

# **SELF STUDY REPORT**

**FOR**

**N.A.A.C**

**(National Assessment and Accreditation Council)**



**Motilal Nehru College**  
**(University of Delhi)**  
**May-2015**

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## **PREFACE**

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Preparing the self-study report of the college has been a challenging but highly rewarding exercise. Daunting as the task was, the exercise became a journey of self-discovery helping the college understand its own strengths and weaknesses as also avenues for betterment. The manual for writing the institutional SSR prepared by NAAC gave us tools to evaluate our college along the various criteria that are relevant to building a modern and vibrant institution

In some instances the tools of evaluation have been an eye-opener. While in some cases the NAAC methodology has validated our visions and principles.

The entire exercise of preparing the SSR has been a collaborative exercise with involvement from every department. Every member of the college has worked hard in contributing to the SSR. The Steering Committee of Mr. Munish Tamang as Convener, and Mr.A.Wanshai Shynret and Ms. Kavita Sharma as members has done a wonderful job of coordinating and communicating with all stakeholders. The Steering Committee was very ably supported by our young faculty members Ms. Sarika Chhetry, Ms. Gorvika Rao, and Ms. Sakshi Singh. The College extends thanks to them.

Dr. Manju Agarwal

Acting Principal.

## **List of SSR Committee Members**

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### **Steering Committee for the Year (2014-15)**

- Dr. Manju Agarwal                      Chairperson
- Mr. Munish Tamang                      Coordinator
- Mr. A.Wanshai Shynret                      Member
- Ms. Kavita Sharma                      Member

### **Faculties and Departments**

- Dr. Krishna Kumar                      (Deptt. of Chemistry)
- Dr. Kaushalya                      (Deptt. of Sanskrit)
- Dr. Anu Pandey                      (Deptt. of Commerce)
- Dr. Ashok Kumar                      (Deptt. of Hindi)
- Dr. Shrivatsa                      (Deptt. of Sanskrit)
- Dr. Amrit Lal Meena                      (Deptt. of Economics)
- Ms. Padma Negi                      (Deptt. of History)
- Dr. Shashi Tiwari                      (Deptt. of Mathematics)
- Sh. Pradeep Kumar                      (Deptt. of Political Science)
- Dr. J.M.Gupta                      (Deptt. of Commerce)
- Dr. Vidya Pradhan                      (Deptt. of Chemistry)
- Dr. Sanjeev Kumar                      (Deptt. of Physics)
- Ms. Tarang Jain                      (Deptt. of Computer Science)
- Dr. Shalini Malhotra                      (Deptt. of Physical Education)
- Mr. Manoj Kumar Singh                      (A.O. Accounts Section)
- Mr. Akhilesh Anand                      (Sytem & Network Administrator)

## LIST OF ABBREVIATIONS

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AO	Administrative Officer
AMC	Annual Maintenance Contract
API	Academic Performance Indicator
ASC	Academic Standards Committee
ASI	Archeological Survey of India
AV	Audio Visual
CAG	Comptroller & Auditor General
CBS	College Of Business Studies
CCTV	Close Circuit Television
CGHS	Central Government Health Services
CGPC	Career Guidance and Placement Cell
CV	Curriculum Vitae
CYC	Community Youth Collective
DALS	Delhi Legal Services Authority
DU	Delhi University
DULS	Delhi University Library System
ECA	Extra-Curricular Activities
ELPC	English Language Proficiency Course
EOC	Equal Opportunity Cell
EVS	Environmental Studies
FYUP	Four Year Undergraduate Program
GB	Governing Body
GBM	General Body Meeting
GFR	General Financial Rules
GSC	Gender Sensitization Committee
HEI	Higher Education Institutions
HOD	Head Of Department
IA	Internal Assessment
IAYP	International Award for Young People
ICC	Internal Complaints Committee
ICHR	Indian Council for Historical Research
ICSSR	Indian Council of Social Science Research
ICT	Information and Communication Technology
IGNCA	Indira Gandhi National Center for Arts
ILL	Institute of Life Long Learning
IMBH	Integrating Mind, Body, Heart
ISAS	Indian Society for Analytical Scientists
IQAC	Internal Quality Assurance Cell

IT	Information Technology
MMMC	Multi Media and Mass Communications
MOU	Memorandum Of Understanding
NA	Not Applicable
NAI	National Archive Of India
NGO	Non-Governmental Organizations
NIDM	National Institute of Disaster Management
NKN	National Knowledge Network
NTPC	New Teaching Post Committee
OH	Orthopedically Handicapped
OPAC	Online Public Access Catalogue
PACS	Poorest Area Civil-Society Programme
PAS	Performance Appraisal System
PF	Provident Fund
PH	Physically Handicapped
PwD	Persons with Disability
RBI	Reserve Bank of India
SC	Staff Council
SFC	Student Faculty Committee
SOL	School of Open Learning
SPA	Senior Personal Assistant
SRO	Statutes, Rules and Ordinances
SUAC	Students Union Advisory Committee
TIC	Teacher-in-Charge
TTC	Time Table Committee
UGC	University Grants Commission
VH	Visually Handicapped
WDC	Women Development Center
WUS	World University Service

## **EXECUTIVE SUMMARY**

---

Motilal Nehru College was started in the year 1964 by the Delhi administration as part of its drive to meet the growing needs for higher education. Initially known by the name “Government College”, the college began with Dr R. K Bhan as its first Principal and with a total strength of 274 students in B.A Programme and B.Com Honours Courses. The college did not have a building to call its own and functioned in a school building. 1965 was in many ways an important year in the history of the College, it was in this year that Motilal Nehru College was handed over to its first Governing Body and now came to be known as “Degree College”. The name of the college was changed once again when the Governing Body approved the name “Hastinapur College”, by which name it was known until 1977 when it was again renamed “Motilal Nehru College”. By the end of the 1960s, the strength of students had risen to 938 and that of teachers to 60. Moreover, the college no longer restricted itself to the teaching of B.A Programme and B.Com Honours. It now introduced Honours courses in Hindi, English and Economics as well as in B.Sc (G) ‘A’ Group.

The foundation stone of the building for the College was finally laid on 14<sup>th</sup> February on 1979 by the then President of India, Sh. Neelam Sanjiva Reddy. The College shifted to its new building in the year 1989.

From its humble beginnings in a small school building to a state-of-art institution with a sprawling campus, Motilal Nehru College has indeed come a long way. Today it attracts students not only from all over India and from all sections of society but from foreign shores as well. It is our sincere belief that the college will scale greater heights and occupy its rightful position as a global leader in higher education in the years to come.

### **STRENGTHS**

Making quality education available to all is at the core of the college philosophy. In its fifty years of service to the society, the college has endeavored to help all sections of people avail of the benefits of higher education. Inclusiveness is an important value for the institution. To this end, the college promotes and prides in its diversity among its students as well as its staff. We have representatives of at least fifteen linguistic groups from across India. Although located in an up-market locality of South Delhi, our student enrolment exhibits vibrant socio-economic diversity with students from rural as well as urban background. In order to ensure that nobody is deprived of an opportunity to be part of the university system, our college maintains one of the lowest fees in Delhi University. Besides a low fee structure, the college also offers scholarship,

freeships and year-long book bank facilities for a large number of students. Every year about 400 students avail a fee concession offered by the college. This year, the college facilitated Ishan Uday Scholarships offered by UGC to North-East students.

The college is among the first institutes to design a disabled-friendly building with ramp-approaches enabling wheelchairs to access higher floors. The college is now working towards making the campus hundred percent barrier free. The college has a toilet for the disabled. Our library stocks Braille books and also has computers with special software/s for the visually challenged. The college magazine and annual report is also available in soft copies and are placed on our website for easy access by the visually challenged.

The college has a very vibrant North East Student Organization (NESO) with a teacher functioning as university mandated Nodal Officer. The college has successfully organized inter college North east Cultural day for the past two years with an aim to showcase the songs, dances, traditional attires and cultural heritage of the region. The event has helped the college gain an understanding of an important aspect of the national heritage.

The Staff Council committee for Foreign students works to ensure that students from outside India do not face any problem in the campus due to cultural and language differences. The college plans to use this cell to leverage meaningful international partnerships for the institute.

The college encourages student leadership by involving students in elected positions in most of the committees. The Student Union Advisory Committee of the college mentors and supervises the functioning of the students union which includes the entire process of election. The student body represents the interests of all the students of the college and plays an integral part in the decision making process of the institution. Students are also represented in other committees such as WDC, Departmental subject societies, cultural societies, fine arts and debating society.

The faculty plays an active and decisive role in institution building. The day to day functioning of the college is supervised by the Staff Council with the Principal- in council as the chairperson and the teacher as an elected secretary. The council functions through its various committees and ensures effective planning and delivery of curriculum. The teachers also participate in the financial governance of the college through a teacher-bursar. Two teachers represent the faculty in the Governing Body of the college.

The non-teaching staff in the college gets ample opportunity for growth with time bound promotions and recognitions. Some of the staff members have worked their way up from very humble positions to top administrative positions.

The college is constantly upgrading its infrastructure to keep up with newer pedagogical demands. Some of our classrooms are equipped with projectors for blended learning, 6 labs house 1050 computers. There is a fully technologically enabled seminar room. The college has LAN and Wi-Fi connection with access for all students and staff.

The college has adequate sports facility with a playground and basketball and volleyball courts. Sports equipments and kits are available for use by all college students. An inter college sports day is held in which students from the college get to showcase their talents. Students from the college have also represented the college at various universities, national and international level meets.

The activities of cultural committees are largely managed by the students under the supervision of a teacher convener elected by the staff council. The college students represent the institution in dance, music, theatre and debate competitions with distinctions. A separate room has been given in the campus to the committee for its practice and meetings.

In keeping with the times, the college is adopting ICP in its pedagogical as well as administrative practices. All records of the Staff Council including its minutes are completely digitized and accessible to all teachers. The college plans to move towards complete digitization of all records of the college.

### **WEAKNESSES:**

As part of the larger university structure, the college lacks flexibility of independent curricular development. While the college delivers along the pedagogical strategies evolved by the university, the specifics of the college based needs sometimes become difficult to completely address.

The larger structure of the university also implies certain inbuilt restraints in the system that leads to lack of opportunities in evolving policies, in terms of building collaboration with other institutes and also in terms of enabling teachers take professional consultancies in the industry.

Lack of infrastructure is a major problem area for the college. The college enrolment is now 2.5 times the enrolment with which the college building was planned. Although newer blocks and rooms have been added, there is still a

substantial lack of rooms. The problem is also compounded by the fact that the college shares its infrastructural resources with the Evening College. The timings of the evening college do not allow our college to effectively function beyond 2.30 P.M. This leads to a curtailment of some part of our teaching time and most of our extension programs.

### **OPPORTUNITIES**

The college sees a great opportunity for itself to play a significant transformational role in the life of young men and women.

The college has a significant number of First Generation College going students as also those who come from challenging socio-economic backgrounds. For most of them, quality education is the only enabler. Strengthening these young people by creating opportunities for them through education and character building, the college offers an opportunity in transforming the society and contributes in nation building.

The newer pedagogical approaches have offered the college an opportunity to upgrade infrastructure and teaching practices through ICT. Teachers are trained in ICT and are also encouraged to enhance their core skills.

### **CHALLENGES**

One of the biggest challenges for the institution is to keep pace with the demands of a rapidly changing society and equipping students to meet the demands of newer emerging job markets.

The challenge is also to uphold the values of liberal higher education in an environment of increasing demand for specific, but sometimes limited, “job skills”.

In the light of constrained budget, maintaining an affordable low fee structure that would enable all to participate in higher education is a challenge that the college constantly faces.

# Profile of the College

1. Name and Address of the College:

Name :	Motilal Nehru College	
Address :	Benito Juarez Marg, South Campus, University of Delhi	
City : New Delhi	Pin : 110027	State : Delhi
Website :	<a href="http://mlncdu.ac.in">http://mlncdu.ac.in</a>	

2. For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Dr. Manju Agarwal	O:011-24112604 R:9811242002	9811242002	24110174	<a href="mailto:Motilalnehru64@gmail.com">Motilalnehru64@gmail.com</a>
Vice Principal	NA	O: NA R: NA	NA	NA	NA
Steering Committee Co-ordinator	1. Dr. Manju Agarwal, Chairperson.	O:01124112604 R:	9811242002	24110174	<a href="mailto:Motilalnehru64@gmail.com">Motilalnehru64@gmail.com</a>
	2.Mr. Munish Tamang, Coordinator	O:01124112604 R:	9810613360	24110174	<a href="mailto:munishtamang@yahoo.com">munishtamang@yahoo.com</a>
	3. Mr. A Wanshai Shynret, Member	O:01124112604 R:	9873513451	24110174	<a href="mailto:wanshaishynret@rediffmail.com">wanshaishynret@rediffmail.com</a>
	4.Ms. Kavita Sharma, Member	O:01124112604 R:	9891174444	24110174	<a href="mailto:kavitasharma66@yahoo.com">kavitasharma66@yahoo.com</a>

3. Status of the Institution: Affiliated College

Constituent College (  )  
 Any other (specify) (  )

3. Type of Institution:

- a. By Gender
- i. For Men
  - ii. For Women
  - iii. Co-education (✓)

- b. By Shift
- i. Regular (✓)
  - ii. Day (✓)
  - iii. Evening

5. It is a recognized minority institution?

Yes

No (✓)

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding: Government

Grant-in-aid (✓)

Self-financing Any other

7. a. Date of establishment of the college: 21/07/1964 (dd/mm/yyyy)

b. University to which the college is affiliated /or which governs the college

(If it is a constituent college)

University of Delhi

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	Recognition Under Act 1956 of UGC	
ii. 12 (B)	Recognition Under Act 1956 of UGC	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act) \*Enclosed (On Page No. 16)

d. Details of recognition/approval by statutory/regulatory other than UGC  
(AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	NA	NA	NA	NA
ii.	NA	NA	NA	NA
iii.	NA	NA	NA	NA
iv.	NA	NA	NA	NA

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes  No

If yes, has the College applied for availing the autonomous status?

Yes  No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes   No

If yes, date of recognition: ..... (dd/mm/yyyy)

b. for its performance by any other governmental agency?

Yes  No

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and  
area in sq.mts:

Location *	Urban
Campus area in sq. mts.	9.87 Acre
Built up area in sq. mts.	72550

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities
  - \* Playground (✓)
  - \* Swimming pool
  - \* Gymnasium

• Hostel **NO**

\* Boys' hostel

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)  
\*Girls' hostel **NO**

i. Number of hostels

ii. Number of inmates

iii. Facilities (mention available facilities)  
\* working women's hostel **NO**

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give

numbers available — cadre wise)

- Cafeteria — (✓)
- Health Centre — (✓)

First aid, Inpatient, Outpatient, Emergency care facility,

Ambulance..... Health Centre Staff –

Qualified Doctor ( ) Full Time ( ✓ ) Part time

Qualified Nurse ( NA )

- Facilities like banking, post office, book shops **NO**
- Transport facilities to cater to the needs of students and staff **NO**
- Animal House **NA**
- Biological waste disposal **YES**
- Generator or other facility for management/regulation of electricity and voltage (✓)
- Solid waste management facility (✓)
- Waste water management (✓)
- Water harvesting (✓)

12. Details of programmes offered by the college (Give data for current academic year)

Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted

Under- Graduate	1. B.A (Prog.)	03 Years	12 <sup>th</sup> Pass	Hindi/Engli	277	446
	2. B.A (H) English	03 Years	12 <sup>th</sup> Pass	sh English	31	42
	3. B.A (H) Hindi	03 Years	12 <sup>th</sup> Pass	Hindi	31	56
	4. B.A (H) Sanskrit	03 Years	12 <sup>th</sup> Pass	Hindi	46	61
	5. B.A (H) Economics	03 Years	12 <sup>th</sup> Pass	Hindi/Engli sh	31	41
	6. B.A (H) History.	03 Years	12 <sup>th</sup> Pass	Hindi/Engli sh	31	74
	7. B.A (H) Pol. Sc	03 Years	12 <sup>th</sup> Pass	Hindi/Engli	154	165
	8. B.COM (H).	03 Years	12 <sup>th</sup> Pass	sh	185	181
	9. B.COM (P).	03 Years	12 <sup>th</sup> Pass	English	62	95
	10. B.Sc. (H) Maths.	03 Years	12 <sup>th</sup> Pass	English	31	39
	11. B.Sc. (H) Chemistry.	03 Years	12 <sup>th</sup> Pass	English	62	83
	12. B.Sc. (H) Physics.	03 Years	12 <sup>th</sup> Pass	English	62	59
	13. B.Sc. (H) Physical Science.	03 Years	12 <sup>th</sup> Pass	English	31	65
	14. B.Sc. (H) Applied Physical Science.			English		

Post-Graduate	1. M.A.(Hindi)	02 Years	Graduate	Hindi	31	20
	2. M.A.(Pol. Science)	02 Years	Graduate	Hindi/English	31	34
	3. M.COM	02 Years	Graduate	English	31	23
Integrated Programmes PG	NA	NA	NA	NA	NA	NA
Ph.D.	NA	NA	NA	NA	NA	NA
M.Phil.	NA	NA	NA	NA	NA	NA
Ph.D.	NA	NA	NA	NA	NA	NA
Certificate	NA	NA	NA	NA	NA	NA
UG Diploma	NA	NA	NA	NA	NA	NA
PG Diploma	NA	NA	NA	NA	NA	NA
Any Other (specify and provide details)	NA	NA	NA	NA	NA	NA

13. Does the college offer self-financed Programmes?

Yes No (✓)

If yes, how many?

14. New programmes introduced in the college during the last five years if any?

Yes		No	✓	Number	
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History)	UG	PG	Research
Science	Physics, Chemistry, Computer Science, Mathematics	Yes	NO	NO
Arts	B.A. (Hons.) English, Hindi, History, Economics, Pol. Science, Sanskrit	Yes	M.A. (Hindi) M.A. (Pol. Science)	NO
Commerce	B.COM (H), B.COM (Prog.), M.COM	Yes	M.COM	NO
Any Other (Specify)	NO	NO	NO	NO

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, and M.Com)
- Annual System (✓)
  - Semester System (✓)
  - Trisemester System
17. Number of Programmes with
- Choice Based Credit System (Yet to receive communication)
  - Inter/Multidisciplinary Approach (✓)
  - Any other (specify and provide details)
6. Does the college offer UG and/or PG programmes in Teacher Education?

Yes No (✓)

If yes,

a. Year of Introduction of the Programme(s).....NA.....  
(dd/mm/yyyy)

And number of batches that completed the   
programme b. NCTE recognition details (if

applicable)

Notification No.:

..... Date:

(dd/mm/yyyy)

Validity:

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes No (✓)

19. Does the college offer UG or PG programme in Physical Education?

Yes  No

If yes,

a. Year of Introduction of the programme(s).....NA.....  
(Dd/mm/yyyy)

And number of batches that completed the   
programme b. NCTE recognition details (if

applicable)

Notification No.:

..... Date:

(dd/mm/yyyy) Validity:

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately? Yes  No

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruite</i>	NA	NA	16	13	34	31	63	13	NA	NA
<i>Yet to</i>	NA	NA	NA	NA	51		26		NA	NA
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA
<i>Yet to</i>	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	NA	NA	NA	NA	NA	NA	NA
Ph.D.	NA	NA	15	09	15	14	53
M.Phil.	NA	NA	01	02	14	12	29
PG	NA	NA	NA	02	05	05	12
Temporary teachers							
Ph.D.	NA	NA	NA	NA	01	NA	01
M.Phil.							
PG							
Part-time teachers							

Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College **41**

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 (2011-12)		Year 2 (2012-13)		Year 3 (2013-14)		Year 4 (2014-2015)	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	138	37	150	44	200	80	467	148
ST	87	18	90	23	80	25	141	42
OBC	307	70	280	97	280	97	897	161
General	1051	1161	1003	1148	1665	1309	1437	876
Others								

24. Details on students enrollment in the college during the current academic year (2014-15):

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	769	43	NA	NA	812
Students from other states of India	683	34	NA	NA	717
NRI students	8	1	NA	NA	9
Foreign students	10	1	NA	NA	11
Total	1470	79	NA	NA	1549

25. Dropout rate in UG and PG (average of the last two batches) **UG-10%\* PG 2%\***

\*It also includes the students who left college to join another College/University/Course. Students took migration in this respect.

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

(a) Including the salary component

Rs. 79800/-

(b) Excluding the salary component

Rs. 18400/-

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes  No

If yes,

a) Is it a registered centre for offering distance education programmes of another University  NO

b) Name of the University which has granted such registration.

N.A

c) Number of programmes offered

d) Programmes carry the recognition of the Distance Education Council.

Yes  No

28. Provide Teacher-student ratio for each of the programme/course offered 1:12 (Honors) and 1:15 (for Pass) Course

29. Is the college applying for

Accreditation:  Cycle 1  Cycle 2  Cycle 3   
Cycle 4

Re-Assessment:

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re- accreditation) Manual for Self-study Report*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ✓ (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 2: ..... (Dd/mm/yyyy) Accreditation

Outcome/Result..... Cycle 3: ..... (Dd/mm/yyyy)

Accreditation Outcome/Result.....

*\* Attached on Page No. 15.*

31. Number of working days during the last academic year.

295

32. Number of teaching days during the last academic year

165

*(Teaching days means days on which lectures were engaged excluding the examination days)*

33. Date of establishment of Internal Quality Assurance

Cell (IQAC) IQAC ...NA (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) .....NA..... (Dd/mm/yyyy)

AQAR (ii) .....NA..... (Dd/mm/yyyy)

AQAR (iii) .....NA..... (Dd/mm/yyyy)

AQAR (iv) .....NA..... (Dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

NO

## DU Affiliation Letter



# UNIVERSITY OF DELHI दिल्ली विश्वविद्यालय

CB-II/330/Circular/70/NAAC/2014/288

Dated: May 29, 2014

### TO WHOM IT MAY CONCERN

This is to certify that "Motilal Nehru College (Day), Benito Juarez Marg, New Delhi - 110 021" is affiliated/constituent with the "UNIVERSITY OF DELHI" since 1964 and recognized by the University Grants Commission under Section 2(f) and 12(b). The following courses / subjects are taught in the said college as per approval:

Sl. No.	Name of the Course(s) and Duration	Affiliation		Period of Validity for the year(s)
		Permanent	Temporary	
1.	Three Years B.A. (Hons.) Courses in Economics, English, Hindi, History, Political Science, Sanskrit	Permanent		----
2.	Three years B.Com (Prog.) & B.Com (Hons.)	Permanent		----
3.	Three Years B.Sc. Hons. Courses in Physics, Chemistry, Mathematics	Permanent		----
4.	Three Years B.Sc. Physical Science with Chemistry & with Computer/Applied Science	Permanent		----
5.	Three Year B.A. (Prog.)	Permanent		----
6.	Two Years Post Graduation Courses in M.A. (Hindi), M.A. (Political Sciences) & M.Com	Permanent		----
7.	Four Years Degree Courses since 2013-2014 in FYUP- Economics, English, Hindi, History, Political Science, Sanskrit, Chemistry, Physics, Mathematics, Commerce	Permanent		----

*Alka Sharma*

Ms. Alka Sharma

Registrar

Registrar

Seal:

Registrar

University of Delhi

Sp-6-110007/Delhi-110007

The Principal,  
Motilal Nehru College (Day),  
University of Delhi.

University of Delhi, Main Campus, Delhi-110 007 (India)  
Tel. 27667725/27662880; Fax : 27666350; Website : www.du.ac.in

UGC Affiliation Letter

Ph. 23236351, 23232701, 23237721  
23234116, 23235733, 23232317  
23236735, 23239437, 23239627

Extension No. 413 (CPP-I Colleges)  
UGC Website: [www.ugc.ac.in](http://www.ugc.ac.in)  
F. No. 8-35/2013 (CPP-I/C)



विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

May, 2014

28 MAY 2014

The Principal,  
Motilal Nehru College  
Benito Juarez Marg  
New Delhi – 110 021

**Sub: - Recognition of Moti Lal Nehru College, Benita Juarez Road, New Delhi – 110 021 under Section 2 (f) & 12 (B) of the UGC Act, 1956.**

Sir,

With reference to your letter no. MNC/BJM/363 dated 26.05.2014 on the above subject, I am directed to say that the name of **Moti Lal Nehru College, Benita Juarez Road, New Delhi – 110 021** established in the year of 1964, affiliated to **University of Delhi** is included in the list of Colleges maintained under **Section 2 (f) & 12 (B)** of the UGC Act, 1956 under the head **Government College** teaching upto **Master's Degree**.

Yours faithfully,

  
(Charan Dass)  
Under Secretary

# **CRITERION I**

## **CURRICULAR ASPECTS**

## **1.1 Curriculum Planning and Implementation**

### **1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

Launched in 1964, in a small school building, Motilal Nehru College has indeed come a long way. At the moment, it draws students not only from all over India and from all segments of society but from foreign regions as well. The institution is aware of its glorious past and believes that it will scale greater heights in higher education in the years to come.

The Vision of the college is to make available higher education to all sections of society and to offer education as an enabler for young women and men of the nation.

The Mission of the college is to nurture its students and make them responsible citizens of the country. The College also ventures to instill in its students the values that are preserved in the motto of the College, 'Knowledge Purifies the Mind'. The endeavor of this institution is to allow students to acquire knowledge in a way that would allow them to think, assert and empower themselves.

The following are the Objectives of the College:

- To enable and empower the students
- Make them aware of their moral, ethical and social duties and responsibilities
- Enhance their professional and life skills
- Integrated development of the students by allowing them to participate in both academic and curricular activities

The College communicates its vision, mission and objectives to all its stakeholders through the College Web-site, College Prospectus, and Principal's Annual Report and in all public interaction that takes place between the College and others. Orientation Programs are held for fresh applicants. The customary General Assembly for all students efficiently circulates institutional objectives and obligations. The departmental Student Faculty Committee (SFC), Staff Council meetings, regular administrative meetings and public presentations throughout the Semester keep informed all stake-holders.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

The process of implementing the curriculum in order to meet the educational, social and cultural goals of University's education system is taken up by the College Staff Council. The Staff Council decides the workload and the time table which is further implemented through various Departmental Committees.

The Staff Council has an Academic Supervisory Committee (ASC) which supervises the implementation of all academic decisions.

**1.1.3 What type of support (procedural and practical) do the teachers receive from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

Procedural Support from University:

- The curriculum for all courses is primed by the relevant departments at the University.
- These departments conduct meetings with college teachers for purposes of Review of course content.
- The University departments organize workshops to orient the teachers towards effectual understanding of the revised courses.
- University supplies the course of action in terms of number of hours required for lectures/tutorials/ practical per paper.
- Internal Assessment rules are outlined by the University.
- All theory Exams are also carried out by the University
- The University awards the interdisciplinary Innovation Project to College teams of teachers and students with monetary support.
- In 2013-14, for the Foundation Courses of Four Year Undergraduate Program, the software/s and course manuals for the syllabus were provided by the University.
- E-lessons are available on DU website under ILLL portal.

Infrastructural Support from University:

- The huge e-resources of University Library System are available to the faculty and the students of the college through intranet.
- Internet facilities in the college allow open access to websites like JStor, Project Muse etc.

- To assist learning for the visually impaired students, the university provides laptops with the software installed.
- A good number of laptops and LCD projectors were also provided to the College by the University to promote an interactive teaching learning environment.

Procedural Support from College for effective curriculum delivery and transaction on the Curriculum:

- At the time of admission a counseling committee involving faculty members is placed to permit students to make knowledgeable choices of the main discipline, inter disciplinary courses and language courses that they desire to choose.
- Tutorial classes are regularly held in the College in order to evaluate the progress made by the students in their curriculum.
- The College grants duty leave to teachers to attend Orientation and Refresher Programs which allows them to enhance and upgrade their skills.
- The College also offers financial support to permanent teachers to attend diverse workshops, conferences and refresher courses meant for academic and scholarly up gradation.

Infrastructural Support from College for effective curriculum delivery and transaction on the Curriculum:

- 6 computer labs with a total number of 1050 computers are available in College for use by students and faculty members.
- Some classrooms of the college are equipped with electronic projectors to facilitate blended learning.
- The College campus is Wi-Fi enabled.
- Annual budget allocation allows the College library to update its collection with procurement of new arrivals and latest edition of books in discussion with the departmental representatives on the library committee.
- The students and teachers of the College have an easy access to all the E-resources of Delhi University Library System.
- The College has also introduced special software for visually challenged students.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

See details mentioned at 1.1.2

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in effective operationalization of the curriculum?**

- The institution networks with the industry through its Placement cells which have resulted in highly effective partnerships benefitting both the industry and the students of the college.
- Diverse sponsorships supply important monetary aid to the College in order to reach the desired goals.
- Our students interact with various academic bodies such as ICSSR and ICHR.
- Through diverse workshops and committees the process of student teacher interaction becomes enhanced.
- Our students actively participate in ‘Antardhvani’, the Annual University Festival which grants the College a prospect to display its innovation projects.
- The College enthusiastically motivates its students to participate in annual ‘Gyanodaya’ train of the University. The purpose behind the idea of ‘learning on wheels’ is to allow the students to undertake in depth research projects that pertain to a specific region.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by University? (Number of staff members/ departments represented on the board of studies, student’s feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.)**

Contributions of the institution and/or its staff members:

- Some of the College faculty members actively and regularly participate in the curriculum development programs of the respective departments of the university.

### Feedback of Staff and Students on the Curriculum:

- The College has no formal mechanism of feedback from students. However, many teachers in their individual capacity have evolved their own mechanism for self-assessment and feedback from students of their class.

#### **1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating University) by it? If yes, give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

As part of the university system, the college does not have the privilege of designing the curriculum of courses offered by the university. The college doesn't provide any course outside of the purview of the affiliating university.

#### **1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- ASC supervises the implementation of all academic decisions and ensures that the desired objectives are achieved.
- The progress of students is continuously evaluated through assignments, tests and tutorials conducted in the college.
- The departmental committees examine and moderate Internal Assessment which serves as a feedback for amending the pedagogy.

### **1.2 Academic Flexibility**

#### **1.2.1 Specifying the goals and objectives give details of the certificate/diploma/skill development courses etc. offered by the institution.**

Under Skill development program the College offers the following courses to students:

- Mass Communication
- Tourism
- Media Lekhan
- Patrakarita

The above mentioned courses are offered as application courses to the students that allow them to enhance their skills and also prepare them for employability.

**1.2.2 Does the institution offer programs that facilitate twin degree? If yes, give details.**

Not Applicable.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.**

The College puts in incessant endeavors to increase the availability of opportunities to its students in order to augment their academic and professional skills. These prospects are accessible through the programs in the College which are as follows:

- B.A.Hons in English, Economics, Hindi, History, Political Science, Sanskrit
- B.Sc Hons in Mathematics/Physic/Chemistry/Computer Applications
- B.Com Hons, B.Com Program
- B.A. Program

The above mentioned programs advocate academic flexibility and skill development in order to enhance student development and better employability options. For example, besides the main papers of their chosen subject for degree courses all students have to select language and interdisciplinary courses as follows:

- Two Language Courses, to be chosen from English, Hindi and Sanskrit, one as Qualifying Language and the other as Credit Language.
- One Inter-disciplinary Credit Course (IDCC) to be chosen from the following:
  - Individual and Society
  - Mathematical Awareness
  - Environmental Issues in India
  - Reading Gandhi

- Two Discipline Centered Courses have to be chosen from the following disciplines:
  - English: Modern Literature
  - Economics: Principles of Economics
  - Hindi: Language, Literature and Culture
  - History: Delhi, Medieval
  - History: Culture in India, Medieval
  - Mathematics: Linear Algebra (for Economics (Hons) Only)
  - Mathematics for Social Sciences ( for Hons other than Economics)
  - Political Science: Citizenship in the Globalizing World
  - Sanskrit
  
- One Language Credit Course (LCC) is offered to the students in their first year, both in English and Hindi
- The current second year students, enrolled under FYUP program, have to opt for two Applied Courses, one each in Semester III and IV.
- In BA Program, a student has to opt for four papers in each semester:
  - Language Courses: The students have to opt for one language, choosing from English, Hindi or Sanskrit.
  - Discipline Courses: Each student has to choose two disciplines out of English, Hindi, Economics, History, Mathematics, Political Science and Sanskrit.
  - In Semester V, each student has to choose one of the following Application Course (AC):
    - Mass Communication
    - Computer Applications
  
- Compulsory Course in Environmental Studies (EVS):

In July 2014, the University of Delhi introduced a compulsory course in 'Environmental Studies'. The paper is mandatory for the first year students. The students are expected to secure qualifying marks in it, though the course is a non-credit course.

