

## MINUTES OF THE GOVERNING BODY MEETING HELD ON 20.01.2023 AT 4.00 P.M.

A meeting of the Governing Body was held on Friday, the 20<sup>th</sup> January, 2023 at 4.00 p.m. in the Principal's Office of the College.

### Following were Present:

1. Prof. Vedprakash Dindoriya, Chairman, Governing Body
2. Prof. Rajkishore Sharma, Treasurer, Governing Body
3. Dr. Shrivatsa – Officiating Principal (Day College) and Member Secretary, G.B.
4. Dr. Vichitra Gupta – Officiating Principal (Evening College)
5. Dr. Dinesh C. Varshney – Teachers Representative on the Governing Body (Eve College)
6. Dr. Pushkar Singh – Teachers Representative on the Governing Body (Eve College)
7. Dr. Rekha Kashyap – Teachers Representative on the Governing Body (Morning College)
8. Ms. Nita Mital – Teachers Representative on the Governing Body (Morning College)

At the outset, Dr. Shrivatsa, Officiating Principal and Member Secretary, welcomed the members. Thereafter agenda items were taken over:-

### Agenda Item No. 01

To confirm the minutes of the last Governing Body Meeting held on 06.01.2023.

Under Action arising out of the previous minutes of 6.1.2023 with regard to Teaching Roster:

After threadbare discussion, it was decided that this issue will be discussed in the next meeting of the Governing Body or after receiving the reply from the University of Delhi regarding the Teaching Roster. Also action with regard to Guest lecturer appointment will be decided accordingly.

### Agenda Item No. 02

To approve & confirm the action of the Hon'ble Chairman, Governing Body for hiring the services Mr. Ankur Chibber, Advocate (who is also on the panel of the University) in respect of the case No. CS 80/2021 of Suresh Chand Vs. Dr. Suraj Bhan Bhardwaj & Ors. serving summon to nine members of the College, vide office note dated 13.01.2023.

**This item was approved and confirmed.**

### Agenda Item No. 03

To approve & confirm the action of the Hon'ble Chairman, Governing Body regarding confirmation of the following non-teaching staff as per details given below, vide office note dated 19.12.2022.

S.No.	Name of Employee	Promoted as	Date of Promotion/ Confirmation
1	Sh. Harish Sehgal	Professional Assistant	31.12.2021 (A/N)
2	Sh. Surender Kumar	Library Assistant	31.12.2021 (A/N)
3	Ms. Lata Kumari	Library Assistant	31.12.2021 (A/N)
4	Sh. Shiv Shankar Singh	Laboratory Assistant in Chemistry	31.12.2021 (A/N)
5	Sh. Srommi Prakash	Laboratory Assistant in Chemistry	31.12.2021 (A/N)
6	Ms. Ruchi Grover	Assistant	31.12.2021 (A/N)

7	Sh. Mohan Ram	Assistant	31.12.2021 (A/N)
8	Sh. Amit Kumar	Laboratory Assistant in Physics	31.12.2021 (A/N)
9	Sh. Jitendra Singh	Laboratory Assistant in Physics	31.12.2021 (A/N)

**This item was approved and confirmed.**

**Agenda Item No. 04**

To confirm the action of the Hon'ble Chairman, Governing Body in appointing Dr. Aneet Wadhwa, Visiting Doctor on contractual basis for a period of six months w.e.f. 02.01.2023 to 01.07.2023, vide office note dated 21.11.2022.

**This item was confirmed.**

**Agenda Item No. 05**

To confirm the action of the Hon'ble Chairman, Governing Body in approving the minutes of the Departmental Promotion Committee regarding the promotion of Sh. Hansraj Sharma, from Laboratory Attendant to Laboratory Assistant, Level-04 under promotion quota, vide office note dated 02.01.2023.

**This item was confirmed.**

**Agenda Item No. 06**

To approve and confirm the action of the Hon'ble Chairman, Governing Body in sanctioning the amount for the full and final settlement of retirement benefits in r/o the following employees:-

S.No.	Name of Employee	Designation	Type of Settlement	Amount	Date of Payment
1	Sh. Suresh Chand	Mali	Leave Encashment	565800	16.12.2022
	Sh. Suresh Chand	Mali	Gratuity	1077196	16.12.2022
	Sh. Suresh Chand	Mali	Provident Fund	475963	14.12.2022
	Sh. Suresh Chand	Mali	On account of Compulsory Retirement, notice period salary	218888	14.12.2022
2	Dr. Vidya Pradhan	Associate Professor	Gratuity	2000000	30.12.2022
	Dr. Vidya Pradhan	Associate Professor	Provident Fund	14052648	31.12.2022
	Dr. Vidya Pradhan	Associate Professor	Leave Encashment	2909940	30.12.2022
3	Prof. Hemant Kumar	Professor	Commutation of Pension	3858658	02.01.2023

**This item was approved and confirmed.**

**Agenda Item No. 07**

To report the action of the Hon'ble Chairman, Governing Body in allowing the College to initiate the action for appointment of Chartered Accountant to Audit the Accounts for the Financial year 2022-2023 vide office note dated 30.12.2022.

