

MOTILAL NEHRU COLLEGE  
(UNIVERSITY OF DELHI)  
IQAC  
FACULTY DEVELOPMENT PROGRAMME  
ON  
EDUCATIONAL TECHNOLOGY

23rd MARCH, 2017. SEMINAR ROOM, MOTILAL NEHRU COLLEGE

Internal Quality Assurance Cell (IQAC) of Motilal Nehru College is organising a one-day Faculty Development Programme on **Educational Technology** on 23rd March, 2017.

Kindly refer to the attached schedule for details about the programme.

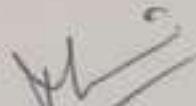
All participants will be given a certificate of participation.

Kindly register by sending a mail mentioning your name, college, and department to [motilalnehru64@gmail.com](mailto:motilalnehru64@gmail.com) or by sending a text message to 9810613360.

Registration is on first-come-first-serve basis.



Dr. J P Mishra  
Officiating Principal



Munish Tamang  
Coordinator, IQAC

IQAC, Motilal Nehru College  
Faculty Development Programme  
on  
**Educational Technology**

Schedule

9.00 – 9.30: Introduction to the Programme

9.30 – 10.30: Brief Review of Educational Technology  
(Presenter: Mr. Lokesh Mehra)

10.30 – 11.00: Tea

11.00 – 12.30: Tutored Video Instruction (TVI) from Stanford to MOOC – What can be relevant for us?  
(Presenter: Mr. Suren Rasaily)  
(Live examples from MIT Open Courseware and Coursera)

12.30 – 12.45: Summarization / POA

LUNCH

About the Presenters

**Mr. Lokesh Mehra** leads the Workforce Development initiative and manages Higher Education and Government Skill development Initiatives for Oracle University.

Prior to Oracle, he was with Symantec leading strategic relationships with institutional bodies, policy led engagements and implementing skill development initiatives in collaboration with Academia, Enterprises and Public Sector around Cyber security and Information Management. He has had stints with other leading organizations like Microsoft, Cisco, Intel and NIIT. By profession an Electronics Engineering graduate and an MBA, Lokesh has over 25 years of experience in the IT industry covering Sales, Channel Development, CSR, Education, Training, Marketing and Product Management.

Lokesh has spoken at several public forums hosted by ASSOCHAM, CII, EDGE, ELETS, FICCI, Indian Education Congress, NASSCOM, PHD, International Telecom Union (ITU), UNDP, etc. and besides editing 2 books has also authored several articles published in leading newspapers and magazines.

MOTILAL NEHRU COLLEGE: BENITO JUAREZ MARG: NEW DELHI-110021.

म २०१७ ३० १२०१७/२७५९

DATED: 23.03.2017

Mr. Munish Tamang,  
Co-ordinator, IQAC  
Motilal Nehru College.

Dear Sir,




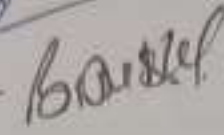
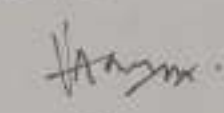
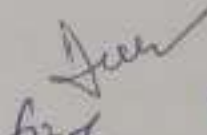

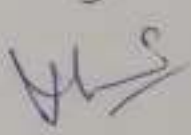
As decided in the IQAC meeting, a training programme on Educational Administration for the Administrative Staff of the Colleges will be held on 27.03.2017 in the Conference of the College from 9.30 A.M. to 5.30 P.M. as per programme sheet attached.

You are requested to kindly make it convenient to conduct the proceedings of the said training programme.

Yours faithfully,

  
Officiating Principal

A meeting of the IQAC was held on 2<sup>nd</sup> March, 2017  
at 11:00 am. in the Staff Room. The following  
members were present.

- 1) Dr. J.P. Mishra - Chairman - 
- 2) Sanjeev Kumar 
- 3) Pragati Mehra Mishra
- 4) Dr. Dharmaya Dubey 
- 5) Dr. Anil Kumar - 
- 6) Dr. Anand Kumar Mishra
- 7) Mrs. Kavita Mishra
- 8) Dr. Vandana Mishra 
- 9) Dr. A.M. Khe- 
- 10) M. Manoj K. Singh 
- 11) Munish Tamang - 

4. A Committee headed by IQAC Coordinator was constituted to suggest industry-<sup>A</sup> interface in the college curriculum. The following were made members of the co

Dr. Anil Kumar

Dr. Sanjeev Kumar

Ms. Meena Singh

The Committee will submit its suggestions by 31<sup>st</sup> March, 2016.

5. A Task Force was set up to find space and resources for departmental rooms and rooms/cubicles for IQAC, ICC, NSS, North East Nodal Officer, Grievance Officer. will submit its report by 31<sup>st</sup> March, 2016. The following are the members of the

Dr. Dhananjay Dubey (Convenor)

Dr. Hari Om

Dr. Vandana Mishra

Dr. Sunil Dharan

Dr. Anand Kumar

6. All Departments to convene meeting and prepare complete proposal on the Ad courses that their respective departments could offer. The departments to submit proposal latest by 31<sup>st</sup> March, 2016.

#### **Administration, Accounts, Library**

The team was satisfied in its visits and interactions and was happy with the preparedness of these departments.

However, the team was unhappy with the understaffing in the library as pointed out by the Librarian.

#### **Cultural Presentation and other Practices**

The team was extremely satisfied with the hour-long cultural presentation made by the students of the college.

The team also appreciated the strong mentoring and patronage provided to students from the NorthEast India.

Water harvesting and waterless urinals were appreciated as good practices. Installation of sanitary napkin dispensing machines for women students and staff was also appreciated.

#### **Feedback and Student Progression**

The team was unhappy with the absence of a feedback system and departmental peer review. The absence of any mechanism to monitor student progression was also noted.

#### **High Percentage of Ad-hoc Teachers**

The team adversely noted the abnormally high number of ad-hoc teachers in the college.

By / /



## Setting Goals

### I) Immediate

- i) All Departments, Committees and subject societies to immediately make a register of meetings and activities and make arrangements for gathering of all possible past records. (To be done within a week)
- ii) A committee be set up to evolve a comprehensive and credible feedback system. Feedback system to be operationalized by end of March, 2016.
- iii) Ideas be explored to set up a Research Committee for the college. Models in other institution may be studied.
- iv) A team be formed to study industry-academic interface in other institutions.
- v) Set up a task force to find space and resources for departmental rooms and dedicated rooms/cubicles for ICC, Equal Opportunity, NSS, North East.

### II) Midterm

- i) Convert porta cabin block into a double storied 10-room semi-permanent structure to be operational by next semester.
- ii) Set up departmental research centers.
- iii) Start a specialized digital archive center in the college with trained and dedicated staff.
- iv) Make student progression tracking operational by the time the present final semester student graduate.
- v) Begin at least three certificate courses available to even those not enrolled in college.
- vi) Initiate departmental peer review system.

### III) Long term (2 -3 years)

- i) Building a hostel for boys and girls
- ii) Collaborations and partnerships with other institutions/universities.
- iii) Industry collaborations for research
- iv) Build a highly efficient record of student placement.
- v) Complete at least one cycle of trade specific mandatory capacity building course for all teachers, non-teaching staff, and karamcharis.

  
Munish Tamang

Coordinator, NAAC visit

29	Padma Negi	Motilal Nehru College (Day)	History	<i>Padma</i>	<i>Padma</i>
30	Kalpana Malik	Motilal Nehru College (Day)	History	<i>Kalpana</i>	<i>Kalpana</i>
31	Anand Kumar	Motilal Nehru College (Day)	History	<i>Anand</i>	<i>Anand</i>
32	Ranjan Kumar	Aryabhata College	Comp. Science	<i>Ranjan</i>	<i>Ranjan</i>
33	Anupama Suri	Motilal Nehru College (Day)	English	<i>Anupama</i>	<i>Anupama</i>
34	Vipan Kumar	Motilal Nehru College (Day)	English	<i>Vipan</i>	<i>Vipan</i>
35	Atul Priyadarshi	Motilal Nehru College (Day)	History	<i>Atul</i>	<i>Atul</i>
36	Shalini Malhotra	Motilal Nehru College (Day)	Physical Education	<i>Shalini</i>	<i>Shalini</i>
37	C.S. Tripathi	Motilal Nehru College (Day)	Sanskrit	<i>C.S.</i>	<i>C.S.</i>
38	Simrata Bindra	Motilal Nehru College (Day)	Physics	<i>Simrata</i>	<i>Simrata</i>

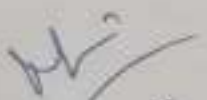
39	Kasthya Kshetri	Aryabhata College	Economics	<i>Kasthya</i>	<i>Kasthya</i>
40	Hanshi Dhasman	Aryabhata College	Economics	<i>Hanshi</i>	<i>Hanshi</i>
41	Ekta Duggal	Motilal Nehru College (Day)	Commerce	<i>Ekta</i>	<i>Ekta</i>
42	Meerabhi Rao	Motilal Nehru College (Day)	Commerce	<i>Meerabhi</i>	<i>Meerabhi</i>
43	ANU PANDEY	Motilal Nehru College (Day)	Commerce	<i>Anu</i>	<i>Anu</i>
44	Anand Prakash Varma	Motilal Nehru College (Day)	History	<i>Anand</i>	<i>Anand</i>
45	Amar Jee Sha	Motilal Nehru College (Day)	Skt	<i>Amar</i>	<i>Amar</i>
46	Surita Vyas	Motilal Nehru College (Day)	Librarian	<i>Surita</i>	<i>Surita</i>



A meeting of the IQAC was held on 1<sup>st</sup> May, 2017 at 10:30 am in the Staff Room. The following were present.

- 1) Dr. S. P. Mishra
- 2) A. M. K. Das
- 3) Dr. Dharmajyoti Das
- 4) Anil Kumar - ~~Faculty~~
- 5) Pragati Mehra - ~~Admin~~
- 6) Vandana Mishra - ~~Admin~~
- 7) Yogesh Kumar - ~~Yes~~
- 8) Munish Tomy - ~~Chairman~~

- 1) All sub-committees were once again urged to submit reports at the earliest.
- 2) Chairman of IQAC was urged to call more frequent meetings of IQAC and also call a full meeting of IQAC.
- 3) Chairman was urged to oversee implementation of the recommendations of NAAC Peer Team and the Internal Report submitted by the Coordinator.