- Lateral and Vertical Mobility:

On conclusion of the Honors Program in a particular discipline, the students can commence Post graduate studies in the same discipline or any other appropriate subject. The students of BA Program have the alternative of taking up the Post graduate program in any of the four disciplines that they may have chosen at the undergraduate level.

- Enrichment Courses:

The College regularly organizes workshops on skill development such as workshop on Academic Writing, Workplace Writing, Writing for Jobs etc. These workshops are organized not only in collaboration with institutions of the University but also with the institutions outside the University

**1.2.4 Does the institution offer self-financed programs? If ‘yes’, list them and indicate how they differ from other programs, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

No, the institution does not offer self-financed programs.

**1.2.5 Does the college provide additional skill oriented programs, relevant to regional and global employment markets? If ‘yes’, provide details of such programs and the beneficiaries.**

There are no official programs as such which is related to regional and global markets. However, there is a continuous endeavour to enrich the students through various enlightening workshops, seminars and symposiums. Skill development workshop on academic writing, work-place writing, and writing for job application was held in collaboration with Texas Tech University, USA. The college has a dedicated placement cell that educates the student of current market scenario and employability.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If ‘yes’, how does the institution take advantage of such provisions for the benefit of students?**

The University ordinances do not provide this flexibility to the colleges. As an affiliated College of University of Delhi, the college follows the University

prescribed curriculum. At present, there is no provision for combining conventional face-to-face and distance modes of education.

The students, however, enjoy the facility of free access to e-lessons uploaded by the Institute of Life Long Learning (ILLL) on DU intranet. The students are also provided free Wi-Fi facility so as to enable them easy access to such websites and E-Learning.

### **1.3 Curriculum Enrichment**

#### **1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programs and Institution's goals and objectives are integrated?**

To ensure that the academic programs and institutional goals of the College are integrated, and to supplement the University's Curriculum, the college organizes various co-curricular activities in the college keeping in mind the benefits of the students. These give students opportunities to interact with eminent speakers and experts from various intra-disciplinary fields.

- The college and its various departments regularly organises educational field trips, conferences, seminars and workshops with external experts from universities across India and abroad. The National Seminar Committee and Motilal Nehru Lecture Series are only a preface to the various endeavours made by the institution to ensure that the academic programs and Institution's goals and objectives are integrated.
- The subject societies of the college enrich the students through its various curriculum- based educational engagements. These Co-Curricular activities are organised by different societies of the institution to align with the academic programs offered.
- Various societies such as Gandhi Study Circle, Kritirang Fine Arts Society, Bi-Scope Film Screening Committee strives to constantly engage the students for a holistic education and development.
- The North East Society organises festivals that showcases the multicultural diversity of the college and of the nation as a whole. The college promotes this diversity and inclusiveness. Women Development Cell, Gender sensitization Committee, Garden Committee etc. are other active societies that organize events periodically to spread awareness amongst students on gender issues, women empowerment, ecological and environmental issues in India.

- Under the FYUP, students were encouraged to actively participate in various Project works and field visits.
- Extra classes are conducted when required by teachers of all departments of the college.

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

The college continually strives to provide opportunities to students and enhance their individual qualities and skills to become responsible leaders and members of society. Curriculum based programs are held periodically through various subject societies to enhance the experiences of the students.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the curriculum?**

The teachers constantly strives to theoretically integrate important issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. in their individual lectures in the classroom. Students are encouraged to participate in Projects, Seminars and Class Room Presentations that address the issues relevant in today's globalising world. Besides this, the college maintains multiple active and interactive subject societies and committees.

- The **Women Development Cell** organises workshops, Film screenings, talks, debates and discussions on gender-related issues. The Cell strives to create an atmosphere free of gender discrimination on the campus and outside. The cell also conducts self-defence classes for students in collaboration with Delhi Police.
- The **Gender Sensitization Committee**, which constitutes of teachers and students volunteers, spiritedly organises talks and conferences catering to gender issues. Lectures on various topics like “Gendered History of Medieval India”, “Shifts in Discourse on Gender Issues Post 2012” etc. enlighten the students on various themes and further enrich their knowledge.
- The **North East Students Cell** of the college organises an inter-college North East Cultural Day. As mandated by the University, the college also has a Nodal officer for North East students. The motto of this cell revolves around Multiculturalism, Plurality and Inclusiveness that the college believes in.

- More than 400 students of the North East from various colleges of the university participated in a massive **Cleanliness Drive** across South Campus and its neighbourhood. This drive was flagged off from Motilal Nehru College in collaboration with South Delhi Municipal Corporation. This was guided by the Nodal Officer and the teachers of the college.
- The **Swachh Bharat Abhiyan**, promoted by the Honourable Prime Minister Shri Narendra Modi, was very earnestly implemented in the college by the teachers and staff members.
- The **Garden Committee** organised a Tree Plantation Drive in the college, thereby engaging the students in creating a healthy and environment loving society. Eminent environmentalist, activist and academician Dr. Shekhar Pathak was invited to the college as a part of **Motilal Nehru Lecture Series** who illuminated our knowledge on various environmental issues.

#### **1.3.4 What are the various value-added courses/enrichment programs offered to ensure holistic development of students?**

- **Moral & ethical values:**
- **Employable and life skills:**
- **Better career options:**
- **Community orientation**

The college ensures holistic development of students through constant engagements with issues pertaining to the individual and society. The college offers a plethora of Societies which help in bringing in all round development of the students, thereby producing morally and ethically enriched individuals and responsible citizens of the country.

- Mahatma Gandhi's role in shaping the collective consciousness of the masses regarding ethical action, morality and community building cannot be ignored. The Gandhi Study Circle, with the same spirit propagated by the Father of the Nation, holds several talks and conducts competitions that meaningfully explore the nuances of morality and ethics in today's world. The academic course Integrated Mind Body Heart (IMBH) in the FYUP Curriculum that has at its centrum Gandhi's autobiography further enhanced the minds of the students.
- The **NCC** and **NSS** units of the college, which offers both Boys and Girls wing, helps each of the cadet develop confidence, discipline and team spirit. Cadets participate in institutional

training; youth exchange programs, adventure camps and community development programs. The various activities not only provide an advantage in various employment opportunities, but also aim at inculcating life skills and personality.

- The college also educates its students through engagements with N.G.Os and social organizations. The students participated in “Bas. Stop” which is an innovative mobile campaign on issues of social inclusion which is being jointly run by **Community-The Youth Collective (CYC), Pravah** and **Poorest Areas Civil Society (PACS) programme** as a part of the Changelooms within programme in 2014-2015. The program calls on young people to engage, inspire and act on issues of social inclusion through dialogues and engagement in everyday spaces.
- Whenever the government has called for donations in the case of natural calamities, the teaching and non-teaching staff has promptly taken action and has involved itself in the relief measures through donation of one day’s salaries.
- Blood donation camps are organized by the college on regular basis for the benefit of humanity. This also inculcates in our student feelings of fraternity and commitment to the society.
- The cultural Society provides a platform to the students to showcase their talents in the fields of dance, music, debate, drama etc. The street plays enacted by the students highlight various socio-politic and psychological issues that enrich understanding of different themes on gender discrimination and societal issues.
- Committees like WDC, GSC, Film Screening Society, North East Students Cell, contributes individually in the nurturing of the students and their holistic character development. The detail of the work done by these societies has been stated above.
- The college Placement cell plays an important role in the launching of the careers of the students. The college has helped students in finding placements in leading companies and organizations. The Cell organizes workshops on employability and developing interview skills.
- Motilal Nehru College has recently collaborated with ‘Enactus’ and is the only college under the banner of Enactus in India to work for animal welfare as a part of their project. The college, therefore, encourages the students not only in the up gradation of their educational and entrepreneurial skills but also be socially responsible.

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

- Feedback on curriculum progress is addressed through classroom interaction and tutorial meetings with the students. Stake holders have free access to the Principal and teachers for any feedback that they would like to offer. Contact information like emails and phone numbers (of persons to be contacted for feedback of any kind) is prominently displayed on the college website.
- Academic Supervisory Committee further reviews curriculum delivery mechanism in the college.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programs?**

The Staff Council meetings regularly discuss various reports presented by the Staff Council Committee reports. The meetings take stock of the quality enrichment efforts and make detailed and objective suggestions for new steps that can be taken. Departmental meetings are held to evaluate and moderate internal assessment evaluation which is again moderated by the college.

## **1.4 Feedback System**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

- The parent departments of the University invite some teachers to give their inputs in the development of the curriculum.
- Two teachers from the college have been active in the academic council.
- Some teachers have actively participated in the developing of E-Content for ILLL of the University. Some teachers have been involved in the Textbook Committees of the University.

### **1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/ new programs?**

At present, there is no such formal mechanism to obtain feedback from students and stakeholders on Curriculum. However, articulation of views and feedback is encouraged from all stakeholders via mails or personal meetings. Students can, thus, approach the Principal and have a direct correspondence. The phone numbers and E-mail ID of the college are provided in the website of the college [www.mlncdu.ac.in](http://www.mlncdu.ac.in). The college has a system of Students Suggestion Box at various points and also a Students Union Advisory Committee which actively interacts with the office bearers of the students.

**1.4.3 How many new programs/ Courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programs?**

Due to lack of infrastructure, the college has not thought of introducing any new courses or programs.

**Any other relevant information regarding curricular aspects which the college would like to include.**

Every year at the beginning of the session the college holds general orientation and specific orientation of individual departments.

# **CRITERION II TEACHING-LEARNING AND EVALUATION**

## **2.1 Student Enrolment and Profile**

### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

Publicity:

- The college follows the University guidelines in its admission process. The profile of the college and all its recent activities are displayed in the college website for everyone to see. Eligibility criteria and guidelines for all courses are printed in the prospectus and put up on the College and the university websites (<http://www.mlnctu.ac.in>), (<http://www.du.ac.in>) respectively.
- For smooth admission process, the college publishes its Prospectus containing all the details of admission, its rules and regulations and the ordinances of the University. This is also made available online in the website of the college and the university. The prospectus is student-friendly and guides the stakeholders adequately.
- Cut-off lists for each subject are published on the College and university websites, newspapers, as well as posted on the College notice-boards during admission as per University of Delhi schedule.
- A counseling or help desk is also provided in the college premises during the time of admission for aspirants.

Transparency:

- The College ensures transparency by strictly adhering to procedures, rules and regulations of the University once the process of admission begins.
- The Cut-Offs of the College is clearly notified to the general public through various channels as mentioned above to ensure transparency.
- Positions and updates regarding available vacancies, categories, fees and payment or withdrawal procedures are clearly displayed by the college.
- The internal admission committee meets at the end of every list to determine with efficiency the next cut-offs. Every decision is entered in the minutes.
- An Admission Grievance Cell and a cell for Special Categories Counselling is set up and publicized as per University directives.
- To ensure transparency, the College engages experts from outside the institution for ECA and categories in Sports. Video recordings of the proceedings are made to ensure clarity. The Sports Admission Committee chaired by the Principal makes minutes of the same. The college has an

Extra Curricular Activities (ECA) Committee which has a panel of teachers who set the guidelines for selection, under different categories e.g. dance, music, drama, debate, etc.

- The entire process of admission in all categories is closely monitored by the administration and scrutinized by the University on a regular basis.

**2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) for various programs of the institution.**

**UG Courses:** The College follows the admission rules framed by the University. Based on CBSE and ICSE results, merit is the criteria for admissions.

**PG Courses:** The College has no control over admissions to the post-graduate courses. The University departments allot colleges to the students. The college is obliged to admit the students against the fixed number of seats in every subject.

**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programs offered by the college and provide a comparison with the other colleges of the affiliating University within the City/ district.**

S.No	Courses	Minimum Percentage	Maximum Percentage
1.	B.A (Programme).	An aggregate of 40% marks in the qualifying exam.	75%
2.	B.A. (Hons.) Economics, English, Hindi, History, Pol. Science, Sanskrit.	An aggregate of 45% marks in the qualifying exam.	90%
3.	B.COM (Hons.)	An aggregate of 45% marks in the qualifying exam.	99%
4.	B.COM (Prog.)	An aggregate of 40% marks in the qualifying exam.	94%
5.	B.Sc. (Hons.) Physics, Chemistry, Physical Science with Chemistry and with Computer.	The overall percentage of 55% in Physics, Chemistry and Mathematics and one compulsory language should be 50%.	85%

6.	B.Sc. (Hons.) Mathematics	50% marks in Mathematics and an aggregate of 45% marks in the qualifying exam.	90%
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Comparing result of the institution with the other colleges shows satisfactory performance. College is at par with the other colleges in its results.

**2.1.4 Is there a mechanism in the institution to review the admission process and student profile annually? If ‘yes’, what is the outcome of such an effort and how has it contributed to the improvement of the process?**

- The admission process is governed by the University guidelines yet departments have the autonomy to fix their criteria. Throughout the admission process the admission committee meets at the close of every stage of admission to review its mechanism as well as the admission criteria. As a part of the review process (related to admission), new criteria is based in the data available pertaining to the previous year.
- The outcome of such an effort is that it leads to more efficient determination of the criteria for admission.

**2.1.5 Reflecting on the strategies adopted to increase/ improve access for the following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/ reflect the National commitment to diversity and inclusion: SC/ST, OBC, Women, Differently-abled, Economically weaker sections, Minority community, Any other.**

- The Enabling committee is dedicated to ensure ease of procedural admission and transparency for SC/ST, OBC, Differently-Abled, Minority Community and Economically weaker sections of the community.
- From the current session, our admission forms will also reflect an option (third gender) other than Female/Male.
- For economically weaker sections we have ample number of scholarships available for their benefits.
- The college also facilitates UGC scholarships for all students of the North East.
- The college is amongst one of the first to have a disabled-friendly infrastructure. The college provides a number of free ships and scholarships.

- Financial aid is provided in the form of Student Aid Fund and Fee Concession. Fee concession committees ensures that the benefit is delivered to the right and deserving students.
- A Nodal Officer is assigned to specially look into any specific problems faced by the students from the North-Eastern states of the country.
- The college has Nodal Officers for PwD, SC/ST and OBC.
- The College has constituted committees for prevention of sexual harassment and such cases. The college conducts workshops for gender sensitization. Safety and security of the women is the prime concern and woman security guard is deployed.
- The Anti-Ragging Committee ensures that no student faces any kind of physical or mental harassment in the College.

**2.1.6 Provide the following details for the various programs offered by the institution during the last four years and comment on the trends i.e. reasons of increase/ decrease and actions initiated for improvement.**

<b>Programmes</b>	<b>Number of Applicants</b>	<b>Number of students admitted</b>	<b>Demand Ratio</b>
<b>UG</b>			
<b>(2011-12)</b>	<b>Enrolled with DU</b>	<b>1349</b>	<b>100%</b>
<b>(2012-13)</b>	<b>Enrolled with DU</b>	<b>1398</b>	<b>100%</b>
<b>(2013-14)</b>	<b>Enrolled with DU</b>	<b>1287</b>	<b>100%</b>
<b>(2014-15)</b>	<b>Enrolled with DU</b>	<b>1529</b>	<b>100%</b>

<b>Programmes</b>	<b>Number of Applicants</b>	<b>Number of students admitted</b>	<b>Demand Ratio</b>
<b>PG</b>			
<b>(2011-12)</b>	<b>Enrolled with DU</b>	<b>85</b>	<b>100%</b>
<b>(2012-13)</b>	<b>Enrolled with DU</b>	<b>95</b>	<b>100%</b>
<b>(2013-14)</b>	<b>Enrolled with DU</b>	<b>92</b>	<b>100%</b>

(2014-15)	Enrolled with DU	87	100%
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## 2.2 Catering to Student Diversity

### 2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

- The college adheres to the National Policy rules and reserves seats in the PwD category.
- The College follows all government policies on reservation for differently-abled students. The Enabling cell is dedicated to ensure ease of procedural admission and transparency for the differently-abled students.
- The College is one of the first barrier free campuses of the University. Safety has been given due importance via the construction of ramps and track-tiles. For the ease of the differently-abled students. Toilets for the disabled have been constructed.
- The library has been equipped with special software/s. Orientation for special software/s is provided. Online magazines have been subscribed for Visually Handicapped students.
- The College Magazine and Annual Report are converted to soft copies for the benefit of the PwD students. The Prospectus will also be converted to soft copies from the upcoming session.
- Readers and Writers are also available for visually challenged students. Extra time in the examination is also provided.
- The college provides Fee Concession to PwD students.
- Special learning aids like Braille Books have been provided in the library.

### 2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the program? If 'yes', give details on the process.

On the basis of the information collected from admission process, the college arranges as per requirement bilingual classes in subjects such as History, Economics and Political Science.

### 2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/Add-on/Enrichment Courses, etc.) to enable them to cope with the program of their choice?

- Tutorials take place regularly in the college. The focus in these tutorials is on small group interactions thereby making the process highly enriching and subjective.
- Creation of separate Hindi medium classes for students weak in English has been provided to overcome the language barrier.
- Workshops, seminars and talks are organized to provide computer literacy to the students.

#### **2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

- The Internal Complaints Committee of the college in collaboration with the staff organized a workshop for all teaching, non-teaching staff and students of the college on understanding sexual harassment in workplace.
- Apart from this, there is a Gender Sensitization Committee which frequently organizes talks, seminars, lectures on various issues and important themes.
- Renowned environmentalist and academician Dr. Shekhar Pathak delivered lectures on environmental issues in India.
- There are Nodal Officers for SC/ST, OBC, differently-abled, North East Students Cell and Foreign Students Cell who help the students whenever need arises.
- The Women Development Cell also works in sensitizing the students on gender and other issues.

#### **2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

Numerous academic activities and Innovation projects are conducted in the college that responds to special educational/learning needs of advanced learners.

Every year the college honors academic position holders through a formal felicitation. Besides this, special scholarships for meritorious students are provided to encourage students in academics.

- Shanti Devi Jain Merit Scholarship for First Position holder in B.A (Hons) History First year.
- S.P Jain Merit Scholarship for First Position holder in B.A (Hons) History Second year.

- Special Scholarship for students scoring highest aggregate in Mathematics has been instituted by Dr. J.L Jogi.
- Commerce Merit Scholarship for First Position aggregate holder.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the program duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

Students at the risk of drop out due to financial reasons are identified and offered financial aid and free books through book banks of the college.

**2.3 Teaching-Learning Process**

**2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic Calendar, teaching plan, evaluation blue print, etc.)**

- Adhering to the academic calendar prepared by the University, the college organizes the teaching, learning and evaluation schedule at the departmental levels and at the level of the Staff Council before the beginning of the Semester, and plans ahead at the end of each Semester.
- All information is communicated electronically on the official e-mail id.
- The Time-Table is set in advance by the Time Table Committee and made available to both the teachers and the students before the beginning of the next semester.
- All information is displayed on the college website and Notice Boards of the college.
- Semester-end evaluation schedule is prepared and notified by the University. It is mandatory for faculty members to participate in it. No leave on the days scheduled for evaluation is permissible without the consent of the Dean Examinations, University of Delhi.
- Evaluation of the Practical Examination, as per the guidelines of the University, is done by both the external and internal examiners.

**2.3.2 How does IQAC contribute to improve the teaching-learning process?**

The college is in the process of forming the IQAC. Letters seeking consent from IQAC members have been dispatched. Internal academic quality of the college is supervised by Academic Supervisory Committee. Departments also review teaching learning process through departmental committee meetings held on regular basis.

### **2.3.3 How is learning made more student-centric? Give details on the subject structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among students?**

- Every department has a Subject Society with elected student members. Through these societies the students get an opportunity to exhibit their creativity and leadership skills. For details refer section 3.1.6
- For interactive learning the classes are divided into small tutorial groups which make learning student centric.
- Educational trips, seminars, workshops, talks, debates and other co-curricular activities are organized regularly where the students participate with zeal and spirit. Student initiatives in presentations and discussions are encouraged and aided.
- E lessons available on ILLL and research material are accessible through portals like J-Stor, DULS, N-LIST etc through free Wi-Fi campus for the benefit of the students.
- Labs, Seminar Room and some of the classrooms are enabled with projectors and Screens/Whiteboards.
- The college library is equipped with ICT and makes available to students DULS, N-LIST, J-Stor, Project Muse etc. Application for DELNET is in process.
- Laptops are provided to faculty and students to facilitate access to e-learning resources.
- Refresher Courses and Orientation programs are encouraged by the college to keep the teachers updated about latest pedagogical practices and new methodologies.

### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

- Students are encouraged to make projects, assignments and presentations related to the curriculum and also outside of it to broaden their horizon.

Participation in Antardhwani and Innovation projects are actively promoted by the college.

- A team of student from the college by a teacher was selected to participate in the Gyanodyay Project that headed to the North East, providing the students an opportunity to explore different traditions and cultures that highlights the rich cultural diversity of India.
- Various activities in the college, which are all student centric, helps in the development of the critical and rational thinking of the students, moulding them into lifelong learners and innovators. For example: The English Departmental magazine “Logos” sees, every year, an influx of submissions from students that are critically enlightening and showcases their talent and creativity. Some entries have even led to internships with an organization. In a similar manner, the numerous Subject Societies and committees of the college strive to inculcate the creative thinking and scientific temper in the students through talks, debates, workshops, seminars, conferences, relevant film screenings, so on and so forth.

### **2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g. Virtual laboratories, e-learning-resources from National Program on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

- The college campus is Wi-Fi enabled. Available to both students and Faculty.
- The College has specially designed rooms for projectors.
- Laptops were distributed to the students and faculty during FYUP.
- The College Library has collaboration with UGC-NLIST and DULS, while procurement of DELNET is in the process. College network gives access to e-resources available on these networks.
- College gives access to e-resources of ILLL and DU.

### **2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- Multi- Media is an important tool used in teaching methodology.
- Students and faculty are frequently exposed to analytical thinking through the frequent expert talks held in college through Seminars, Workshops, conferences, Subject meets etc.

- Frequent educational field trips are organized by the departments to impart practical knowledge about the subject.
- College has enthusiastically participated in the annual ‘Gyanodaya’ trip or ‘learning on wheels’ organized by the University of Delhi every year.
- Critical thinking amongst the students is encouraged through the Video screening/ movie/ Documentaries/ You tube lectures relevant to the curriculum attached with discussion lead by the teachers or an invited expert in the area.
- Faculty are encouraged to attend different Workshops, Seminars, Conferences etc organized by University or any other institution to keep them updated in the current emerging trends in their subject area.
- The college also facilitates and encourages the teachers to attend Orientation and Refresher Courses organized by the University/ Academic Staff Colleges.

**2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/ mentoring/ academic advise) provided to students?**

Academic Support

- The College does not have any formal mechanism to track this in an organized way nor do they describe it as services as these are considered the essential traits and job profile of teachers. However, academic counselling is available for all students. Faculty is always available for the students seeking guidance for their career/professional growth or help with the general assignments and tests.
- Teachers interact with the students on regular basis in the tutorial classes which comprise small number of students to help them with their academic needs. Teachers also get to know the students better through this one-to-one interaction which helps slow learners to improve and advance to excel.

Personal and Psycho-social support

- College does not provide any kind of Professional Counseling to its students. However, Staff members are available for any kind of support desired by the students.
- The college also has a North -East Cell which guides students coming from North East and provides them every kind of counselling.

- Enabling Unit of the College is an active organizer of workshops and training programs for the differently-abled and also provides career and psychological support.
- Fee concession Committee foresees the financial Support given to the Students and provides them counselling on financial front.
- All students from North East are given grants/ scholarships provided by the University.

### Mentoring

- Student Societies like the NCC, NSS, Enactus, and the ECA function with mentors who act as advisors and guides for the various activities and interactions within these.
- All Subject societies in the Departments function as mentor to students to lead, guide, guide and help them in organizing different academic festivals.
- Faculty members, under FYUP provided mentorship to students at individual level for the innovative projects and presentations.

### Other Guidance Services

- Placement Cell of the college provides the platform needed by the student to enter the job market. It holds recruitment drives on regular basis to provide opportunity to students to interact with industries/agencies.
- College also has a Counselling committee which counsels students and helps them in the admission procedure and also in choosing subjects/areas of their interest.

**2.3.8 Provide details of innovative teaching approaches / methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

### Innovative teaching methods/ approaches

- Virtual learning Environment: Through the use of e-resources, teachers have made material available to students for free of cost.
- Power Point presentations (through projectors) are used by teachers to make learning more interactive and easy to understand.

- Debates and discussions in the classes along with presentations are encouraged to make learning more interactive and exciting. These methods are also used for the continuous evaluation/assessment of the students.
- Educational field trips are organized by different departments to display the practical side of learning.
- Independent research by students outside the curriculum is encouraged by the teachers so that learning does not get confined in the limitations of the syllabus.
- Film/documentaries/You tube lectures are intertwined in the teaching to keep up the interest of the students alive.
- Movies related to the text are usually screened to make learning more exciting.
- Dramatization of literary texts has been one of the areas where both students and faculty have made collaborative efforts to add/enhance the printed text.
- Contemporaneity of the teaching is maintained through the regular lectures/workshops/seminars/conferences.

#### Efforts by the institution

- Infrastructure facilities are provided by the college to different Departments and students to hold different activities/academic festivals in colleges.
- Human resources as well as financial aids are provided wherever, whenever required.
- College encourages Departments to hold Seminar/conferences/workshops in the premises to benefit students and faculty.
- Training and Skill development workshops are arranged in the college both for faculty and students.
- Free Wi-Fi provided to students and teachers have made the passing of the information on curriculum and e-resources easy and cost-effective.
- Faculty and the Library in the college ensure procurement of the updated/latest teaching material in the library.
- Library of the College has special software for the use of visually challenged students. This has ensured their participation/ learning with the mainstream students more easy and effective.
- Refresher/ orientation programs are encouraged and facilitated by the college.
- Student- achievers are suitably rewarded and recognized to encourage them in their learning process.

### Impact of such innovative practices on student learning

- There is no formal mechanism to evaluate the impact of these practices on student learning, however, students have regularly participated in the inter-college competition both at college and university level. Students of the college have excelled in different entrances for the higher education.

### **2.3.9 How are library resources used to augment the teaching-learning process?**

- Library is opened throughout the year and closes only for stocktaking for the maximum utilization of the resources.
- The ICT center of the library is for the use of both library and faculty.
- The software designed for visually challenged students facilitates in the easy learning of PWD students.
- Library also houses Braille books.
- Library provides books through the book banks to the needy students.

### **2.3.1 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approach to overcome these.**

Coordination of the College Calendar with the University academic Calendar helps in the advance planning of work plan which ensures the smooth completion of the curriculum on time.

### **2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

- The quality of teaching and learning is evaluated through departmental meetings in which the results are analyzed.
- The interaction during tutorials with the students helps in understanding and evaluating the quality of teaching.

## **2.4 Teacher Quality**

### **2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

The colleges are sanctioned posts of Assistant Professor at entry point, and no other posts of Associate Professor/Professor are allowed to fill at direct entry level. Promotions to the post of Associate Professor are applicable as per norms of University Grants Commission. Eligibility conditions are strictly followed as UGC/University guidelines for the said posts.

Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent Teachers							
D.Sc./D.Litt	NA	NA	NA	NA	NA	NA	NA
Ph.D	NA	NA	15	09	15	14	53
M.Phil.	NA	NA	01	02	14	12	29
PG	NA	NA	NA	05	05	05	12
Temporary Teachers							
Ph.D	NA	NA	NA	NA	01	NA	01
M.Phil.	NA	NA	NA	NA	NA	NA	NA
PG	NA	NA	NA	NA	NA	NA	NA

Part Time Teachers							
Ph.D	NA						
M.Phil.	NA						

PG	NA						
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**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programs/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

As and when required Guest faculty are called upon to meet the growing requirements of the new courses.

**2.4.3 Provide details on staff development programs during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

**(a) Nomination to staff development programs during last four years**

<b>Academic Staff Development Programmes</b>	<b>Number of faculty nominated</b>
Refresher courses	45
HRD programmes	NA
Orientation programmes	08
Staff training conducted by the University	NA
Staff training conducted by other institutions	NA
Summer / winter schools, workshops, etc.	NA

**(b) Faculty training programs organized by the institution to empower and enable the use of various tools and technology for improved teaching learning**

As details given in para 2.4.3 (a)

**(c) Percentage of faculty:**

63.33 %

**2.4.4 What policies /systems are in place to recharge teachers? (e.g. providing**

**research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programs industrial engagements etc.)**

- The College encourages, supports and also tries to facilitates, wherever possible, the initiatives of the Staff members for their academic and professional growth.
- College follows provisions as per the Leave Rules of the University and UGC in terms of all policies regarding the above.
- As the university is part of Delhi University, there is no provision in the College per se, for grants to teachers. However, the college facilitates the smooth disbursement of grants through the University.
- The College permits flexible adjustments in the timetable of teachers who are time-bound to avail of their qualifications for the promotional purposes. It acts as the affiliating institution for the visiting faculty/scholar who wish to avail of fellowships from recognized research bodies/agencies

**2.4.5 Give the number of faculty who received awards/ recognition at the state, national and international level for excellence in teaching during last four years. Enunciate how the institutional culture and environment contributed to such performance/ achievement of the faculty.**

1. Dr. Vandana Mishra - Best Teacher Award, Delhi State Level.
2. Dr. Krishan Kumar - Best Teacher Award, Delhi State Level.

**2.4.6 Has the institution introduced evaluation of teachers by the students and external peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?**

The college does not have a formal mechanism of the evaluation of teachers by the students and external peers. However, the college has put suggestion boxes throughout the campus to take the feedback of the students. These suggestions are discussed/worked upon to improve the quality of teaching-learning process.

## **2.5 Evaluation Process and Reforms**

**2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?**

As college is part of University of Delhi, the evaluation norms are laid down by DU and are conveyed to colleges for compliance. The college follows the guidelines but ensure transparency to maintain high academic standards.

Stakeholders are communicated about the evaluation process through the following:

- All relevant Information is included in the College Prospectus/ Handbook.
- The rules and regulations are explained to the new entrants on the day of the Orientation program conducted by the college by all departments, the principal/Teachers-in charge.
- The Departmental orientation programs are the forums to disseminate all information related to evaluation.
- The information is also displayed on the college notice board.
- The information is also displayed on the college website.
- Teachers on their individual capacity also explain the evaluation process to the students. .
- The major changes/ deviations in the evaluation process are explained through teacher coordinators to the students.
- The Staff Council is the forum where the Principal informs the staff about the processes.
- The IA data is uploaded online and remain in the public domain and students can verify from their side.
- The IA data is mailed to DU after each students verifies and signs it.

**2.5.2 What are the major evaluation reforms of the University that the institute has adopted and what are the reforms initiated by the institute on its own?**

The College adopts all evaluations directives given by the University. However, the system of Internal Assessment, Internal Evaluation of Foundation Courses under FYUP were quite flexible and the College tried to evaluate students in an entirely new manner.

