.   Yes, applicants can apply for undergraduate courses based on entrance tests through this portal.

Q.   Do I need to fill separate forms for applying to different colleges?

A.   No, one single form submits your registration and application for admission to the various colleges (except St. Stephens and Jesus & Mary College) of the University of Delhi.

Q.   I am also interested in applying to minority colleges, how can I apply?

A.   You would get an option to complete their registration form separately after applying through DU portal, It is mandatory for the candidates who wish to apply to minority colleges (Christian) to mention the university registration number generated through the online registration process.

Q.   Which are the mandatory fields in the application?

A.   Mandatory fields are indicated by a red star asterisk (*) adjacent to the titles of the fields. The applicant must fill the relevant information in these fields to complete the registration.

Q.   I made an error in filling my online registration form. Do I register again using different email id and fill the new registration form?

A.   No, the portal does not allow you to register twice. However, you can rectify your error by again logging into your account, and using the "Edit" button at the end of each session/page. You can do this till you click on the "Payment" link to pay the fee and thus submit your registration form. After you have submitted your form, you may only make a one-time correction for some limited types of information, for a fee of Rs. 100.

Q.   In online portal, I have created my account and filled my registration form. Can I use the same account to fill the registration form for my friend?

A.   No, only a single applicant can apply from one account for UG Admissions. Each applicant/candidate must create a separate account and fill the separate online registration form.

Q. I do not have an email account. Can I use someone else's email to create registration account during "Sign Up"?
A. No, you should not use anyone else's email account for registration. You must create a valid email account and remember its password, as all the communication from the University would be sent to your email account used during the admissions process.

Q.   I forgot the email account that I created to use during my registration process. What should I do?
A.   Your email address will be your login id during the registration process. It is absolutely necessary that you remember your email address, without which we will not be able to help you.

Q.   How can Persons with Disabilities (PwD) access and fill the online application form?
A.   The PwD applicants may fill the online application form by using assistive technology. In particular, the visually impaired applicants may use screen reading softwares such as JAWS or NVDA to complete the application form. Those unable to use computer may take human assistance. Two centres (one at North Campus and other at South Campus) have been setup by the University for assisting PwD candidates. In addition, you may contact us on our phone numbers or email addresses.

Q.   What should be done if the University website link hangs or becomes non-functional during the process?
A.   All possible measures are taken during the development phase to avoid such a situation. However, such a problem may arise due to Internet issues or if a large number of applicants access the site simultaneously. The registration form has a "Save and Continue" feature, which you may use if you are not able to complete the entire form in one session. You are advised to click on the "Submit" button on each page/session separately to save the information, and you may proceed with filling up of the remaining online registration form after refreshing the link or logging into your account in another session. You are also advised not to wait till the last day to complete or submit the form.

Q.   How can I pay the registration fee on DU UG Portal?
A.   Payment is accepted online **only** through Credit card/Debit card/Net Banking/UPI. Persons with Disabilities (PwD) can print the cash-challan (generated through the software) and submit the same in the nearest ICICI Bank Branch to pay the fee.

Q.   Can I get a fee concession? What is the procedure for fee concession?
A.   All applicants have to pay the registration fee as specified in Section 1 of the UG Admissions Bulletin 2019-20. There is a provision for fee concession in most of the colleges but only after admission. You are advised to contact the college for details.

Q.   During online payment, the amount has been deducted from my account but I am still seeing the status "pending" on the UG admission portal.
A.   A detailed resolution pathway for dealing with technical issues related to online payment can be found in Annexure VIII of the Undergraduate Admissions Bulletin 2019-20. You may approach the numbers and emails listed there with complete details of the transaction under "Grievance Description". Resolution of queries of this nature will be taken up on the priority basis.

Q.   Will the applicants be given admission on a first-come, first serve policy after declaration of cut-offs?
A.   Admissions in the colleges are not based on first come first serve policy. Instead, the applicant who has filled the online registration form and satisfies the criteria and cut-off for a particular course in a particular college will be considered for admission as per the schedule of admission specified.