  
Munish Tomy  
Coordinator

Learning Lessons

- 1) Every Committee should document its meetings and activities in detail. In many cases the good work done by various committees in the past could not be backed by documents.
- 2) All seminars should be documented right from committee deliberation minutes, CFPs, funding details, delegate registration details, schedule and proceedings and post-seminar publishing, if any. A national or international seminar should be called such only if it is verifiably national or international in character.
- 3) All members need to be more professional in meetings and interactions and should avoid being casual, making generic statements, indulging in loose talk or irresponsible statements. In many cases the NAAC Peer team was miffed by some unverifiable statements made by some of our members.
- 4) Lack of collaborative research in the college and absence of departmental research centers are issues that need urgent attention.
- 5) Add-on courses/ skill oriented courses have to be added in the college program.
- 6) Scientific and credible feedback system has to be evolved and every teacher and department must mandatorily become part of the exercise.
- 7) Regular and mandatory in-house capacity building programs for teachers, non-teaching and karamcharis have to be evolved.
- 8) Industry linkages in curriculum and research will have to be built.
- 9) Better infrastructural development and resource management with a pro-active approach will have to be evolved.
- 10) Student progression will have to be tracked
- 11) Initiate departmental peer reviews.

M/1

Please indicate willingness by writing "yes" against your name

MOTILAL NEHRU COLLEGE : BENITO JUAREZ MARG: NEW DELHI: 110021

LIST OF TEACHING STAFF AS ON 12.01.2017

FDP on "Educational Technology"

DEPARTMENT OF CHEMISTRY

1. Dr. (Ms.) Vidya Pradhan

2. Dr. Yogeshwar Sharma

3. Dr. A. M. Khan

4. Dr. (Ms.) Rekha Kashyap

5. Dr. N. K. Agnihotri

6. Dr. Krishan Kumar

7. Dr. (Ms.) Sarita Tehlan

8. Dr. Ram Babu Pachwarya

9. Dr. (Ms.) Swati Agarwal

10. Sh. Mukesh Chander Joshi Ad-hoc

11. Sh. Sharwan Kr. Mangawa

12. Sh. Manish Kumar

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DEPARTMENT OF COMMERCE

1. Dr. Pradeep Agarwal

2. Dr. Hari Om Gupta

3. Ms. Meena Singh

4. Dr. (Ms.) Pragati Mehra Yes Pradeep

5. Ms. Anju Kahal

6. Ms. Archana Khangwal

7. Dr. (Ms) Anu Pandey

8. Dr. (Ms.) Deepti Singh Yes Pradeep

9. Dr. (Ms.) Seema Shrivastava

10. Dr. Devendra Jarwal

11. Ms. Monika Gupta Study Leave

12. Dr.(Ms.) Ekta Duggal

13. Ms. Monika Gulati Study Leave

14. Dr. Suraj Shah Yes Pradeep

15. Dr. Om Prakash Gusai

16. Dr. Chandan Karki

17. Ms. Ruchi Ad-hoc

18. Ms. Shikha Manchanda Ad-hoc

19. Ms. Sarika Sharma Ad-hoc

20. Ms. Shilpi Arora Ad-hoc

21. Sh. Anurag Mourya Ad-hoc

22. Sh. Mahesh Kumar Ad-hoc

23. Ms. Deepika Ad-hoc

24. Ms. Akashdeep Malik Ad-hoc

25. Ms. Divya Gupta Ad-hoc

26. Ms. Surbhi Talwar Ad-hoc

27. Ms. Jyoti Rohilla Ad-hoc

28. Ms. Lhing Ennalang Shoute Ad-hoc

29. Ms. Shalu Ad-hoc

30. Sh. Amit Kumar

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DEPARTMENT OF HINDI

1. Dr. C. P. Mishra

2. Dr. Anil Kumar - Family yes

3. Dr. Ashok Kumar

4. Dr. Dhananjay Dubey

5. Sh. Ram Charan Meena

6. Sh. Sandeep

7. Dr. Bhaskar Lal Karn

8. Dr. Mohd. Shabeer Yes

9. Sh. Mahanathi Prasad Yadav Ad-hoc

10. Dr. Shashi Kumar Ad-hoc

11. Dr. Arunakar Pandey Ad-hoc

12. Sh. Anirudh Kumar Sudhanshu Ad-hoc

13. Sh. Jitender Kumar Yadav Ad-hoc

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DEPARTMENT OF ENGLISH

1. Sh. Munish Tamang

2. Sh. Babuli Naik

3. Ms. Kuntal Tamang Yes Kuntal

4. Sh. A. Wanshai Shynret E.O.L.

5. Ms. Anupama Suri

6. Dr. (Ms.) Vandita Gautam

7. Sh. Brahma Dutt Yes Brahma

8. Sh. Surender Kumar Yes Surender

9. Ms. Shilpi Malhotra Ad-hoc

10. Sh. Pranjal Protim Barua Ad-hoc

11. Ms. Sakshi Singh Yes Sakshi

12. Ms. Sarika Chhetry Ad-hoc

13. Sh. Chinmaya Lal Thakur Ad-hoc

14. Sh. Mantra Mukim Ad-hoc

15. Ms. Ruchita Machal Ad-hoc

16. Ms. Ruchita Machal

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### DEPARTMENT OF PHYSICAL EDUCATION

1. Dr. (Ms.) Shalini Malhotra
2. Sh. Nama Ashish Prem Singh

### DEPARTMENT OF ECONOMICS

1. Ms. Vandana Sethi
2. Sh. Mahender Singh
3. Dr. A. Sunil Dharan
4. Ms. Sarita Mishra
5. Ms. Menka Singh
6. Sh. Ajad Singh
7. Ms. Vinita Jagdev
8. Sh. Mukesh Kumar
9. Dr. Amrat Lal Meena
10. Sh. Kshetrimayum Rabikan Singh Ad-hoc
11. Sh. Shridhar Ad-hoc
12. Ms. Akanksha Kaushik Ad-hoc
13. Sh. Madhurendra Singh Ad-hoc

### BIOLOGY

1. Dr. (Ms.) Paramita Ghosh

### DEPARTMENT OF COMPUTER SCIENCE

1. Ms. Nita Mital
2. Ms. Trang Jain
3. Ms. Ranjana Jatav Ad-hoc

### DEPARTMENT OF HISTORY

1. Dr. S. B. Bhardwaj
2. Sh. Netrapal Singh
3. Dr. Vipul Singh
4. Ms. Padma Negi
5. Dr. (Ms.) Kaipana Malik
6. Sh. Anand Kumar
7. Sh. Atul Priyadarshi Ad-hoc
8. Sh. Dipankar Das Ad-hoc
9. Sh. Ilyyaas Husain Ad-hoc
10. Sh. Anand Prakash Verma Ad-hoc

### DEPARTMENT OF MATHEMATICS

1. Dr. (Ms.) Shashi Tiwari
2. Ms. Anupam Goel
3. Dr. Preeti Upreti
4. Ms. Shipra Gupta
5. Dr. (Ms.) Ritu Kathuria
6. Ms. Malti Kapoor Study Leave
7. Sh. Khole Timothy Pournai
8. Sh. Sushil Kumar
9. Sh. Sunit Kumar
10. Dr. Durgesh Kumar

11. Sh. Maneesh Kumar Ad-hoc
12. Sh. Lalit Kumar Som Ad-hoc
13. Sh. Ajay Kumar Agarwal Ad-hoc

### DEPARTMENT OF PHYSICS

1. Dr. B. B. Handoo
2. Dr. Hemant Kumar
3. Ms. Sushma Yadav
4. Dr. Subhashish Halder
5. Sh. Sanjeev Kumar
6. Dr. (Ms.) Seema Vats CCL
7. Sh. Sharwan Kumar Meena
8. Dr. Y. Prem Kumar Singh
9. Dr. (Ms.) Simrata Bindra CCL
10. Dr. Avnish Kumar Sisodia Ad-hoc
11. Sh. Baljit Singh Ad-hoc
12. Sh. Sachin Kumar Ad-hoc
13. Sh. Kailash Chandra Ad-hoc
14. Dr. Parveen Kumar Ad-hoc
15. Sh. Kirtee Kumar Ad-hoc
16. Sh. Sujit Kumar Saini Ad-hoc

### DEPARTMENT OF POLITICAL SCIENCE

1. Dr. (Ms.) Suman Sharma on EOL
2. Sh. Pawan Sinha
3. Dr. (Ms.) Radhika Kumar
4. Sh. Yogesh Kumar Gupta
5. Dr. (Ms.) Vandana Mishra
6. Sh. Pradeep Kumar
7. Sh. V. K. Sridhar Temp.
8. Sh. Pranav Kumar Ad-hoc
9. Sh. Rajneesh Kr. Gupta Ad-hoc
10. Sh. Sandip Kumar Singh Ad-hoc
11. Dr. K. K. Krishna Ad-hoc
12. Ms. Kratika Negi Ad-hoc
13. Sh. Puneet Kumar Ad-hoc

### OFFICE MANAGEMENT & SECRETARIAL PRACTICE

1. Ms. Kanchan Saini

### ENVIRONMENTAL STUDIES

1. Ms. Vandana Maurya Ad-hoc

### LIBRARIAN

1. Ms. Sunita Vyas on leave

Motilal Nehru College: Benito Juarez Road: New Delhi-110021  
 List of participants for FDP held on 23rd March, 2017.