**2.5.3How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its own?**

- In each situation of reforms/ changes by DU for IA, the college initiates the mechanisms to implement the sent rules effectively.

- The schedule for class tests/ presentations/assignments/house examinations is notified to students well in advance individually by the teacher or through the CRs of the class.
- The knowledge of the evaluation process is disseminated through multiple forums.
- The IA of the students is moderated by two committees: Moderation committee at departmental level and monitoring committee at college level.
- Any discrepancy is brought to the notice of the office which passes it on to the committees to take action.
- If any discrepancy is found the change in the evaluation are sent to the University for correction.
- If the student is not satisfied with the process, they can directly meet the principal to address their grievance.
- All data submitted / IA is available to all teachers and students through website.

**2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievements. Cite a few examples which have positively impacted the system.**

Formative Assessment

There is provision of IA of 25% per paper in each program out of which 5% weightage is for attendance, 10% for class test and 10% for assignments. The assessment is also flexible in terms of demarcation of class test and assignment.

- Teachers usually inculcate frequent tests taking in their teaching methodology.
- Usually students are given wide range of assignments to choose from.
- Students are sometimes also encouraged to write multiple assignments to improve their writing/presentation skills.
- Marks linked with attendance also acts as an incentive for regularity in academics.
- Students are encouraged to add to their experience to curriculum through assignments, class tests, field trips etc.

Summative Assessment

- 75% end Semester examination, 25 % Internal assessment = 100 % Summative Assessment.
- The summative assessment is calculated through end semester examination along with internal assessment of the students.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall developments of students (weightage for behavioral aspects, independent learning, communication skills etc.)**

- Behavior aspects are not specifically mentioned in the DU ordinance; hence college does not have the authority to introduce this parameter. However, these aspects are necessary to maintain academic discipline which are foreseen through attendance and submission schedules.
- Communication skills are assessed and marked in only certain Courses, wherever these are required, teachers inform the students in advance.
- Internal Assessment data displayed on the college website ensures transparency and expeditious redressal of grievances, if any.
- Transparency in IA is ensured through two committees :
  - IA moderation committee at department level.
  - Monitoring committee at the College level.The IA data is available online and students can approach the committees in case of any grievance.
- As the data remains in the public domain, all stakeholders remain well aware/informed about the methodology of evaluation and the processes associated with it. Hence, transparency is maintained and ensured. (Details at 2.5.1 & 2.5.2 above).

**2.5.6 What are the graduate attributes specified by the college/ affiliating University? How does the college ensure the attainment of these by the students?**

The University requires certain parameters like completion of its curriculum along with final exam to attain graduation degree. However, College believes in the holistic development of the students and hence, additionally proposes certain aspects like writing skills, reading/comprehension, writing and presentation skills for a student to be qualified as a graduate. College encourages internships of the students and field trips to polish their skills for employability.

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

Grievance redressal at University Level

- Every semester the Examination Branch of University prepares guidelines for addressing grievances related to Internal Assessment, Practical Exam result and the End Semester Exam result.
- In all cases of complaints/grievances, college verifies the claim through moderation committee and then forwards the application to the University for rectification.
- Students may also approach Dean Students' Welfare directly for redressal of their grievances.
- The University provides photocopy of the evaluated answer scripts of the Students upon demand to attend to their grievance, within a stipulated period.

#### Grievance redressal at College Level

- Answer scripts of class test/ assignments/ projects, the concerned teacher provides suggestions and comments for improvement and addresses grievances of students.
- Before sending the IA marks to the University, the students are required to Verify and sign the consolidated marks obtained. In case of discrepancies/grievances, an application may be submitted to the College office, the matter also is brought to the notice of the Moderation and Monitoring Committee of the College.
- The Departmental Moderation and the Monitoring Committee assess the internal discrepancies and grievances.
- The students are also free to approach the Principal directly, in case they are not satisfied by the redress mechanism.

### **2.6 Students Performance and Learning Outcomes**

#### **2.6.1 Does the college have clearly stated learning outcomes? If yes, give details on how the students and staff are made aware of these?**

The College does not yet have a formally stated mechanism on Learning Outcomes, but it is part of the larger vision of the college and trying to develop policy at college level. Presently, the communication is through a displayed timetable, syllabus and curricular requirements.

#### **2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/ program? Provide an analysis of the students' results/ achievements (program/course wise for last four years) and**

**explained the difference if any and patterns of achievement across the program/courses offered.**

To monitor the students' performance and progress

- The results of internal class tests and assignments are analyzed at individual teacher and then at departmental level.
- College monitors student attendance and advises accordingly to the students and the teachers.
- Each department analyzes the End Semester Final Results of its students.
- Individual Paper-wise results are also analyzed to review/change/ update the material and teaching.

Pattern of Achievements:

The results of the students show good progress in the examination. There has been uniform incremental progress throughout the courses.

### **2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

The College implements the curriculum designed by the University. 25 % of the total result of each program is evaluated at the college level called as Internal Assessment for which the college has a structured mechanism described earlier. The teachers adopt innovative pedagogical methodology to meet requirements of the students.

To facilitate the achievements of the intended learning outcomes, the college strategizes as follows:

- Curriculum is provided to the students in advance and work plans are created with individual coordination of teacher and student so that they may come into the class with some preparation.
- Infrastructural facilities are provided as per the requirements of the curriculum.
- Ample Library resources (e-resources/print) are supplied to the students to supplement their texts.
- The class tests, projects, assignments are taken and evaluated and students are given valuable feedback in time.
- The curriculum time to time is supplemented through Subject societies of various departments which organize Workshops/ Talks/ Seminars/ Field Trips.

**2.6.4 What are the measures/ initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovations and research aptitude developed among students etc.) of courses offered?**

- Placement Cell of the college helps students to interact with multiple industries/agencies. The Cell also facilitates students in getting internship.
- ENACTUS (NGO) involves students in various entrepreneurial projects which in turn are facilitated by the college.
- PRAVAH (NGO) with students under their project titled ‘Bas Stop Discrimination’ visited and understood the conditions of street children.
- Innovations, research aptitude and critical thinking are developed through presentations at academic/subject societies.
- The College recognizes and tries to reward all these efforts.
- Students are encouraged to take up projects which are real-life application of their curriculum.
- Subject Society presentations, the college and departmental magazines, Monthly newsletters, are the outcomes of intense working on the communication and writing skills of the students.
- NSS, NCC, WDC, Gender Sensitization Cell, Equal Opportunity Cell, North-East Cell etc. are the societies which are directly involved in the social causes.
- Leadership of students are cultivated through organization of Co-curricular activities at departmental and College level.

**2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

The college collects and analyzes the data on student performance in various ways as highlighted below:

- Through the informal discussion in tutorial groups with the students. Students are given feedback on their performance individually.
- The performance of students in class tests and assignments are reflection of the students learning outcome.
- Outcome of the analysis are used to enhance the teaching methodology in the college.

### **2.6.6 How does the institute monitor and ensure the achievements of learning outcomes?**

Learning Outcomes in the College have already been dealt in some of the above points.

- The College supports with finances and logistics all initiatives taken by motivated students at individual levels beyond the scope of curriculum.
- To inculcate social values/responsibility, discipline, humanity, leadership etc. the college has various activities like: Street Plays, Talk on Gandhi etc. On the occasion of national festivals and birthdays of eminent personalities are celebrated through discussions and debates by Debating Society. Students are encouraged to show their thoughts to inculcate in them moral and ethical responsibilities.
- Gandhi Study Circle of the college organizes quizzes, talks, seminars in collaboration with ICHR, ICSR and screens movies to inculcate Gandhian principles in the students.
- The achievements of students in Sports mark their development in leadership and team spirit.
- The students interact with the industries/agencies through the Placement Cell and hence hone their skills to compete in the job market.
- The talent of the students is explored through different extracurricular activities organized by different departments/ societies.
- Publication of magazines/ research papers, preparation of reports are the Result of the learning outcomes.

### **2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievements of learning objectives and planning? If yes provide details on the process and cite a few examples.**

- The assessment/evaluation is used as a feedback for improving the quality of teaching.
- The tutorials also help teacher to brainstorm with the students about their performance.
- Bilingual classes, wherever necessary, are conducted for the students to improve them in their learning.
- Experimental teaching methods are adopted to make teaching more fun.
- The pedagogies are changed by individual teachers on the basis of feedback they receive from the students individually.

**Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

- The College believes that learning should be fun and not be considered a burden. Teaching methods, hence, involve multimedia tools frequently.

**CRITERION III**

**RESEARCH, CONSULTANCY  
AND EXTENSION**

### **3.1 Promotion of Research**

#### **3.1.1 Does the institution have recognized center/s of the affiliating University or any other agency/ organization?**

No, the College does not have any recognized center of the affiliating university or any other agency/organization.

#### **3.1.2 Does the institute have a research committee to monitor and address the Issues of research? If so, what is its composition? Mention a few recommendation made by the committee for implementation and their impact.**

No, the institute does not have a research committee to monitor and address the issues of research.

#### **3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?**

- **Autonomy to the Principal Investigator**
- **Timely availability or release of resources**
- **Adequate infrastructure and human resources**
- **Time off, reduced teaching load, special leave etc. to teachers**
- **Support in terms of technology and information needs**
- **Facilitate timely auditing and submission of utilization certificate to the funding agencies**
- **Any other**

To facilitate the research schemes/projects:

- As per the rules of the funding agency college gives full autonomy to the principal investigator.
- As per the terms of the received grant and requirement of the researcher, resources are made available to the researcher.
- Subject to submission of progress report of the work, the grants are released as and when they are received by the college.
- The college resources are made available to the researcher.
- Leave is granted as per the rules of the University. There is no provision for time off/reduced teaching load in the University guidelines.

- The college facilitates timely auditing and submission of utilization certificate to the funding agencies.

### **3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

- During the educational field trips, students are encouraged to collect data and to analyze the practical application of the curriculum.
- Students in the course of their graduation are also taught research methodologies which include structured and unstructured questionnaire designs, qualitative and quantitative analysis of data.
- Students are involved in the innovation projects of the university which play an inspirational role in building scientific temperament.
- Subject societies are associated with the student presentations during different academic festivals.
- Inter/Intra College academic festivals of the college include Paper presentations to keep alive the scientific temper and competitive spirit in the students.
- Teachers try to inculcate scientific temper, critical and analytical thinking in one to one interaction which students have with the teachers during tutorial sessions.
- Students during FYUP attempted projects under the guidance of teachers which encouraged scientific temper in the students. These projects were displayed/showcased in University annual festival 'Antardhwani'.
- Projects are submitted for Environmental Studies (qualifying) course.
- Students are encouraged to present and publish their research work/paper in different journals.

### **3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.)**

#### Faculty members guiding research:

Eight faculty members are associated with Ph.D and M.Phil students as supervisors/ co-supervisor in different central and state universities.

#### Faculty members pursuing individual research:

Many faculty members are pursuing their Ph.D and M.Phil.

Faculty involved in leading research projects:

Department	Faculty name	Year	Funding agency	Status
Commerce	Dr. Manju Agarwal		Indian Institute of Finance	In Progress
Commerce	Dr. Manju Agarwal			Completed
Sanskrit	Dr. Kaushalya	2010-2011	UGC	Completed
Physics	Y. Premkumar Singh	2013-14	DU	Completed
History	Dr. Vipul Singh	2013-14	UGC	Completed
		2012	DU	Completed
		2010	UGC	Completed
Biology	Dr. Paromita Ghosh	2013-14	DU	Completed
		1996-99 2003-06	DST, Govt of India	Completed
Physics	Dr. Seema vats	2012-13	DU	Completed
Commerce	DevendraJarwal	In progress	ICSSR	In Progress
Commerce	Dr. Anu Pandey	2008-2010	UGC	UGC

**3.1.6 Give details of workshops/ training programs/ sensitization programs conducted/ organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.**

Special Lectures/ Workshops are organized regularly by the Subject societies of the departments. List of lectures/ workshops held in the last five years is given below:

**COMMERCE SUBJECT SOCIETY**

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Organized a two day Inter-College Commerce festival- <b>Commerce Buzz-11</b></li> <li>• Various events were: <ul style="list-style-type: none"> <li>▪ Rangoli</li> <li>▪ Extempore</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Act &amp; React</li> <li>▪ Meet the Celebrity</li> <li>▪ Ad-Mad</li> <li>▪ Poster Making</li> <li>▪ Treasure Hunt</li> <li>▪ Face painting</li> <li>• A talk on Investors Awareness Programme (IAPs) was also organized.</li> <li>• A lecture on “What went wrong with Salyam?”</li> <li>• An Academic tour &amp; Commerce students were taken to Dalhousie where they visited various Cottage Industries in and around the area.</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Conducted a special lecture on “Income Tax: Avoidance on Evasion”</li> <li>• Organized Inter-College Commerce fest of the department “<b>Commerce Buzz</b>” <ul style="list-style-type: none"> <li>▪ Rangoli</li> <li>▪ Business Quiz</li> <li>▪ IPL Auction</li> <li>▪ Kabbad Se Juggad</li> <li>▪ Connect the words</li> <li>▪ Photography</li> <li>▪ Debate</li> <li>▪ Poster Making</li> <li>▪ Ad-Mad</li> </ul> </li> <li>• Conducted an <b>Investor Awareness Program</b> for the students/ A team of ICSI was invited.</li> <li>• Organised a special talk on “<b>Recent Developments in Capital Market</b>” under Investor Awareness Program with the help of Northern India Council of the Institute of Company Secretary of India under the aegis of Investor Education Protection Fund, Ministry of Corporate Affairs, and Government of India.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Organized <b>Megamind’ 13</b>, an intra college leadership hunt competition. A three tier competition aimed at helping participants develop into better human resources and leaders.</li> <li>• Hosted <b>InnoVisions</b>, an investor awareness programme on “Understanding the capital market for sale investment”</li> </ul>

	<p>organized by Northern India Regional Council of The Institute of Company Secretaries (ICSI) of India.</p> <ul style="list-style-type: none"> <li>• <b>CommerceBuzz'14</b>, the annual department festival was organized with various events: <ul style="list-style-type: none"> <li>▪ <b>Logology</b></li> <li>▪ <b>IPL Auction</b></li> <li>▪ <b>Mad-Ad</b></li> </ul> </li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Celebrated 2014-15 as the <b>Year of Entrepreneurship and Sustainability</b>. The events celebrated are as follows: <ul style="list-style-type: none"> <li>▪ Held a talk on the theme “<b>An Entrepreneurial Journey</b>”</li> <li>▪ A Seminar was conducted on the topic “<b>Vedic Mathematics and Career Options after college.</b>”</li> <li>▪ In collaboration with Entrepreneurship Development Cell (EDC) of IIT Delhi held a workshop on the subject “<b>Entrepreneurship</b>”.</li> <li>▪ Talk was held on the topic “<b>Corporate Social Responsibility and Corporate Governance are Complementary.</b>”</li> <li>▪ Annual inter-college commerce festival, “<b>Commerce Buzz'15</b>” was held. Participants from various colleges and universities.</li> </ul> </li> </ul>

### CHEMISTRY SUBJECT SOCIETY

Year	Activities
2013-2014	<ul style="list-style-type: none"> <li>• Organized a two day Inter-College Annual festival- <b>ChemKlave'14</b></li> <li>• Various events were: <ul style="list-style-type: none"> <li>▪ Debate</li> <li>▪ Quiz</li> <li>▪ Poster making</li> <li>▪ Rangoli</li> <li>▪ Photography</li> <li>▪ Treasure Hunt</li> </ul> </li> <li>• A lecture by Dr. Suman Kundu, Professor of Biochemistry, South Campus was held during the event.</li> </ul>

2014-2015	<ul style="list-style-type: none"> <li>• Organized a lecture of Dr. Hemant Tyagi, Deputy Manager-Quality Control, IOCL, Panipat Refinery on the topic “<b>Quality aspects in Refinery and Petrochemical operation.</b>”</li> <li>• Students of the department represented in National Science Day in Jawaharlal Nehru University.</li> </ul>
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### ECONOMICS SUBJECT SOCIETY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Organized a two day Inter-College Annual festival- <b>ECOVERVE</b></li> <li>• Various events were: <ul style="list-style-type: none"> <li>▪ Debate</li> <li>▪ Quiz</li> <li>▪ Paper Presentation</li> <li>▪ Ad-Mad</li> <li>▪ Group Discussion</li> </ul> </li> </ul>
2011-2012	<ul style="list-style-type: none"> <li>• Organized a Field visit to develop understanding of the plight of the Indian farmers. <ul style="list-style-type: none"> <li>▪ The students of B.A. (H) ECONOMICS 3<sup>rd</sup> year conducted a survey in Punjab Under the supervision of Assistant Professor Mahandra Singh and Assistant Professor Ajad Singh.</li> <li>▪ The survey was undertaken in the agricultural based village PATHLAWA district NAWANSHAHR of Punjab in Feb 2012 for three days.</li> </ul> </li> <li>•</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Organized a two day Inter-College Annual festival- <b>ECOVERVE</b> based on the theme “India’s Economic Growth” in recent times.</li> <li>• Various events were: <ul style="list-style-type: none"> <li>▪ Quiz</li> <li>▪ Power Point Presentation</li> <li>▪ Ad-Mad</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ A lecture by Prof. Arun Kr. Jha, Jawaharlal Nehru University on the topic '<b>Black Economy</b>'.</li> <li>▪ NGO-<b>SPARKLE</b> had set up a stall which accepted clothes, books, toys and non-degradable food items.</li> <li>• The fest has grown to achieve participation from a wide spectrum of colleges in the Delhi-NCR region.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Organized a Workshop for Statistical packages for the final year Students <ul style="list-style-type: none"> <li>▪ Workshop was conducted in seminar room to understand statistical package <b>STATA</b>.</li> <li>▪ The student took in it very interest and learned to extract the data of <b>NSSO</b>.</li> <li>▪ They submitted their project on which is based on <b>STATA</b>.</li> <li>▪ And that process continues for the econometrics student every year.</li> </ul> </li> <li>• Organized a two day Inter-College Annual festival-<b>ECOVERVE</b></li> <li>• The ceremony was inaugurated by Dr. Mahesh Purohit, Director Foundation for Public Economies and Policy Research.</li> <li>• Various events that followed were: <ul style="list-style-type: none"> <li>▪ Group Discussion</li> <li>▪ Quiz, named as <i>Griller</i></li> <li>▪ <i>Young Managers</i></li> <li>▪ Debate</li> <li>▪ <i>Treasure Hunt</i></li> <li>▪ <i>Mockstock</i> (Mock stock-exchange)</li> <li>▪ <i>Adver-tease</i></li> <li>▪ Promoted <i>Sparkle Drive</i></li> </ul> </li> </ul>

## ENGLISH SUBJECT SOCIETY

Year	Activities and Achievements
2011-2012	<ul style="list-style-type: none"> <li>• A talk by eminent writer <b>Ambai</b> on the topic “<b>Regional Literatures in India</b>”</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Screened various movies like <i>Ghasiram Kotwal</i>, <i>The Name of the Rose</i>, <i>The Renaissance man</i></li> <li>• Held the Annual Literary festival. Various events held were:               <ul style="list-style-type: none"> <li>▪ A <b>Talk on Marxism</b> was held with Dr. Bhupendra Choudhary as the speaker.</li> <li>▪ One day <b>Educational Trip</b> was organized in Delhi</li> <li>▪ <b>Education Trip</b> was organized to Manali.</li> </ul> </li> <li>• Students of the department participated in various activities of the college and brought laurels to the department. The activities are as follows:               <ul style="list-style-type: none"> <li>▪ <b>Aadhaar</b>-Dramatics Society</li> <li>▪ <b>Malhaar</b>- Music Society</li> <li>▪ <b>Elektra</b>- Dance Society</li> <li>▪ <b>Aditya Kumar</b> was selected for <b>National Level Taekwondo Competition</b>, and has played 3 Nationals and 1 International tournament.</li> <li>▪ <b>Ritika Monga</b> was a professional model.</li> <li>▪ <b>Aadya Prasad</b>, was a member of Grievances Redressal Cell, Students Union and Students Representative on College Complaint Committee.</li> </ul> </li> <li>• Few of the students are placed successfully as part of campus placement.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• The Subject society brought out monthly newsletter.</li> <li>• Students of Final year staged a play “Panic Attack”</li> <li>• Organized a Departmental Literary Quiz</li> <li>• Screened the movie <i>Mrs. Dalloway</i> for the students.</li> <li>• Organized a two day Inter-College and Inter-University Annual festival- <i>LitCelebrate 2014</i></li> <li>• The ceremony was inaugurated by eminent writer and social commentator, Dr. Badri Raina and the department magazine <i>LOGOS</i> was released.</li> <li>• Various events that followed were:</li> </ul>

	<ul style="list-style-type: none"> <li>▪ <b>Debate</b></li> <li>▪ <b>Extempore</b></li> <li>▪ <b>Paper Presentation</b></li> <li>▪ <b>Create-a-scene</b></li> <li>▪ <b>Spoof</b></li> <li>▪ <b>Paint-a-scene</b></li> <li>▪ <b>Street play</b></li> <li>▪ <b>Soliloquy</b></li> <li>▪ <b>Literary Quiz</b></li> <li>• The fest has grown to achieve participation from a wide spectrum of colleges in the Delhi-NCR region.</li> <li>• Internationally acclaimed Israeli poet <b>Diti Ronen</b> read her poems and spoke about her artistic experiences.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Successfully organized a two days Inter-College and Inter-University Annual festival- <i>LitCelebrate 2015</i></li> <li>• The departmental magazine <i>LOGOS</i> was released.</li> <li>• Organised Workshop on Academic and Workplace Writing.</li> <li>• Various events that followed were: <ul style="list-style-type: none"> <li>▪ <b>Debate</b></li> <li>▪ <b>Extempore</b></li> <li>▪ <b>Paper Presentation</b></li> <li>▪ <b>Create-a-scene</b></li> <li>▪ <b>Spoof</b></li> <li>▪ <b>Paint-a-scene</b></li> <li>▪ <b>Street play</b></li> <li>▪ <b>Soliloquy</b></li> <li>▪ <b>Literary Quiz</b></li> </ul> </li> <li>• The department brings out a monthly newsletter that is entirely managed by the students and has a healthy circulation.</li> <li>• Organized a day long educational trip to <b>Agra</b>.</li> </ul>

## HINDI SUBJECT SOCIETY

Year	Activities and Achievements
2012-2013	<ul style="list-style-type: none"> <li>• Started the tradition of Lecture Series and organized a Lecture by <b>Prof. Apporvanand</b> on the topic “<b>Upnyas ke Partiman</b>”</li> <li>• On every Saturday of the week, Hindi programmes were conducted. Group Discussions on various issues such as: <ul style="list-style-type: none"> <li>▪ <b>Atrocities on women</b></li> <li>▪ <b>Privatization of Education</b></li> <li>▪ <b>Corruption in Democracy</b></li> <li>▪ <b>Fate of Indian Language</b></li> </ul> </li> <li>• Various Art films were screened: <ul style="list-style-type: none"> <li>▪ <b>Mohan Dass</b></li> <li>▪ <b>Ek Ruka Hua Faisla</b></li> <li>▪ <b>Main Azad Hu</b></li> <li>▪ <b>Life is Beautiful</b></li> </ul> </li> <li>• Students were encouraged to participate in discussions on the creative angle of the films.</li> <li>• Competitions on <b>Reading-Pronunciation, Debates</b> and <b>Literary Quiz</b> were held.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Observed <b>Hindi Diwas</b> on 14<sup>th</sup> of September, 2013 by organizing a <b>Poetry Recitation Competition</b> among students.</li> <li>• A discussion was held on “<b>State of Hindi Language and its Future</b>” along with screening of the film “<b>Teesri Kasam</b>”</li> <li>• Organized two debates on the following topics: <ul style="list-style-type: none"> <li>▪ <b>Should Rapists be awarded Death Penalty?</b></li> <li>▪ <b>Is it necessary to be religious in a secular state?</b></li> </ul> </li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• ****</li> </ul>

### HISTORY SUBJECT SOCIETY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• The staff and students of the Department organized an educational tour to the <b>Rashtrapati Bhavan</b> and the <b>Mughal Gardens</b>.</li> <li>• The students had the first hand experience of the <b>Roman, Greek, Buddhist</b> and <b>Mughal architecture</b>.</li> <li>• A trip to <b>Surajkund Handicrafts Fair</b></li> <li>• The <b>Shanti Devi Jain Merit Scholarship &amp; S.P. Jain Merit Scholarship</b> was instituted by Dr. V.K. Jain and was awarded to the toppers</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Organized a one day National Seminar on the theme '<b>Historiography of Indian History</b>', with speaker Prof. B.P.Sahu (University of Delhi), Prof. Rizwan Qaiser (Jamia Millia Islamia), Dr. R.P. Bahuguna (Jamia Millia Islamia) and Dr. Mayank Kumar (University of Delhi)</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Organised one day History Festival "<b>Ateet</b>". This is a new beginning by the department and has been organised for the first time.</li> <li>• A seminar was organised on the occasion <b>Prof. T K V Subramaniam</b>, former Dean and Head, Department of History, University of Delhi delivered a lecture "<b>New Trends in History</b>"</li> </ul>

### MATHEMATICS SUBJECT SOCIETY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Computer Lab of the department became fully functional from December 2011 onwards.</li> <li>• It has 25 computers with full mathematical software for students in accordance with the new mathematics syllabus.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Organised an educational trip to <b>Agra</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Dimension</b>, Mathematics subject society successfully organized a two days Inter-College and Inter-University Annual festival- <b>FRACTAL-15</b></li> <li>• Various events that followed were: <ul style="list-style-type: none"> <li>▪ <b>Mathalon</b></li> <li>▪ <b>Extempore</b></li> <li>▪ <b>Tambola</b></li> <li>▪ <b>Treasure Hunt</b></li> <li>▪ <b>Celestia</b></li> <li>▪ <b>Hawa Hawai</b></li> <li>▪ <b>Geometrica</b></li> <li>▪ <b>Sudoku</b></li> <li>▪ <b>Roll It</b></li> <li>▪ <b>QUICKER</b></li> </ul> </li> </ul>
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#### PHYSICS SUBJECT SOCIETY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Organized a lecture by <b>Prof. Patric Dasgupta</b>, Deptt of Physics and Astrophysics) and <b>Prof. Ratnashree</b>, Director, Nehru Planetarium on the topic “<b>Formation of galaxies in universe and dark matter</b>”.</li> </ul>
2011-2012	<ul style="list-style-type: none"> <li>• Organised a education tour to visit <b>Ares Observatory, Nainital</b></li> <li>• Organized a lecture by <b>Prof. Ashok de</b> on the topic ‘<b>Antenna</b>’.</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Organised a education tour to visit the <b>Tehri Dam</b></li> <li>• Organized a lecture by <b>Prof. V Ravishankar, IIT Delhi</b> on the topic “<b>Higgs Bosons</b>”.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Organized a two day Inter-College and Inter-University Annual festival- <b>Anusandhan</b></li> <li>• Organized a lecture by <b>Prof. Subhasis Ghosh, Dean, School of Physical Sciences, JNU</b> on the topic “<b>The Vast Applications of Graphene</b>”.</li> <li>• Various other events that followed were:</li> </ul>

	<ul style="list-style-type: none"> <li>▪ <b>Paper Presentation</b></li> <li>▪ <b>Quiz</b></li> <li>▪ <b>Poster Making &amp; Brain Storming</b> on the topics: <ul style="list-style-type: none"> <li>• <b>USE OF SCIENCE IN MAKING ECOFRIENDLY ENVIRONMENT</b></li> <li>• <b>WORLD WITHOUT CONSTANTS</b></li> </ul> </li> <li>• Teams from various colleges participated in the event.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Successfully organized a two day Inter-College and Inter-University Annual festival- <i>Anusandhan 2015</i></li> <li>• Organized a lecture by <b>Dr. Meena Mishra, Scientist F, SSPL, DRDO, India</b> on the topic “<b>MMIC Technology Development and Semiconductor Technology in India</b>”.</li> <li>• Annual magazine <b>QUANTA '15</b> was released.</li> <li>• Various events that followed were: <ul style="list-style-type: none"> <li>▪ <b>Poster Making &amp; Brain Storming</b></li> <li>▪ <b>Paper Presentation</b></li> <li>▪ <b>Bilingual Debate</b></li> <li>▪ <b>Treasure Hunt</b></li> </ul> </li> </ul>

### POLITICAL SCIENCE SUBJECT SOCIETY

Year	Activities and Achievements
2012-2013	<ul style="list-style-type: none"> <li>• Organised debate on “<b>Should Capital Punishment be Abolished</b>”</li> <li>• Organized an <b>Interaction cum Career Guidance</b> session for the students: <ul style="list-style-type: none"> <li>▪ To give a firsthand exposure to the students about the future career opportunities.</li> <li>▪ To inspire a sense of confidence in the students through the example of their seniors of this college.</li> <li>▪ To provide basic information about certain important aspects of various competitive examinations and how to prepare for these examinations.</li> <li>▪ The speakers on the occasion were: <ul style="list-style-type: none"> <li>◆ <b>Kumar Nachiketa</b>, Head of Security, Parliament of India.</li> <li>◆ <b>K.R. Jawahar</b>, International SOS</li> </ul> </li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>◆ <b>Kapil Singh</b>, U.P. Civil Services</li> <li>◆ <b>Amit Singh</b>, Entrepreneur</li> <li>◆ <b>Dr. Lovellene</b>, Russian Language Expert</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Dr. Vandana Mishra Senior Faculty of the Department received the Best Teacher Award for the Academic Session 13-14 from the Delhi Government.</li> <li>• Anna K. Student of Semester VI is in the process of completing a novel 'Conundrums and I' with Penguin.</li> <li>• Organized a talk by <b>Dr. George Mathew, Chairman, Institute of Social Sciences</b> on the topic “<b>Emerging India: Voices from below</b>”</li> <li>• Screened a movie <i>Swaraj: The Little Republic</i>, directed by Anwar Jamal. The film received appreciation for its representation of an alternate creativity and its handling of the issue of water as a scarce natural resource.</li> <li>• Department has a distinction of arranging E-text for the visually impaired students and faculty for almost all the papers of the discipline.</li> <li>•</li> </ul>

### SANSKRIT SUBJECT SOCIETY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Organized an Inter college competition <i>Shlokacharan Avam Prashnotrari</i></li> <li>• Large number of students attended the event.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Organized an <b>Inter-College Shloka Recitation</b> contest and <b>Quiz</b> by <b>Sanskrit Parishad</b>.</li> <li>• Organized a talk on “<b>Relevance of Sanskrit in the Contemporary Period.</b>”</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Successfully organized a two days <b>Inter-College Annual festival</b></li> </ul>

	<p>with events like:</p> <ul style="list-style-type: none"> <li>▪ <b>Shloka-Recitation</b></li> <li>▪ <b>Prose Reading</b></li> <li>▪ <b>Syllabus based quiz</b></li> </ul>
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**3.1.7 Provide details of prioritized research area and the expertise available with the institution.**

**Department Specialization**

Commerce	Accounting, Finance, Company Law, Cost Accounting, Business Mathematics, Financial Management, Microeconomics, Macroeconomics, Organizational Behaviour and Development. Marketing & Human Resource Management, Financial Investments, Marketing & IT, Corporate Governance.
Computer	Artificial Intelligence, Operating System, Approximation Algorithms, Software Engineering, Knowledge discovery in Databases, Pattern Classification and Recognition, Computer Applications
Chemistry	Molecular Spectroscopy, Quantum Chemistry, Conductometry and Potentiometry, Photochemistry, Electrochemistry, Surface Chemistry, Thermochemistry.
Economics	Development theory, Environmental Economics, Public economics, International Economics Health Economics, Econometrics, Microeconomics
English	Renaissance periods, Cultural Studies,

	Indian Writing in Translation, Romantic Poetry, Partition Studies, Literary Theory, Popular Fiction Studies, Theater & Performance, Literary Theory, Postcolonial Literature, Cultural Studies, Cultural Policy, Diaspora Studies, South Asian Women's writing, Religion Studies, Disability Studies, Cultural Studies, American Literature, Drama Studies. Gender Studies
Hindi	Hindi Drama, Post-Independence Hindi Literature & Media Studies, Hindi Literature, Bhasha Vigyan, Modern Hindi Poetry, Hindi media, Katha Sahitya.
History	Medieval History, Transition Period in Indian History, Modern Indian History, Ancient Indian History, Buddhists Studies, Global and Indian Migration History
Mathematics	Operator Theory, Operation Research, Applied Mathematics.
Political Science	Public Administration, Indian Political Thought, Colonialism & Nationalism, International Relations, Political Theory & Thought, Gandhi, Gandhian Studies, Indian Government & Politics, South Asia, Indian Politics, Social Movements, Political Theory Urbanization, Political Economy, State, Feminist Theory & Politics
Physics	Statistical Mechanics, Optometry, Electromagnetics, Quantum Mechanics, Thermal Physics
Sanskrit	Vyakaran, Darshan, Sahitya, Kavya Shatra, Vedic Studies

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students.**

The institution through different societies of the college organizes workshops/talks/seminars/conferences and invites eminent researchers/personalities specialist in their areas. The interdisciplinary approach of the institution encourages the college community to participate in all lectures/seminars. The college every year holds Motilal Nehru lecture to pay tribute Motilal Nehru after whom the college is named. Till 2015, 27 eminent personalities have enlightened the college community with their knowledge.

