



मोतीलाल नेहरू कॉलेज Motilal Nehru College

(दिल्ली विश्वविद्यालय)
(University of Delhi)

संदर्भ :

Ref. : MNC/BJM/

दिनांक :

Date : 28.03.2016

बेनीतो हुआरेज़ मार्ग
नई दिल्ली-110021

Benito Juarez Marg,
New Delhi-110021

*Alkhlesh
Kha
28/3*

SPECIFICATION OF THE TENDOR

Dear Sir,

Sealed quotations are invited for the printing of College Magazine and Annual Report as per details given below. The quotations must reach the College latest by 4th April 2016 till 12:00 P.M. and will be opened on the same day at 02:00 P.M. "Quotation for Magazine and Annual Report" must be written on top of the envelop. Please enclose copy of PAN/TIN number along with quotation. Also send one sample of cover page for magazine and annual report.

1. Nature of Work: Printing of Magazine with layout design.
Approx. No. of Copies: 2500
Size: 20 X 26 Cm²
Approx. No. of Pages: 100
(I) Cover Page: Four colour printing in 270 gsm sinner mass paper with lamination (Matt Finish).
(II) Inner Page: Four Colour printing on 130 gsm Sinner mass paper.
(III) Binding: Perfect Binding.
Rates for the items 1, 2 and 3 must be specified separately.

2. Nature of Work: Printing of Magazine with layout design.
Approx. No. of Copies: 500
Size: 18 X 24 Cm² / 15 X 30 Cm²
No. of pages Approx.: 100 pages
A. Cover Page: two colours printing in 250 gsm Sinner mass paper with lamination.
B. Inner Page: Two colour printing with 150 gsm Sinner mass paper.
C. Binding: Central stitching.
Rates for the items A,B and C must be specified separately.

3. Matter: in Hard Copy.
4. Time allotted: 15 days after final approval.

For any further clarification you contact the Magazine & Annual Report Committee- Dr. Krishan Kumar, Mob: 9818906623.

*Shrivatsi
(Concern)*

Yours faithfully

[Signature]
Principal