S.No.	Name of Teacher	College Name	Department	Session-1	Session-2
1	Parul Batra	Motilal Nehru College (Evening)	English	Parul	Parul
2	Kuntal Tamang	Motilal Nehru College (Day)	English	Kuntal	Kuntal
3	Brahma Dutta	Motilal Nehru College (Day)	English	B Dutta	B Dutta
4	Surender Kumar	Motilal Nehru College (Day)	English		
5	Sakshi Singh	Motilal Nehru College (Day)	English		
6	Vandita Gautam	Motilal Nehru College (Day)	English	Vandita	Vandita
7	Pranjal Protim Barua	Motilal Nehru College (Day)	English	Pranjal	Pranjal
8	Anil Kumar	Motilal Nehru College (Day)	Hindi	Anil Kumar	Anil Kumar
9	Mohd. Shabeer	Motilal Nehru College (Day)	Hindi	Mohd. Shabeer	Mohd. Shabeer
10	Pragati Mehra	Motilal Nehru College (Day)	Commerce	Pragati	Pragati
11	Deepti Singh	Motilal Nehru College (Day)	Commerce	Deepti	Deepti
12	Suraj Shah	Motilal Nehru College (Day)	Commerce		
13	Deepika	Motilal Nehru College (Day)	Commerce		
14	Akashdeep Malik	Motilal Nehru College (Day)	Commerce		
15	Divya Gupta	Motilal Nehru College (Day)	Commerce		
16	Akashdeep Malik	Motilal Nehru College (Day)	Commerce		
17	Divya Gupta	Motilal Nehru College (Day)	Commerce		
18	Jyoti Rohilla	Motilal Nehru College (Day)	Commerce	Jyoti	Jyoti
19	Anu Pandey	Motilal Nehru College (Day)	Commerce	Anu	Anu
20	Shikha Manchanda	Motilal Nehru College (Day)	Commerce	Shikha	Shikha
21	Meena Singh	Motilal Nehru College (Day)	Commerce		
22	Sunil Dharan	Motilal Nehru College (Day)	Economics	Sunil	Sunil
23	Menka Singh	Motilal Nehru College (Day)	Economics		
24	Ajad Singh	Motilal Nehru College (Day)	Economics		
25	Mukesh Kumar	Motilal Nehru College (Day)	Economics	Mukesh	Mukesh
26	Amrat Lal Meena	Motilal Nehru College (Day)	Economics	Amrat	Amrat
27	Nita Mittal	Motilal Nehru College (Day)	Comp. Science		
28	Trang Jain	Motilal Nehru College (Day)	Comp. Science		

## INTERNAL REPORT ON NAAC PEER TEAM VISIT AND ASSESSMENT

The NAAC Peer Team visited our college from 11<sup>th</sup> to 13<sup>th</sup> February, 2016. As per the standard schedule, the team visited/interacted with all departments, visited the facilities of the college, met teachers, non-teaching staff, students, alumni, and parents and also witnessed a cultural presentation by students of the college.

### Meetings with Teaching Departments

The interactions with the departments were by and large satisfactory.

The team was very happy with the Social Sciences and Languages departments and made mention of it on several occasions. They were particularly happy with the research output and publications by the members of these departments.

While the NAAC team expressed overall satisfaction with the personal research and publication of the faculty members of the college, it expressed its concern at the fact that there was no research center in the college nor was there a collective research orientation. The team also noted absence of any collaborative research with the industry as also lack of industry consultancy by faculty.

The team also expressed dissatisfaction with the fact that no department was running any skill based/add-on certificate course.

The team could note only one collaboration/partnership – that of the English Department with Texas Technical University, Texas (USA) in the year 2014-15.

In a few cases, generic claims by departments not backed by documents/evidence upset the team.

### Visiting Facilities

The team visited Canteen, Girls Common Room, Staff Room, Sports Room and Ground, Cultural Room and also looked at some of the class rooms. The visit was largely satisfactory.

The team was appalled by the fact that the faculty did not have personal or even departmental space where they could carry out their studies or prepare for lectures.

The team was also disappointed not to find designated rooms/cubicles for mandated offices such as that of the convenors of the ICC, Equal Opportunity/Enabling Unit, North East, NSS etc.

The team was of the opinion that the college had not made optimum and judicious use of available spaces in infrastructural development and management and also found the college slack in its efforts.

ALD



## NOTICE

27/2/17

A meeting of the IQAC will be held on Thursday, 2<sup>nd</sup> March, 2017 at 11:00 A.M. in the Principal's Room.

All members are requested to make it convenient to attend the meeting.

Agenda : 1) To discuss preparation of AQAR

2) To review progress of various initiatives of IQAC as discussed in previous IQAC and subcommittee meetings.

3) To discuss and plan further action programmes of IQAC.

M

(Munish Enay)  
Coordinator, IQAC

### Members

Dr. A.M. Khan

Dr. Dhananjay Dubey

Dr. Anil Kumar

Dr. Pragati Mehra

Dr. Sanjeev Kumar

Dr. Vandana Mishra

Mr. Yogesh Gupta.


Ms. Kavita Sharma, Sr. A.O.

Mr. Manoj Kumar, A.O.

Spl. Invitee : 1) Dr. S. Halder  
2) Mr. Anand Kumar.

Minutes of the meeting held on 2<sup>nd</sup> March, 2017

- 1) Resignation letter of Sh. Yogesh Kumar Gupta from IPAC was placed for discussion. IPAC did not accept his resignation and further asked him to reconsider his decision.
- 2) All sub-committees of the IPAC were asked to expedite their work and submit their respective reports at the earliest.
- 3) A sub-committee of the following was formed to prepare the AQAR  
Dr. A.M. Khan, Dr. Vandana Mishra,  
Ms. Kavita Sharma
- 4) It was decided to conduct two FDPs  
- one for the teaching staff on 'Educational Technology'  
- one for non-teaching staff.
- 5) A committee was formed for conducting the FDP for non-teaching staff with the following members:  
Ms. Kavita Sharma (Convener)  
Mr. Manoj Kumar  
Dr. Anil Kumar

  
(Manoj Kumar)  
Secretary

Mr. Suren Rasaily is a former Executive Vice-President of NIIT for **Corporate Development & Strategic Planning** and was responsible for NIIT Technology (Software) and NIIT Ltd. (Learning).

He, along with Mr. Subroto Bagchi, was also one of the founders of **Project.21**, an IT Consulting Company.

As the **Strategic Business Unit (SBU) Head** of the Worldwide Education & Training Business of NIIT, Mr. Rasaily was responsible for taking NIIT's Learning Solutions to over 30 countries in the World, including China, USA, and countries in Asia-pacific, Middle East, Africa and South America. It was under his leadership that NIIT Education became the only player from Asia to be ranked amongst the Top-15 IT Training companies in the world.

Mr. Rasaily, under the mentorship of late Dr. C.R. Mitra, Director BITS Pilani, played a key role in forging academic alliances between NIIT, a training provider and universities from USA, UK, China, Malaysia, Australia and Thailand. Under these alliances, NIIT Diploma holders were eligible for block credit transfers in the partner university.

Mr. Rasaily interacted closely with accreditation councils world over to work out credit recommendations for NIIT courses. He consulted KUB Unitar, the first on-line university of Malaysia for building their on-line multimedia courses and working out credit units for them.

Besides heading business units in NIIT, Mr. Rasaily also involved in key strategic initiatives of NIIT like **NetVarsity**, the first eLearning offering from NIIT and **Project STRIDE** (Strategic Initiatives in Instructional Design), which resulted in the well known instructional architecture of NIIT – **MCLA (Model Centered Learning Architecture)**.

Minutes of the meeting held on 2<sup>nd</sup> March, 2017

- 1) Recognition letter of Dr. Yogesh Kumar Gupta from SPAC was placed for discussion. SPAC did not accept his recognition and further asked him to reconsider his decision.
- 2) All sub-committees of the SPAC were asked to expedite their work and submit their respective reports at the earliest.
- 3) A sub-committee of the faculty was formed to prepare the AAPA.  
Dr. A.M. Khan, Dr. Vandana Mishra,  
Ms. Kavita Sharma.
- 4) It was decided to conduct two FDPs  
- one for the teaching staff on 'Educational Technology'  
- one for non-teaching staff.
- 5) A committee was formed for conducting the FDP for non-teaching staff with the following members:  
Ms. Kavita Sharma (Convener)  
Ms. Manoj Kumar  
Dr. Anil Kumar

M. S.  
(Chairman)  
Board of Studies

Motilal Nehru College, Benito Juarez Road, New Delhi-110021  
 List of participants for FDP held on 23rd March, 2017

S.No.	Name of Teacher	College Name	Department	Session-1	Session-2
1	Parul Batra	Motilal Nehru College (Evening)	English	Parul	Parul
2	Kuntal Tamang	Motilal Nehru College (Day)	English	Kuntal	Kuntal
3	Brahma Datta	Motilal Nehru College (Day)	English	Brahma	Brahma
4	Surender Kumar	Motilal Nehru College (Day)	English		
5	Sakshi Singh	Motilal Nehru College (Day)	English	Sakshi	Sakshi
6	Vandita Gautam	Motilal Nehru College (Day)	English	Vandita	Vandita
7	Pranjal Pratihm Barua	Motilal Nehru College (Day)	English	Pranjal	Pranjal
8	Anil Kumar	Motilal Nehru College (Day)	Hindi	Anil	Anil
9	Mohd. Shabeer	Motilal Nehru College (Day)	Hindi	Mohd	Mohd
10	Pragati Mehra	Motilal Nehru College (Day)	Commerce	Pragati	Pragati
11	Deepthi Singh	Motilal Nehru College (Day)	Commerce	Deepthi	Deepthi
12	Surya Shah	Motilal Nehru College (Day)	Commerce	Surya	Surya
13	Deepika	Motilal Nehru College (Day)	Commerce	Deepika	Deepika
14	Akashdeep Malik	Motilal Nehru College (Day)	Commerce	Akash	Akash
15	Divya Gupta	Motilal Nehru College (Day)	Commerce	Divya	Divya
16	Akashdeep Malik	Motilal Nehru College (Day)	Commerce	Akash	Akash
17	Divya Gupta	Motilal Nehru College (Day)	Commerce	Divya	Divya
18	Jyoti Bonilla	Motilal Nehru College (Day)	Commerce	Jyoti	Jyoti
19	Anu Pandey	Motilal Nehru College (Day)	Commerce	Anu	Anu
20	Shikha Manchanda	Motilal Nehru College (Day)	Commerce	Shikha	Shikha
21	Meena Singh	Motilal Nehru College (Day)	Commerce	Meena	Meena
22	Sunil Dharan	Motilal Nehru College (Day)	Economics	Sunil	Sunil
23	Menka Singh	Motilal Nehru College (Day)	Economics	Menka	Menka
24	Ajad Singh	Motilal Nehru College (Day)	Economics	Ajad	Ajad
25	Mukesh Kumar	Motilal Nehru College (Day)	Economics	Mukesh	Mukesh
26	Amrat Lal Meena	Motilal Nehru College (Day)	Economics	Amrat	Amrat
27	Nita Mittal	Motilal Nehru College (Day)	Comp. Science	Nita	Nita
28	Trang Jain	Motilal Nehru College (Day)	Comp. Science	Trang	Trang





# मोतीलाल नेहरु कॉलेज Motilal Nehru College

संदर्भ : एमएनसी/बीजेएम  
Ref. : MNC/BJM/

(दिल्ली विश्वविद्यालय)  
(University of Delhi)

बेनीतो हुआरेज़ मार्ग  
नई दिल्ली- 110021  
Benito Juarez Marg  
New Delhi-110021

Dated : 29.03.2022

To  
The NAAC Officer  
Bengaluru  
India.