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

No faculty has taken/utilized sabbatical leave for research activities. However, teachers have utilized Study Leave. The Study Leave contributes to the enrichment of the faculty.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/ advocating/ transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).**

- The social/political/economic values inculcated in students are given back to the community through different programs arranged by college.
- ENACTUS (NGO) with the involvement of students is trying to teach entrepreneurial skills in small section of the weaver community.
- PRAVAH (NGO) with students took an initiative under their project titled 'Bus Stop Discrimination' to understand the conditions of street children.
- Anti-ragging workshop in collaboration with DLSA (Delhi Legal Services Authority) was organized in college.
- Blood Donation Camps have been organized by NSS of the college.
- Health awareness programs are a regular feature in the college.
- Gender sensitization workshops are organized from time to time.
- The college also conducted a workshop on 'Sexual Harassment at Workplace' for the teaching, non-teaching student members of the college.
- Various societies like NSS, NCC, WDC, EOC organize programs to showcase the practical side of the curricula while converting the research activities into action.

## **3.2 Resource Mobilization for Research**

### **3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

There is no separate allocation of funds for research in budget. However, the funds for the individual Minor// Major projects are received by the college and are disbursed to the Principal Investigators by the college. The Committee for Financial Assistance to teachers assists/suggests teachers to attend seminars and conferences, as per rules in the absence of other assistance.

### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of faculty that has availed the facility in the last four years.**

There is no such provision in the college to provide money to the faculty although the UGC/ICSSR/DST promotes such activities of our learned teachers.

### **3.2.3 What are the financial provisions made available to support student research projects by the students?**

- College funds educational field trips for the students.
- College through university has assisted projects during ‘Gyanodaya’. Innovative projects/practices have also been funded during University festival ‘Antardhwani’.

### **3.2.4 How do the various departments/ units/ staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research?**

As College believes in interdisciplinary approach as the core of pedagogical methodology, these methods are reinforced by various projects of the University and the College.

#### Endeavors

- The scheme of ‘Innovation Projects for Colleges’ initiated by University encourages/accepts proposals which are interdisciplinary.
- Under FYUP, students from different departments collaborated to create/research interdisciplinary projects.

- The institution through different societies of the college organizes Workshops/Talks/Seminars/Conferences and invites eminent researchers/personalities specialist in their areas. The interdisciplinary approach of the institution encourages the college community to participate in all lectures/seminars.

### Challenges

- As time tables of the different departments vary, it is always a challenge to find a common forum for discussions to take collective discussions.
- Bringing together heterogeneous student groups trained in different subject areas with mixed linguistic abilities is another kind of challenge.

### **3.2.5 How does the institute ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

The College ensures optimal use of various equipment and research facilities under supervision of respective HOD/TIC of individual departments Thus:

- All equipment and research facilities are shared by all students and staff members.
- The Library and Labs can be made available till late hours and on holidays on request.
- Internet connectivity/ free Wi-Fi is available round the clock.
- The College encourages students to enroll in different societies.
- Workshop/talks/seminars/conferences are organized on a regular basis.
- The Sports facilities are used to host national and Zonal camps on request. They are also available for neighborhood community use.
- Laptops received from the University have been issued to students and teachers as per need.
- Rooms with multi-media/projectors are utilized for teaching/workshops/presentations/talks/seminars.

### **3.2.6 Has the institution received any special grant or finances from the industry and any other beneficiary agency for developing research facility? If 'yes', give details.**

- The college has received funding from agencies like ICHR, ICSSR and Department of Science and Technology.

- Institution also receives regular funding from Delhi University for different projects like Innovation project and from UGC.

**3.2.7 Enumerate the support provided to the faculty in searching research funds from various agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

The college motivates by forwarding their applications to the source agency. Faculty members find the source of funding *through their own means* for their research. However, each application is to be endorsed by the College Principal. The college provides infrastructural facilities and library facilities.

Project details are as follows:

Department	Faculty name	Year	Funding agency	Status
Sanskrit	Dr. Kaushalya	2010-2011	UGC	Completed
Physics	Y. Premkumar Singh	2013-14	DU	Completed
History	Dr. Vipul Singh	2013-14	UGC	Completed
		2012	DU	Completed
		2010	UGC	Completed
Biology	Dr. Paramita Ghosh	2013-14	DU	Completed
		1996-99 2003-06	DST, Govt of India	Completed
Physics	Dr. Seema vats	2012-13	DU	Completed
Commerce	DevendraJarwal	In progress	ICSSR	In Progress
Commerce	Dr. Anu Pandey	2008-2010	UGC	UGC
Chemistry	Dr. Rambabu Pachwarya		DST-SERB DU	Completed

Nature of the project	Durati on Year From To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor projects	17.05.2010 to 14.09.20	“Shastron Main Shudra Stri Vimarsh”	UGC	125000/-	125000/-	125000/-

	11					
	01.08.20 12 to 31.07.20 14	"Human Security: Climate Change and south Asian Association for Regional Cooperation (SAARC) initiatives"	UGC	315800/-	315800/-	315800/-
	01.05.20 13 to 30.04.20 15	"Impact Assessment of Dalit Entrepreneurship in Economic Developme nt of Rajasthan in Post Liberalized Era".	ICSSR	650000/-	357500/-	357500/-
	01.04.20 13 to 31.03.20 15	" Flood Control in the Ganges Basin: Land- Use Change and Social Disparity (1811-1947)"	UGC	564800/-	355800/-	355800/-
Interdisci plinary projects	06.01.20 14 to 06.01.20 15	" People's participation political communication interface mapping socio-economic trajectory of voters in Delhi"	UNIVERSI TY OF DELHI	300000/-	300000/-	300000/-
Industry sponsore d	01.01.20 15 to 31.02.20 16	"Quality of Health Care: An Investigation into Articulation, Measure, Development and Assessment of Health Service Quality of Government, Charitable and Private Hospital"	ICSSR	600000/-	240000/-	240000/-
Any other (specity)	08.06.20 12 to 07.05.20	Mining in national captal region: a socio-economic and	UNIVERSI TY OF DELHI	1000000/-	1000000/-	1000000/-

	13	environmental study				
	15.11.20 13 to 30.03.20 15	Solar energy based catalytic technologies and there comparative study for improvement of water quality of Yamuna river and analysis of percentage  Transparency And Chemical Pollution Of Yamuna Water.	UNIVERSITY OF DELHI	450000/-	450000/-	450000/-
	29.11.20 13 to 29.11.20 15	"Advancement in Catalytic Tehnologies for Degradation of non-Biodegradable Dyes/Azo-Dyes using Radiation Energy (Solar energy UV/Visible light for industrial Application"	SERB	1200000/-	600000/-	600000/-

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within campus?

##### College Library

- College library houses numerous and versatile library books and e-resources are available for the students and research scholars.
- The library has the ICT center where researchers can access all e-journals which are subscribed by DULS and are available through UGC-NLIST. Procurement of DELNET is also in the process.

- All science and Computer Labs are available for the students and research scholars. The labs of the college have current/updated equipments.
- The college has Wi-Fi connectivity for use of both students and faculty.
- The students are taken for educational trips to propagate research on practical level.
- The students are also provided with financial support for travelling to present their research work as per the rules of University.
- The staff members also get reimbursement, as per rules, from the college for their travel and registrations for Seminars/ Conferences/Workshops /Refresher courses.

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

- All computer labs are equipped with high end software/s.
- All science labs boast of continuously upgraded labs.
- Audio-video center is also constantly upgraded to meet the demands of time.

**3.3.3 Has the institution received any special grant or finances from the industry and any other beneficiary agency for developing research facility? If ‘yes’, what are the instruments/facilities created during the last four years?**

- The college has received funding from agencies like ICHR, ICSSR and Department of Science and Technology.
- Institution also receives regular funding from Delhi University for different projects like Innovation project and from UGC.
- The Institution through innovation projects received grants which were used to procure the following things :
  - Mac Book
  - Projector with Screen
  - Laptops

**3.3.5 Provide details of the library/ information resource center or any other facilities available specifically for the researchers?**

- Library is opened throughout the year and closes only for stocktaking for the maximum utilization of the resources.

- The ICT center of the library is for the use of both library and faculty.
- The software designed for visually challenged students facilitates in the easy learning of PWD students.
- Library also houses Braille books.
- Library provides books through the book banks to the needy students.

### **3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

The College library makes resources available on DULS,N-LIST and DELNET. The College provides these facilities through computer centers in the library and free Wi-Fi.

## **3.4 Research Publications and Awards**

### **3.4.1 Highlight the major research achievements of the staff and students in terms of**

- **Patents obtained and filed (process and product)**

No patents were obtained as it is beyond the purview of the academic activities of the college to obtain/file them.

#### **Original Research contributing to product improvement**

No such research is available.

- **Research studies or surveys benefiting the community or improving the services**
  - ENACTUS (NGO) involves students in various entrepreneurial projects which in turn are facilitated by the college.
  - PRAVAH (NGO) with students under their project titled 'Bus Stop Discrimination' visited and understood the conditions of street children.
- **Research inputs contributing to new initiatives and social development.**

Recent national seminar on 'Globalization and Development' contributed to the new ideas/ thoughts on the contemporary problems of globalization.

**3.4.2 Does the institute publish or partner in publication of research journal(s)? If ‘yes’, indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

The institute does not publish or partner in any publication of research journals. However, individual teachers are members of editorial boards of journals listed in national/international database.

**3.4.3 Give details of publications by the faculty and students:**

**Publications by the Faculty**

Department	Research Publications	Books Authored/Co-authored	Books Edited/Co-edited/Translated	Chapters in Books	Monographs Authored/Co-authored	Book Reviews
Biology	14			2		1
Chemistry	41	1				
Commerce	93	12			1	103
Comp.Sc	3					
Economics	3	4		8		
English	32			1		1
Hindi	2	4	5			65
History	34	7		20	1	1
Mathematics	17					
Physics	47					
Political Sc	20	4		7		4
Sanskrit	58	13	4	7		

**3.4.4 Provide details (if any) of**

- **Research awards received by faculty.**
- **Recognition received by the faculty from reputed, professional bodies and agencies, nationally and internationally.**
- **Incentives to faculty for receiving state, national and international recognitions for research contributions.**

**Research awards received by faculty:**

Faculty Name	Award	Year	Department
Dr.Swati Agarwal	Teaching Excellence Award	2014	Chemistry
Dr.Kaushalya	‘Ambedkar in India Samman’ in the contribution of writing, journalism, inhalation of Untouchables given by Ambedkar in India published by Kushinagar, UP	2012	Sanskrit
	National Commission for woman. Govt of India presented an award as an ‘Outstanding Woman’ on the International Woman Day	2013	
Dr.Vipul Singh	Best Teacher Award	2014	History
	Fellowship, Ludwig Maximilian Universitat, Munchen	2012-13	
	Carsen Fellowship, Rachel Carson Center, Germany	2104-15	

**Membership of Professional Bodies :**

Department	Faculty Name	Member of
Commerce	Dr. Manju Agarwal	International Rotary inner wheel organization, Red cross society of India
Biology	Dr.Paramita Ghosh	Indian Biophysical Society

Chemistry	Dr.Swati Aggarwal	Chemical Society
	Dr. N.K Agnihotri	Indian Science Congress
	Dr Rambabu Pachwarya	ISAS- Delhi chapter
Commerce	Dr.Anu Pandey	Academy of international Business. Nottingham Alumni Association
English	Dr.Vandita Gautam	Shakespeare Society of India
	Wanshai Shynret	National Open School Content Team
	Gorvika	-Indian Association of Women's Studies -FORTELL
Economics	Vandana Sethi	Microfinance Community, Solution Exchange UNDP
Commerce	Dr. Chandan Karki	The Institute of Chartered Accountants of India.
	Ekta Duggal	All India Accounting Association
	Devendra Jairwal	Member of Institute of Company Secretaries of India
		-Indian Accounting Association. -Youth Empowerment Research Association. -Inspira Research Association.
	Shikha Manchanda	Indian Commerce Association.
	Monika Gupta	Indian Commerce Association
	Ruchi	PCMA
	Divya Gupta	-Accounting Association of India -Indian Commerce Association
Physical Education	Ashish Prem Singh	Sports Psychology Association of India.
History	Dr. SurajBhan Bhardwaj	Indian history congress
	Anand Kumar	Indian history congress
	Dr. Kalpana Malik	-Indian History Congress -Center for American Studies
	Netrapal Singh	North East History Association, Shillong.

	Dr.Sakul Kundra	Indian history congress
Physics	DrSeema vats	Indian Association of Physics Teachers
Political Science	Yogesh Kumar Gupta	International Studies Association
	Pawan Sinha	Indian political Association
	Dr. Rajneesh Kumar Gupta	-African Studies Association of India. -Organization for Diaspora Initiatives. -Global Research Forum on Diaspora and Trans-nationalism.
	Dr.Vandana Mishra	Indian Institute of Public administration
Sanskrit	Dr. Kaushalya	Journal Dalit Dasak Affirmative Action, Tata Power Insitute, New Delhi.

Several faculty exist in Departmental research committee:

Department	Faculty Name	Duration
Economics	Dr. AmratLalMeena	2013- till date
Sanskrit	Dr. Kaushalya	2015

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The institute-industry interface is established through

- Placement Cell of the college interacts with industry for placement drives.
- Internship arrangements with the industry.
- Different projects are funded/sponsored by agencies.
- Prestigious College events invite lot of Sponsorship from industries/companies.

#### 3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The institution has no stated policy to promote consultancy. The profiles of faculty are up on the college website as well as on the personal web pages of faculty members.

### **3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

The College facilitates, as per DU rules, the individuals as and when their Services are required by any outside agency/institution. The college grants leave in these cases as per the DU norms.

- Time table adjustments are made as per the requirement of the individual.
- Permission/recommendation to work with the agency is granted by the college.

### **3.5.4 List the broad areas and major consultancy services provided during the last four years:**

The consultancy services are provided by the faculty in the following manner:

- Acting as Consultants/ reviewers for Journals (print as well as e-journals)
- Members, committees for Syllabus Review/ Formation at University of Delhi as well as other National/State Universities.
- Evaluators for thesis/ dissertations
- Members, Selection Boards/ Observers for entrance exams for governmental organizations/ Universities.
- Acting as consultants for creating e-lessons for ILLL.
- Acting as consultant on relevant issues raised by the Govt. of India.
- Acting as Resource persons for Orientation/ Refresher courses in Academic Staff Colleges of the country.
- Member/consultant, NGOs.

### **3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved, Institution) and its use for institutional development?**

- No income is generated through consultancy services apart from the TA/DA received. The policy may be evolved as and when the issue arises.

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

#### **3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

The institution promotes neighborhood-community engagement through various activities/societies through which it engages students for their holistic growth. The students are supposed to enroll themselves in

- NCC: It organizes blood donation camps and also extends services during times of natural calamities and disasters.
- NSS: Active NCC unit. The unit participates in republic day parade. This inculcates spirit of leadership in the students.
- The Student's Union Advisory Committee fosters leadership qualities in students along with team spirit. Many of students have become prominent public figures.
- The college also educates its students through engagements with N.G.Os and social organizations. The students participated in "Bas.Stop" which is an innovative mobile campaign on issues of social inclusion which is being jointly run by **Community-The Youth Collective (CYC), Pravah and Poorest Areas Civil Society (PACS) programme** as a part of the Changelooms within programme in 2014-2015. The program calls on young people to engage, inspire and act on issues of social inclusion through dialogues and engagement in everyday spaces.
- ENACTUS: Through Enactus our students have formed linkages with community weavers and helped them develop entrepreneur skills
- DRAMATICS SOCIETY: Our dramatics society presents street plays on important social issues.
- Our sports ground is also given for use to local community networks for organizing their sports meet.
- Our college flagged off cleanliness drive of the entire south campus and its residential neighborhood in collaboration with SDMC.

#### **3.6.2 What is the institutional mechanism to track students' involvement for various social movements/ activities which promote citizenship roles?**

- Every student has to register for at least one of the following activities: NSS and NCC.
- Each society has a staff coordinator and student coordinator.

Besides organizing the society events, these office bearers are also responsible for keeping records of the contributions of its registered members.

- The societies are mentored and guided by the staff coordinator who also keeps track of the involvement of students in different activities.
- Registered members of NCC have to appear for 'B' & 'C' Certificate exams conducted by NCC wing of Delhi.
- The NCC of the college has also participated in Republic day parades.
- The Students' Union is guided and mentored by SUAC (Student's Union Advisory Committee). The advisory committee has staff coordinators who help students in developing leadership qualities. Some of the student union members of the college have become leading political figures and social personalities of the country.

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and the quality of the institution?**

- The college does not have any formal declared mechanism. However, college takes the opinion of the stakeholders through the suggestion/complaint box placed around the campus in which students are free to put their feedback pertaining to any issue related to the college.
- The stakeholders are free to write to the Principal through the college email [motilalnehru64@gmail.com](mailto:motilalnehru64@gmail.com)

**3.6.4 How does the institution plan and organize its extension and outreach programs? Providing the budgetary details for last four years, list the major extension and outreach programs and their impact on the overall development of students.**

Year	Activities and Achievements
2010-2011	<b>DRAMATICS SOCIETY-AADHAR</b>
	Participated at BITS-Pilani and secured two first positions.
	Participated at VIPS and secured two first positions.
	Participated at Youth Festival on Consumer Awareness and secured third position.
	Participated at Sri Venkateshwara College and secured third position.
	Participated at IIPM and secured second position.
	Participated at Hindu College and secured first position.

	Participated at Dyal Singh (Evening) College and secured two first positions.
	Participated at Sri Ram College of Commerce and qualified as top nine teams out of 22 teams.
	Participated at Maitreyi College and secured first position.
	Participated at Delhi College of Arts and Commerce and secured second position.
	Participated at Ansal Technology Institute and secured second position.
	<b>MUSIC SOCIETY-FUROCAL</b>
	Participated in the following inter-college and inter-university events: <ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> Position in Solo Singing Competition at VIPS</li> <li>• Secured 2<sup>nd</sup> Position in Duet Singing Competition at ISBF</li> <li>• Secured 3<sup>rd</sup> Position in Solo Singing Competition at IIPM</li> <li>• Secured 3<sup>rd</sup> Position in Solo Singing Competition at IIT,DELHI</li> <li>• Secured 1<sup>st</sup> Position in Solo Singing Competition at ABVP</li> <li>• Secured 2<sup>nd</sup> Position in Solo Singing Competition at Dayal Singh College</li>   <li>• Secured 1<sup>st</sup> Position in Solo Singing Competition at Maitreyi College</li> <li>• Secured 1<sup>st</sup> Position in Solo Singing Competition at DCAC</li> </ul>
	<b>DANCE SOCIETY- ELECTRA</b>
	<ul style="list-style-type: none"> <li>• Participated in IIT-Delhi</li> <li>• Participated in FOUR SQUARE BUSINESS SCHOOL</li> <li>• Participated in BOLLYWOOD CHOREO EVENT at IIT Mumbai</li> <li>• Secured 1<sup>st</sup> position at VIPS</li> <li>• Secured 1<sup>st</sup> position at AIIMS</li> <li>• Secured 1<sup>st</sup> position at KESHAV MAHAVIDYALAYA</li> <li>• Participated in Miranda House and Maitreyi College</li> <li>• Secured 1<sup>st</sup> position in LADY IRWIN COLLEGE</li> <li>• Secured 2<sup>nd</sup> position in Delhi College of Engineering</li> </ul>

	<ul style="list-style-type: none"> <li>• Special Appreciation award in SRCC</li> </ul>
2011-2012	<b>DRAMATICS SOCIETY-AADHAR</b>
	<ul style="list-style-type: none"> <li>• Won third prize in Spoof competition at AIIMS</li> <li>• Best Actor Award at AIIMS</li> <li>• Won 1<sup>st</sup> Prize in IIMC</li> <li>• Won 3<sup>rd</sup> Prize in AFMC, Pune</li> <li>• Secured 7th Position out of 62 colleges in IIT Delhi</li> <li>• Won a consolation prize at DLF Promenade</li> <li>• Performed 5 times for the NGO- <b>Be On The Streets</b></li> </ul>
	<b>MUSIC SOCIETY-MALHAAR</b>
	Participated in the following inter-college and inter-university events: <ul style="list-style-type: none"> <li>• Kamla Nehru College</li> <li>• IIT- Kanpur's Annual Fest</li> <li>• AIIMS</li> <li>• I P College</li> <li>• IIPM</li> </ul>
2013-2014	Participated at BITS-Pilani (Solo Singing Competition) and secured first position.
	Participated at IILM, Gurgaon and IILM, Lodhi Road (Street Play competition) and secured second position respectively.
	Participated at Motilal Nehru College Economics festival- Ad-mad competition and secured first position.
	Participated at Sri Venkateshwara College- Ad-mad competition and secured second position.
	Participated at Kamala Nehru College - Ad-mad competition secured consolation prize.
	Participated in Photography competition event in the following colleges: <ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> position at SGTB Khalsa College, Miranda House and Shivaji College</li> <li>• Secured 1<sup>st</sup> Position at Shivaji College</li> </ul>
	The Dance Society participated at Rajdhani College.
	Successfully held the <i>Phoenix'14</i> , the cultural fest of Motilal

	Nehru College featuring star performances by renowned Bollywood singer Shahid Mallaya.
2014-2015	<p><b>DRAMATICS SOCIETY-AADHAR</b></p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Prize for Display at Sahitya Kala Parishad (SRC, Mandi House)</li> <li>• 1<sup>st</sup> prize at Bhim Rao Ambedkar College</li> <li>• 1<sup>st</sup> prize at Bhagini Nivedita College</li> <li>• 2<sup>nd</sup> prize at Bhagat Singh College (Day)</li> <li>• 3<sup>rd</sup> prize at Delhi College of Arts and Commerce</li> <li>• 1<sup>st</sup> prize at Bharti Vidya Peeth</li> <li>• 1<sup>st</sup> prize at Bharti Vidya Peeth Institute of Computer Application and Management</li> <li>• 1<sup>st</sup> prize at Aurobindo College</li> <li>• 1<sup>st</sup> prize at English department fest of Zakir Hussain College (Evening)</li> <li>• Awarded Best Actor award at Institute of Home Economics</li> <li>• The team gave public performances in Satya Niketan Market and Dilli Haat</li> </ul> <p><b>MUSIC SOCIETY-MALHAAR</b></p> <p>Participated in the following inter-college and inter-university events:</p> <ul style="list-style-type: none"> <li>• Secured 3<sup>rd</sup> position in Indian Group Choir at <i>Feria</i>, Annual Fest of Institute of Home Economics.</li> <li>• Secured 2<sup>nd</sup> position in Solo Singing competition at Shivaji College.</li> </ul> <p><b>WESTERN DANCE SOCIETY- ELECTRA</b></p> <ul style="list-style-type: none"> <li>• Secured 1<sup>st</sup> position at Bhagini Nivedita College</li> <li>• Secured 1<sup>st</sup> position at VIPS</li> <li>• Secured 1<sup>st</sup> position at Shyam Lal College</li> <li>• Secured 1<sup>st</sup> position at IITM</li> <li>• Secured 2<sup>nd</sup> position at Aditi Mahavidyalaya</li> <li>• Finalist (Top 5) at BITS Pilani, Goa Campus</li> </ul>

## DEBATE SOCIETY-ABHIVYANJANA

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Organized a two day National festival ‘ABHIVYAKTI-11’ in association with Fine Arts, B.A. (P), Film Screening Societies and Hindi Subject Society.</li> <li>• Various events were <b>Parliamentary Debate, Bilingual Debate, Group Discussion, Poetry, Cartoon Making, Rangoli Competition, Extempore and Best out of the Waste.</b></li> <li>• Participated in Sri Venkateshwara College and secured 2<sup>nd</sup> position.</li> <li>• Best Interjection in Physics fest at Kiroromal College.</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Best Team Award in Debate Competition organized by JIMS</li> <li>• Best Speaker Award at the Annual Festival of AIIMS</li> <li>• Best team Award and Best Interjector at Daulat Ram College</li> <li>• Secured 1<sup>st</sup> position in Extempore competition at the Annual festival at AIIMS</li> <li>• Secured 1<sup>st</sup> position in Debate competition at the Annual festival at Gargi College</li> <li>• Secured 1<sup>st</sup> position in Debate competition (Bilingual) at the Annual festival at Gargi College</li> <li>• Invited for conducting Mock Parliamentary Debate in LSR college</li> <li>• Secured 2<sup>nd</sup> position in a group discussion organized by Dayal Singh College</li> <li>• Participated in various educational institutes like <b>BITS Pilani, IIT Bombay, IIT Delhi, ARSD college, Lady Shree Ram College, Janki Devi Memorial, Deshbandhu college, Kamla Nehru College, IIPM, New Delhi Institute of Management</b> and many more.</li> <li>• Organized its Annual Cultural Festival ‘<i>Abhivyakti</i>’ with events like Parliamentary Debate, Bilingual Debate, Extempore, Poetry and Creative Writing.</li> <li>• Students from many Universities like DU, JNU, JMI and IIT-Delhi participated in the event.</li> <li>• Organized a talk show with Mr. Raj Shekhar, a renowned</li> </ul>

	Bollywood Lyricist.
2014-2015	<ul style="list-style-type: none"> <li>• Secured 1<sup>st</sup> position at All India Debate Competition organized at Shaheed Rajguru college.</li> <li>• Secured 1<sup>st</sup> prize at Bhim Rao Ambedkar College</li> <li>• Secured 1<sup>st</sup> prize at Satyawati College</li> <li>• Secured 1<sup>st</sup> position at <b>Polis fest Debate</b>, awarded at Gargi College</li> <li>• Best Interjector at Hindu College</li> <li>• Secured 1<sup>st</sup> prize at Motilal Nehru College on Good Governance Day</li> <li>• Secured 1<sup>st</sup> position at B.A. Programme Debate, Motilal Nehru College</li> <li>• Best speaker at AIIMS <i>Pulse'14</i></li> <li>• Best speaker and interjector at Gandhi Bhawan debate</li> <li>• Secured 1<sup>st</sup> position at Slam Poetry at Ramjas college</li> <li>• Secured 3<sup>rd</sup> position at AIIMS elocution.</li> <li>• Secured 1<sup>st</sup> position at <b>Ecoverve Group Discussion</b> at Motilal Nehru College.</li> <li>• Secured 2<sup>nd</sup> position at AIIMS'14 debate</li> <li>• Secured 2<sup>nd</sup> position at Aurobindo society debate</li> <li>• Secured 1<sup>st</sup> position at Janki Devi Memorial in Extempore competition</li> </ul>

#### FILM SCREENING SOCIETY: BI-SCOPE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Organized a movie screening of <i>Ek Ruka Hua Faisla</i></li> <li>• Participated at IIT, Mumbai in Book Designing competition and secured 7<sup>th</sup> position</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• On the eve of Republic Day the movie <i>Sardar-The Ironman of India</i> was screened.</li> <li>• As part of Environment Awareness drive, in collaboration with Fine Arts Society, screened the movie <i>The Day After Tomorrow</i>.</li> <li>• To mark Women's Day, the committee screened</li> </ul>

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### **GANDHI STUDY CIRCLE**

<b>Year</b>	<b>Activities and Achievements</b>
2010-2011	<ul style="list-style-type: none"> <li>Organized a seminar on ‘Gandhi and his relevance in the modern context’</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>Organized essay writing competition on the topic “The Relevance of Gandhi Today”</li> <li>Organised an exhibition, documentary and a talk by Prof. Aparna Basu, Chairman, National Gandhi Museum, and the Director of the museum.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>In collaboration with Indian Council of Historical Research organized a National Seminar titled “<i>Nehru’s Idea of Past and History Writing in Independent India</i>”</li> </ul>

### **GENDER SENSITIZATION COMMITTEE**

<b>Year</b>	<b>Activities and Achievements</b>
2010-2011	<ul style="list-style-type: none"> <li>Talk by Ms. Vimla Mehra, IPS as Chief Guest</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>Organized a two-day debate and photography competition and a lecture was delivered on “Gendered History of Medieval India”</li> <li>Organised a three day festival “GENSENSIZEN” with events like Group discussion, Rangoli, debate and lyrical interpretation competition</li> <li>A lecture was delivered by Padma Shri awardee, Urvashi Butalia titled “Shift in Discourse on Gender Issues post 2012.”</li> </ul>

### WOMEN'S DEVELOPMENT COMMITTEE

Year	Activities and Achievements
2012-2013	<ul style="list-style-type: none"> <li>Organised a debate competition on the topic <i>“Should there be a dress code for girls.”</i></li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>Organized a talk on <b>Uniform Civil Code</b> by Nivedita Menon who discussed various contemporary concerns of the women's movements in India.</li> </ul>

### NATIONAL SEMINAR COMMITTEE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>Organized a seminar on ‘Issues surrounding Challenges to internal security of India, Problem of Naxalism roots and dynamics and How should Indian state respond? Development, deterrent or destruction.’</li> <li><i>The Naxalites</i>, a film on the topic of Naxalism was screened during the Seminar</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>Organized a two day National Seminar-“Challenges to South Asian Region”</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>Organized a two day National Seminar on “Medieval Period and Contemporary Issues”</li> <li>Eminent scholars across various universities/institutes like Union Public Service Commission, University of Delhi, Jawaharlal Nehru University, Jamia Millia Islamia, Ambedkar University and IGNOU presented papers and engaged in intellectual discussion.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>Organized a two day National Seminar titled <i>“Social Movements in India in the Era of Globalisation”</i></li> </ul>