**This item was approved.**

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Agenda Item No. 08

To approve and confirm the action of Hon'ble Chairman, Governing in sanctioning the Provident Fund withdrawal to the subscribers as per details given below:-

S.No.	Name of Employee	Amount (Rs.)	Type of Withdrawal	Date
1	Dr. N.K. Agnihotri	10,00,000	Refundable	02.01.2023
2	Dr. Sanjay Sharma	3,28,000	Non-Refundable	02.01.2023

This item was approved and confirmed.

*Sanjay*

*Sanjay*

## MINUTES PERTAINING TO THE EVENING COLLEGE

### Agenda Item No.01

To report about the University letter No. CS-SDC/149/MLN(E)/2023/785 dated 07-01-2023 received from the Deputy Registrar, University of Delhi South Campus in response to our college letter No. MLN/EVE/2022-23/641 dated 22-11-2022 regarding Maternity Leave to ad hoc teachers. As per the said University letter, the maximum period of 26 weeks Maternity Leave may be granted within the specified period of fix term engagement. The University of Delhi did not mention in its said letter about the point that the college had asked it whether to extend the maternity leave of an ad hoc teacher after one day break after completing four months' term.

It is further brought to the notice of the Governing Body that keeping in view the humanitarian grounds the Governing Body, in its meeting held on 14-12-2022, extended the Maternity Leave to the following teachers provided their giving an undertaking in writing if any objection is raised by the University/UGC/Auditor in this matter, they shall refund all the salary of the extended leave period to the College:-

Sr. No.	Name of the teacher	Department
1	Mrs. Kavita	Economics
2	Dr. (Mrs.) Pushpa Meena	Hindi

**Note:-** The above mentioned teachers have already given their undertaking in writing in this regard.

In view of the University Letter No. CS-SDC/149/MLN(E)/2023/785 dated 07.01.2023 regarding maternity leave to ad hoc teachers, the Governing Body decided that the maternity leave cannot be further extended.

### Agenda Item No.02

To confirm and approve the action of the Hon'ble Chairman, Governing Body regarding payment of Gratuity to Sh. Kamal, Watchman.

<u>Amount</u>	<u>Dated</u>	<u>Bank</u>
Rs. 7,25,615/-	12-01-2023	Through PFMS (RBI)

**This item was approved and confirmed.**

### Agenda Item No.03

To confirm and approve the action of the Hon'ble Chairman, Governing Body regarding payment of Provident Fund to Sh. Kamal, Watchman.

<u>Amount</u>	<u>Dated</u>	<u>Bank</u>
Rs. 9,24,090/-	12-01-2023	Through Net Banking (SBI)

**This item was approved and confirmed.**

*Sharma*

*Shrivastava*

#### Agenda Item No.04

To approve and confirm the action of the Hon'ble Chairman Governing Body regarding renewal of contract of the following non-teaching staff for a period of 180 days:-

Sr. No.	Name	Designation	Tenure Up to	Date of renewal of contract	Remuneration
1.	Sh. Sudhir Kumar	Assistant	01-02-2023	03-02-2023	Rs.35190/-
2.	Sh. Siddharth Kumar	Junior Assistant	13-02-2023	15-02-2023	Rs.27462/-
3.	Ms. Sneha	Junior Assistant	13-02-2023	15-02-2023	Rs.27462/-
4.	Mohd. Rashid	Office Attendant (MTS Office)	13-02-2023	15-02-2023	Rs.24840/-
5.	Deen Dayal Kirwal	Office Attendant (MTS Office)	11-01-2023	13-01-2023	Rs.24840/-

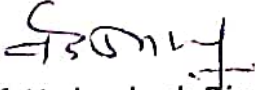
**This item was approved and confirmed.**


#### Agenda Item No.05

To approve and confirm the action of the Hon'ble Chairman Governing Body regarding allowing the college to hire Sh Ankur Chibber, Panel Advocate to send a reply on behalf of the college to a Legal Notice received from Dr. Amar Nath Gupta, Advocate on behalf of Sh. Narender Kumar, Ex-Associate Professor. Department of Commerce.

**This item was approved and confirmed.**

The meeting came to an end with a vote of thanks to the Chair.

  
Prof. Vedprakash Dindoriya  
Chairman, Governing Body

  
Dr. Shrivatsa  
Officiating Principal and  
Member Secretary