Dear Sir/Madam,

This is to clarify that during the year 2018-2019 there was no IQAC meeting held.

Thanks & Regards,

Yours faithfully,

*Shrivatsa*  
(Dr. Shrivatsa)  
Officiating Principal



# MOTILAL NEHRU COLLEGE

BENITO JUAREZ MARG : NEW DELHI-110021

Dated : 17.01.2020


## NOTICE

Composition of the College Internal Quality Assurance Cell (IQAC) will be as follows:-

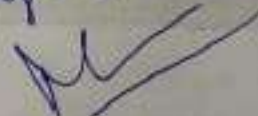
- Chairperson : Dr. S.B. Bhardwaj
- Coordinator : Dr. Munish Tamang
- Teacher Members :  
1. Dr. Devendra Jarwal  
2. Dr. Kalpana Malik  
3. Dr. A.Sunil Dharan  
4. Ms. Nita Mittal  
5. Dr. Brahma Dutta  
6. Dr. Dharamjay Dubey  
7. Dr. Khole Timothy Poumai
- Governing Body Member : To be nominated by Chairperson, IQAC
- Administrative Officers :  
1. Ms. Kavita Sharma  
2. Mr. Manoj Kumar Singh
- Student Representative : Student Union President (Ex-Officio)
- Alumni Representative : Sh. Khemchand Jagirdar
- Industrialist/Employer/  
Stakeholder Nominee : Sh. Suren Rasaily

Secretarial Assistance will be provided by Mr. Surender Singh & Mr. Vipin Kumar

The term of the IQAC will be for two years (2 years) with immediate effect.

  
(Dr. S.B. Bhardwaj) 17/01/20  
Officiating Principal

Page 1



IQAC Meeting 19<sup>th</sup> Feb 2020

- 1) Munish Tarnay 
- 2) Brahma Butti 
- 3) A. Sunil Dhasan Sunil
- 4) Devendra Jarnal 
- 5) Ms. Nita Mittal 
- 6) Kavita Sane 
7. Mr. M. K. Singh 
- 8 Dr. Kalpana Malik 
- 9 Khole. Timothy Pounai 

Page 2  
ML

Page 3

A meeting of IQAC was held on 19<sup>th</sup> February 2020 at 11:30 am in the Principal's Room.

The following decisions were taken

- 1) All committees and departments to send reports for 2019-20
- 2) A meeting with T.Cs and Committee Convenors to be held at the earliest.
- 3) T.Cs to nominate Class-Representatives (C.Rs)
- 4) The office to explore attendance Software for continuous and live student attendance.
- 5) IQAC coordinator authorized to make sub-committees
- 6) All Departmental activities to be done in collaboration with IQAC
- 7) IQAC to meet on regular basis.

PL

(Dr. Manu Tanay)

Coordinator

Page 11  
11/2

A meeting of the IQAC was held with  
Convenors of Committees on 27<sup>th</sup> February 2020 at  
10:30 am.

The following members were present.

1. Lakshmi Kumar Lakshmi — WDL
2. ASHOK KUMAR YES Ministry — Film Screening.
3. Yogesh Kumar Gupta — Placement Cell
4. ANAND KUMAR — Anand Kumar
5. Brahma Dutt Bhatt — Magazine Committee
6. VIDYA PRA DHAN. YES
7. Ram Babu Pachararya

27-2-2020

Ranjana  
27/2/2020

The following decisions were taken 27/2/2020

- 1) All committees are advised to maintain records of meetings and decisions. These records to be maintained in continuity and to be passed on to subsequent committees.
- 2) It is advised that all committees prepare a timeline of activities and meetings for the entire academic calendar.
- 3) A mechanism be evolved to review the performance of each committee.



Dr. Manish Tamay  
Coordinator



~~Page 6~~  
11/1

A meeting of the IQAC was held with Teachers of Department on 27<sup>th</sup> February 2020 at 11:30 am. The following members were present.

- 1) MALTI KAPOOR - Dept. of Mathematics MK
- 2) Prabha Devi Dept of English PB
- 3) Tarang Jain Dept of Computer S. TJ
- 4) Dr. Pardeep Dept. Pol-Sc
- 5) Dr. KALPANA MALIK - KM 27 Feb 2020
- 6) Vinita Sagder - VS 27/2/2020
- 7) ANJU KAHAL - AK



The following decisions were taken

- 1) ~~It was~~ Every department will maintain a ~~regular~~ record of the Minutes of Meeting held. This record may be kept in continuity ~~with~~ under the custody of the Teacher-in-charge and may be passed on to successive Teachers-in-charge.
- 2) All teachers will submit <sup>record of student</sup> their attendance to the office on a monthly basis by the first week of the following month.
- 3) Every department will nominate/elect student Class Representatives (CRs) for each year and section. The list of CRs comprising their names, course, year, roll no., and phone no. may be submitted to Sh. Surinder Sharma, P.A. to Principal, ~~with~~ by 6<sup>th</sup> March 2020 either by email or in person.
- 4) The Teachers-in-charge <sup>urged the Principal</sup> ~~expressed concern about~~ to appoint <sup>at the earliest</sup> ~~the non-appointment~~ of teachers, as per workload, and so that classes may not suffer.

Dr. Manish Taneja  
Coordinator, IQAC

Page 1/1

## DRAFT MINUTES OF IQAC VIRTUAL MEETING

A virtual meeting of IQAC was held via ZOOM App on Tuesday, 22nd April 2020 at 3 pm.  
The virtual meeting was necessitated due to the ongoing national lockdown.

The following members were present

- 1) Ms Nita Mittal
- 2) Dr. Kalpana Malik
- 3) Dr. Brahm Dutt
- 4) Dr. Radhika Kumar
- 5) Dr. Devendra Jarwal
- 6) Dr. Dhananjay Dubey
- 7) Dr. Munish Tamang

The Chairman of IQAC, Dr. S B Bhardwaj was unavailable and requested the Committee to proceed with the meeting.

After due deliberations, the following decisions were taken.

1) It was decided that a sub-committee for Enhancing Research in College would be formed. The sub-committee would function as a nodal agency within the institution to share information on various research/ project grants, fellowships, various funding agencies. The committee will also facilitate and encourage individual faculty members and departments in availing these grants for individual and departmental purposes.

It was also decided that Dr. Radhika Kumar (Convener), Dr. Kalpana Malik, and Dr. Devendra Jarwal would apply their minds on this proposed committee and place their report before the IQAC in its next meeting on 2nd May for discussion. A full-fledged committee will be formed after the said meeting.

2) It was decided that a sub-committee for inter-departmental Academic Audit be formed. This committee shall work in close collaboration with all departments and act as a catalyst for enhanced academic performance of the departments.

It was decided that Ms. Nita Mittal (Convener), Dr. Brahm Dutt, and Dr. Sunil Dharan will apply their minds on the proposed committee and place their report before the IQAC in its next meeting on 2nd May for discussion. A full-fledged committee will be formed after the said meeting.

Page 9

3) It was decided that the Chairman, IQAC will write to all departments to explore organising webinars/online talks. Departments that had scheduled talks which could not be held due to the lockdown may reorganise such talks as webinars/online talks.

Departments may plan such events in consultation with the IQAC for better coordination and also for IQAC record purposes.

4) It was decided that the IQAC Chairman be requested to write a reminder to those departments that have not yet nominated departmental nominees to the IQAC. These departments are - Sanskrit, Physics, Chemistry

Dr. Munish Tamang

Convener, IQAC

NOTICE

Motilal Nehru College IQAC Organises

*Webinar*

*'How to remotely access library resources during lockdown period'*

For Faculty and Students

Wednesday, 13th May 2020, 3 pm.

Only limited number of participants can register on first come, first served basis.

Register here

For Faculty: <https://forms.gle/3hWDM4LqCNgCiPe0>

For Students: <https://forms.gle/yFrK3pHBa13RmGKm7>

This webinar will help participants understand ways to access and explore the College library's e-resources (e-books, e-journals and other resources), both subscribed and free ones, during COVID 19 Lockdown.

It will also focus on presenting how to access a large number of e-resources through

1. National Library and Informations Services Infrastructure for Scholarly Content (NLIST).
2. Delhi University Library System (DULS).
3. Developing Library Network (DELNET).
4. And, other major initiatives of Ministry of Human Resource and Development for digital learning.

The webinar will facilitate digital learning from home during this lockdown.

Dr. Munish Tamang  
IQAC Coordinator

Dr. Shrivats  
Acting Principal

Tentative Concept Note

IQAC Sub-Committee on Enhancing Research

Vision

The committee has been envisaged as a nodal agency under the aegis of the Internal Quality Assessment Cell (IQAC), Motilal Nehru College, to create and enhance research capacity and output in the college. For this purpose the committee will act as a mentor to encourage engagement in research activities, provide information support in capacity building, co-ordinate and synergize departmental, inter-departmental and multi-departmental research effort and also monitor research quality and volume to ensure maintenance of excellence and work-flow continuity. To achieve this vision the committee aims to engage pan-college faculty so that the diverse pool of talent may be leveraged. With this view the structure of the committee is tentatively proposed to be as follows:

Structure

- The committee will include a convener with members both from IQAC and also non-IQAC with a maximum of 6 members. However three members in the committee must be such that they represent broad discipline based demarcations; namely Social Sciences, Humanities and Sciences.
- Further, the research committee will engage with every department and encourage departmental members who are actively engaged in research and are keen to develop departmental research potential to explore and collate information that pertains to individual, departmental and student centered research opportunities. This would include perusing various dedicated websites both government and otherwise and other sources of information regarding call-for papers, internships, sponsorships and funding on a regular basis. This information would need to be shared on a weekly basis through a dedicated social-media departmental group; through email or other preferred channel of communication.

### Meeting schedule

- To ensure work-flow continuity it is recommended that the research committee meet at least once a month while the meeting with departments be held on a quarterly basis.
- The purpose of the meetings would be review status of proposals/publications, ensure timely and adequate dissemination of research information and ensure balanced development of research potential across departments.
- It is proposed that at the beginning of the academic term a mandatory meeting of the research committee with various departments be held wherein an outline of the academic events/ seminars/conferences/ workshops that each department plans to organise in the coming term be ascertained.
- It is also proposed that an orientation program be held by the research committee at the beginning of the academic term wherein faculty may be provided detailed information about the nature of research seminars/conferences/ workshops that should be organised including the process of application, need for funding and resource persons. Faculty members must also be informed about the need to align all such activities with the IQAC so that coordination and collation of information may be possible. This information may be shared on a bulletin board which would need to be updated regularly and made accessible to faculty members.
- Further webinars can also be held that enhance individual research capacity in terms of training about how to draft research proposals, information about journals that are recognized by UGC, understanding of 'impact factor' and concerns regarding 'plagiarism'.