### NORTH EAST STUDENTS' CELL

Year	Activities and Achievements
2013-2014	<ul style="list-style-type: none"> <li>• Observed the North East Culture day based on the theme <b><i>Promoting Diversity and Plurality of Northeast culture</i></b> to mark multiculturalism, plurality and inclusiveness.</li> <li>• Traditional and contemporary music and dances of various tribes from the region were presented.</li> <li>• Organized an inter-college sports meet</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Observed the North East Culture day based on the theme <b><i>Harmony through Culture</i></b> to mark multiculturalism, plurality and inclusiveness.</li> <li>• Traditional and contemporary music and dances of various tribes from the region were presented.</li> <li>• Organized an inter-college sports meet</li> <li>• Organised a Cleanliness drive along the South Campus area in due collaboration with MCD, South Delhi</li> </ul>

### SPORTS COMMITTEE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Participated at Kunnur University in <b>All India Inter Body Builders University Championshi, 2010</b></li> <li>• Secured 1<sup>st</sup> position in <b>21<sup>st</sup> Gurgaon District Body-Building Championship, 2010</b></li> <li>• Secured 1<sup>st</sup> and 2<sup>nd</sup> positions in <b>23rd Senior Haryana State Body Building Championship, 2010-11</b></li> <li>• Secured 5<sup>th</sup> position in <b>National Body Builders Championship, 2010</b></li> <li>• Secured 3<sup>rd</sup> position in <b>Senior Mr. India Body Builders Championship, 2011</b></li> <li>• Secured 1<sup>st</sup> position in <b>North India Body Building Championship, 2010</b></li> <li>• Participated in <b>Youth National Volleyball camp</b> in 2010</li> <li>• Secured 1<sup>st</sup>, 3<sup>rd</sup> and 8<sup>th</sup> positions in <b>26<sup>th</sup> Delhi State Yoga</b></li> </ul>

	<p><b>Championship, 2010</b></p> <ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> position in <b>2<sup>nd</sup> National Yoga Championship &amp; Bharat Yog Ratan, 2010-11</b></li> <li>• Participated in <b>All India Inter University Athletic Championship, 2010 &amp; Interuniversity Volleyball Championship, Kurukshetra</b></li> <li>• Participated in <b>32<sup>nd</sup> Delhi State Elite Men Boxing Championship, 2010</b></li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Conducted its first Annual Sports festival 2013.</li> <li>• Divided the activities into two broad categories: <b>INTRAMURAL &amp; EXTRAMURAL</b></li> <li>• INTRAMURAL activities are as follows: <ul style="list-style-type: none"> <li>▪ Organized cricket match for Teachers.</li> <li>▪ Organized various inter discipline/class/course tournaments were held in Cricket, Football and Volleyball.</li> </ul> </li> <li>• During EXTRAMURAL programme, a total of 130 students participated in sport competitions at various levels all over the country, in competitions as follows: <ul style="list-style-type: none"> <li>▪ Athletics- 2 Gold, 3 Silver and 2 Bronze</li> <li>▪ Taekwondo- 2 Gold</li> <li>▪ Judo- 2 Bronze</li> <li>▪ Boxing- 1 Silver and 1 Bronze</li> <li>▪ Yoga- 2 Gold and 1 Silver</li> </ul> </li> <li>• Students also participated in Inter-college and Inter-University level championship in Basketball (Men &amp; Women), Football and Volleyball (Men &amp; Women) <ul style="list-style-type: none"> <li>▪ Participated in BITS- Pilani, BITS- Pilani (Goa campus), IIT Kanpur, Loyola College (Hyderabad), and BITS Goa.</li> <li>▪ Basketball team secured 1<sup>st</sup> position and the Football team secured 3<sup>rd</sup> position in the SPREE 13' tournament, BITS-Goa.</li> <li>▪ The football team secured 2<sup>nd</sup> position at IIT Kanpur</li> </ul> </li> <li>• Harjot Singh Soni won Silver medal in the National level Golf competition and was selected for representing India in the National Squad under 18 categories.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> position in <b>Body Building competition</b></li> </ul>

	<p>organized by University of Delhi</p> <ul style="list-style-type: none"> <li>• Won 2 Gold and 1 Silver medal in <b>Yoga competitions</b> at Delhi state and inter-college level.</li> <li>• Won 1 Gold medal in <b>Judo competition</b> at the Inter-college level, University of Delhi</li> <li>• Won 1 Gold and 1 Silver medal in <b>Taekwondo competition</b> at the Inter-college level, University of Delhi</li> <li>• During the Golden Jubilee year, the college has introduced a policy of “Sports for all”.</li> <li>• Organized a football match and a 20-20 cricket match for staff members (Teaching and Non-Teaching)</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Around 65 students participated in various sports activities like Athletics, Basketball, Boxing, Judo, Soccer, Taekwondo, Volleyball and Yoga.</li> <li>• Secured a total of 13 Gold medals in <b>Volleyball inter-college competition</b></li> <li>• Secured a total of 2 Silver medals in <b>Judo and Yoga inter-college competition</b></li> <li>• Secured a total of 3 Bronze medals in <b>Boxing inter-college competition</b></li> <li>• Secured 1 Bronze medals in <b>Judo inter-college competition</b></li> <li>• Participated in other events like <b>Football competition, Basketball competitions and Athletics</b> at both State and National level.</li> </ul>

**NATIONAL CADET CORPS  
(3 DELHI GIRLS BN)**

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• The unit has 160 cadets on roll.</li> <li>• The main objective is to develop good character, personality and inculcate qualities of self-discipline, confidence and cooperation through participation in wide variety of outdoor activities.</li> <li>• The cadets are provided with various programmes: <ul style="list-style-type: none"> <li>▪ Institutional training</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Youth exchange programme</li> <li>▪ Adventure camp sports and Cultural Activities</li> <li>▪ Community development programmes</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• 3 cadets participated in A.J.J. <b>Guard of Honour</b></li> <li>• 1 cadet participated in <b>Quarter Guard in DU fest</b></li> <li>• 1 cadet is awarded the <b>Best camp Senior</b></li> <li>• 2 cadets are awarded <b>CATC 2012 Poster competition</b></li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Organized <b>Combined Annual Training Camp</b> at Delhi Cantt. Thirty cadets of the unit successfully completed the camp.</li> <li>• Organized <b>National Integration Camp</b> at Nagrota, Jammu. Five cadets of the college participated.</li> <li>• Six cadets participated in the Guard of Honour to pay homage to the martyrs at Amar Jawan Jyoti.</li> <li>• Seven cadets participated in the Guard of Honour at the University of Delhi on the occasion of Independence Day Celebration.</li> <li>• 30 cadets participated in the Guard and Drill performance at ‘Antardhvani 2014’. Annual festival of University of Delhi.</li> <li>• Six NCC cadets volunteered during the Admission Process 2013-14 at the Vice Chancellor office.</li> <li>• Seven cadets were selected for “Gyanodaya 2014” as part of the security squad.</li> <li>• SUO Sujata Roy had the honour of participating in the Republic Day Parade 2014.</li> <li>• Secured 1<sup>st</sup> position by the Guard team consisting of eight cadets participated in NCC Festivals organized by Dayal Singh College, PGDAV, Kirori Mal College, Satyawati College, ARSD, Miranda House and Deshbandhu College.</li> <li>• The unit bagged <b>seven Gold medals</b> in competitions held all over Delhi.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Two cadets participated in the mountaineering camp by Nehru Institute of Mountaineering, Uttarakhand.</li> <li>• Awarded best cadet award at Chief Minister’s rally</li> <li>• Participated in the table drill on the Closing Ceremony of</li> </ul>

	<p>NCC National Games, 2014.</p> <ul style="list-style-type: none"> <li>• 12 cadets were selected for pre-Republic Day camp.</li> <li>• 6 cadets were selected for Republic Day camp.</li> <li>• 4 cadets were selected for the Republic Day parade 2015.</li> <li>• 3 cadets participated in the National Integration Camp at Suart, Gujrat.</li> <li>• During “Antardhvani”, 33 cadets participated in the Drill and 9 cadets participated in The Guard of Honour.</li> </ul>
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### NATIONAL CADET CORPS- 2 DELHI ARTY. BTY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Participated in Commonwealth Games 2010.</li> <li>• 32 cadets attended <b>Gun Drill at PM’s Rally, 2011.</b></li> <li>• The prominent activities of N.C.C. cadets (Boys) are as follows: <ul style="list-style-type: none"> <li>▪ <b>CATC</b></li> <li>▪ <b>NIC</b></li> <li>▪ <b>Army Attachment Camp</b></li> <li>▪ <b>ALC</b></li> <li>▪ <b>Trekking</b></li> <li>▪ <b>Thal Sainik Camp</b></li> <li>▪ <b>Rock Climbing</b></li> <li>▪ <b>Para Basic Course- Agra</b></li> <li>▪ <b>C M Rally-2011</b></li> </ul> </li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Sitaram was the Commander of the Guard of Honour on Founder’s Day, University of Delhi. He participated in the Republic Day Parade and was Co-ordinator of Security and Discipline for <i>Gyanodaya 2014.</i></li> </ul>

### NATIONAL SERVICE SCHEME

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>▪ Organized Blood Donation Camps</li> <li>▪ Organized a leadership development programme for social change among youth co-ordination with the</li> </ul>

	NGO 'PRAVAH'
2014-2015	<ul style="list-style-type: none"> <li>▪ Organized Blood Donation Camp</li> <li>▪ Cleanliness drive in the College campus</li> <li>▪ Volunteered for the services of the college stall at <b>Antardhvani 2015</b></li> </ul>

### ANTARDHVANI

Year	Activities and Achievements
2013-2014	<ul style="list-style-type: none"> <li>• The College participated in the “Good Practices” pavilion and received encouraging response from the visitors.</li> <li>• The College also displayed two projects under <b>UNIVERSITY INNOVATION PROJECTS:</b> <ul style="list-style-type: none"> <li>▪ Project titled “<b>People’s Participation and Political Communication Interface- Mapping Socio-Economic Trajectories of Voters in Delhi.</b>”</li> <li>▪ Project titled “<b>Application of Solar Energy Based Catalytic Technologies and their Comparative Study for Improvement of Water Quality of Yamuna River and Analysis of Percentage Transparency and Chemical Pollution of Yamuna Water.</b>”</li> </ul> </li> </ul>

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

Refer to 1.3.4, 3.6.2, 3.6.4

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

- College has a Fee Concession Committee which provides concession to the students from weaker sections of the society.

- Bilingual classes are taken by teachers to bring the students from vulnerable sections of the society to mainstream.
- For economically weaker sections we have ample number of scholarships available for their benefits.
- The college also facilitates UGC scholarships for all students of the North East.
- Seats are reserved for students belonging to SC/ST and OBC category and they are given relaxation in the cut off percentage at the time of admission.
- The college has Nodal Officers for SC/ST, OBC, PWD and North East students.
- The College has constituted committees for prevention of sexual harassment and such cases.
- The Anti-Ragging Committee ensures that no student faces any kind of physical or mental harassment in the College.
- Counselling and Help desk services are made available at the time of admission.
- PRAVAH and ENACTUS have also taken certain initiatives to ensure social justice and empowerment.

**3.6.7 Reflecting on the objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

Refer section 3.6.2, 3.6.4, 1.6.4.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The institution promotes neighborhood-community engagement through various activities/societies through which it engages students for their holistic growth. The students are supposed to enroll themselves in

- NCC: It organizes blood donation camps and also extends services during times of natural calamities and disasters.
- NSS: Active NCC unit. The unit participates in republic day parade. This inculcates spirit of leadership in the students.

- The Student's Union Advisory Committee fosters leadership qualities in students along with team spirit. Many of students have become prominent public figures.
- The college also educates its students through engagements with N.G.Os and social organizations. The students participated in "Bas.Stop" which is an innovative mobile campaign on issues of social inclusion which is being jointly run by **Community-The Youth Collective (CYC), Pravah and Poorest Areas Civil Society (PACS) programme** as a part of the Changelooms within programme in 2014-2015. The program calls on young people to engage, inspire and act on issues of social inclusion through dialogues and engagement in everyday spaces.
- ENACTUS: Through Enactus our students have formed linkages with community weavers and helped them develop entrepreneur skills
- DRAMATICS SOCIETY: Our dramatics society presents street plays on important social issues.
- Our sports ground is also given for use to local community networks for organizing their sports meet.
- Our college flagged off cleanliness drive of the entire south campus and its residential neighborhood in collaboration with SDMC.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

- The **North East Students Cell** of the college organises an inter-college North East Cultural Day. As mandated by the University, the college also has a Nodal officer for North East students. The motto of this cell revolves around Multiculturalism, Plurality and Inclusiveness that the college believes in.
- More than 400 students of the North East from various colleges of the university participated in a massive **Cleanliness Drive** across South Campus and its neighbourhood. This drive was flagged off from Motilal Nehru College in collaboration with South Delhi Municipal Corporation. This was guided by the Nodal Officer and the teachers of the college.

**3.6.10 Give details of the awards received by the institution for extension activities and/ contributions to the social/ community development during the last four years.**

N.A

## **3.7 Collaboration**

**3.7.1 How does the institute collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives – collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

There is no formal collaboration with research laboratories, institutes or industries for research activities. However, the college collaborates with national and international bodies and conducts workshops, talks, seminars and conferences. Skill development workshop on academic writing, work-place writing, and writing for job application was held in collaboration with Texas Tech University.

Refer to 5.1.9 for further details.

**3.7.2 Provide details on the MoUs/ collaborative arrangements (if any) with institutions of national importance/ other universities/ industries/ (Corporate entities) etc. and how they contributed to the development of the institution.**

There is no provision of MOUs at College level.

**Collaborative Arrangements: Arrangements with ICSSR, ICHR, Texas Tech University and Sahitya Akademi.**

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/ up-gradation of academic facilities. Student and staff support. Infrastructure facilities of the institution viz. laboratories/ library/ new technology/ placement services etc.**

- Around 10-12 lamp posts are lighted through the Solar Panels which have been sponsored by an industry. The panels are also maintained by the company.
- The college in collaboration with IIT is first in du to use waterless urinal technology which has been developed and patented by IIT Delhi. Through use of this technology the college will be saving 15 lakh liters of water annually. The college is first to begin this pilot project.
- The college has partnered with Sulabh International for maintenance and cleanliness of the campus.

**3.7.4 Highlighting the names of the eminent scientists/ participants who contributed to the events, provide details of national and international conferences organized by the college during last four years.**

National/International Seminar, Workshops, Lectures, Exhibitions organized by the college are as follows:

National/ International Seminar	Workshops	Lectures	Exhibition
A Seminar was conducted on the topic <b>“Vedic Mathematics and Career Options after college.”</b>	In collaboration with Entrepreneurship Development Cell (EDC) of IIT Delhi held a workshop on the subject <b>“Entrepreneurship”</b> .	A lecture on “What went wrong with Satyam?”  A talk on Investors Awareness Programme (IAPs) was also organized.	NGO- <b>SPARKLE</b> had set up a stall which accepted clothes, books, toys and non-degradable food items.
Organized a one day National Seminar on the theme <b>‘Historiography of Indian History’</b> , with speaker Prof. B.P.Sahu (University of Delhi), Prof. Rizwan Qaiser (Jamia Millia Islamia), Dr. R.P. Bahuguna (Jamia Millia Islamia) and Dr. Mayank Kumar (University of	Workshop was conducted in seminar room to understand statistical package <b>STATA</b> .	Conducted a special lecture on “Income Tax: Avoidance on Evasion”	Organised an exhibition, by Prof. AparnaBasu, Chairman, National Gandhi Museum, and the Director of the museum.

Delhi)			
Organized seminar <b>Prof. Saima Saeed</b> addressed the students on the issues of media and culture and on the topic: <b>Political Rhetoric.</b>	A Workshop was organized in the college premises on “GOND painting”	Organised a special talk on “ <b>Recent Developments in Capital Market</b> ” under Investor Awareness Program with the help of Northern India Council of the Institute of Company Secretary of India under the aegis of Investor Education Protection Fund, Ministry of Corporate Affairs, and Government of India	
In the seminar organized students were shown a documentary on ISS which was followed by lecture by <b>Prof. Chintamani Mahapatra.</b>	Organized a workshop on craft on 24 <sup>th</sup> March, an art tour on 25 <sup>th</sup> March and Navrang 2015 on 26 <sup>th</sup> March	Talk was held on the topic “ <b>Corporate Social Responsibility and Corporate Governance are Complementary.</b> ”	
Organized a seminar on ‘Gandhi and his relevance in the modern context’	Organized various workshops on employability and interview skills.	Held a talk on the theme “ <b>An Entrepreneurial Journey</b> ”	
In collaboration with Indian Council of Historical Research organized a	Workshop on Public Relations	A lecture by Dr. SumanKundu, Professor of Biochemistry, South Campus was held during the event.	

National Seminar titled “ <i>Nehru’s Idea of Past and History Writing in Independent India</i> ”			
Organized a seminar on ‘Issues surrounding Challenges to internal security of India, Problem of Naxalism roots and dynamics and How should Indian state respond? Development, deterrent or destruction.’		Organized a lecture of Dr. Hemant Tyagi, Deputy Manager- Quality Control, IOCL, Panipat Refinery on the topic “ <b>Quality aspects in Refinery and Petrochemical operation.</b> ”	
Organized a two day National Seminar- “Challenges to South Asian Region”		A lecture by Prof. Arun Kr. Jha, Jawaharlal Nehru University on the topic ‘ <b>Black Economy</b> ’	
Organized a two day National Seminar on “Medieval Period and Contemporary Issues”		A talk by eminent writer <b>Ambaion</b> the topic “ <b>Regional Literatures in Inda</b> ”	
Organized a two day National Seminar titled		A <b>Seminar on Marxism</b> was held with Dr.	

<p><b>“Social Movements in India in the Era of Globalisation”.</b></p>		<p>BhupendraChoudhary as the speaker.</p>	
<p>Seminar on Career Prospects in Insurance Sector.</p>		<p>Internationally acclaimed Israeli poet <b>Diti Ronen</b> read her poems and spoke about her artistic experiences</p>	
<p>Seminar on Career Opportunities in Media and Entertainment Industry.</p>		<p>organized a Lecture by <b>Prof. Apporvanand</b> on the topic <b>“UpnyaskePartiman”</b></p>	
		<p><b>Prof. T K V Subramaniam</b>, former Dean and Head, Department of History, University of Delhi delivered a lecture <b>“New Trends in History”</b></p>	
		<p>Organized a lecture by <b>Prof. PatricDasgupta</b>, Deptt of Physics and Astrophysics) and <b>Prof. Ratnashree</b>, Director, Nehru Planetarium on the topic <b>“Formation of galaxies in universe and dark matter”.</b></p>	
		<p>Organized a lecture by <b>Prof. Ashok de</b> on the</p>	

		topic ' <b>Antenna</b> '.	
		Organized a lecture by <b>Prof. V Ravishankar, IIT Delhi</b> on the topic " <b>Higgs Bosons</b> ".	
		Organized a lecture by <b>Prof. Subhasis Ghosh, Dean, School of Physical Sciences, JNU</b> on the topic " <b>The Vast Applications of Graphene</b> ".	
		Organized a lecture by <b>Dr. Meena Mishra, Scientist F, SSPL, DRDO, India</b> on the topic " <b>MMIC Technology Development and Semiconductor Technology in India</b> ".	
		Speakers like <b>Kumar Nachiketa</b> , Head of Security, Parliament of India., <b>K.R. Jawahar</b> , International SOS, <b>Kapil Singh</b> , U.P. Civil Services, <b>Amit Singh</b> , Entrepreneur and <b>Dr. Lovellene</b> , Russian Language Expert delivered lectures regarding	

		different career and job opportunities.	
		Organized a talk by <b>Dr. George Mathew, Chairman, Institute of Social Sciences</b> on the topic “ <b>Emerging India: Voices from below</b> ”	
		Organized a talk on “ <b>Relevance of Sanskrit in the Contemporary Period.</b> ”	
		Invited social entrepreneurs like Ms. Ambika Shukla the Director of People for Animal and Mr. Anshu Gupta the founder of Goonj.	
		Organised a documentary and a talk by Prof. Aparna Basu, Chairman, National Gandhi Museum, and the Director of the museum.	
		Organized a talk on <b>Uniform Civil Code</b> by Nivedita Menon who discussed various contemporary concerns of the women’s movements in India.	

		A lecture was delivered by Padma Shri awardee, Urvashi Butalia titled “Shift in Discourse on Gender Issues post 2012.”	
		Talk by Ms. Vimla Mehra, IPS as Chief Guest	

**3.7.5 How many linkages/ collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/ or facilitated:**

- a) Curriculum development/ enrichment
- b) Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning Programs
- k) Introduction of new courses
- l) Student Exchange
- m) Any other

The signing of MOUs with agencies in the above mentioned categories are not permitted by the university ordinances. The college follows University guidelines.

**3.7.6 Detail on the systematic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

The college collaborates with national and international bodies and conducts workshops, talks, seminars and conferences. Skill development workshop on academic writing, work-place writing, and writing for job application was held in partnership with Texas Tech University. The Placement Cell of the College systematically works towards establishing networks and linkages with

industries/agencies. Different Subject Societies also partner with agencies and other universities/colleges for lectures/workshops/seminars.

# **CRITERION IV INFRASTRUCTURE AND LEARNING RESOURCES**

## 4.1 Physical Facilities

### 4.1.1 What is the policy of the institute for creation and enhancement of infrastructure that facilitate effective teaching and Learning?

- The Institute believes in keeping teaching-learning process updated/advanced to make students compete in the vibrant, ever-changing environment.
- ICT plays an important role in teaching methodology of the institution.
- The Institute makes sure that labs are provided with the current equipment/instruments.
- Efficient and comfortable learning and studying environments are provided by the institute to both students and faculty.
- College keeps on upgrading the software/s and programmes of the Computers in the Computer lab where and when required.
- According to the curriculum requirement, conference rooms, projector rooms are made available to the faculty and students.
- Infrastructure is also provided to the students to participate in extracurricular activities.
- College also provides an all-inclusive learning environment for visually challenged students. It has numerous Braille books in the library.
- Visually challenged students are also assisted in their learning through the software especially designed for these students.

### 4.1.2 Details the facilities available:

#### (a) Curricular & Co-curricular activities:

<b>Details the facilities :</b>	
<b>Classrooms</b>	36
<b>Technology enabled learning spaces</b>	06
<b>Seminar Hall</b>	01
<b>Laboratories</b>	05
<b>Botanical Garden</b>	05
<b>Animal House</b>	NA
<b>Specialized Facilities and Equipment for Teaching, Learning &amp; Research</b>	25 Projectors & 25 Laptops for Teachers.

Name of The Department	No. of Computers (Working)	Laptops	Projectors	Total No. of Computers	Printer Name	Total UPS
Commerce Lab	22		1	28	Samsung SCX 4300	28
Computer Lab (old Lib. Building)	66	23	1	66	HP LaserJet M1213nf	5-Centralized UPS.
Mathematics Lab	20		1	25	1. HP LaserJet 1005. 2. HP LaserJet P2035	28
Computer Science Lab	20		1	23	1. HP Laserjet M1213nf. 2. HP Color LaserJet 2600N.	18
Library Computer Lab	18		1	25	NIL	24
Principal Room	1			1	HP LaserJet M1005mfp	01
Sr. P.A. Room	1			1	HP LaserJet M1213nf	01
Office (Admin.)	8			8	1. Samsung ML-2010. 2. HP LaserJet 1022. 3. HP LaserJet 1015. 4. Epson L800 (Color). 5. HP Photo smart Premium. 6. Hp LaserJet 1007. 7. HP LaserJet P1566.	08
A.O. Room	1			1	HP Color Laserjet 2820	01
Accounts	8			7	1. HP LaserJet 1022. 2. Samsung ML-2010 (2). 3. HP LaserJet 1020	07

					Plus. 4. HP LaserJet 1000 Series.	
Librarian Room	2			2	HP Color LaserJet C1515N	02
Library Staff Room	3			3	HP LaserJet 6l PRO	03
Library (Outside)	1			1	NILL	01
NCC Room	1			1		01
Chemistry Lab	8		1	8	1. Samsung LaserJet CLP-315. 2. HP LaserJet 6L Pro.	06
Chemistry Staff Room	NIL			NIL	1. HP LaserJet 1022. 2. Samsung SCX 4300.	NIL
Physics Lab	4		2	5	1. HP LaserJet 3050. 2. Samsung ML-2010.	02
Physics (Staff Room)	1			1	Epson Stylus Photo R230X.	01
Sports Room.	2			3		03
Biology Lab	1			1	NILL	01

**(b) Details of Extra-curricular activities:**

<b>Extra-curricular activities</b>	
<b>Sports (Indoor)</b>	NA
<b>Sports (Outdoor)</b>	Athletics, Basketball, Volleyball, Soccer, Yoga, Judo, Taekwondo, Wrestling, Badminton
<b>Gymnasium</b>	NA
<b>Auditorium</b>	NA
<b>NSS</b>	YES
<b>NCC</b>	YES
<b>Cultural activities</b>	YES
<b>Public Speaking</b>	YES

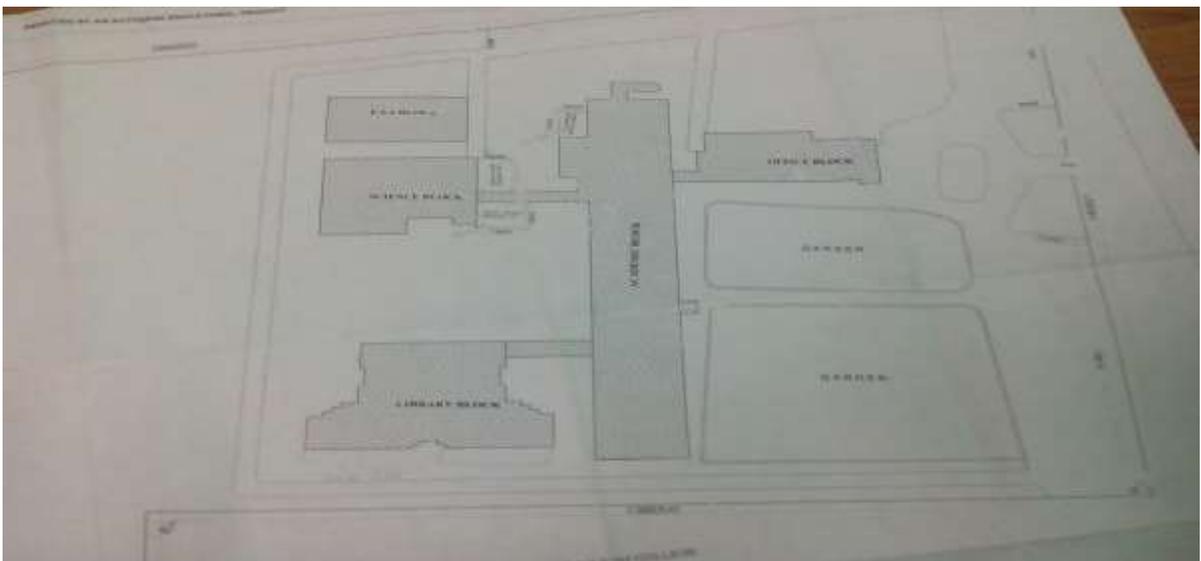
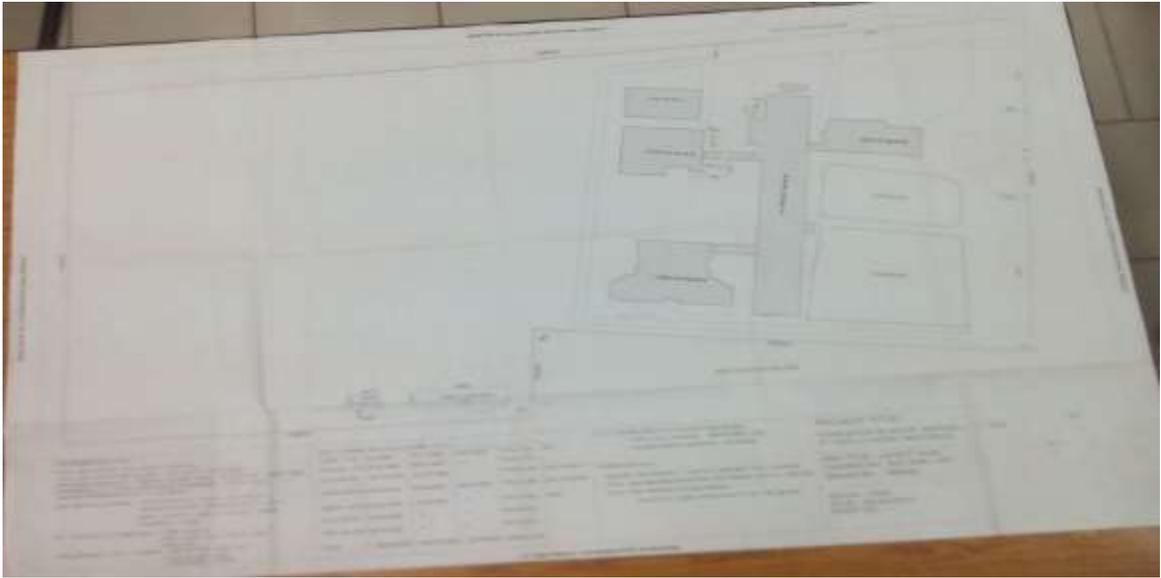
<b>Communication skills development</b>	YES
<b>Yoga</b>	YES
<b>Health &amp; hygiene</b>	YES

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/ augmented and the amount spent during the last four years (enclose the Master Plan of the institution/campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The increase in enrolment and newer pedagogical techniques have necessitated enhancement of our infrastructure. The college tries to ensure that infrastructure is expanded as per the growing needs of the enrolment.

- Eight new eco-green, semi-permanent, air-conditioned class rooms (Jubilee block) have been added to academic infrastructure of the college,
- The college is at the finishing ends of adding eleven more class rooms and replacing the five porta cabins in the college with ten class-rooms build on two floors.
- The college has also increased the library space by extending to its corridor outside the library.
- The proposal to build a reading room on the first floor of the library is in the process.
- The college utilizes the grants as per Delhi university guidelines from time to time.

## Master Plan of the College



#### **4.1.4 How does the institute ensure that the infrastructure facilities meet the requirements of the students with physical disabilities?**

- The college has ramps all around the building for easy movement of PWD category students.
- College also provides an all-inclusive learning environment for visually challenged students. It has numerous Braille books in the library.
- Visually challenged students are also assisted in their learning through the software especially designed for these students.
- College also provides Reader-Writer facility whenever/wherever required by its students.
- By referring to enabling unit and equal opportunity cell of the College ensures that infrastructure for the disabled is enhanced and upgraded.

#### **4.1.5 Give details on the residential facility and various provisions available within them:**

The college does not provide residential facility.

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

- College has a medical room with an attending doctor present from 9-5 for five days a week.
- The college is also close to WUS health centre of south campus.
- College is fully covered. Fully covered by CCTV cameras placed at strategic positions to ensure a healthy environment in college.
- In case of any emergency, college has security guards round the clock.
- Some of the employees of the College are member of WUS health centre for which they have to pay monthly fee. Some of the most prestigious hospitals are on Delhi University's panel either on direct payment or for money reimbursement.
- Some of the employees of the college are also member of CGHS which also have some of the best hospitals in its panel.
- Medical facilities are also provided to employees as per the guidelines of the University.

**4.1.7 Give details of the Common Facilities available on the campus- spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement unit, Health Centre, Canteen, Recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The College provides following facilities on the campus:

- College has playground and courts for volleyball and basketball. Sports equipments and kits for all major sports are available for use by all students.
- Computer labs
- Girls Common Room
- Medical Room
- Student Union Rooms
- Practice rooms for Cultural activities
- College has a dedicated suggestion boxes all over the campus for any grievance.
- Women's development Cell
- Gender Sensitization Committee
- Placement Cell
- Conference/Seminar Rooms
- Staff Rooms attached with a reading/meeting room.
- Library
- College has water coolers all over the campus
- College has a very well-spaced canteen providing different cuisines.
- Free Wi-Fi

**4.2 Library as a Learning Resource**

**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by a committee to render the library, student/user friendly?**

Library Committee is a Staff-Council committee, which acts as an advisory committee, is responsible for effective functioning of the library and formulates the guidelines for purchasing the library documents.