Q.   I am a science student. Can I apply for Bachelor with Honours in Arts/Humanities subjects?
A.   Yes, provided you fulfill the course-specific eligibility conditions and meet the requisite cut-off for the course you wish to seek admission to. Refer to Sections 2 and 3 of the Undergraduate Bulletin of Information 2019-20 for more information.

Q.   Once I have taken admission in a particular subject, can I change my subject during the course of study or after completing first year?
A.   Once you are admitted in a particular subject, you can change your subject only before the last date of admission provided you have applied for that course in your online registration form, meet the requisite cut-off and provided seats are available. You cannot change your subject during the course of study or after completing first year of your study.

Q.   I appeared in the class XII exam last year but failed to clear Mathematics. Then, I appeared in the compartment exam and cleared it. Now, I have two marksheets, can I get admission?
A.   Yes, you can get admission in the University of Delhi provided result of compartment exam is declared before the admission process is completed and seats are available. You are supposed to update the online registration form by filling your latest marks, possible till the end of admissions, while the registration portal is open.

Q.   I have just passed class XII with science subjects. I want to apply to Delhi University colleges including St. Stephens and Jesus Mary College. Can I apply in through the online form?
Ans.   The online registration form is applicable for all merit-based courses in various colleges. For applying to minority colleges like St. Stephens and Jesus and Mary, you will need to visit the portal of these colleges to fill their registration form separately. However, it is mandatory for those applicants who wish to apply to minority colleges to enter the university registration number in the online form of the minority colleges. These colleges shall follow the admission procedures notified well in advance on their websites.

Q.   Can I submit the online registration form, even if my result is awaited?
A.   Yes, you can submit the online registration form by choosing "Awaited" in the drop-down menu of "Result Status" on the "Academic Details" page/section while entering the information. However, you will have to fulfill the minimum eligibility criteria and meet the college- and course-specific cut-off list during the stipulated period.

Q.   Can I fill in the online registration form even if I have a compartment in class XII?
A.   You can fill in the online registration form using the "Awaited" option for "Result Status" if you have submitted your marks for re-evaluation or if you have appeared again for the paper(s) that you have not passed in. Once your updated marks appear, you may update the Registration Portal. However, your registration form will be valid only if you update your marks within the admission period, and if you fulfill the course-specific eligibility criteria, meeting the cut-off marks for that course/college and subject to the availability of seats.

Q.   Will registration fee be refunded or adjusted if I change my category?
A.   The registration fee is mandatory for all categories and will not be refunded or adjusted in any circumstances.

Q.   Why am I not able to preview my application and also not able to pay the fee?
A. Please ensure that you have:
i) Completed the mandatory fields (marked with red asterisk) on every page.
ii) You have uploaded the required documents under "Mandatory Uploads."

Q.   Can I apply for multiple courses in one online form?
A.   Yes, you may select all courses of interest to you through a single online registration form.

Q.   Is it possible to change/update the information provided by the applicant in the online application form once the fee is submitted?
A.   No. Applicants cannot change/update the information after they submit the registration fee.

Q.   I belong to ST category and live in a remote place. How can I apply for undergraduate courses in your University?
A.   You can apply online by filling the registration form from any location with Internet access.

Q.   Is it important to have caste or tribe certificate in the name of the applicant?
A.   Yes, if you are applying under any reserved category, then you must have the relevant reservation certificate issued by the competent authority, in the name of applicant. The OBC certificate must also specify that applicant belongs to non-creamy layer and the caste is listed in the Central Government list.

Q.   Will there be any disadvantage for gap year students?
A.   No, there is no disadvantage to gap year students and they will be treated at par with regular students. They should meet the requisite course-specific criteria for admission and must possess the necessary documents/certificates.

Q.   I did not have Mathematics in Class XII. Can I opt for Economics (Hons.) or B.Com. (Hons.)?
A.   No, you cannot opt for Economics (Hons.) or B. Com. (Hons.) without having studied Mathematics in Class XII.