### Incentivising Research

Given that research capacity and output are now central to the teaching life-cycle be it appointments or promotions; it is essential to create robust research capabilities. One way to do this would be to incentivise research based achievements both at the individual and departmental level through intra-college recognition namely academic awards, mention on website or blogs and through the college magazine and newsletters. Further, inhouse research can be leveraged through seminars and talks that college faculty can deliver.



(Date: 31.07.2020)

A meeting of IQAC members was held on 31.07.2020 at 12.00 noon at Monial Nehru College. The following were Present:-

1. Dr. Manish Taneja- Coordinator
2. Mrs. Kavita Sharma- In-charge Administrative Officer
3. Mr. Manoj Kumar Singh- Administrative Officer(Accounts)

It was decided that the college will explore available software systems for online functioning of the college.

It was also decided that a workshop/training be organized for office staff on On-line Admission work.

Further it was decided that official email accounts for all Teaching/Non-teaching staff be created on the domain "mon.du.ac.in".

Dated: 31.07.2020

A meeting of IQAC members was held on 31.07.2020 at 11.00 noon at Motilal Nehru College. The following were present:-

1. Dr. Murlish Tamang-Coordinator
2. Mrs. Kanika Sharma- Sr. Administrative Officer
3. Mr. Manoj Kumar Singh- Administrative Officer(Accounts)

It was decided that the college will explore available software options for online functioning at the college.

It was also decided that a workshop/training be organized for office staff on On-line Admission work. Further it was decided that official email account for all Teaching/Non-teaching staff be created on the domain 'mncd.ac.in'.

A meeting of the IQAC was held on 10/8/2020 in the staff room. The following were present:

- 1) Dr. Sunil Dheran
- 2) Dr. Radhika Kumar
- 3) Dr. Devendra Jansal
- 4) Dr. Kausalya
- 5) Dr. Kalpana Patil
- 6) Dr. Nita Mittal
- 7) Dr. Krishna Kumar, Dr. Sharm Dutt

Online attendees - Dr. S. Haldar, Dr. Krishna Kumar, Dr. Sharm Dutt

1) With reference to the email dated 10/8/2020 received from the University regarding using Google platform for online classes, IQAC recommends that all teachers move to this platform, as soon as possible, and the college immediately begin measures to facilitate this move.

2) All teachers are advised to keep a record of classes taken.

Sunil Dheran 10/8/2020  
Radhika Kumar 10/8/2020  
Devendra Jansal 10/8/2020  
Kausalya 10/8/2020  
Kalpana Patil 10/8/2020  
Nita Mittal 10/8/2020  
Sharm Dutt 10/8/2020

8-5-16  
21/

6) Assessment year for the promotion.

This information must be conveyed to IQAC latest by Monday, 7th August 2020 via Google doc link to: [murshidamang@rtds.du.ac.in](mailto:murshidamang@rtds.du.ac.in)

7) The Office be asked to collate records of teachers for the period 2005-2020 for the following

- (a) Leave Records
- (b) Examination Duties

This may be done by 7th August 2020 for ready reference by IQAC in scrutiny of forms.

Principal to convey these decisions of IQAC to all Teachers-in-charge and to Sr. AO (Also a member of IQAC) along with copy of this minutes of the meeting.

Dr. Mumukshu Tarnani  
Coordinator  
IQAC.



# Motilal Nehru College

(Under Sanctionment)  
(University of Delhi)

edit gachawal  
af 1000-110001  
Barab, Jangal Marg,  
New Delhi - 110025

and send to  
the secretary  
(15/11/2004)

Dr. Manish Taneja,

Faculty

QMC,

MSMC

Dear Sir,

With reference to the SOP on Promotions in the University and its Colleges as brought out by University of Delhi, it is hereby noted that all procedures pertaining to promotion of teachers in our College is being done as per the University SOP relevant to 05.11.2004. You are requested to take cognizance to the letter and act accordingly.

*S. Shivadas*  
Acting Principal

Cc: to -

1. Administrative Officer to the State
2. All Teachers and Clerks
3. All Faculty Members





20/11/2020

IQAC Meeting  
Attendance

15/11/2020

1. Subhasis Kallan - Present
2. Karpas Malik - Present
3. Dr. Neelkam Kumar - Present
4. Dr. Shampy G. Dabey - Present
5. A. Smit Sharan - Present
6. DEVIKANT JARWA - Present
7. Dr. Kanchaga - Present
8. Dr. Lalita Kumar - Present
9. Mr. Kailash Kumar - Present
10. Dr. Shrinath, Offspring - Present
11. Dr. Manish Tawary - Present

8/12/2010

A meeting of the IAPAC meeting was held on 15/12/2010 at 11:30 am in the Seminar Room. Dr. Students' Minutes checked the

meeting. The following decision was taken deliberated upon the 2010 of the Committee on provisions of the college teachers' deliberation conducted

of the University on the basis of the Synopsis of the document of transition of the program of the A&F to the next level of CAS 2010 & CAS 2015.

The document will now be part of IAPAC to provisions program at the college. A proposal

The IAPAC requests the Chair of the Students' Studies on the matter of the University to 5 external reports. program check & CAS 2010. for more info)

X

IOAC  
SCRUTINY OF SUMMARY

Date: 15<sup>th</sup> December 2020

S.NO.	APPLICANT NAME	DEPT.	AGP LEVEL APPLYING FOR	CAS 2019/2018	REMARKS
1.	Dr. Kausalya	Sist. /	A-13 A	2018	P.C. Cert. submitted Undersigned may be taken
2.	Dr. Krishna Kr. Chou	Chem	"	"	-
3.	Dr. Samba Teklu Chou.		"	"	APAR cong by undersigning
4.	Dr. Swati Agrawal Chou		"	"	APAR cong by undersigning
5.	Dr. R. B. Panchwani Chou		"	"	JAPAR need to be replaced by
6.	Dr. Anil Kr	Hindi	"	"	
7.	Dr. Dharmraj Kr Dube	Hindi	"	"	
8.	Dr. Bhasker	Hindi	"	"	
9.	Dr. Mohd Shabbir	Hindi	"	"	
10.	Dr. Arshad Kr	Hindi	"	"	
11.	Dr. Radhika Kr	Pol.Sc	"	"	P.C. Certificate
12.	Dr. Yogesh Kr Supte	Pol.Sc.	"	"	Undersigned may be taken by P.C.
13.					
14.					
15.					

IOAC  
SECRETARY

IOAC

/

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IOAC  
SCRUTINY OF SUMMARY

Date: 27/01/2018

Sl. No.	APPLICANT NAME	DEPT.	AGE LEVEL APPLYING FOR	CAS 2010/2018	REMARKS
1.	Mr. Anup Kishor	Commerce	Passing in 12 <sup>th</sup> (May 15) 12 <sup>th</sup>	2010	
2.	Ms. Shilpa Mayal	Commerce	12 <sup>th</sup>	2010	
3.	Dr. Anurag Singh	Commerce	12 <sup>th</sup>	2010	12 <sup>th</sup> certificate not available
4.	Dr. Manish Sushil	Commerce	12 <sup>th</sup>	2010	
5.	Mr. Sandeep	Hindi	12 <sup>th</sup>	2010	
6.	Dr. Sivarama Pillai	Physics	12 <sup>th</sup>	2018	APPR 2017 17 <sup>th</sup> Dec by 50% of papers
7.	Dr. Vandana Suman	English	12 <sup>th</sup>	2018	Collecting RC to be class checked
8.	Dr. Mahesh Singh	Hindi	12 <sup>th</sup>	2010	
9.	Mr. Anand Kumar	Hindi	12 <sup>th</sup>	2010	
10.	Dr. Khushi Zambha	Hindi	12 <sup>th</sup>	2018	12 <sup>th</sup> certificate not available
11.	Dr. Pooja Kulkarni	Maths	12 <sup>th</sup>	2018	12 <sup>th</sup> certificate not available
12.	Dr. Mani Chandra	Maths	12 <sup>th</sup>	2018	12 <sup>th</sup> certificate not available
13.	Dr. Durgesh Kumar	Maths	12 <sup>th</sup>	2018	12 <sup>th</sup> certificate not available
14.	A. Smita	Commerce	12 <sup>th</sup>	2018	
15.	Dr. Anand Kumar	Commerce	12 <sup>th</sup>	2018	

MARKS

12/01/2018  
12/01/2018  
12/01/2018

12/01/2018  
12/01/2018

IQAC  
SCRUTINY OF SUMMARY

Date: 27.01.2021

S.NO.	APPLICANT NAME	DEPT.	AGP LEVEL APPLYING FOR	CAS	REMARKS
1.	D.V. Prasa Sanyal	Physics	Associate Prof 20K SL-13A	30102018	
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					

Sd/-  
12.01.2021

Sd/-  
12.01.2021

Sd/-  
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2015/26/2021

MOTILAL NEHRU COLLEGE: BENITO JUAREZ MARG: NEW DELHI-21

IQAC

SCRUTINY OF FORMS FOR PROMOTION TO NEXT GRADE

2-9/3/2021

S. NO.	NAME	DEPT.	GRADE	SCHEME	REMARKS
1	Agar Singh	Economics	Associate Prof	2010	
2	Mukesh Kumar	Economics	Associate Prof	2010	50% candidates to be shortlisted
3	Mahendran Singh	Economics	Associate Prof	2010	50% candidates to be shortlisted
4	Padma Negi	History	Associate Prof	2010	
5	Vinita Tyagi	Economics	Associate Prof	2010	
6	Manika Singh	Economics	Associate Prof	2010	
7	Sachin Kumar	Mathematics	Associate Prof		
8	Sant Kumar	Mathematics	Associate Prof		
9	Shivan Gupta	Mathematics	Associate Prof		
10					
11					
12					
13					
14					
15					
16					

20/05/2021

20/05/2021

to

20/05/2021

20/05/2021

IPAC

A meeting of the following members of IPAC were held on 25<sup>th</sup> May 2021 at 11:30 am in the Principal's Room to scrutinise the provisions for of Sri. Surender Kumar Bhatia.