The Library Committee comprises the following members who are elected in the Staff Council:

- Convener
- Librarian (Ex-Officio)
- One faculty member from each Department

Significant initiatives taken by the Library Committee

- Computerization of all in house operations of the library (OPAC, Membership, Accessioning, Cataloguing, Issue & Return, Book Reservation, Binding, Stock Verification etc.)
- Creation of Braille Books Section.
- Provision of Computers equipped with special software (Jaws, Kurzweil K1000 OCR and LexAir (Digital Capture Reading System) as well as Laptop, E 6 Reading Device, Tape Recorders and Blank Cassettes Facility for visually challenged Students
- Organization of orientation for new entrants in the beginning of the academic session.
- To look into the complaints/feedback of the users
- Access to e-resources (DULS , NLIST, DELNET membership in process)
- Creation of Personal Reading/learning Space for Students
- Opening of libraries on Saturdays and other holidays for Students
- Provision of S.A.F./Book Bank Facility
- Library is equipped with the CCTV cameras to prevent the pilferage and overall monitoring and surveillance of the library
- Library Facilities for Retired Faculty members

**4.2.2 Provide details of the following:**

<b>Total area of the library (in Sq. Mts.)</b>	678.58 Sq. M
<b>Total seating capacity</b>	70
<b>Working hours on working days, on holidays, before examination days, during examination days during vacation</b>	8.30 a.m. to 5.00 p.m. on all working days round the year. 8.30 a.m. to 5.00 p.m. on Saturdays.
<b>Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)</b>	Main entrance , Property Counter, Personal Reading Space for Students, Help Desk, Check-out Desk, Membership Counter, Technical Section, Office of the librarian, Issue and Return Counter, Reading Hall, Journals/Periodicals displays racks, Magazine Stands, Text Book Section, Reference Section, Sciences Section, Social Sciences Section, Languages Section

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

The Library ensures the availability of new titles by consulting publisher's catalogue, book reviews and Publisher's website and by empanelling the Library book suppliers who are being showed to the faculty of each department. The new arrivals are prominently displayed. With The amount on procuring new books, journals and e-resources during the last four years is as below:

	<b>Textbooks</b>	<b>Reference books</b>	<b>Journals/Periodicals and Magazines</b>	<b>E-Resources</b>	<b>Braille Books</b>
<b>2013-2014</b>					
<b>Number</b>	<b>1500</b>	<b>200</b>	<b>53+31</b>	<b>nil</b>	<b>nil</b>
<b>Cost in Rupees</b>	<b>939893</b>	<b>147000</b>	<b>145000</b>		

2012-2013					
No	1400	220	53+31		88
Cost	900000	145000	144000		
2011-2012					
No	1350	200	41+35		
Cost	795000	121000	142000		
2010-2011					
No	1350	180	38+35		
Cost	718568	100000	131000		

**4.2.4. Provide details on the ICT and the tools deployed to provide maximum access to the Library Collection?**

OPAC	Yes <ul style="list-style-type: none"> <li>One terminal</li> </ul>
Electronic Resource Management Package for e-journals	E-resource management package for e-journals-User control provided by N-LIST
Federated searching to search articles in multiple database	As provided by UGC-INFONET and DULS
Library website	Webpage linked to College Website
In house/ remote access to e-publications	<ul style="list-style-type: none"> <li>In-house access to e-publication in the library through Delhi-University-wide-Network</li> <li>Remote access to e-publications through the UGC-NLIST</li> </ul>
	Yes, Library is fully computerized

Library Automation	using NETTLIB software.
Total number of computers for Public Access	23
Total number of printers for public access	1
Internet bandwidth/speed 2mbps <input type="checkbox"/> 10 mbps <input type="checkbox"/> 1gb <input type="checkbox"/>	2mbps
Institutional Repository	Not yet implemented
Content management system for e-learning	No
Participation in Resource Sharing networks/consortia	Yes, UGC N-LIST and DULS

**4.2.5. Provide details on the following items:**

Average number of walk-ins	2000
Average number of books issued/returned	2500
Ratio of library books to student enrolled	1 book :30 students
Average number of books added during last three years	6761
Average number of login to OPAC	50 per day
Average number of login to e-resource downloaded/printed	50 per day
Number of Information Literacy & Training organized	Minimum of 02 sessions per Academic year for new entrants to familiarize with library resources.
Details of weeding out of books and other materials	-

#### 4.2.6. Give details of the specialized services provided by the Library

Manuscripts	Nil
Reference	Yes, Students and Faculty members are guided and assisted.
Reprographic	Yes, Photocopy
ILL (Inter Library Loan Service)	Yes, Not formalized
Information deployment & notification	New Arrivals through displays in the Library
Download	Yes
Printing	Yes
Reading list /Bibliography Compilation In-house/Remote access to e-resource centre.	Yes
User orientation and awareness	This program usually held on the orientation day of the new session every year.
Assistance in searching database	Yes
Inflibnet/IUC facilities	UGC-INFONET & N-LIST Services of INFLIBNET are availed

#### 4.2.7. Enumerate on the support provided by the Library Staff to the students & teachers of college

The Library staff assists the students and teachers in the use of Library Resources by providing the following support:

- Helps the users to access the library resources from the OPAC.
- Helps in locating Books, Periodicals and other library resources.
- Helps in database search and downloading.
- Provides reference services.

- Exhibits new arrivals.
- To assist the differently-abled for all their study needs.
- Exhibits Teacher contribution.

#### **4.2.8. What are the special facilities offered by the library to the visually/physically challenged persons (give details?)**

The Library is specially equipped to cater to the differently-abled. The Informed and helpful Staff is always around to assist the differently-abled persons.

- Following facilities are offered by the library to the Visually/physically challenged persons:
  - Braille Books available in Library.
  - Jaws enabled computers with scanner accessible for Visually Challenged Students.
  - Lex Air Device with Laptop (Notebook) available for Visually Challenged Students.
  - Laptops, E 6 device (Reading Device), Tape recorders and blank Cassettes are offered by the library to visually challenged persons.

#### **4.2.9 Does the Library get the feedback from its user? If yes, how is it analyzed & used for improving the library services (what strategies are deployed by the Library to collect feedback from user? How is the feedback analyzed & used for further improvement of the Library services ?**

Library gets the feedback through the following methods from the users.

- Through Suggestion Box installed in the library.
- Library Committee frequently meets to consider students ideas, needs and initiatives.
- Also, frequent interactions with students and faculty members helps the Library staff members to know about their experience with the library
- Librarian is always available for assistance in locating resources and answering user questions or any other help.

#### **4.3.3. What are the institutional plans & strategies for deploying & upgrading the IT infrastructure & associated facilities?**

Additionally college also has an additional computing facility within the Library. Some 25 workstations are there for internet access and online resources access for the Students and faculty.

#### **4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

The Library staff provides support to the students and teachers of the college through:

- Guiding the users to access the library resources from the OPAC search engine.
- Orienting users to browsing and searching e-resources through Jstor etc.
- Assisting the differently-abled for all their study needs.
- Helping/teaching visually challenged students through specially designed Software for them.
- Searching books, periodicals and other library resources.
- Searching and downloading e-resources and scan and print documents.
- Maintaining discipline in the library.

#### **4.2.8 What are the special facilities offered by the library to the visually/ physically challenged persons? Give details.**

- College provides an all-inclusive learning environment for visually challenged students. It has numerous Braille books in the library.
- Visually challenged students are also assisted in their learning through the software especially designed for these students.
- Library has a dedicated ramp for the smooth passage of PWD students.
- A dedicated library staff is always present for the assistance of PWD students.

<b>S.NO</b>	<b>Details of Desktop Computer with Configuration</b>	<b>Qty.</b>	<b>LAN</b>	<b>Wi-Fi</b>
1.	Acer /Veriton M200 Series / 2.60 GHz, AMD Phenom (-1m) II X4 810 Processor / 2GB RAM/ 320 GB HDD, LCD 19” Monitor, Windows 7 Professional 32 Bit, Symantec Antivirus.	80	Yes	Yes
2.	HP / Compaq L1710 Intel Core 2 Duo, 2.53 GHz, 1 GB RAM, 160 GB Hard Disk, 19” Monitor, USB Keyboard and mouse, Windows XP Service Pack-2, Symantec Antivirus.	30	Yes	No
3.	HP Pro 3090 MT / Intel ® Core 2 Duo CPU 2.93 GHz, 3 GB RAM, 320 GB HDD, Windows XP Service Pack-2, Symantec Antivirus.	25	NO	No
4.	HP Compaq 1732, 160 GB HDD, 1GB RAM, 3.06 GHz, P-IV, 15” Monitor, Windows 7 Professional 32 Bit, Symantec Antivirus.	3	Yes	Yes
5.	HP Compaq 1730, 80 GB HDD, 1GB RAM, 3.06 GHz, P-IV, 15” Monitor, Windows 7 Professional 32 Bit, Symantec Antivirus.	2	Yes	Yes
6.	HP Compaq 2.40 GHz, Intel ® Core 2 Duo CPU 6600 / 512 MB RAM / 80 GB HDD / 17.5 “ Monitor / Windows XP Service Pack-2, Symantec Antivirus.	42	Yes	NO
7.	HP Pro. 2.93 GHz, Intel (R) Core 2 Duo E7500, 4GB RAM, 320 GB HDD, Windows 7 Professional 32 Bit, Symantec Antivirus.	7	Yes	No

8.	HP Intel (R) Core™ i3 processor 3.30 GHz, 2 GB RAM, 500 GB HDD, 19” LCD Monitor, Windows 7 Professional 32 Bit, Symantec Antivirus.	6	Yes	No
9.	HP dx 2480 Compaq, Intel Core 2 Duo, 2.53 GHz, 1 GB RAM, 160 GB HDD, Windows XP Service Pack-2, Symantec Antivirus.	8	Yes	No
10.	Acer Power Series, P-IV, 3.0 GHz, 256 MB RAM, 80 GB HDD, 19” TFT Monitor, Windows 7 Professional 32 Bit, Symantec Antivirus.	1	No	Yes
11.	HP, Core™ i5 Processor, 3.20 GHz, 4 GB RAM, 500 GB HDD, Windows 7 Professional 32 Bit, Symantec Antivirus.	1	Yes	Yes
12.	Dell, Core™ i5 Processor, 3.20 GHz, 4 GB RAM, 500 GB HDD, Windows 8.1 Professional 32 Bit, Symantec Antivirus.	3	Yes	No.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of library services?)**

Library gets the feedback through the following methods from the users.

- Through Suggestion Box installed in the library.
- Library Committee frequently meets to consider students ideas, needs and initiatives.
- Also, frequent interactions with students and faculty members helps the Library staff members to know about their experience with the library

- Librarian is always available for assistance in locating resources and answering user questions or any other help.

### 4.3 IT Infrastructure

#### 4.3.1 Give details on the computing facilities available (hardware and software) at the institution.

There are a total of 208 Desktops, 1050 Laptops & 02 Servers as per the details given below:-

S.NO	Details of Laptop Computer with Configuration	Qty.	Wi-Fi
1.	HP / Probook 445 G1, 8GN RAM / AMD Elite A65350M 2.9 GHz Processor, Ubuntu 12.04	1025	Yes
2.	HP Probook 4430s / Intel ® i5-2450M CPU @ 2.50 GHz, 4 GB RAM, 500 GB HDD, 15" Screen, Windows 7 Professional 64 Bit, Symantec Antivirus	25	Yes

S.NO	Details of Server with Configuration	Qty.	LAN
1.	Acer Server / Intel ® Xeon (R) CPU E-5620 @ 2.40 GHz (2 Processors) with Windows 2008 (Server) R2 installed / 8GB RAM / 500 GB HDD, Windows Server 2008.	02	Yes

<b>Computer-student ratio</b>	1:3
<b>Standalone facility</b>	Yes
<b>LAN facility</b>	Yes
<b>Wi-Fi Facility</b>	Yes
<b>Licensed Software</b>	Microsoft Windows 8.1 (32 Bit & 64 Bit), Microsoft Windows 8 (32 Bit & 64 Bit), Windows 7 Professional (32

	Bit & 64 Bit), Microsoft Windows 2013 Professional, Microsoft Windows 2010 Professional, Symantec Antivirus.
<b>Number of nodes/ computers with Internet facility</b>	208
<b>Any other</b>	NA

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

Details on Computer Facility Available to Student. Computer Labs with 160 Computers dedicated to be used for Students including Common Computer Lab, Library E-Resource Lab, Mathematics Lab, Commerce Lab, Computer Science Lab and Chemistry Computer Lab.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

One more common computer lab will be opened for students with LAN & Wi-Fi Facility. More Access Points for Wi-Fi will be deployed as new classrooms are under construction.

**4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)**

	2011-12	2012-13	2013-14	2014-15
<b>General Fund (as per Budget Provision)</b>	1050000.00	1615000.00	1980000.00	1030000.00

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and student?**

The institution encourages the use of ICT facilities.

- Teachers are encouraged to use ICT resources in their teaching.
- College organizes/video screenings/seminars/workshops/conferences/talks and make use of the services.
- Students are supported by the institution to make presentations as part of their assignments.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/ learning spaces etc.) by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teacher.**

Refer section 2.3.3, 3.3.1

**4.3.7 Does the institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

No, the student does not avail of the National Knowledge Connectivity. However, procurement of the same is in the process.

#### **4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)**

<b>S.No</b>	<b>Particulars</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
1.	Computer Purchase	Rs. 39989	Rs. 164498	Rs. 297274	Rs.190444
2.	Maintenance of Computer & Equipment.	Rs. 109112	Rs. 313334	Rs. 256058	Rs.1844356
3.	Computer (Minor repair & other expenses)	Rs. 78616	Rs. 66757	Rs.28435	Rs.49230
4.	Building & General Maintenance	Rs. 469157	Rs. 504981	Rs.1203999	Rs.1581945

5.	Furniture	NA	Rs. 188843	Rs. 720232	Rs. 363602
6.	Equipment	Rs.1044467	Rs.156240	Rs.1068957	Rs.456589

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

Refer 4.4.4

**4.4.3 How and with what frequency does the institute take up calibration and precision measures for the equipment/ instruments?**

The Institute take up calibration and precision on **Yearly** basis to measure the equipment/instruments.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipments (voltage fluctuations, constant supply of water etc.)?**

- The College has Annual Maintenance Contracts (AMCs) for sensitive equipments.
- The College has a generator of 125 KVA for round-the-clock power back up.
- The College servers have separate air-conditioned enclosures.
- The Computers have U.P.S with at least thirty minutes back up.
- The college has Water coolers attached with RO system which have a regular AMC.
- Computers are updated with anti - virus software to protect them from malicious viruses.
- College has a dedicated single recharge pit for rain water harvesting.
- Around 10-12 lamp posts are lighted through the Solar Panels which have been sponsored by an industry. The panels are also maintained by the company.
- The college in collaboration with IIT is first in du to use waterless urinal technology which has been developed and patented by IIT Delhi. Through use of this technology the college will be saving 15 lakh liters of water annually. The college is first to begin this pilot project.
- The college has partnered with Sulabh International for maintenance and cleanliness of the campus.

# **CRITERION V STUDENT SUPPORT AND PROGRESSION**

## **5.1 Student Mentoring and Support**

### **5.1.1. Does the institution publish its updated prospectus/ handbook annually? If 'yes' what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?**

Yes, the Prospectus of the college is published every year. Following details are provided to the students through its Prospectus:

- The prospectus provides information about the history of the College.
- Information about the facilities provided by the College.
- Courses provided by the College
- The admission schedule of the upcoming academic year.
- Admission guidelines and procedure.
- The fee structure.
- Faculty details of various courses.
- List of Distinguished Alumnae
- Rules and Ordinances of the College. E.g. Maintenance of discipline among students of the University, Prohibition and Punishment for Ragging etc.
- Format of Undertaking by the Student and Parent/ Guardian.
- Academic Calendar
- Besides providing information on the infrastructural facilities such as medical room, canteen, seminar hall, computer laboratories, library etc, the prospectus also provides information about the vibrant life on campus through a brief about the various subject societies and their activities.

### **5.1.2 Specify the type, number and amount of institutional scholarships/ freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?**

Every year the college honors academic position holders through a formal felicitation. Besides this, special scholarships for meritorious students are provided to encourage students in academics.

- Shanti Devi Jain Merit Scholarship for First Position holder in B.A (Hons) History First year.
- S.P Jain Merit Scholarship for First Position holder in B.A (Hons) History Second year.

- Special Scholarship for the most outstanding Mathematics (Hons) student has been instituted by founder teacher-in-charge Dr. J.L Jogi.
- Commerce Merit Scholarship for First Position aggregate holder.
- For students with physical disabilities and SC/ST and OBC students, fee waiver and scholarships are available.

**5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?**

Scholarship to around 7% of the students is allocated by state government.

1. Vice Chancellor Scholarship.
2. North East Students Scholarship.
3. SC/ST/OBC Scholarship.
4. National Overseas Scholarship.
5. Public financial management system Scholarship.

YEAR	Total Students	<u>Financial Assistance Received By Students</u>		Vice Chancellor Fund NO %
		NO.	%	
2011-2012	2974	98	3.3	25 0.84
2012-2013	3334	418	12	21 0.62
2013-2014	3472	450	13	68 2
2014-2015	3891	360	9.2	32 0.82

**5.1.4 What are the specific Support Services/ Facilities available for: Students from SC/ST, OBC and economically weaker sections:**

- All the reserved category students and economically weaker section students have been given fee waiver

- For economically weaker sections we have ample number of scholarships available for their benefits.
- The college also facilitates UGC scholarships for all students of the North East.
- Seats are reserved for students belonging to SC/ST and OBC category and they are given relaxation in the cut off percentage at the time of admission.
- The college has Nodal Officers for SC/ST, OBC, PWD and North East students.
- The College has constituted committees for prevention of sexual harassment and such cases.
- The Anti-Ragging Committee ensures that no student faces any kind of physical or mental harassment in the College.
- Counselling and Helpdesk services are made available at the time of admission.

#### **Students with physical disabilities:**

- The college adheres to the National Policy rules and reserves seats in the PWD category.
- The College follows all government policies on reservation for differently-abled students. The Enabling cell is dedicated to ensure ease of procedural admission and transparency for the differently-abled students.
- The College is one of the first barrier free campuses of the University. Safety has been given due importance via the construction of ramps and track-tiles. For the ease of the differently-abled students. Toilets for the disabled have been constructed.
- The library has been equipped with special software/s. Orientation for special software/s is provided. Online magazines have been subscribed for Visually Handicapped students.
- Special learning aids like Braille Books have been provided in the library.
- The College Magazine and Annual Report are converted to soft copies for the benefit of the PWD students. The Prospectus will also be converted to soft copies from the upcoming session.
- Readers and Writers are also available for visually challenged students. Extra time in the examination is also provided.
- The college provides Fee Concession to PWD students.
- The college has Nodal Officers for PWD students.

**Overseas Students:**

The college has a Staff Council Committee for foreign students with the staff council secretary as the convenor. To ensure that the students do not face any problems due to lack of communication or cultural differences, all the grievances of the foreign students are taken care of effectively and promptly.

**Students to participate in various competitions/ National and International:**

Full cooperation is extended to students pursuing Extra-Curricular Activities (ECA) and Sports at inter university, national and international levels. The college facilitates by giving them leverage in attendance and financial assistance when needed.

**Medical Assistance to students:** The College has a doctor attending from 9 AM to 1 PM, five days a week. The college is also located close to the WUS health centre south campus.

**Organizing coaching classes for competitive exams:** None

**Skill Development (Spoken English, Computer literacy etc.):** Skill development workshop on academic writing, work-place writing, and writing for job application was held in collaboration with Texas Tech University.

**Support for "slow learners":** Creation of separate Hindi medium classes for students weak in English has been provided to overcome the language barrier. Tutorials take place regularly in the college. The focus in these tutorials is on small group interactions thereby giving an opportunity to each student to speak up in class. This process especially helps the slow learners in gaining confidence and speaking skills.

**Exposures of students to other institutions of higher learning/ corporate/ business house etc.**

A number of seminars, discussions, conferences and workshops are conducted, in collaboration with corporate. Internships have been facilitated by the college from time to time. Interaction of students with business houses for sponsorships expose them to the market in practicality. The college helps the students with introductory letters to library and research bodies as and when needed

**Publication of student magazines:** The College publishes an annual magazine called Navagat which is a trilingual magazine- in Hindi, Sanskrit and English. Besides the annual magazine, the various departments also bring out their own monthly newsletters n annual departmental magazines. It is an ideal platform for students to realize their creative potential and exhibit their writing skills. The college also has Wall magazines in which students regularly contribute articles throughout the year.

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

- Workshops, talks and seminars by entrepreneurs in various fields are held regularly.
- The college help students organise their own festivals and workshops as well as interacting with corporate houses in bringing sponsorships.
- Placement cells have student representatives who interact with industry and corporate houses and engage them for placement fairs in the college.
- Enactus.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.**

The college encourages students to participate in various activities of the college. These various activities promote the all-round growth and personality of students through community and social service.

Each student of the college has to compulsorily enrol for at least one of the following:

- NCC (National Cadet Core)
- NSS (National Service Scheme)
- Sports

The students are required to devote a prescribed minimum number of hours per year to the chosen activity. The contribution of more than minimum hours is recognised and relaxation in attendance is provided.

Besides the above mentioned activities, there are around 10 active societies which give opportunities and facilities for students to showcase/ develop their talent. Each student is required to be a member of at least two of these societies:

- Kritirang: Fine Arts Society
- Bi-Scope: Film Screening Society
- Aadhar: Dramatics Society
- Electra: Dance Society
- Abhivyanjana: Debate Society
- Malhar: Music Society
- Gandhi Study Circle
- North East Students Cell
- Women Development Centre
- Career Guidance and Placement Cell
- Students are elected /nominated as office-bearers of the society. A calendar of events is organized under the guidance of the Staff Advisors, the accounts of which are maintained regularly.

In addition College permits the following:

- Students are given attendance waiver for the days of absence from classes to represent College in various competitions.
- There is a relaxation for submission of assignments/ projects for participants.

The College provides for special dietary requirements, sports kits to its sportswomen who represent College as detailed below:

- Free Sports kits to all team players.
- Sports equipment /facilities to the players.
- Daily refreshment during practice session and tournament is provided. Rs 25 per head per session during internal training session, Rs 50 per day for camps and Rs100 per session for competitions and tournaments.
- College provides TA for all teams participating in competitions.
- College provides financial assistance top players seeking additional training.
- College arranges special coaching for various games/ sports.
- The College has no stated policy for compensation. However, the committee considers cases as and when it arises and recommends compensation based on available financial conditions and gravity of injuries for a player/s hurt/injured while training.

- College pays the entry fees for all competitions on behalf of students.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-SIRNET, UGC-NET, SLET, ATE/CAT/GRE/TOFEL/GMAT/Central/State services, Defense services, Civil Services, etc.**

No structured mechanism for student support and guidance for competitive exams is provided and the College does not yet have a database of the kind mentioned above.

**5.1.8 What type of counselling services are made available to the students? (academic, personal, career, psycho-social etc.)**

- An Admission Grievance Cell and a cell for Special Categories Counselling is set up and publicized as per University directives.
- A Nodal Officer is assigned to specially look into any specific problems faced by the students from the North-Eastern states of the country.
- The college has Nodal Officers for PwD, SC/ST and OBC.
- The college has a Staff Council Committee for foreign students with the staff council secretary as the convenor to look into their grievances and counsel them when needed.
- A counseling or help desk is also provided in the college premises during the time of admission for aspirants.
- The college has a dedicated career guidance and placement cell that educates the student of current market scenario and employability.
- Workshops, talks and seminars with entrepreneurs, counselors and experts in various fields are held regularly.
- Orientation is provided by all the departments of the college to counsel them about the course structure.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and programs)**

- Yes, the institution has a structured mechanism for career guidance and placement of its students.

- The college has a dedicated placement cell that plays an important role in the launching of the careers of the students. The college has helped students in finding placements in leading companies and organizations.
- The Cell organizes workshops on employability and developing interview skills.
- Internships are facilitated by the college so as to provide a platform for students to experience and practice their learning skills.
- Skill development workshop on academic writing, work-place writing, and writing for job application was held in collaboration with Texas Tech University.
- Every year, significant effort and time is spent in creating and upgrading. The student and potential –employers’ database is regularly updated for effective interface between students and the industry.
- Students got recruited in different companies like *Protiviti, Akosha, Anglo Eastern Ship Management Ltd, AON Hewitt (Internship), Berkshire, Bottom Line Consulting, Global Optics, Liquid, Inter Globe Technologies, Godrej, Citibank and Genpact.*
- Facilitated internship opportunities for students with WeChat, AmbitionME, Creative India and many more.

**5.1.10 Does the institute have a student grievance redressal cell? If ‘yes’, list (if any) the grievances reported and redressed during the last four years.**

Yes, the College has a student Grievance Redressal Cell.

- The College has constituted Internal Complaints Committee for prevention of sexual harassment and such cases.
- The Anti-Ragging Committee ensures that no student faces any kind of physical or mental harassment in the College.
- A Nodal Officer is assigned to specially look into any specific problems faced by the students from the North-Eastern states of the country.
- The college also has Foreign Students Cell with the Staff Council Secretary as the convenor, to ensure that the students do not face any problems due to lack of communication or cultural differences
- The college has Nodal Officers for PwD, SC/ST and OBC.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The College until 2014 was governed by Ordinance XV-D of the University of Delhi according to which it had duly constituted the College Complaints Committee to address the issue of Prohibition and Punishment

of Sexual Harassment in the Workplace. Subsequently, in January 2014 as per the Notification by the University of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013 the College has constituted the Internal Complaints Committee as per the provision of the Act.

**5.1.12. Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what actions has been taken on these?**

Yes, the College has an Anti-Ragging Committee as per University Ordinance XV-C. No cases of ragging have been reported in the last four years.

**5.1.13 Enumerate the welfare schemes made available to students by the institution.**

The welfare schemes which are available to the students of the College are as follows:

- Women's Development Centre
- Gender Sensitization Committee
- Career Guidance and Placement Cell
- Foreign Students Cell
- Admission Counselling
- North East Students Cell
- Financial Aid and Scholarships
- Medical Support and Health Services- WUS
- Student Counsellor
- Equal Opportunity Cell
- Enabling Unit
- College provides TA for all teams participating in competitions.
- Free Sports kits and Special Diets for sportspersons
- Book Bank in the Library
- NSS
- NCC
- Distribution of Laptops
- Distribution of Special Learning Resources to PwD.

**5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructural development?**

Yes, the institution has a registered Alumni Association. The alumni of college frequently visit the college and interact with the students and teachers. They also help students build networks.

## **5.2 Student Progression**

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### **5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

Most of our students pursue post-graduation after they pass out from the College. These include M.A., M.Sc, M.Com, Master in Social Work, M.Ed., M.B.A etc. The students also join B.Ed. programmes in various universities.

### **5.2.2 Provide details of the program-wise pass percentage and completion rate for the last four years (cohort-wise/ batch wise as stipulated by the University). Furnish program wise details in comparison with that of the previous performance of the same institution and that of Colleges of the affiliating university within the city/district.**

<b>S.No</b>	<b>Courses</b>	<b>Passing (%)</b>
1.	<b>B.A.PROGRAMME</b>	80%
2.	<b>B.A.(H) ENGLISH</b>	85%
3.	<b>B.A.(H) HINDI</b>	70%
4.	<b>B.A.(H) SANSKRIT</b>	50%
5.	<b>B.A.(H) ECONOMICS</b>	90%
6.	<b>B.A.(H) HISTORY</b>	90%
7.	<b>B.A.(H) POL.SCIENCE</b>	90%
8.	<b>B.COM.(Hons)</b>	95%
9.	<b>B.COM.</b>	95%
10	<b>B.SC.(H) MATHEMATICS</b>	95%
11.	<b>B.SC.(H) CHEMISTRY</b>	95%
12.	<b>B.SC.(H) PHYSICS</b>	95%
13.	<b>B.Sc PHYSICAL SCIENCES</b>	95%
14.	<b>B.Sc APPLIED PHYSICAL SCIENCES</b>	95%
15.	<b>M.A.(HINDI)</b>	90%
16.	<b>M.A.(POLITICAL SCIENCE)</b>	90%
17.	<b>M.COM</b>	90%

### **5.2.3 How does the institute facilitate students' progression to higher level of education and/ or towards employment?**

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Post-graduate admissions are centralized. The College has no control over admissions to the post-graduate courses. The University departments allot colleges to the students. The college is obliged to admit the students against the fixed number of seats in every subject.

### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

Students at the risk of drop out due to financial reasons are identified and offered financial aid and free books through book banks of the college.

## **5.3 Students Participation and Activities**

### **5.3.1 List of range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

#### Sports & Games:

- Basketball
- Volleyball
- Yoga
- Judo
- Taekwondo
- Football
- Wrestling
- Boxing
- Athletics

#### Co-curricular activities:

- The Motilal Nehru Lecture Series
- NSS (National Service Scheme)
- NCC (National Cadet Corps)
- WDC-Women's Development Cell
- GSC- Gender Sensitization Committee
- North-East Students Cell
- Gandhi Study Circle.

- ENACTUS: Community related extension activities
- Career Guidance and Placement Cell
- Departmental Subject Societies

Cultural Activities:

- Kritirang: Fine Arts Society
  - Bi-Scope: Film Screening Society
  - Aadhar: Dramatics Society
  - Electra: Dance Society
  - Abhivyanjana: Debate Society
  - Malhar: Music Society
  - Wall Magazines by the college as well as some departments.
- Editorial Society: Hindi and English: organise Creative Writing competitions. The Editorial Society produces the College magazine ‘**Navagat**’ with Hindi, English and Sanskrit sections and an audio version of it for VH students. The English Department produces its annual department magazine “Logos” and also publishes monthly newsletters entirely managed by the students.