Q.   Is an applicant/candidate required to be present in-person on the day of admission?
A.   Yes, it is mandatory for the applicant to be present on the day of admission in the college along with the required documents/certificates.

Q.   Can I take admission in two different courses or the same course in different colleges after declaration of a cut off?
A.   No, you cannot take admission simultaneously in two different courses or the same course in different colleges. In case you take admission at two places, your admission will be cancelled from both the colleges/courses.

Q.   I was admitted under Sports Quota last year but could not clear the first year. Can I apply afresh and also change my course?
A.   You can clear your first year as an ex-student, if your internal assessment is complete (including attendance). In case you wish to apply afresh for another course, you can do so by cancelling your previous admission and then filling the online registration form again.

Q.   I have completed my class XII from NIOS (National Institute of Open Schooling). Can I get admission in regular college?
A.   Yes, you can get admission in regular college in a particular course provided you have applied in that course and meet the cut-off criteria.

Q.   Can I enroll myself for a certificate language course along with my regular graduation course?
A.   Yes, many colleges offer part time certificate courses in office management, foreign languages etc. However, it is advisable to first try to understand how your regular course works, how much free time you have, and then plan your certificate course accordingly.

Q.   Can an applicant for an Undergraduate Honours Course be considered for admission in the non-Honours Course in the same College or not?
Ans.   Applicants are required to select in the online registration form all those courses in which they intend to apply for admission. Admission shall be considered w.r.t. the courses applied in the filled online registration form. If you satisfy the course-specific eligibility and meet the cut-off mark requirements within the duration specified, you may be considered for non-Honours and Honours courses that you applied for through your online registration form.

Q. What is the mechanism of fee refund in case a student cancels his admission?
A. You may examine Annexure IX of the Bulletin of Information for Undergraduate Admissions 2019-20 to know the rules thereon.

Q. Is ECA and Sports quota applicable to courses where admission is based on entrance tests?
A. No, ECA and Sports quota are not applicable to courses where admission is based on entrance-test.

Q.   How does one apply through the ECA or Sports quota? Is there a separate fee for applying to these quotas?
A.   You can apply for ECA and Sports quota by selecting appropriate options in registration form. There is an additional fee of Rs. 100 each for applying under ECA or Sports quota, i.e. if an applicant applies for both ECA and Sports quota, it would amount to Rs. 200 in addition to registration fee of the form.

Q.   How many certificates must I furnish for admission through Sports Quota?
A.   You may apply for a maximum of three categories of Games/Sports, as outlined in Section 6.2 of the Bulletin of Information for Undergraduate Admissions 2019-20. You may attach a maximum of three of your Best/ Scoring/Highest Certificates for each game/sport that you think is the best scoring. Rules thereon are outlined in Annexure VI.A. in the Bulletin of Information for Undergraduate Admissions 2019-20.

Q. Will there be a centralized sports trial?
A. Yes, there will be one centralized sports trial for every game/sport to be conducted by constituent college of the University.

Q.   Is it possible to apply under ECA/Sports Category once I have paid my registration fee?
A.   No, once you have paid the fee, you will not be able to apply under ECA/Sports Category.

Q.   Does University of Delhi offer hostel facilities?
A.   Yes, there are a few colleges of the University that offer hostel facilities to the students. The list of such colleges with details of selection process is given in Annexure XV of the Bulletin of Information for Undergraduate Admissions 2019-20.

Q.   What is the procedure for getting hostel accommodations?
A.   The selection process for hostels is strictly based on merit of the candidate. Once a candidate gets admission in a college offering hostel facility then, they have to apply separately for hostels; accommodation is subject to availability of seats.

Q.   Does the University of Delhi follow any policy with regard to anti-ragging?
A.   Yes, the University believes in providing a safe and secure environment to its new entrants. We adhere to the UGC guidelines, 2009 regarding curbing the menace of ragging and to ordinance XV-B of the University related to anti-ragging. You will find some extracts from this policy in Annexure XIII of the Bulletin of Information for Undergraduate Admissions 2019-20.