- 1) Dr. Sunil Dharan Singh
- 2) Dr. Devendra Jarnal ~~Singh~~ ~~(Sri. S.S. S)~~
- 3) Dr. Dhanraj Dubey ~~for~~
- 4) Dr. Anish Tamang - ~~W~~
- 5) Dr. Khatu Tamang ~~for~~

Upon seeing the IPAC members observed the following:

- (i) Correct pattern for CAS 2019 is provided and made effective from July 2016 may be used and be filled complete in all reports ~~the~~ reflecting, correctly, all the supply documents.
- (ii) The committee hereby authorise the coordinator, IPAC to sign the application after all due corrections as suggested in point (i) are complied with.

~~S. S. S~~  
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 S. S. S

for

20/7/21

### Minutes of the Meeting

A meeting of IQAC was held on 5<sup>th</sup> July 2021 at 11 am in the Principal's Room to scrutinise the application forms of Mr. Sanjeev Kumar and Mr. Shrawan Kumar Meena for promotion to A-13A.

The following members were present.

The applications were found in order.

- 1) Munish Tamang
- 2) A. Simul Dharan
- 3) Subhasis Haldar
- 4) ~~Prasenjit Prasad~~
- 5) Rakesh Kumar
- 6) Kholi Timothy Panna

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A meeting of IQPC was held on 26<sup>th</sup> July at 11:50 am in the Seminar Room.

The following were present

- 1) NITA MITAL
- 2) Subhasis Halderan
- 3) ~~Johny W. Duby~~
- 4) Khale Timothy Pouna
- 5) Kalpana Nelli
- 6) Dorenda Jauvel
- 7) ~~Brahma Datta~~
- 8) Dr. Kanchha
- 9) Mouna Tamay

Dr. Radhika Kumar and Dr. Sunil Dharan temporarily expressed their inability to attend the meeting.



11:30 AM  
Seminar Room

(1) In the case of the application for permission of Ms. Trang Jain, the following are the observations of IQAC.

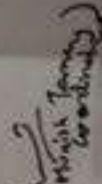
(i) On 14<sup>th</sup> June 2024, the Principal wrote to three experts seeking reports on the research articles submitted by Ms. Jain. The 3 experts were Prof. Sudhita Upadhyay, Prof. V.B. Singh, and Prof. Khuram Mustafa.

However, record of reply/correspondence from two experts namely, Prof. Singh and Prof. Mustafa, have not been presented to IQAC.

(ii) Report from Prof. K.C. Tripathi of Teachankar Mahavidyalaya (TMU) will not be considered as it is from a private University.

(iii) The report from Prof. Sudhita Upadhyay says "Partially" against the column YES/NO. Hence the Principal is requested to seek clarification on the matter.

2) IQAC deliberated on the intimation held by the committee with Dr. Beegush Parade of IQAC Cluster on 14<sup>th</sup> July 2024. IQAC recommends that the college enter into an agreement with the Cluster and engage it on a consultative basis.

  
(Dr. Khuram Mustafa  
Coordinator)

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25<sup>th</sup> August 2021

A meeting of the IQAC was held on 25<sup>th</sup> August 2021 at 10:30 am in the Principal's Room.

Agenda: Sending of the Application form for promotion of Mr. Tomy Jain.

The following members were present:

- 1) Dr. Rakesh Kumar [Signature]
- 2) Dr. Bhadrachari Prasad [Signature]
- 3) Dr. Kavitha [Signature]
- 4) Dr. Manish Tomy [Signature]
- 5) A. Suresh Babu [Signature]

The committee examined the application and found it in order.

[Signature] [Signature]  
[Signature] [Signature]

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A meeting of Iqac was held on 11<sup>th</sup> November 2021

at 12 noon in the Principal's Room. Meeting was chaired by the Principal. The following were present.

Rashika Kumar  
Kavita Sharma  
NITA MITAL

Principal

Devendra Jaisal

Seemaa Datta  
Mammy W Singh  
Kulpa Matha

Shikha  
Waz  
Mammy

- 1) The coordinator presented a letter to the Principal seeking to be released from the position of coordinator. The letter was discussed by Iqac. (Letter attached).
- 2) The members of Iqac also recommended to the Principal that Iqac be dissolved along with the return of the handbook.
- 3) The present Iqac recommended that the Principal form a new new Iqac immediately as per rules. The Iqac reiterated that formation of Iqac, including appointment of handbook, is the prerogative of the Principal.

n) The Principal, Chairman of IIPAC, resigned the work of the committee and the reconstitution of IIPAC.

D) The Principal emphatically appreciated the role of the committee, IIPAC and all members of IIPAC in all the works undertaken by IIPAC in its tenure.

*[Signature]*  
11/11/22

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11<sup>th</sup> November 2021

Ref 32/21

To,

The Principal  
Moolal Nehru College  
Delhi University

Sub: Request to relieve from the responsibilities of IQAC, Coordinator.

Dear Sir,

I have been discharging my responsibilities as Coordinator of IQAC since my appointment to the position in the beginning of 2020. Along with me, a representative of each department was made member of the Cell.

Despite the challenges of Covid-19 and the consequent lockdowns, the Cell was able to smoothly and successfully carry out scrutiny of the applications for promotions of all colleagues. IQAC dealt with more than 150 cases of promotions which were long overdue as teachers. I thank all my colleagues in IQAC who dedicated their time and energy despite personal inconveniences and difficulties and helped ensure the timely completion of all processes for promotion.

So, the major part of 2020-21 was taken up by the promotions but now it is time for IQAC to gear up for the second phase, which is, preparation for NAAC. As is well known to you, the college now has to prepare for visits related to NAAC visit. The magnitude of the work is compounded by the fact that no IQAC existed in the years preceding the present Cell.

For such a major project, IQAC will need to work on a war footing for a sustained period of time. However, I only have a couple of months left in the completion of my tenure as Coordinator. In order to avoid loss of momentum in transition while preparing for NAAC, I urge you, Chairman of IQAC, to kindly accept my request to relieve me of my responsibilities as Coordinator two months ahead of the scheduled end of my tenure. This will help you immediately draw up a new team towards a continued, sustained, and uninterrupted preparation for NAAC.

I wish to once again thank you for all the support received from you as Principal and Chairman IQAC. I also thank all team members in IQAC for their cooperation and their trust in me. My sincere thanks to all colleagues and Staff Council for their appreciation of IQAC. I consider it my privilege that I got the opportunity to serve the IQAC.

I shall continue to provide my inputs, as and when required, to IQAC and shall help in the transition in the days to come.

With warm regards

  
Dr. Mounish Tarnang  
Coordinator, IQAC

Placed in IQAC and accepted  
After discussion. We hereby our  
deep appreciation of the services  
rendered by Dr. Tarnang.

Shrivastava  
T.H. 2021



**Motilal Nehru College (University of Delhi)**

**Feedback form** to be filled by students

1. Name of faculty member:
2. Course of student:
3. *Class and section* :
4. *Academic Session*:
5. *Paper taught* :
6. % of classes attended by the student ( below 50            50-70,            70-80            above 80 )
7. Faculty related questions asked by students:

S.No.	Statements [Strongly Disagree-SD, Disagree-D, Neutral-N, Agree-A & Strongly Agree-SA]	SD	D	N	A	SA
1	Faculty member presents lecture in a way that encourages critical thinking skills					
2	Classroom discussion involves students at instruction level to encourage participation and questioning					
3	Covers all the topics in curriculum					
4	Seems well-prepared for the class					
5	Explains the topic in simple and clear terms and add value by his/ her insight into the subject					
6	Relates course material to real life situations					
7	Communicates effectively (grammar, Clarity of voice and audibility)					
8	Manages classroom time and pace well , organised in lecture					
9	Adjusts pace of class to the students' level of understanding					
10	Demonstrates fairness and consistency in classroom					
11	Uses variety of instructional methods to reach course objectives					
12	Approachable , flexible, willing to help outside the class					
13	Internal assessment : difficulty level commensurate with what is being taught in class					
14	Internal assessment: Fair and unbiased in evaluation process					
15	Provides helpful comments on papers and exams					
16	Teachers is able to use ICT tools for imparting subject knowledge during pandemic.					
17	The ICT tools used by teacher were sufficient to impact instructions and understanding of the subject.					
18	Teacher tries to address students concern arising out of online teaching and assessment during pandemic.					

8. Major strengths of the faculty member:.....

9. Any area of improvement in faculty's overall way of delivering the lecture:

.....

10. Attending lectures has positively contributed in students learning process: Yes→0 No→0

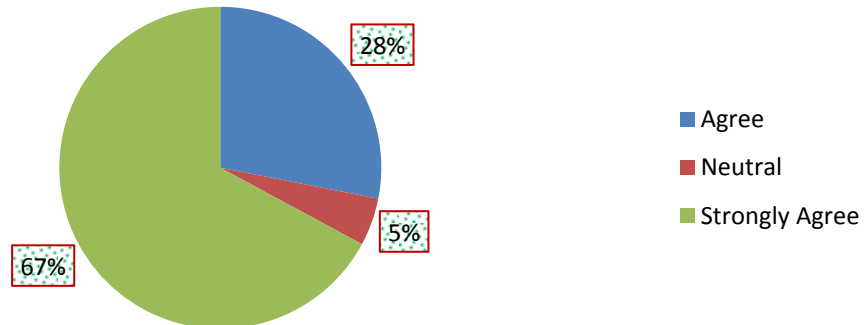
11. Anything else that you think shall be done to improve online mode of teaching by the  
faculty member .....

.....