**5.3.2 Furnish the details of major students achievements in co-curricular, extracurricular activities and cultural activities at college levels, University/ State/Zonal /National/ International level etc. for the previous four years.**

**SPORTS:**

**2008-2009**

Name	Game	Result	Tournament
Krishan Kumar	5000mts., 10000mts. Race, Half Marathon, Cross Country Race.	Three Gold, One Silver.	Delhi University Annual Athletic Championship
Ravi Yadav	800mts. Race.	Bronze Medal	Delhi University Annual Athletic Championship
Manjeeet	65Kg Weightlifting	Gold	Inter College DU Best Physique Championship
Pankaj	95Kg Weightlifting	Gold	Inter College DU Best Physique Championship

Yogesh Kumar	Wrestling	Silver	Inter College DU Wrestling Championship
Ishant Malhotra, Himanshu Sharma, Sachin Tiwari, Roshan Kumar	Yoga	Gold , Silver	Delhi State Yoga Competition
Roshan Kumar, Sachin Tiwari	Yoga	Gold , Silver	Selected to represent Delhi State in 33rd National Yoga Championship
Ram Pal	Soccer	Bronze	Selected to represent Delhi in Santosh trophy
Ajay Bhartwal	Soccer	Silver	Selected by D.U to participate in the North Zone & All India Inter University Football Championship
Dharmender, Deepak, Anil Kumar	Weightlifting	Two Gold, One Silver	DU Inter College Weight Lifting Championship
Vikas Vats	Best Physique Competition	Gold	Inter College, State & National Level
Kuldeep, Dinesh Kumar	Best Physique and Athletics	Silver	Best Physique and Athletics

**2009-2010:**

Cdt. Jai Datt	Joined Army in 2009	OTA	
JUO Nagendra Singh Chauhan	Joined Army in 2009	BSF	
JUO Lalit Kumar Son	Joined Army in 2010	IMA	
Chintu Pandey	Shooting	Bronze	Shooting Training

			Camp
Mintu Pandey	Shooting	Bronze	Shooting Training Camp

**2012-2013:**

Shiva	Athletics	<u>Silver, Bronze, Participation, Gold, Dold.</u>	Inter College Tournament, All India Inter University, Federation Club, YMCA, IIT Delhi
<u>Rocky</u>	Athletics	<u>Bronze, Silver, Silver</u>	Inter College Tournament, All India Inter University, IIT Delhi
Amit Kumar	Taekwondo	Gold Medal, Participation	Inter College Tournament, All India Inter University
Aditya	Taekwondo	Gold Medal, Participation	Inter College Tournament, All India Inter University
Shabnam Yasmin	Shooting	Participation	National
Ankit	JUdo	Bronze, Bronze	Inter College Tournament, Delhi State
Roshan	Yoga	Gold, Silver, Gold	Inter College Tournament, National, Delhi State
Saddam Hussain	Yoga	Participation	Inter College Tournament
Shashi Kumar Sharma	Yoga	Participation	Inter College Tournament
Sanjay Kumar	Yoga	Participation	Inter College Tournament
Naveen Kumar	Yoga	Participation	Inter College Tournament
Sahil Kinha	Boxing	Bronze	State
Shiva Yadav	Boxing	Silver	State
Harjot Singh soni	Golf	Silver	National Under 18

2013-2014:

Himanshu Malik	Body Building Competition	Silver	Delhi University
Roshan	Yoga	2 Gold, 1 Silver	Delhi State , Inter College
Ankit	Judo	Gold	DU Inter College
Amit Kumar, Aditya	Taekwondo	Silver, Gold	Delhi University Inter College
SUO Sujata Roy	Republic Day Parade	Participation	Delhi

*The details of various co-curricular activities are as follows:*

### **CULTURAL SOCIETY:**

Year	Activities and Achievements
2010-2011	<b>DRAMATICS SOCIETY-AADHAR</b>
	Participated at BITS-Pilani and secured two first positions.
	Participated at VIPS and secured two first positions.
	Participated at Youth Festival on Consumer Awareness and secured third position.
	Participated at Sri Venkateshwara College and secured third position.
	Participated at IIPM and secured second position.
	Participated at Hindu College and secured first position.
	Participated at Dyal Singh (Evening) College and secured two first positions.
	Participated at Sri Ram College of Commerce and qualified as top nine teams out of 22 teams.
	Participated at Maitreyi College and secured first position.
	Participated at Delhi College of Arts and Commerce and secured second position.
	Participated at Ansal Technology Institute and secured second position.
	<b>MUSIC SOCIETY-FUROCAL</b>
	Participated in the following inter-college and inter-university events:
<ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> Position in Solo Singing Competition at VIPS</li> </ul>	

	<ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> Position in Duet Singing Competition at ISBF</li> <li>• Secured 3<sup>rd</sup> Position in Solo Singing Competition at IIPM</li> <li>• Secured 3<sup>rd</sup> Position in Solo Singing Competition at IIT,DELHI</li> <li>• Secured 1<sup>st</sup> Position in Solo Singing Competition at ABVP</li> <li>• Secured 2<sup>nd</sup> Position in Solo Singing Competition at Dayal Singh College</li> <li>• Secured 1<sup>st</sup> Position in Solo Singing Competition at Maitreyi College</li> <li>• Secured 1<sup>st</sup> Position in Solo Singing Competition at DCAC</li> </ul>
	<p><b>DANCE SOCIETY- ELECTRA</b></p> <ul style="list-style-type: none"> <li>• Participated in IIT-Delhi</li> <li>• Participated in FOUR SQUARE BUSINESS SCHOOL</li> <li>• Participated in BOLLYWOOD CHOREO EVENT at IIT Mumbai</li> <li>• Secured 1<sup>st</sup> position at VIPS</li> <li>• Secured 1<sup>st</sup> position at AIIMS</li> <li>• Secured 1<sup>st</sup> position at KESHAV MAHAVIDYALAYA</li> <li>• Participated in Miranda House and Maitreyi College</li> <li>• Secured 1<sup>st</sup> position in LADY IRWIN COLLEGE</li> <li>• Secured 2<sup>nd</sup> position in Delhi College of Engineering</li> <li>• Special Appreciation award in SRCC</li> </ul>
2011-2012	<p><b>DRAMATICS SOCIETY-AADHAR</b></p> <ul style="list-style-type: none"> <li>• Won third prize in Spoof competition at AIIMS</li> <li>• Best Actor Award at AIIMS</li> <li>• Won 1<sup>st</sup> Prize in IIMC</li> <li>• Won 3<sup>rd</sup> Prize in AFMC, Pune</li> <li>• Secured 7th Position out of 62 colleges in IIT Delhi</li> <li>• Won a consolation prize at DLF Promenade</li> <li>• Performed 5 times for the NGO- <b>Be On The Streets</b></li> </ul> <p><b>MUSIC SOCIETY-MALHAAR</b></p> <p>Participated in the following inter-college and inter-university events:</p>

	<ul style="list-style-type: none"> <li>• Kamla Nehru College</li> <li>• IIT- Kanpur's Annual Fest</li> <li>• AIIMS</li> <li>• I P College</li> <li>• IIPM</li> </ul>
2013-2014	<p>Participated at BITS-Pilani (Solo Singing Competition) and secured first position.</p> <p>Participated at IILM, Gurgaon and IILM, Lodhi Road (Street Play competition) and secured second position respectively.</p> <p>Participated at Motilal Nehru College Economics festival- Ad-mad competition and secured first position.</p> <p>Participated at Sri Venkateshwara College- Ad-mad competition and secured second position.</p> <p>Participated at Kamala Nehru College - Ad-mad competition secured consolation prize.</p> <p>Participated in Photography competition event in the following colleges:</p> <ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> position at SGTB Khalsa College, Miranda House and Shivaji College</li> <li>• Secured 1<sup>st</sup> Position at Shivaji College</li> </ul> <p>The Dance Society participated at Rajdhani College.</p> <p>Successfully held the <i>Phoenix'14</i>, the cultural fest of Motilal Nehru College featuring star performances by renowned Bollywood singer Shahid Mallaya.</p>
2014-2015	<p><b>DRAMATICS SOCIETY-AADHAR</b></p> <ul style="list-style-type: none"> <li>• 1<sup>st</sup> Prize for Display at Sahitya Kala Parishad (SRC, Mandi House)</li> <li>• 1<sup>st</sup> prize at Bhim Rao Ambedkar College</li> <li>• 1<sup>st</sup> prize at Bhagini Nivedita College</li> <li>• 2<sup>nd</sup> prize at Bhagat Singh College (Day)</li> <li>• 3<sup>rd</sup> prize at Delhi College of Arts and Commerce</li> <li>• 1<sup>st</sup> prize at Bharti Vidya Peeth</li> <li>• 1<sup>st</sup> prize at Bharti Vidya Peeth Institute of Computer Application and Management</li> <li>• 1<sup>st</sup> prize at Aurobindo College</li> <li>• 1<sup>st</sup> prize at English department fest of Zakir Hussain College (Evening)</li> </ul>

	<ul style="list-style-type: none"> <li>• Awarded Best Actor award at Institute of Home Economics</li> <li>• The team gave public performances in Satya Niketan Market and Dilli Haat</li> </ul>
	<b>MUSIC SOCIETY-MALHAAR</b>
	<p>Participated in the following inter-college and inter-university events:</p> <ul style="list-style-type: none"> <li>• Secured 3<sup>rd</sup> position in Indian Group Choir at <i>Feria</i>, Annual Fest of Institute of Home Economics.</li> <li>• Secured 2<sup>nd</sup> position in Solo Singing competition at Shivaji College.</li> </ul>
	<b>WESTERN DANCE SOCIETY- ELECTRA</b>
	<ul style="list-style-type: none"> <li>• Secured 1<sup>st</sup> position at Bhagini Nivedita College</li> <li>• Secured 1<sup>st</sup> position at VIPS</li> <li>• Secured 1<sup>st</sup> position at Shyam Lal College</li> <li>• Secured 1<sup>st</sup> position at IITM</li> <li>• Secured 2<sup>nd</sup> position at Aditi Mahavidyalaya</li> <li>• Finalist (Top 5) at BITS Pilani, Goa Campus</li> </ul>

#### DEBATE SOCIETY-ABHIVYANJANA

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Organized a two day National festival ‘ABHIVYAKTI-11’ in association with Fine Arts, B.A. (P), Film Screening Societies and Hindi Subject Society.</li> <li>• Various events were <b>Parliamentary Debate, Bilingual Debate, Group Discussion, Poetry, Cartoon Making, Rangoli Competition, Extempore and Best out of the Waste.</b></li> <li>• Participated in Sri Venkateshwara College and secured 2<sup>nd</sup> position.</li> <li>• Best Interjection in Physics fest at Kiroromal College.</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Best Team Award in Debate Competition organized by JIMS</li> </ul>

	<ul style="list-style-type: none"> <li>• Best Speaker Award at the Annual Festival of AIIMS</li> <li>• Best team Award and Best Interjector at Daulat Ram College</li> <li>• Secured 1<sup>st</sup> position in Extempore competition at the Annual festival at AIIMS</li> <li>• Secured 1<sup>st</sup> position in Debate competition at the Annual festival at Gargi College</li> <li>• Secured 1<sup>st</sup> position in Debate competition (Bilingual) at the Annual festival at Gargi College</li> <li>• Invited for conducting Mock Parliamentary Debate in LSR college</li> <li>• Secured 2<sup>nd</sup> position in a group discussion organized by Dayal Singh College</li> <li>• Participated in various educational institutes like <b>BITS Pilani, IIT Bombay, IIT Delhi, ARSD college, Lady Shree Ram College, Janki Devi Memorial, Deshbandhu college, Kamla Nehru College, IIPM, New Delhi Institute of Management</b> and many more.</li> <li>• Organized its Annual Cultural Festival '<i>Abhivyakti</i>' with events like Parliamentary Debate, Bilingual Debate, Extempore, Poetry and Creative Writing.</li> <li>• Students from many Universities like DU, JNU, JMI and IIT-Delhi participated in the event.</li> <li>• Organized a talk show with Mr. Raj Shekhar, a renowned Bollywood Lyricist.</li> </ul>
2014-2015	

#### FINE ARTS SOCIETY-KRITIRANG

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Participated at Miranda House in Poster Making Competition</li> <li>• Participated at IIT, Mumbai in Book Designing competition and secured 7<sup>th</sup> position</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Organized events like <i>Rangoli, Mehendi, Poster-Making and Photography</i></li> <li>• On Teacher's Day (5<sup>th</sup> September, 2012) Intra-college Rangoli Competition was organized.</li> </ul>

	<ul style="list-style-type: none"> <li>Organized Intra-college Mehendi Competition on 1<sup>st</sup> November, 2012.</li> <li>Organized Inter-college Poster-making and Photography competition in the college on 28<sup>th</sup> January, 2013</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>Organized Inter-College Mehendi Competition.</li> <li>In collaboration with Film Screening Committee, organized a Poster Making Competition, based on the movie “The Day After Tomorrow”.</li> <li>Organized the Annual Fine Arts Festival- COLORATO’14 with events as <i>Painting without Brush, Origami, Newspaper costume, Face painting, Photography and Caricature.</i></li> <li>Organized Sketching Competition of “Pandit Motilal Nehru”</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>Organized events like <i>Mehendi, Tattoo Making, Newspaper Costume, Clay Modelling</i></li> <li>A Workshop was organized in the college premises on “GOND painting”</li> <li>Organized a workshop on craft on 24<sup>th</sup> March, an art tour on 25<sup>th</sup> March and Navrang 2015 on 26<sup>th</sup> March.</li> </ul>

#### FILM SCREENING SOCIETY: BI-SCOPE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>Organized a movie screening of <i>Ek Ruka Hua Faisla</i></li> <li>Participated at IIT, Mumbai in Book Designing competition and secured 7<sup>th</sup> position</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>On the eve of Republic Day the movie <i>Sardar-The Ironman of India</i> was screened.</li> <li>As part of Environment Awareness drive, in collaboration with Fine Arts Society, screened the movie <i>The Day After Tommorow.</i></li> <li>To mark Women’s Day, the committee screened <i>Mrityudand</i></li> </ul>

### GANDHI STUDY CIRCLE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>Organized a seminar on ‘Gandhi and his relevance in the modern context’</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>Organized essay writing competition on the topic “The Relevance of Gandhi Today”</li> <li>Organised an exhibition, documentary and a talk by Prof. Aparna Basu, Chairman, National Gandhi Museum, and the Director of the museum.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>In collaboration with Indian Council of Historical Research organized a National Seminar titled “<i>Nehru’s Idea of Past and History Writing in Independent India</i>”</li> </ul>

### GENDER SENSITIZATION COMMITTEE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>Talk by Ms. Vimla Mehra, IPS as Chief Guest</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>Organized a two-day debate and photography competition and a lecture was delivered on “Gendered History of Medieval India”</li> <li>Organised a three day festival “GENSENSIZEN” with events like Group discussion, Rangoli, debate and lyrical interpretation competition</li> <li>A lecture was delivered by Padma Shri awardee, Urvashi Butalia titled “Shift in Discourse on Gender Issues post 2012.”</li> </ul>

### WOMEN’S DEVELOPMENT COMMITTEE

Year	Activities and Achievements
2012-2013	<ul style="list-style-type: none"> <li>Organised a debate competition on the topic “<i>Should there be a dress code for girls.</i>”</li> </ul>

2014-2015	<ul style="list-style-type: none"> <li>Organized a talk on <b>Uniform Civil Code</b> by Nivedita Menon who discussed various contemporary concerns of the women's movements in India.</li> </ul>
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### NATIONAL SEMINAR COMMITTEE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>Organized a seminar on 'Issues surrounding Challenges to internal security of India, Problem of Naxalism roots and dynamics and How should Indian state respond? Development, deterrent or destruction.'</li> <li><i>The Naxalites</i>, a film on the topic of Naxalism was screened during the Seminar</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>Organized a two day National Seminar-"Challenges to South Asian Region"</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>Organized a two day National Seminar on "Medieval Period and Contemporary Issues"</li> <li>Eminent scholars across various universities/institutes like Union Public Service Commission, University of Delhi, Jawaharlal Nehru University, Jamia Millia Islamia, Ambedkar University and IGNOU presented papers and engaged in intellectual discussion.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>Organized a two day National Seminar titled "<i>Social Movements in India in the Era of Globalisation</i>"</li> </ul>

### NORTH EAST STUDENTS' CELL

Year	Activities and Achievements
2013-2014	<ul style="list-style-type: none"> <li>Observed the North East Culture day based on the theme <i>Promoting Diversity and Plurality of Northeast culture</i> to mark multiculturalism, plurality and inclusiveness.</li> <li>Traditional and contemporary music and dances of various tribes from the region were presented.</li> <li>Organized an inter-college sports meet</li> </ul>

2014-2015	<ul style="list-style-type: none"> <li>• Observed the North East Culture day based on the theme <b><i>Harmony through Culture</i></b> to mark multiculturalism, plurality and inclusiveness.</li> <li>• Traditional and contemporary music and dances of various tribes from the region were presented.</li> <li>• Organized an inter-college sports meet</li> <li>• Organised a Cleanliness drive along the South Campus area in due collaboration with MCD, South Delhi</li> </ul>
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### PLACEMENT CELL

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• In association with Central Placement Cell, University of Delhi the cell worked actively and approximately 100 students were like selected by various Multi-National Companies.</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>• Launched the Website <a href="http://www.mlncdu.ac.in/placementcell">www.mlncdu.ac.in/placementcell</a> for easy access to the information and notices about various activities and events.</li> <li>• The website displays resource material like CV making Tips, Interview Tips and Group Discussion Tips to help students prepare for the final placements.</li> <li>• Organized the following Seminars and Workshops: <ul style="list-style-type: none"> <li>▪ Documentary show on European Financial Crisis- “Inside Jobs and Overdose”</li> <li>▪ CV making Workshop</li> <li>▪ Seminar on Career Prospects in Insurance Sector</li> <li>▪ Seminar on Career Opportunities in Media and Entertainment Industry</li> <li>▪ Career Guidance Kiosk</li> <li>▪ Workshop on Public Relations</li> </ul> </li> <li>• Students got recruited in different companies like <b><i>Protiviti, Akosha, Anglo Eastern Ship Management Ltd, AON Hewitt (Internship), Berkshire, Bottom Line Consulting, Global Optics, Liquid, Inter Globe Technologies.</i></b></li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Prepared and launched a Placement Cell brochure</li> </ul>

	<p>highlighting the recruitment process.</p> <ul style="list-style-type: none"> <li>• Initiated the use of online company registration system to facilitate companies to register for placement drives.</li> <li>• Started an online registration of students for regular updates.</li> <li>• Organized various workshops on employability and interview skills.</li> <li>• Helped students find placements in various MNCs like Godrej, Citibank, Genpact etc.</li> <li>• Facilitated internship opportunities for students with WeChat, AmbitionME, Creative India and many more.</li> </ul>
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### SPORTS COMMITTEE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Participated at Kunnur University in <b>All India Inter Body Builders University Championshi, 2010</b></li> <li>• Secured 1<sup>st</sup> position in <b>21<sup>st</sup> Gurgaon District Body-Building Championship, 2010</b></li> <li>• Secured 1<sup>st</sup> and 2<sup>nd</sup> positions in <b>23rd Senior Haryana State Body Building Championship, 2010-11</b></li> <li>• Secured 5<sup>th</sup> position in <b>National Body Builders Championship, 2010</b></li> <li>• Secured 3<sup>rd</sup> position in <b>Senior Mr. India Body Builders Championship, 2011</b></li> <li>• Secured 1<sup>st</sup> position in <b>North India Body Building Championship, 2010</b></li> <li>• Participated in <b>Youth National Volleyball camp</b> in 2010</li> <li>• Secured 1<sup>st</sup>, 3<sup>rd</sup> and 8<sup>th</sup> positions in <b>26<sup>th</sup> Delhi State Yoga Championship, 2010</b></li> <li>• Secured 2<sup>nd</sup> position in <b>2<sup>nd</sup> National Yoga Championship &amp; Bharat Yog Ratan, 2010-11</b></li> <li>• Participated in <b>All India Inter University Athletic Championship, 2010 &amp; Interuniversity Volleyball Championship, Kurukshetra</b></li> <li>• Participated in <b>32<sup>nd</sup> Delhi State Elite Men Boxing Championship, 2010</b></li> </ul>

2012-2013	<ul style="list-style-type: none"> <li>• Conducted its first Annual Sports festival 2013.</li> <li>• Divided the activities into two broad categories: <b>INTRAMURAL &amp; EXTRAMURAL</b></li> <li>• INTRAMURAL activities are as follows: <ul style="list-style-type: none"> <li>▪ Organized cricket match for Teachers.</li> <li>▪ Organized various inter discipline/class/course tournaments were held in Cricket, Football and Volleyball.</li> </ul> </li> <li>• During EXTRAMURAL programme, a total of 130 students participated in sport competitions at various levels all over the country, in competitions as follows: <ul style="list-style-type: none"> <li>▪ Athletics- 2 Gold, 3 Silver and 2 Bronze</li> <li>▪ Taekwondo- 2 Gold</li> <li>▪ Judo- 2 Bronze</li> <li>▪ Boxing- 1 Silver and 1 Bronze</li> <li>▪ Yoga- 2 Gold and 1 Silver</li> </ul> </li> <li>• Students also participated in Inter-college and Inter-University level championship in Basketball (Men &amp; Women), Football and Volleyball (Men &amp; Women) <ul style="list-style-type: none"> <li>▪ Participated in BITS- Pilani, BITS- Pilani (Goa campus), IIT Kanpur, Loyola College (Hyderabad), and BITS Goa.</li> <li>▪ Basketball team secured 1<sup>st</sup> position and the Football team secured 3<sup>rd</sup> position in the SPREE 13' tournament, BITS-Goa.</li> <li>▪ The football team secured 2<sup>nd</sup> position at IIT Kanpur</li> </ul> </li> <li>• Harjot Singh Soni won Silver medal in the National level Golf competition and was selected for representing India in the National Squad under 18 categories.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Secured 2<sup>nd</sup> position in <b>Body Building competition</b> organized by University of Delhi</li> <li>• Won 2 Gold and 1 Silver medal in <b>Yoga competitions</b> at Delhi state and inter-college level.</li> <li>• Won 1 Gold medal in <b>Judo competition</b> at the Inter-college level, University of Delhi</li> <li>• Won 1 Gold and 1 Silver medal in <b>Taekwondo competition</b> at the Inter-college level, University of Delhi</li> <li>• During the Golden Jubilee year, the college has introduced a policy of “Sports for all”.</li> </ul>

	<ul style="list-style-type: none"> <li>Organized a football match and a 20-20 cricket match for staff members (Teaching and Non-Teaching)</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>Around 65 students participated in various sports activities like Athletics, Basketball, Boxing, Judo, Soccer, Taekwondo, Volleyball and Yoga.</li> <li>Secured a total of 13 Gold medals in <b>Volleyball inter-college competition</b></li> <li>Secured a total of 2 Silver medals in <b>Judo and Yoga inter-college competition</b></li> <li>Secured a total of 3 Bronze medals in <b>Boxing inter-college competition</b></li> <li>Secured 1 Bronze medals in <b>Judo inter-college competition</b></li> <li>Participated in other events like <b>Football competition, Basketball competitions and Athletics</b> at both State and National level.</li> </ul>

### STUDENTS' ADVISORY BOARD

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>Arranged for opening of College Library on Saturdays, improvement of food quality of the college canteen and cleaning of the college ground.</li> <li>In collaboration with Department of Sports, organized the Inter-Class Cricket Tournament</li> </ul>
2012-2013	<ul style="list-style-type: none"> <li>Organized <b>Phoenix'2015</b> which saw a healthy participation from across different colleges from within the University of Delhi. <ul style="list-style-type: none"> <li>The fashion show was judged by Dr. Lavlin Thadani, the famous film maker and fashion designer.</li> <li>The fest had the presence of celebrities like Sanam Johar, famous <i>Dance India Dance</i> finalist</li> <li>Western Dance group Competition</li> <li>Solo Vocal Competition</li> <li>Electrifying performance by <b>THE RAFETH</b> band.</li> </ul> </li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>For three years in a row the college distinguished itself as</li> </ul>

	<p>one of the rare colleges in the University to have three consecutive elected girl candidates as president of the Students Union.</p> <ul style="list-style-type: none"> <li>• It is a matter of pride for the college that it is creating a conducive environment for active participation of women candidates, fulfilling its commitment to '<b>women empowerment</b>'</li> <li>• Successfully conducted and carried forward the legacy of holding grand Annual college fest- <i>Phoenix-2015</i></li> </ul>
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### FEE CONCESSION & S.A.F. BOOK BANK COMMITTEE

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Section of the committee gave an amount of Rs. 2,28,700/- to 164 students who are needy, deserving, physically handicap and visually challenged.</li> <li>• The Book Bank section has about 21,246 books and is issued to more than 300 needy students.</li> <li>• Released an amount of Rs. 86,100/- to the book bank section to purchase new books as per the request of the students.</li> </ul>

### NATIONAL CADET CORPS (3 DELHI GIRLS BN)

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• The unit has 160 cadets on roll.</li> <li>• The main objective is to develop good character, personality and inculcate qualities of self-discipline, confidence and cooperation through participation in wide variety of outdoor activities.</li> <li>• The cadets are provided with various programmes: <ul style="list-style-type: none"> <li>▪ Institutional training</li> <li>▪ Youth exchange programme</li> <li>▪ Adventure camp sports and Cultural Activities</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>▪ Community development programmes</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Organized <b>Combined Annual Training Camp</b> at Delhi Cantt. Thirty cadets of the unit successfully completed the camp.</li> <li>• Organized <b>National Integration Camp</b> at Nagrota, Jammu. Five cadets of the college participated.</li> <li>• Six cadets participated in the Guard of Honour to pay homage to the martyrs at Amar Jawan Jyoti.</li> <li>• Seven cadets participated in the Guard of Honour at the University of Delhi on the occasion of Independence Day Celebration.</li> <li>• 30 cadets participated in the Guard and Drill performance at 'Antardhvani 2014'. Annual festival of University of Delhi.</li> <li>• Six NCC cadets volunteered during the Admission Process 2013-14 at the Vice Chancellor office.</li> <li>• Seven cadets were selected for "Gyanodaya 2014" as part of the security squad.</li> <li>• SUO Sujata Roy had the honour of participating in the Republic Day Parade 2014.</li> <li>• Secured 1<sup>st</sup> position by the Guard team consisting of eight cadets participated in NCC Festivals organized by Dayal Singh College, PGDAV, Kirori Mal College, Satyawati College, ARSD, Miranda House and Deshbandhu College.</li> <li>• The unit bagged <b>seven Gold medals</b> in competitions held all over Delhi.</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>• Two cadets participated in the mountaineering camp by Nehru Institute of Mountaineering, Uttarakhand.</li> <li>• Awarded best cadet award at Chief Minister's rally</li> <li>• Participated in the table drill on the Closing Ceremony of NCC National Games, 2014.</li> <li>• 12 cadets were selected for pre-Republic Day camp.</li> <li>• 6 cadets were selected for Republic Day camp.</li> <li>• 4 cadets were selected for the Republic Day parade 2015.</li> <li>• 3 cadets participated in the National Integration Camp at Suart, Gujrat.</li> </ul>

	<ul style="list-style-type: none"> <li>• During “Antardhvani”, 33 cadets participated in the Drill and 9 cadets participated in The Guard of Honour.</li> </ul>
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### NATIONAL CADET CORPS- 2 DELHI ARTY. BTY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• Participated in Commonwealth Games 2010.</li> <li>• 32 cadets attended <b>Gun Drill at PM’s Rally, 2011.</b></li> <li>• The prominent activities of N.C.C. cadets (Boys) are as follows: <ul style="list-style-type: none"> <li>▪ <b>CATC</b></li> <li>▪ <b>NIC</b></li> <li>▪ <b>Army Attachment Camp</b></li> <li>▪ <b>ALC</b></li> <li>▪ <b>Trekking</b></li> <li>▪ <b>Thal Sainik Camp</b></li> <li>▪ <b>Rock Climbing</b></li> <li>▪ <b>Para Basic Course- Agra</b></li> <li>▪ <b>C M Rally-2011</b></li> </ul> </li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• Sitaram was the Commander of the Guard of Honour on Founder’s Day, University of Delhi. He participated in the Republic Day Parade and was Co-ordinator of Security and Discipline for <i>Gyanodaya 2014</i>.</li> </ul>

### NATIONAL SERVICE SCHEME

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>▪ Organized Blood Donation Camps</li> <li>▪ Organized a leadership development programme for social change among youth co-ordination with the NGO ‘PRAVAH’</li> </ul>
2014-2015	<ul style="list-style-type: none"> <li>▪ Organized Blood Donation Camp</li> <li>▪ Cleanliness drive in the College campus</li> <li>▪ Volunteered for the services of the college stall at <b>Antardhvani 2015</b></li> </ul>

## LIBRARY

Year	Activities and Achievements
2010-2011	<ul style="list-style-type: none"> <li>• The Existing number of volumes is 100034 and with the increase of 541 numbers of volumes worth Rs. 1,59,405/-, the total number has risen to 100575 volumes.</li> <li>• The Library has more than 21246 Books in the Book Bank/Student Aid Fund Section.</li> <li>• The number of books loaned during the period from July 2010 to February 2011 is 532513.</li> <li>• The Library is presently subscribing to about 86 periodicals and magazines of Literary, Scientific and General Interest.</li> <li>• The Library continues to follow Open Access System which offers greater convenience to the students.</li> <li>• 21 Computer Stations with Internet Access Facility are also available for the Library members.</li> <li>• 2 Computer Systems are reserved for the Visually Challenged Students with specialized software.</li> <li>• The Library has an up-to-date Online Catalogue (OPAC) of its holdings for all the users.</li> <li>• The Library is in the process of bar-coding of the Library books and the computerization of all the in-house Library activities.</li> <li>• The Library functions from 8.00 A.M. to 8.00 P.M. on all working days. It also functions on Saturdays from 9.00 A.M. to 5.30. P.M.</li> </ul>
2013-2014	<ul style="list-style-type: none"> <li>• The Existing number of volumes is 105648 and with the increase of 1938 numbers of volumes worth Rs. 7,69,526/- , the total number has risen to 100575 volumes.</li> <li>• The Library has more than 22206 Books in the Book Bank/Student Aid Fund Section.</li> <li>• The number of books loaned during the period from July 2013 to February 2014 is 7,22,485.</li> <li>• The Library is presently subscribing to about 86 periodicals and magazines of Literary, Scientific and General Interest.</li> <li>• The Library continues to follow Open Access System which offers greater convenience to the students.</li> </ul>

	<ul style="list-style-type: none"> <li>• 21 Computer Stations with Internet Access Facility are also available for the Library members.</li> <li>• 2 Computer Systems are reserved for the Visually Challenged Students with specialized software.</li> <li>• The Library has an up-to-date Online Catalogue (OPAC) of its holdings for all the users.</li> <li>• The Library is in the process of bar-coding of the Library books and the computerization of all the in-house Library activities is completed and is in a state of effective operation.</li> <li>• The Library functions from 8.30 A.M. to 5.30 P.M. on all working days. It also functions on Saturdays from 9.00 A.M. to 5.30. P.M.</li> <li>• UGC has facilitated the availability of e-books in the colleges through the “National Library and Information Services Infrastructure for Scholarly Content (N-List)” Programme Funded by MHRD, Govt. of India. The programme facilitates access to about 1,00,000 e-books and 3000 e-journal to all those who access the programme in the college library.</li> </ul>
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### ANTARDHVANI

Year	Activities and Achievements
2013-2014	<ul style="list-style-type: none"> <li>• The College participated in the “Good Practices” pavilion and received encouraging response from the visitors.</li> <li>• The College also displayed two projects under <b>UNIVERSITY INNOVATION PROJECTS:</b> <ul style="list-style-type: none"> <li>▪ Project titled “<b>People’s Participation and Political Communication Interface- Mapping Socio-Economic Trajectories of Voters in Delhi.</b>”</li> <li>▪ Project titled “<b>Application of Solar Energy Based Catalytic Technologies and their Comparative Study for Improvement of Water Quality of Yamuna River and Analysis of Percentage Transparency and Chemical Pollution of Yamuna Water.</b>”</li> </ul> </li> </ul>

## COLLEGE WELFARE COMMITTEE

Year	Activities and Achievements
2012-2013	<p>The committee had undertaken various constructive works:</p> <ul style="list-style-type: none"> <li>❖ Provision of extra parking space near the Electric substation</li> <li>❖ Shifting and renovation of the upcoming new Air Conditioned Staffroom, Committee Room and the tea room, duly equipped with suitable furniture and fixtures for making the sitting provision for the teachers as well as organizing lectures and seminars.</li> <li>❖ Use of the space of the old staff room to accommodate the construction of three classrooms.</li> <li>❖ Regular maintenance of and planting of new trees in the Rock Garden in South West Corner of the college.</li> <li>❖ Installation of new <b>Reverse Osmosis</b> filters at different locations in the college premises to provide safe and adequate drinking water.</li> <li>❖ In collaboration with Infrastructural Development committee and Sports committee, developed various sports facilities: <ul style="list-style-type: none"> <li>▪ Basketball court</li> <li>▪ Mountain biking</li> <li>▪ Beach Volleyball</li> <li>▪ Renovated existing Football ground and Volleyball courts</li> </ul> </li> </ul>

### 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- From Graduates: There is no formal mechanism for feedback from under-graduation students. Feedback is unofficially addressed through classroom interaction and tutorial meetings with the students. Stake holders have free access to the Principal and teachers for any feedback that they would like to offer. Contact information like emails and phone numbers (of persons to be contacted for feedback of any kind) is prominently displayed on the college website.

