



# मोतीलाल नेहरू कॉलेज Motilal Nehru College

(दिल्ली विश्वविद्यालय)  
(University of Delhi)

संदर्भ :

Ref. : MNC/BJM/ 2585

दिनांक : 02.03.2017

Date : .....

बेनीतो हुआरेज़ मार्ग

नई दिल्ली-110021

Benito Juarez Marg,

New Delhi-110021

## Notice Inviting Quotations

Sealed Quotations are invited for insuring approx. 1044 laptops for the College received from University in October 2013 with rate of Rs. 24,570/- per Laptop after depreciation <sup>the</sup> present ~~the~~ value is Rs. 12,410/- per Laptop. Please specify the rates as per details mentioned below:-

### 1. Specifications of Laptops:

HP / Probook 445 G1, 8GN RAM / AMD Elite A65350M 2.9 GHz Processor, Ubuntu 12.04.

### 2. Total No. of Laptops: approx. 1044.

### 3. Risk to be Covered:

(a) **Physical Damage:** Like:- Display Broken, Accidental Damage, Any part Damage/Broke/Crack etc.

(b) **Fire/Water/Electricity Damage:** Damaged due to fire or water or electricity.

(c) **Laptop Lost:** Cover when a Student lost his Laptop due to theft or lost.

### 4. Jurisdiction: The Judiciary lost coverage within India.

### 5. Time Period of Insurance: Two Years.

Please note the following points before sending the quotations to us:-

1. Payments will be made through RTGS/NEFT only.
2. The rates should include all taxes.
3. The Bidder should enclose their Details of Company Profile, Copies of PAN, Service Tax No. and TIN No. of the Company and Copy of satisfactory report from previous customers.
4. Purchase Order will be given to the bidder only after satisfactory demonstration of the laptop policy on mutually agreed date and time.
5. Quotations must reach to the office of the Principal, Motilal Nehru College, Benito Juarez Road, New Delhi-110021 through Registered/Speed post or dropped in the Quotation Box available in the Principal Room latest by **10.03.2017 upto 12:00 P.M.** Quotations reached after the due date and time shall be rejected thoroughly.
6. Please write on top of the envelope "**Quotations for Laptop Insurance**".
7. Quotations would be opened on **10.03.2017 at 12:30 P.M.** in the Principals Office.

  
Offtg. Principal