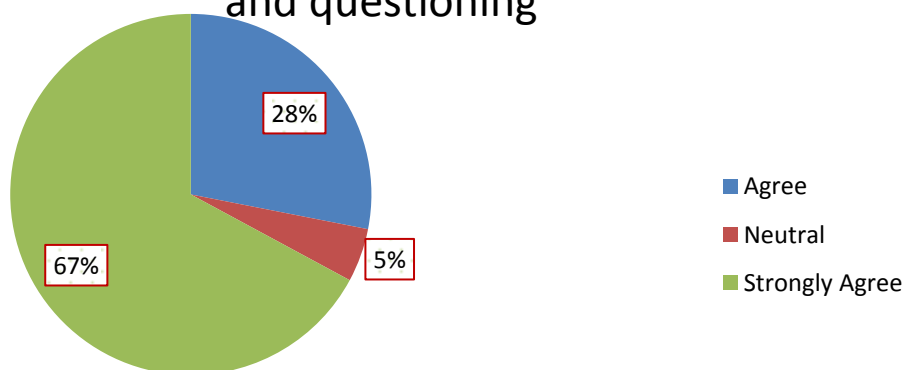
### Analysis of Feedback Given by students

S.No.	Statements	Strongly Disagree	Disagree	Neutral	Agree	Strongly Agree
1	Faculty member presents lecture in a way that encourages critical thinking skills	2.45%	4.73%	7.34%	31.32%	54.16%
2	Classroom discussion involves students at instruction level to encourage participation and questioning	1.62%	5.03%	8.77%	26.95%	57.63%
3	Covers all the topics in curriculum	2.24%	2.59%	3.62%	16.21%	75.34%
4	Seems well-prepared for the class	1.68%	1.68%	7.79%	15.37%	73.47%
5	Explains the topic in simple and clear terms and add value by his/ her insight into the subject	1.79%	1.96%	3.92%	19.90%	72.43%
6	Relates course material to real life situations	2.06%	5.66%	10.63%	30.19%	51.46%
7	Communicates effectively (grammar, Clarity of voice and audibility)	2.44%	4.38%	6.49%	21.92%	64.77%
8	Manages classroom time and pace well , organised in lecture	2.11%	2.43%	4.38%	21.88%	69.21%
9	Adjusts pace of class to the students' level of understanding	2.23%	4.79%	6.34%	20.55%	66.10%
10	Demonstrates fairness and consistency in classroom	2.60%	2.76%	7.47%	25.49%	61.69%
11	Uses variety of instructional methods to reach course objectives	2.27%	3.40%	11.35%	28.85%	54.13%
12	Approachable , flexible, willing to help outside the class	3.57%	4.86%	5.67%	26.90%	59.00%
13	Internal assessment : difficulty level commensurate with what is being taught in class	2.44%	4.07%	10.73%	33.82%	48.94%
14	Internal assessment: Fair and unbiased in evaluation process	3.25%	1.62%	7.14%	28.73%	59.25%
15	Provides helpful comments on papers and exams	2.41%	5.34%	7.75%	22.55%	61.96%
16	Teachers is able to use ICT tools for imparting subject knowledge during pendamic.	0.00%	0.68%	4.79%	24.66%	69.86%
17	The ICT tools used by teacher were sufficient to impact instructions and understanding of the subject.	0.00%	0.00%	7.53%	30.14%	62.33%
18	Teacher tries to address students concern arising out of online teaching and assessment during pandemic.	0.00%	0.00%	4.79%	28.08%	67.12%

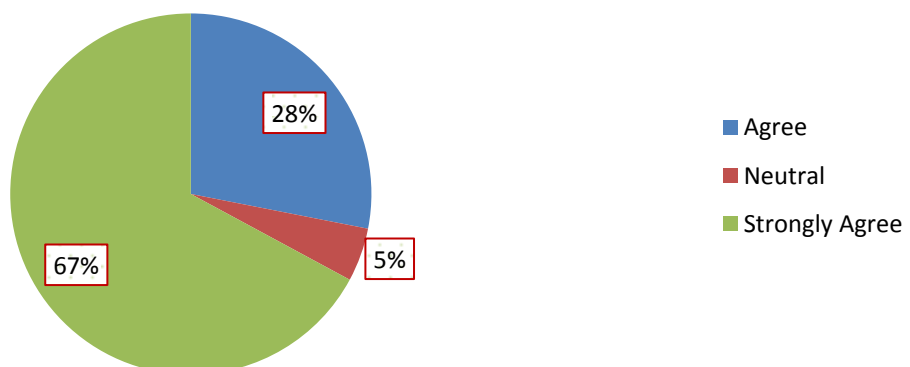
1. Faculty member presents lecture in a way that encourages critical thinking skills.



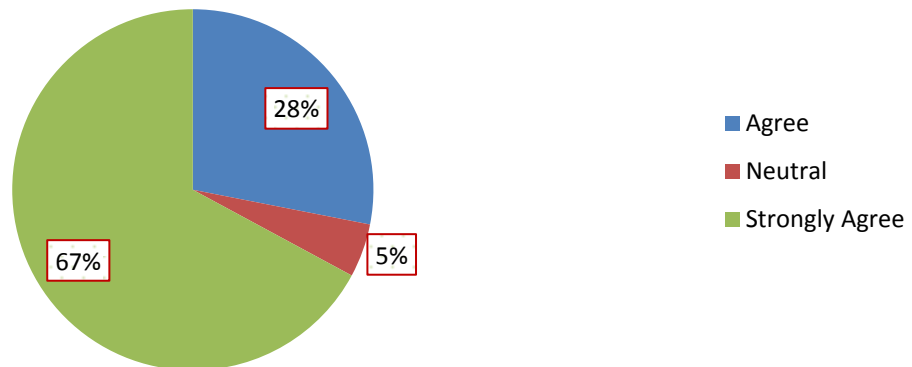
2. Classroom discussion involves students at instruction level to encourage participation and questioning



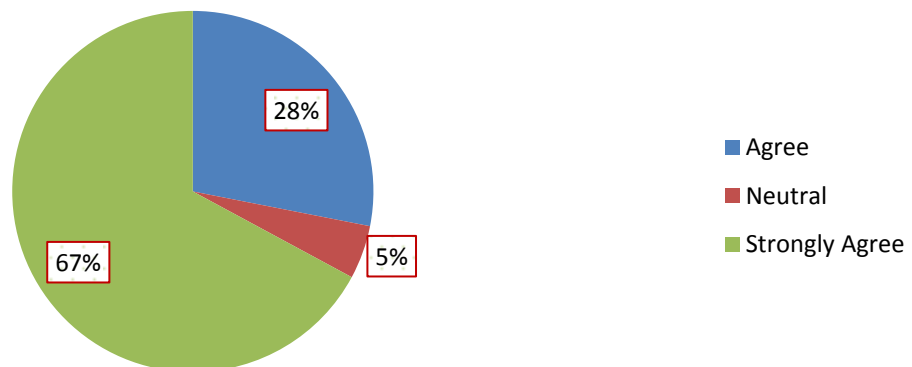
3. Covers all the topics in curriculum



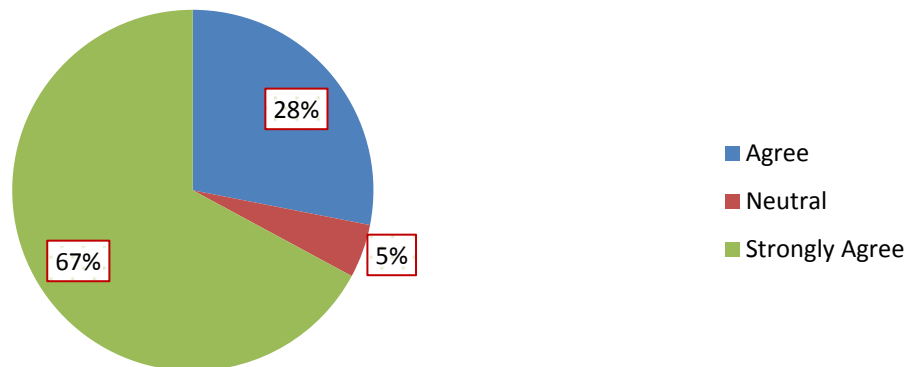
#### 4. Seems well-prepared for the class



#### 5. Explains the topic in simple and clear terms and add value by his/ her insight into the subject

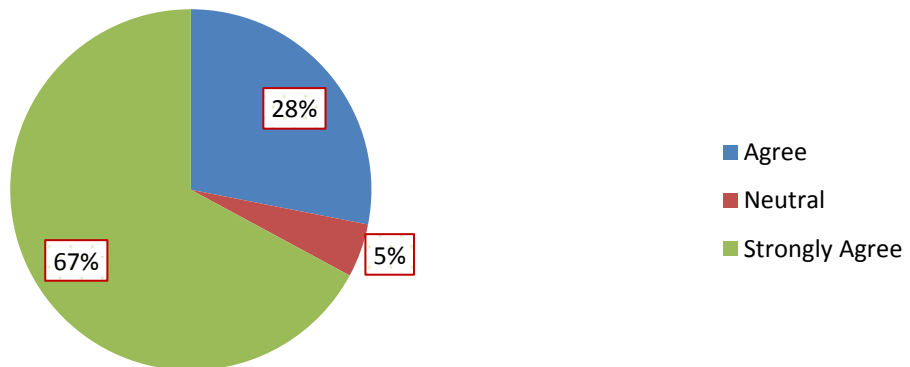


#### 6. Relates course material to real life situations

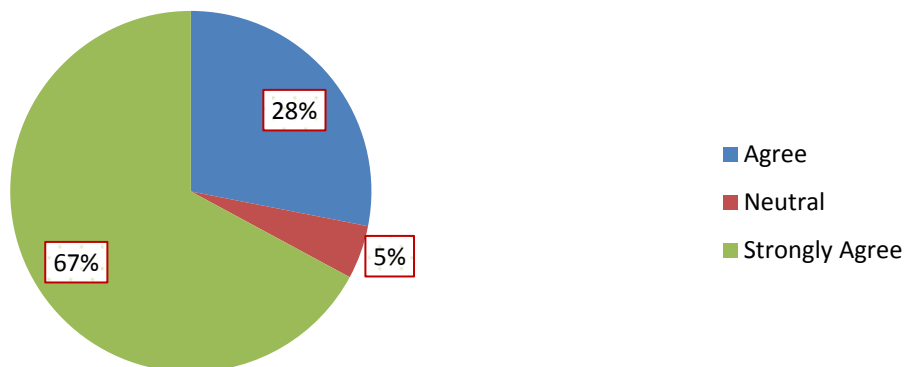




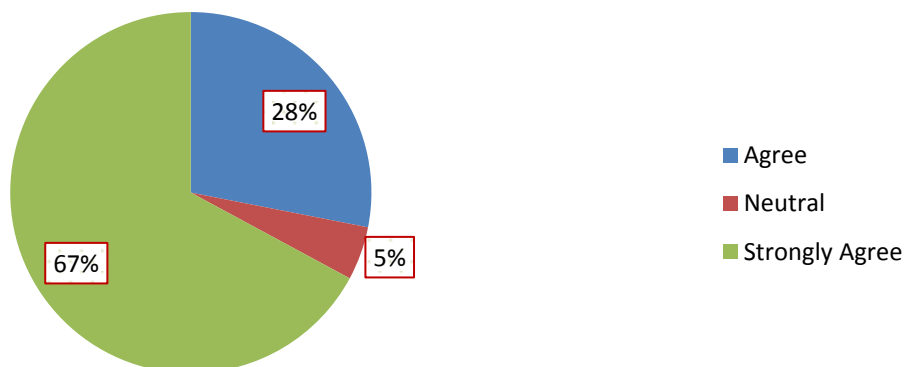
### 7. Communicates effectively (grammar, Clarity of voice and audibility)