- For employers: The Governing Body meets frequently where they discuss and review various issues and various programs implemented in the college.
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**5.3.4 How does the College involve and encourage students to publish materials like catalogues, wall magazines, college magazine and other material? List the publications/ material brought by the students during the previous four academic sessions.**

- There is a magazine committee of the college with members from students and teachers. The college has a student editorial team and articles are invited from all students of the college. The college also has Wall magazines in which students regularly contribute articles throughout the year.
  - The college publishes an annual magazine called Navagat which is a trilingual magazine- in Hindi, Sanskrit and English. Besides the annual magazine, the various departments also bring out their own monthly newsletters and annual departmental magazines. It is an ideal platform for students to realize their creative potential and exhibit their writing skills.
  - The college also has Wall magazines in which students regularly contribute articles throughout the year.
  - The English Department produces its annual department magazine “Logos” and also publishes monthly newsletters entirely managed by the students.
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**5.3.5 Does the college have a Students Council or any other similar body? Give details on its selection, constitution, activities and funding.**

- Students’ Union: The College has an elected Students’ Union.
- Constitution: The Student Union has a democratically developed and duly passed Constitution with provisions for Amendments. Composition, role, process, procedure and penalties are clearly laid out.
- Activities: The Student Union is responsible among other things a major two days college festival with the help of Teachers Advisory Committee.
- Funding: College receipt under the relevant financial head provides the fund. Budget allocation is undertaken once the annual election of office bearers is completed.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

- Magazine Committee
  - Fee Concession and Student Aid Fund Committee
  - Women Development Committee
  - Internal Complaints Committee
  - Students Union Advisory Committee
  - B.A Programme Subject Committee
  - Sports Committee
  - Discipline Committee
  - Debate and Cultural Committee
  - Admission Committee
  - Placement Cell Committee
  - Special Categories Admission Enabling Committee
  - Foreign Students' Cell
  - North East Students Cell.
  - All Academic Societies of Departments
  - All Cultural Societies of the Staff Council
  - Extra-Curricular and Co-curricular Societies
  - College Welfare Committee
  - Alumni Committee
  - Annual Report and Magazine Committee
  - Garden Committee
  - National Seminar Committee
  - Fine Arts Society.
  - Workload Committee
  - Time Table Committee
  - Subject Society Committee
  - Library Committee
  - Standing Committee
  - Gandhi Study Circle
  - External Examination Committee
  - Purchase Committee
  - Provident Fund Committee
  - Film Screening Committee
  - Stock Taking Committee
  - Canteen Committee
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### **5.3.7 How does the institution network collaborate with the Alumnae and former faculty of the institution?**

The institution has a registered Alumni Association. However, the association is in its nascent stage. Therefore, officially, not much collaboration has been done or recorded. Nonetheless, the alumni of our college frequently visit the college and interact with the students and teachers and help students build networks.

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**CRITERION VI**  
**GOVERNANCE, LEADERSHIP**  
**AND MANAGEMENT**

## **6.1 Institutional Vision and Leadership**

### **6.1.1 State the vision and mission of the institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

Established in 1964, in a small school building, Motilal Nehru College has indeed come a long way. At the moment, it draws students not only from all over India and from all segments of society but from foreign regions as well. The institution is aware of its glorious past and believes that it will scale greater heights in higher education in the years to come.

The Vision of the college is to make available higher education to all sections of society and to offer education as an enabler for young women and men of the nation.

The Mission of the college is to nurture its students and make them responsible citizens of the country. The College also ventures to instill in its students the values that are preserved in the motto of the College, 'Knowledge Purifies the Mind'. The endeavor of this institution is to allow students to acquire knowledge in a way that would allow them to think, assert and empower themselves.

Stated in 1.1.1.

### **6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The Governing Body supervises the general functioning of the College as stated in Statutes, Rules and Ordinances in the University of Delhi. The everyday functioning of the college is directed by the Staff Council, with the Principal as the Chairman and an elected teacher as the Secretary. The Council oversees and ensures implementation of the policies and plans through its various administrative councils. Through regular meetings the Governing Body, the Staff Council and various committees ensure execution of the policies and plans in the College.

### **6.1.3 What is the involvement of the leadership in ensuring:**

- **The policy statements and action plans for fulfillment of the stated mission**

- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The leadership ensures implementation of policies and plans through constant meetings and regular engagements in the College.

- The Governing Body meets as and when required in order to take stock of the implementation of policies and stated mission
- The Staff Council meets at an average of nine to ten times annually while departmental committees meet regularly in order to help formulate and implement plans
- The ASC constantly interacts with the departments to ensure academic accountability
- Through various informal interactive channels feedback is sought from students in order to enhance the teaching learning process.
- Committees for time table and workload ensure systematic delivery of curriculum design
- All the decisions and actions of all the committees and departments are constantly reviewed in their meetings to ensure growth in quality and create a cult of excellence.
- Faculty and staff are encouraged to upgrade their academic qualities and skills in order to enhance and develop themselves
- Experts and academicians are invited to interact with the students and staff of the college regularly
- Students are encouraged to excel not only in academics but also in activities beyond the curriculum
- Undergraduate students presenting papers in international conferences and seminars are provided with monetary and financial aid
- Academic societies of various departments encourage and motivate students to engage themselves in paper presentations and seminars
- Governance in the College is acquired by constant interaction, engagement and communication amongst all the sectors of College.
- After an evaluation of the outmoded systems, concepts or infrastructure the College advocates a dynamic Organizational change. In order to keep pace with the changing needs of the time a lot of methods and mechanisms

are introduced in the interest of a more advanced organizational set up in the College. Constant reviewing is taken up at routine intervals by the Principal, faculty and the staff.

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

Policies and plans of the institution are monitored and evaluated in a continuous process which takes place at various levels such as academic, managerial, administrative and infrastructural.

- The Monitoring Committee lays down the academic vision and stratagem which are shared with the larger body of the SC and put into dialogue.
- Statutory committees implement plans, sometimes in full and at other times in a phased mode. In this way the charge is held by a group and decentralization makes way into the system.
- The Principal provides the institution with constant reviews, help and aid
- With the help of departmental committees, the ASC organizes semester report and collects feedback from students and staff.
- Diverse issues related to academics and administration are discussed in General Body Meetings wherein the Principal, faculty and students get an opportunity to interact with each other.
- Monitoring and evaluation of policies takes place regularly through the meetings held by the Staff Council.
- Assessments and reports are framed by the Monitoring Committee and the Administration and are documented as the Minutes of the committee as a part of record.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

The Governing Body is the top management of the College which oversees general administration of the institution while the day to day management is done by the Principal and the Council. The Council and various committees of the college constantly endeavor to foster academic growth by monitoring and streamlining academic functioning in a meticulous manner that ultimately gives way to quality assurance.

The faculty is motivated and encouraged to upgrade their academic skills by exploring a number of opportunities available to them at both national and international level. They are inspired to vigorously involve themselves in seminars, refresher courses, workshops, research programs and paper presentations in order to enhance and polish their academic skills.

#### **6.1.6 How does the college groom leadership at various levels?**

The College expects its students, faculty and the administrative staff to be responsible and accountable entities.

- The college follows the principle of seniority by rotation at the level of faculty. This procedure ensures that each teacher participates in running the department by taking up the position of in charge. This is an extremely democratic interface that is enabled by the top management in order to fluidly carry out the administrative functions of the departments
- The faculty is trained to ensure transparency, responsibility and smooth functioning by emphasizing on the importance of documenting all the decisions as Minutes, which are further circulated and displayed. Financial management is also insisted.
- As a part of the University of Delhi, the organization and practices of the college ensure that each teacher is put in a leadership role.
- Departmental issues are taken up and discussed in the meetings that are held by Student-Faculty Committees. Allotted representatives of the class assume responsibilities.
- Apart from the faculty, the principles of transparency and democratic functioning are also emphasized at the level of students. This is carried out by the Student Union and other Student Societies. Students are encouraged to conduct GBMs from time to time on significant issues and to learn and value democratic functioning.
- The College also attempts to instill leadership qualities in its non-teaching staff along the same principles of transparency and democracy. The College acknowledges the elected leadership and allows it to function democratically. Apart from assessing the collective qualities the college also endeavors to assess the individual qualities of the members of the non-teaching staff.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?**

- Under the Ordinance of the University the Statutory position of the Principal incorporates the process of delegation of authority in all academic matters.
- The Chair recommends various action plans and implements the decision of the Council on all matters under the purview of the Staff Council.
- The Staff Council is responsible for carrying out college tasks under the leadership of conveners and coordinators whereas the departmental tasks are carried out under the supervision of the Teacher in Charge and committees under designated coordinators.
- The institution ensures operational autonomy to departments by following a policy of non-interference in departmental measures which work efficiently and contribute a lot to the institution. Thus, matters like creation of departmental committees, allocation of work, task-distribution, work plans, crisis management and resolution of conflicts remain internal to the departments.
- The role of the Principal is to oversee the implementation of various plans, policies and directives in the institution.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

The conviction in a non-hierarchical and an affable approach of academic governance is comprehended through the accessible constitutions of the Staff Council, which guarantee participative management. The committees of the Staff Council are composed in the Council and operate under conveners appointed in the Council. Participative management is also acquired through the principle of delegation and decentralization. The Monitoring Committee advises the Principal on all academic matters and in co-ordination both the units take decisive actions on infrastructural requirements. The Monitoring Committee comprises the ASC Convenor, Time-Table Convenor, Secretary, Staff Council, Bursar and one nominated member.

## **6.2 Strategy Development and Deployment**

### **6.2.1 Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

Currently, the college doesn't have a formal statement of a quality policy. However, the college is in the process of forming an IQAC through which Quality as a value will be inculcated and recognized through a set of purposes and intentions discussed in insightful sessions with the GB, the Staff Council, the Administration and in the classroom.

At the moment, the commitment of the college is to provide quality education to its students. The process of imparting quality education to the students is implemented and reviewed by the committees of the Council and the departmental committees.

### **6.2.2 Does the institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

The development plan of the institute is carried out through development of academics, infrastructure and the life on campus. It is through growth and constant quality monitoring in these areas that the college plans its overall development. The facets under deliberation are those that enhance the quality of life in the institution and facilitate it to recognize its potential. In order to implement this, the institution emphasizes on extension of activities, prospects and infrastructure for students. The faculty is encouraged to upgrade its academic skills in order to enhance and develop the academic and co-curricular activities in the college.

### **6.2.3 Describe the internal organizational structure and decision making processes.**

The internal organizational structure is laid down as per the Rules, Regulations and Statutes of the University of Delhi and is grouped under Academic and Administrative with the Governing Body as top management. The GB is led by the selected Chairman with the designated Honorary Treasurer as the curator of finances and official procedures of the college. The role of the Principal is to execute the decisions related to admission, development, administration, finances, recruitment etc. The Staff Council is the academic cluster and the Principal in Council implements the decisions taken in an affable mode through diverse

committees. The decision making practice is a democratic one and advocates participative management and responsibility.

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following:**

- **Teaching and learning**
- **Research and development**
- **Community engagement**
- **Human resource management**
- **Industry interaction**

The College has an extensive array of quality improvement strategies which are occasionally developed, realized, implemented, evaluate and reviewed within the composition of the committees of its assorted units.

- Teaching and Learning quality is guaranteed and improved by regular engagement of curriculum, expansive variety of activities around it, stress on writing and presentation skills, internal assessment and examination and result analysis thereafter. Pedagogical strategies are also reviewed.
- Quality of Research and Development at the level of teachers is ensured at the level of the individual in compliance with international practices. In their roles as overseers of students those practices are realized and integrated. These are evaluated, examined and assessed whenever, necessary. Quality is required to be improved and enhanced by highlighting the inevitability of formal presentation of research.
- Community Engagement is a fundamental policy that the college follows. Areas of engagement are recognized after required assessment .The quality of the engagement is scrutinized by the ethical committee which generates knowledge and sensitivity around the methodologies of engagement. The final assessment comprises a review of quantification of the engagement in fruitful and industrious output.
- Quality of Human Resource Management is developed through every day stock-taking and accountability practices by the Principal, Vice-Principal, Bursar and AO. In-house informal schooling and briefing of groups of both teachers and non-teaching staff for particular purposes, like examination and admission, conferences and proceedings and

support to further skilled advancement through participation in up gradation programs in education and skills.

- Industry interaction in the College is organized in the program of study for hands-on experience of dexterity and knowledge application. It is believed also from the point of view of internship and employment prospects for students, skilled interaction with them and collaboration opportunities. Personal and professional networks are set in motion for interface and evaluate and reviewed through student and departmental feedback on output and eminence of the experience.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The Principal depends on the feedback and review from teachers and students, reports submitted to the Staff Council and the information submitted in the Annual Report. The GB addresses the activities that took place in the college. The GB issues directions as per its appraisal but does not intercede in activities envisioned by the departments apart from the matters of procedures, protocol and policy.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The institution encourages involvement of the staff by delegation of responsibilities through its network of internal organizational structure. The GB and Staff Council delegate responsibilities to various departments in order to integrate them in the process of enhancing and enriching the institution. The GB provides support both morally and financially to all endeavors which develop institutional esteem by enhancing the academic, cultural and community life of the College.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

During 2014, four meetings were held and approximate 30 resolutions were passed out of which 25 resolutions have been implemented and others are in process due to administrative reasons.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

Not Applicable

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The college addresses and resolves grievances and complaints through a Grievance Committee, Internal Complaints Committee (ICC), Anti ragging policy and other such committees. During the admission process, the Grievance Committee is set up under directions of the University. North East Students Cell and Foreign Students Cell address the grievances related to students from the North East and Foreign regions. Controversial complaints and grievances are directed to the Staff Council and grave administrative matters are in the purview of the GB.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

One to two cases each year during the last four years.

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

The College has no formal mechanism of feedback from students. However, many teachers in their individual capacity have evolved their own mechanism for self-assessment and feedback from students of their class. This is done through classroom interaction and tutorial classes, assignments and projects given to the students.

### **6.3 Faculty Empowerment Strategies**

#### **6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?**

Teaching staff is encouraged to attend academic up gradation courses from time to time and also take up research projects. They are motivated to actively partake in seminars, paper presentations, workshops, lectures etc in order to enrich their academic skills. Skill development in computers and academic resourcing are also carried out at the institutional level for teachers.

Non-teaching staff is also motivated to attend training and skill up gradation programs carried out in-house and also by the University and other bodies. Attaining supplementary academic qualification is made possible. Departmental Promotion Committees sit at regular intervals, whenever there are vacancies at various levels of the administration and teaching staff.

#### **6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The College persuades individual teachers who undertake training to share the skills/knowledge obtained in their departments and the larger body of teachers, as the case may be. Frequent workshops are held by the College to familiarize them to the Student Information System. The College conducts workshops and talks for Library Staff, Technical Team, Garden Staff and others separately. Proficient interaction through talks, seminars and invited speakers stimulate employees. The administration at various levels meets with the Staff for motivational and orientation purposes.

#### **6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

Performance Appraisal System (PAS) is an official mechanism of self-appraisal for promotional purpose and is filled on a prescribed proforma designed as per University norms.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

PAS is for promotional purposes. It is not routine for the management to assess self-appraisals unless there is evident disagreement in the claims of the applicants. Any observations are communicated informally.

**6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

Medical Benefits, HTC and LTC, PF and NPS and all other welfare schemes instituted under SRO are provided.

A Welfare committee is in place for the welfare of the students and staff both. The doctor visits regularly.

Welfare Schemes	2014-15		2013-14		2012-13		2011-12	
	Teaching	Non-Teaching	Teaching	Non-Teaching	Teaching	Non-Teaching	Teaching	Non-Teaching
LTC/HTC	20%	18.42%	23.96%	18.42%	25%	31.16%	10%	28.58%
Medical	32%	34%	32%	34%	33%	39%	31%	29%
GPF	38.54%	63.15%	38.54%	63.15%	37.50%	63.63%	38.38%	63.63%
CPF	6.25%	Nil	6.25%	Nil	7.29%	Nil	8.08%	Nil
NPS	55.20%	36.84%	55.20%	36.84%	55.20%	36.36%	53.53%	36.84%

**6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?**

Faculty recruitment is as per the University norms.

## **6.4 Financial Management and Resource Mobilization**

### **6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The College adopts the following institutional mechanism to monitor effective and efficient use of available financial resources:

- Students activities
  - Presentation of budget by every academic and other student societies.
  - Sanction of estimates.
  - Payment of bills and reimbursement of expenses as and when received, as per rules.
  - There is a committee for financial aid which recommends names of students for financial aid/fee waiver.
  
- Infrastructure development
  - The College has a Plan & Purchase and Building Committee under direct management of Governing Body which inspects proposals received from diverse departments/sections. The Governing Body after due inspection accords its approval on all such proposals.
  - After inquiry of the proposals, the College invites quotations or floats tenders as per General Financial Rules (GFR) and College policies.
  - The College also seeks approval and sanction on proposals (on actual expenses) from the Governing Body.

### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major Audit objections? Provide the details on compliance.**

Internal as well as external audit, both are in place and are conducted annually.

### **6.4.3 What are the major sources of institutional receipts/ funding and how is the deficit managed? Provide audited income and expenditure**





2012-13

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ACCOUNTS	AMOUNT	AMOUNT	AMOUNT	AMOUNT
ACCOUNTS	AMOUNT	AMOUNT	AMOUNT	AMOUNT
<b>UNDEVELOPED ASSETS &amp; LIABILITIES</b>				
Grants	450,000.00			
Interest Charges	200,000.00			
<b>4. INVESTMENT EXPENSES</b>				
Advertisement	22,000.00			
Computation for total interest	140,000.00			
Maintenance of College Building	971,000.00			
Maintenance of Premises	98,475.00			
Student (scholar) Salary	2,200,000.00			
Maintenance of Computer	57,000.00			
Printing & Stationery	1,000,000.00			
Postage	10,000.00			
Telephone	10,000.00			
T.A./D.A. Expenses	10,000.00			
Interest on bank loan	6,000.00			
Audit Fee	10,000.00			
Legal Advice Fee	5,000.00			
Property Tax	41,000.00			
Contractual Salary	5,000.00			
<b>5. OTHER EXPENSES</b>				
Fee (Scholarship) Student	75,000.00			
Development Expenses	27,142.00			
Maintenance of College Building	22,000.00			
Maintenance of Premises	94,000.00			
Bank Charges (Add over draft charges)	22,222.00			
<b>6. OTHER GOVERNMENT GRANTS</b>				
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6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Our College is a Government College and no such provision exists.

### 6.5 Internal Quality Assurance System (IQAS)

#### 6.5.1 Internal Quality Assurance Cell (IQAC)

- Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?
- How many decisions of the IQAC have been approved by the management/authorities for implementation and how many of them were actually implemented?
- Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.
- How do students and alumni contribute to the effective functioning of the IQAC?

**e. How does the IQAC communicate and engage staff from different constituents of the institution?**

- a. The institution is in process of establishing IQAC. Letters seeking consent from prospective members have been sent and IQAC will be formalized after the consent is received.
- b. NA
- c. Proposed IQAC will have an external member.
- d. Proposed IQAC will have student and alumni representatives.
- e. NA

**6.5.2. Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.**

The College guarantees and relies on continual assessment, quality development, appraisal and scrutinizing through accessible mechanisms in the University Ordinances which meet regularly at the level of faculty and students. These are the Academic Standards Committee, the Student Faculty Committees at the level of Departments, and the Monitoring Committee at the level of the College. All the resolutions and observations are reported and discussed in the Staff Council for necessary action.

At administrative levels such as the Accounts and Library, the college relies on a cluster of best practices which allows it to impart quality as a value.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

The college does not formally provide training to the staff. Staff members learn through participating and actively engaging themselves in the committees of the college. Constant interaction in the departmental meetings, committees etc allows them to effectively engage in the institution. This kind of informal training gives way to a qualitative and noticeable impact on the overall functioning of the institution. The College encourages the staff members to undertake refresher courses, regular orientations, ICT trainings etc organized by competent authorities and agencies in order to upgrade their academic skills.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If ‘yes’, how are the outcomes used to improve the institutional activities?**

There is no formal mechanism for Academic Audit in the SRO of the University. However, the College is monitored and maintained by the Staff Council and its Committees in order to enhance the quality of academics.

**Annual Academic Review:** Discusses and reviews learning objectives and pedagogical strategies at the overall level of the College. The Library conveniences are reviewed and updations made in terms of books, journals and e-resources corresponding to requirements and demands of stakeholders

**Monitoring Committee:** Proposes, reviews, implements and monitors systemic checks to improve academics in the College. Thus, it assesses curriculum, gathers departmental feedback through the ASC, suggests infrastructural changes or additions, workload and recruitment and resolves obtainable infrastructure and human resources with the academic flexibility that the College may affirm for optimization of its activities.

**Academic Standards Committee:** Decides at the departmental level the logistics required for successful implementation of the curriculum, including the academic schedule of assignments, submission of marks and attendance.

**Departmental Committees:** to analyze and compare results of the final exams and \ moderate the results of class tests that are components of internal assessments.

**Student-Faculty Committee:** to review as a department the teaching-learning related issues like optional papers, evaluation, assignments and other academic events in the department.

The conclusion of all these exercises frequently and carefully undertaken by the College feeds into its academic milieu to improve quality and delivery of its various academic programs.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The College through all its hard work as mentioned above, endeavors to align with the principles of brilliance, growth and development articulated in the University's and the nation's schema of higher education and laid out in its vision statement and mission tasks.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

Details are at 6.5.4.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

The College's policies and outcomes are communicated to all stakeholders and put in the public domain. The Annual Report of the College documents student results and activities that took place throughout the year.

All developments and achievements of the college are reported to the top management in the GB meetings and all the information is made available in the public domain through its website, the Principal's Report and the Annual Report made for the University.

**Any other relevant information regarding Governance, Leadership and Management which the college would like to include.**

An important intervention in governance of the College is the regular meeting of the administrative management. Though it is not part of any formal structure of governance, this interaction promotes the review of tasks projected and undertaken to be completed in a time-bound manner, and streamlines the functioning of the College.

The College undertakes an Annual Review of all aspects of the institution with teachers and non-teaching staff to make projections and plan.

The Principal is an active and visible participant during student presentations at academic society meets across departments to encourage and motivate students to take their quality seriously and raise the bar of performance.

**CRITERION VII**  
**INNOVATIONS AND BEST**  
**PRACTICES**

## **7.1 Environment Consciousness**

### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

A Green Audit has not yet been conducted in the college but the plans of implementing one are in process. Professional advice is to be taken in order to successfully implement it.

### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

- **Energy conservation**
- **Use of renewable energy**
- **Water harvesting**
- **Check dam construction**
- **Efforts for Carbon neutrality**
- **Plantation**
- **Hazardous waste management**
- **E-waste management**

The College is committed towards making the campus an eco-friendly zone by giving way to measures that are environment friendly and promote sustainable development, optimization of obtainable resources and indoctrination of a procedure which leads to conservation of energy and other natural resources.

#### Energy Conservation:

- In order to save energy solar panels are used in the College to light the campus. Solar panels supply energy to at least 10-12 poles in the college.
- The new upcoming building and classroom units will be fitted with LED bulbs.

#### Water harvesting:

- College became the first in University of Delhi to use waterless urinal technology developed and patented by IIT, Delhi. Through the use of this technology we will be saving 15 Lac liters of water annually.
- The college has a system of water harvesting with a rechargeable water pit.
- The institution has tied up with Sulabh International for maintenance of cleanliness in the campus

#### Hazardous waste management:

- The college maintains and follows the policy of segregation of waste.
- The college complies with the Honorable Supreme Court order on burning of leaves.

#### Plantation drives:

- The College follows government guidelines for pruning of trees in the campus.

## **7.2 Innovations**

### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

#### **Innovative Academic Transaction:**

- Curricular learning enhanced through Interdisciplinary Programs:
  - The Innovation Project program introduced by the University of Delhi has provided a foremost impetus to interdisciplinary activity and interaction in the College. This has promoted the successful completion of innovation projects involving students and teachers.
  - The College has motivated its students and teachers to appendage curricular learning across departments. Interdisciplinary projects were introduced and conducted by the teachers of various departments during the FYUP.

- The college has one of the most active North-East Students Cells in Delhi University. The institution holds North East Culture Day every year which is marked by multiculturalism, plurality and integration that the college believes in.
- Foreign Students Cell of the college aids the students applying from abroad and allows them to mingle with new environment in an extremely effective manner.
- The college conducted a two day workshop on academic writing, technical writing and workplace writing in collaboration with Texas Tech University, USA. Both the students and the teachers actively engaged and participated in the workshop.

### **Innovative Infrastructural Development and Expansion through Optimization:**

- With an increased student intake over the past few years the college has had to build on its infrastructural capacity. In order to create more classroom space the college has added a semi-permanent, fully air conditioned, eight classroom block and is also building more such semi-permanent structures that will add ten more teaching classrooms. Apart from this we also have five porta cabins.
- The new staff room was built two years back. The staff room is fully, technologically equipped and can function as a seminar room as well.
- The library area has been expanded to increase the reading area for the students.
- The college is now completely secured with CCTV cameras placed at strategic places in the college.

### **Institutional Management through Innovative Managerial Practices**

The college believes in involving and integrating every member of the institution to contribute to its smooth and efficient functioning. The following steps are taken in order to achieve this goal:

- Accountability and transparency is ensured in all dealings both within and outside the college through display and documentation of information in the public domain.

- Regular interaction takes place with the teaching and non-teaching staff in order to address grievances.
- Acknowledgement and recognition for all non-teaching members who complete twenty years in the college.
- Responsibility of exam supervision is allotted to the teachers on rotation basis giving opportunities to all the teachers.
- Day to day running and functioning of the college is supervised by the Staff Council, its various committees and respective teacher convenors.

### **7.3 Best Practices**

#### **7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

The two best practices which have both contributed to the accomplishment of Institutional Objectives of righteousness, justice, empowerment and quality and have enhanced the value of the foundational activities of academics in the College, can be recognized as:

- **Promoting Inclusiveness in Higher Education**
- **Participatory Governance**

## BEST PRACTICE I

### **1. Title of the Practice:** Building an Institution for All

**2. Goal:** To create an institution of higher learning that can be accessed by young women and men from all socio-economic, linguistic and regional backgrounds. The college follows the philosophy that no one should be deprived from education because of social, cultural, economic and physical shortcomings. The environment of the college is such that everyone feels at home.

**3. The Context:** Being situated in Delhi and as part of the sort after Delhi University, Motilal Nehru College gets an enrollment from a wide section of the society from across India and abroad. The students come from rural as well urban backgrounds with wide ranging economic conditions. The enrollment also reflects a healthy male-female ratio. The college also caters to the students with special needs. In order to accommodate such a wide range of students, the college is committed towards creating an inclusive environment that would facilitate equal prospects of learning for all.

### **4. The Practice:**

- The College has one of the lowest fee structures in the University in order to accommodate students from all backgrounds. The students are provided with freeships, scholarships, free books, book banks etc in order to promote a barrier free and inclusive educational process.
- The college also follows the guidelines laid down under the reservation policy of the University. The Students belonging to SC/ST/OBC/PWD are given admission on the basis of those guidelines. Female students are given fee concession.
- For the safety of women students and teachers the college follows sexual harassment ordinance laid down by the University. In the college ICC functions as a support system for women students and teachers.
- The North East student integration takes place through the Nodal Officer. The North East Culture day celebrated every year in

college marked by multiculturalism, plurality and inclusiveness that the college believes in.

- The Foreign Students Cell of the college aids the students from abroad in order to include them and make them an active and integral part of the institution.
- The college has introduced Braille books and special software for the visually challenged students. These advancements allow them to access books and technology without facing any kind of problem.
- Multi lingual classes are held for the students who are weak in English.

**Constraints:** Although the aim of the college is to maintain a low fee structure, to balance with financial demands is a challenge. Also, infrastructural and budgetary reasons restrict the institution from conducting remedial classes.

**Limitations:** Due to budgetary and infrastructural reasons, sometimes the idea of inclusiveness runs into the danger of being reduced to mere symbolism if it fails to change the mindset of the society at large.

**Evidence of Success:** When the college began the male-female ratio was not a very encouraging one, but over the years we have received major enrollment from female students. This rise in enrollment is to an extent that in many departments females are more than males. Our data shows that increasing number of students feel encouraged to apply and avail of fee waivers. Our policy of inclusiveness has encouraged North East students to showcase their cultural heritage by way of organizing highly successful North East Culture days. The accomplishment of our inclusive policy is very much evident in the visually challenges students who are now accessing annual reports, magazines etc through a special software introduced in the college.

**Problems Encountered and Resources Required:** Due to infrastructural and budgetary reasons the college encounters problems in conducting remedial classes. Also, the idea of inclusiveness is at the risk of remaining just as symbol if it fails to change the society.

## BEST PRACTICE II

### **1. Title of the Practice:** Good Governance through Participation

**2.Goal:** To ensure good governance through participatory practices and involve all the stakeholders in the processes of planning and decision making.

**3. The Context:** The College has multiple stakeholders – students, management, faculty and non-teaching staff. In order to create a modern progressive institution it is important that all stakeholders be given an opportunity to participate in decision making, planning and goal setting for the institute. With that purpose, the college has embraced the philosophy of participatory governance.

**4.The Practice:** The day to day activities of the college are administered by the Staff Council through its various committees. These committees include the ASC, ICC, timetable committee, workload committee, building committee, cultural committee run by students. Every committee has an appointed convenor who takes decisions by integrating and involving other members of the committees and at times students are also a part of the decision making process. Thus the college attempts at giving opportunities to everyone in order to facilitate participatory governance.

Our College has completely digitized all records of the Staff Council that can be accessed by any teacher of the college. This has ensured democratization of information and consistency in policy making process of the Council.

Students Union Advisory Committee gives opportunities for students to democratically participate in the life of the college and they are elected to represent the students. They are mentored by SUAC with a teacher-convenor. The opinion generated by the Students Union is respected and given due attention in the decisions of governance of the college.

The college also has vibrant associations of both teaching and non-teaching staff. These associations indulge in a lot of discussion, interaction through regular meetings wherein they give suggestions and inputs in order to enhance the working of the institution.

The Governing Body is the top management decision making organ of the institution. It has two teacher representatives, one senior and one junior. Both the teachers actively participate in all the deliberations of the GB.

The College is in the process of setting IQAC that involves the students, the Alumni and people from the industry giving way governance through collaborative participation.

**Evidence of Success:** Participatory governance ensures that the process of decision making is transparent and it largely contributes to pre-empting disharmony. Participation at every level of the college allows its members to interact and converse in a flexible and fluid manner. Thus the students, faculty, administration and the non-teaching staff remain in constant connection with each other which allows them to do away with ambiguity and arrive at a decision that is clear and lucid. The smooth running and functioning of the institution can be ensured only when every level of the institution converses and interacts with each other giving way to participatory governance. Many people have expressed willingness to participate in the institution.

**Problems Encountered and Resources Required:** Due to participatory nature of governance, arriving at a decision takes a little longer. The only problem encountered in participatory governance is the dearth of time as it involves most of the members of the institution. Due to difference in opinions, the decision making process gets stretched and goes beyond the time constraints.

#### **5. Contact Details:**

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