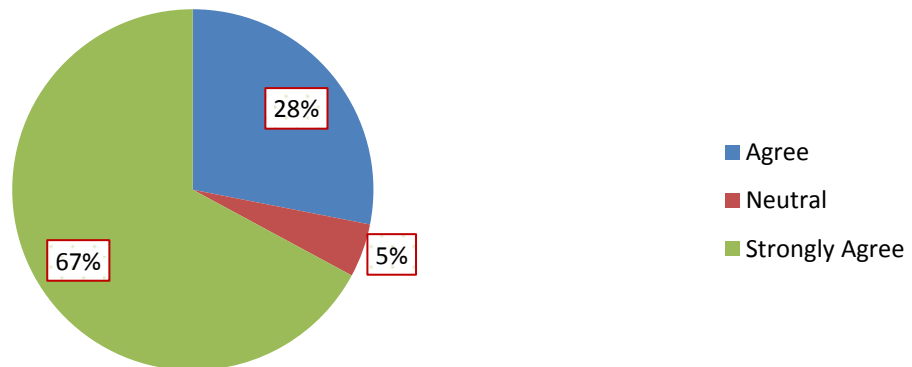
### 8. Manages classroom time and pace well , organised in lecture



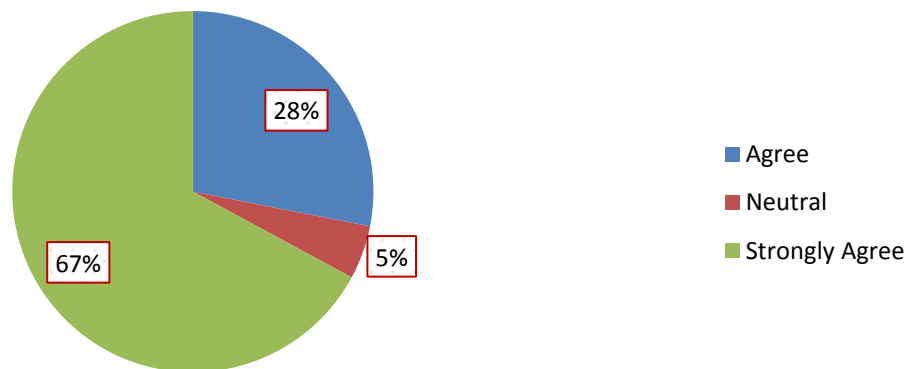
### 9. Adjusts pace of class to the students' level of understanding



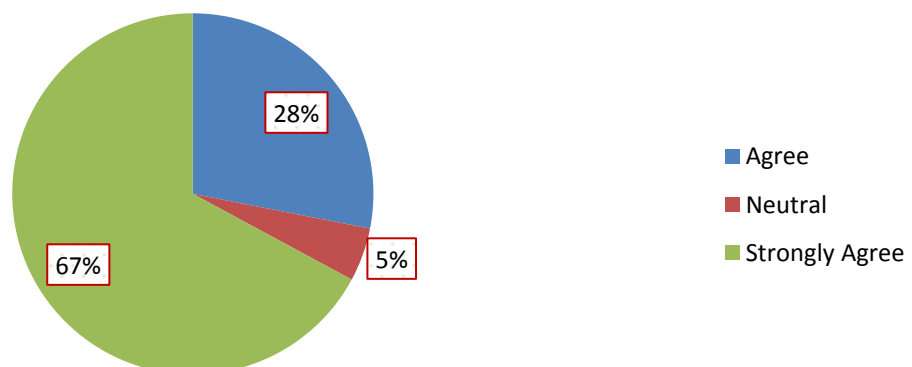
### 10. Demonstrates fairness and consistency in classroom



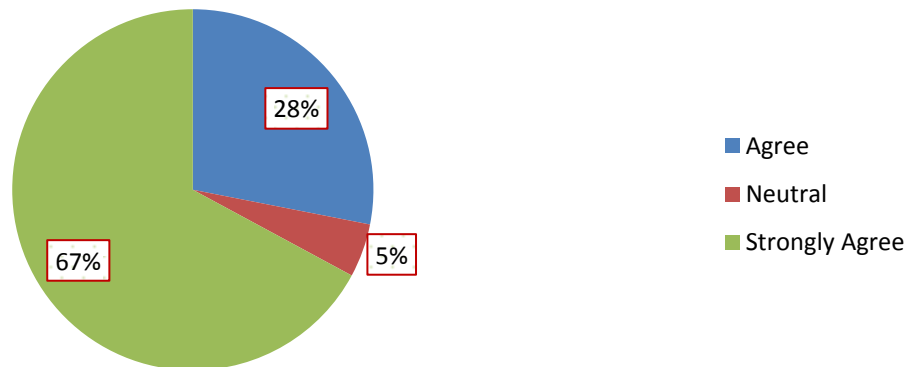
### 11. Uses variety of instructional methods to reach course objectives



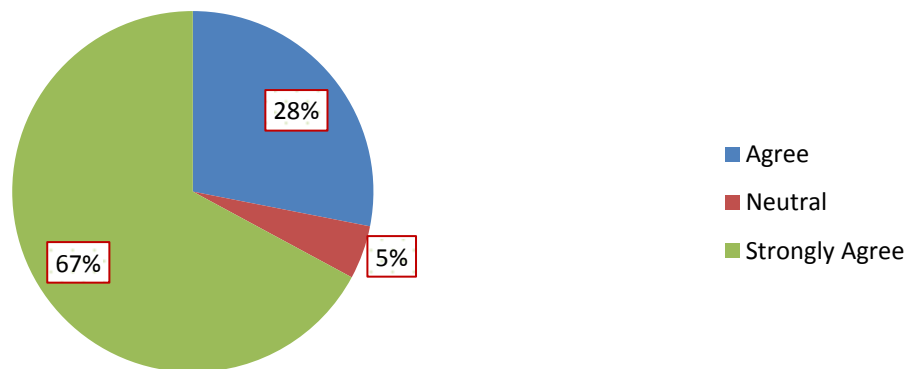
### 12. Approachable , flexible, willing to help outside the class



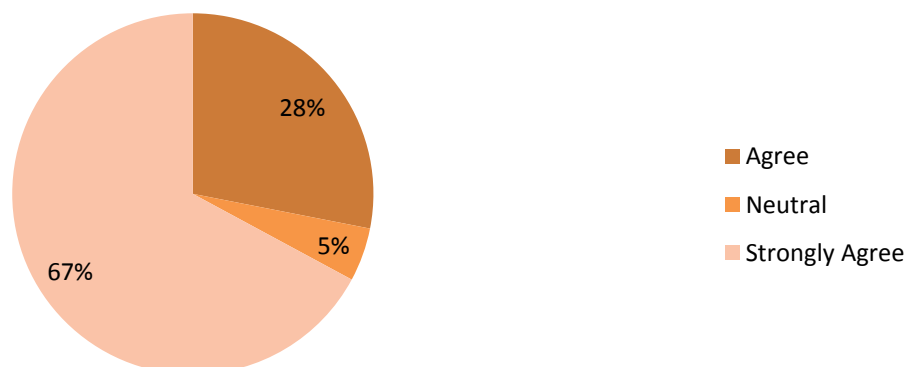
13. Internal assessment : difficulty level commensurate with what is being taught in class



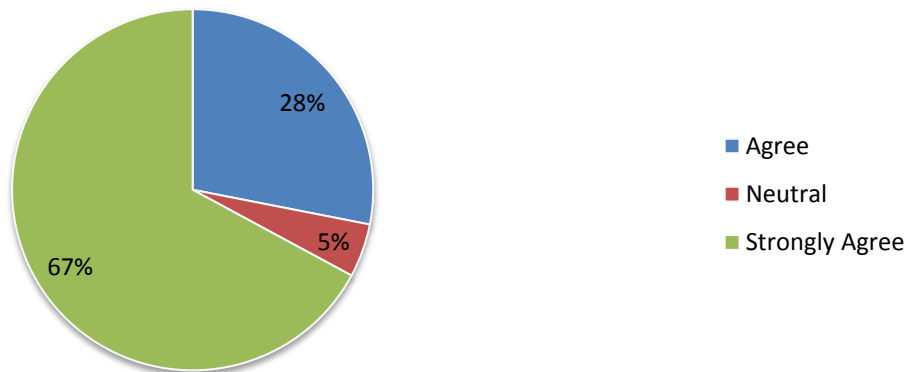
14. Internal assessment: Fair and unbiased in evaluation process



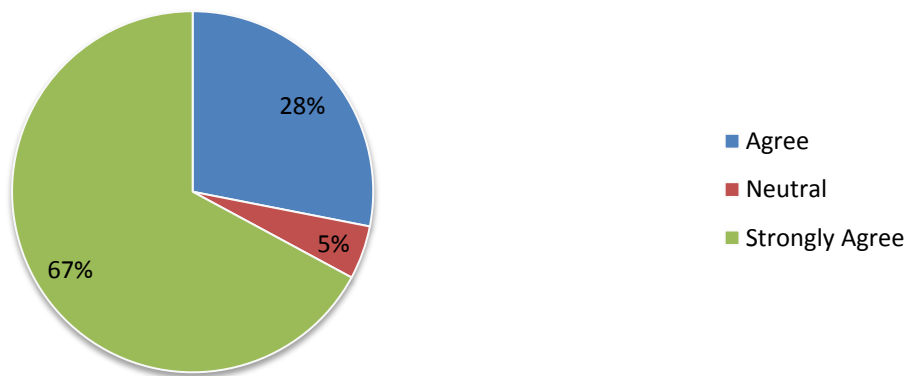
15. Provides helpful comments on papers and exams



**16. Teachers is able to use ICT tools for imparting subject knowledge during pendamic.**



**17. The ICT tools used by teacher were sufficient to impact instructions and understanding of the subject.**



**18. Teacher tries to address students concern arising out of online teaching and assesment during pandemic.**

