

Motilal Nehru College

(UNIVERSITY OF DELHI)

Benito Juarez Marg, South Campus, New Delhi-110021

TENDER DOCUMENT

Limited Tender Enquiry No.: MLNC/2015/1553 Dated 15th Dec. 2015

TITLE: Limited Tender Enquiry for Whitewash/Painting for Motilal Nehru College, Benito Juarez Marg, South Campus (University of Delhi) New Delhi, Delhi-110021.

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Last date for Submission of Tender: 30/12/2015 at 5:00 p.m.

(Signature & seal of the bidder)

I. NOTICE INVITING TENDER

Sealed tenders in the prescribed format under two bid system consisting of Technical and Financial Bids are invited from the manufacturers and authorized distributors/dealers for Whitewash/Painting the college premises under the following terms & Conditions.

A. SCOPE OF WORK

Description of work/items	Area/Amount (Sqft)	
White Wash of Walls and Ceiling	Approx: 1,10,000.00	
Painting of Doors	Approx No. of Doors: 194	
Painting of Channel Gate	Approx No. of Channel Gates:41	
Polish of Glass/Steel Windows frames	Approx No. of	Glass Window Frames: 28
		Steel Window Frames: 164
		Park Grills Area: Approx. 4164 Sqft

B. TERMS AND CONDITIONS:

1. EARNEST MONEY DEPOSIT: 1,00,000/- (One Lakh Only)
2. Tender must be submitted in prescribed format in two parts, i.e., (i) Technical Bid and (ii) Financial/Price Bid. The tenderer must submit their tenders in two separate sealed envelopes prominently super scribed as 'Technical Bid' and 'Financial/Price Bid'. These two separate envelopes shall together be kept in a third envelope super scribed with Tender for Whitewash/Painting. Duly completed Tender in all respect may be sent to PRINCIPAL, Motilal Nehru College, Benito Juarez Marg, South Campus, New Delhi -110021 so as to reach latest by 5:00 PM on 30th Dec, 2015.
3. Technical bid should contain all the pages of tender documents duly filled & signed and stamped by the tenderer except the "Price Bid. All the test certificates, brochures, PAN, TIN details etc. shall be enclosed with Technical Bid only.
4. Price Bid should not contain anything except Price Bid in given Format as given in Annexure-III.

(Signature & seal of the bidder)

5. No tender will be accepted without requisite E.M.D. of Rs.1,00,000/-. The E.M.D. shall be in the form of A/C Payee Demand Draft from any scheduled State Bank of India in an acceptable form in favour of PRINCIPAL, Motilal Nehru College, Benito Juarez Marg, South Campus, New Delhi-110021. The EMD should be valid for Forty Five days beyond the bid validity. All SSI units registered with NSIC/DGS&D for this specific item are exempted from the EMD. Provided they have to enclose valid registration document/exemption certificate with their tender in this regard.

6. MLNC takes no responsibility for any delay/ loss of documents or correspondences sent by courier/post. Late tenders or delayed Tenders (received after Due Date & time) will be rejected.

7. The quoted rate should be inclusive of all taxes, duties and F.O.R. Motilal Nehru College, Benito Juarez Marg, South Campus, New Delhi -110021 (including Transportation and Installation) and it should be valid for 90 days from the date of opening of bid.

8. Technical Bids will be opened on 5th Jan 2016 at 11 PM in principal office Motilal Nehru College, New Delhi in the presence of tenderers or their representatives who would like to be present. Sealed Price bids will be opened for the offers of only those tenderers, whose bids are found technically acceptable on the same day if not, date of opening of sealed Price Bid will be intimated, by post or e-mail or by notice on the College Website separately to the tenderers who qualify in the Technical bid.

9. WARRANTY: Bidders are required to give the warranty for the product supplied and service for adequate no. of years.

10. GREAT FINISH: While opting for textures and specialty finishes, you can be rest assured about the quality of the paint finish as execution of the painting will be done through trained painters. You will save on the overall time spent on painting and get a superior painting finish as we use mechanized tools for painting.

11. EVALUATION CRITERIA: The criteria of evaluation of Technical bids will be on the basis of documents submitted by the bidders. Decision of MLNC Purchase Committee in this regard shall be final and shall be a binding on bidders. MLNC may ask successful Bidder to submit a certificate of appreciation in Public funded Institutes/Establishments. Tender will be awarded on over all L-1 bidders if his services and rates are in accordance with the satisfaction of MLNC in terms of quality and durability.

10. If any information/documents submitted by the contractor are found false/fake at any stage, the tender will be cancelled and the bidder may be black listed for future.

(Signature & seal of the bidder)

12. **INSPECTION:** The inspection of materials will be carried out at the destination works by the MLNC official.

13. **TEST CERTIFICATES:** Necessary test certificate shall be submitted with Technical Bid of Tender. MLNC shall reserve the rights to test the items supplied by vendor to check the quality standards of material & service.

14. **DELIVERY SCHEDULE:** Full quantity of Material including labour and fitting charges within 30 days from the date of placement of Purchase Order.

15. **TERMS OF PAYMENT:** Payment will normally be made by Cheque or NEFT/RTGS within 30 days of completion of work followed by satisfactory note by the College. All payment will be subject to deduction of taxes at source as per applicable rules. No advance payment shall be made by MLN. The party will submit the bank details along with the cancelled cheque for NEFT/RTGS.

15. **GUARANTEE CERTIFICATE:** The product & service shall be guaranteed for design, material, and also for workmanship. The period of guarantee shall be 06months from the date of receipt or as offered by the manufacturer whichever is higher.

16. **REJECTION:** On inspection, if the material or workmanship is not found as per the specification or any item is found damaged the same shall be rejected. In case of rejection of materials, no payment will be made for the rejected items.

17. Incomplete / Conditional/optional tender will not be accepted.

18. **ARBITRATION / CONCILIATION:** In the event of any dispute arising between the parties hereafter referred as MLNC and Tenderers in respect of or connected with this Tender, in all such matters the venue of proceedings will be Delhi and only Delhi or appropriate Courts will have jurisdiction over the same.

19. Principal, MLNC reserves the right to accept or reject any or all offer without assigning any reason thereof.

(Signature & seal of the bidder)

II. Technical Specifications of Whitewash/Painting

Product offered shall meet the following specifications and requirements

S no.	AREA/LOCATION	Material Parameters	Area (Sqft)/ Number	Best Finish/Warranty
1.	Inside walls+ Ceiling	Premium Emulsion	Approx.: 1,0,000.00	If defects still occur after painting, you can claim the warranty for the painting service. The warranty varies depending on the product which has been applied at the site.
2.	Doors +Window	Satin Enamel	Approx.: 37,800.00*	
3.	Exterior Ceiling+walls	Appex	Approx.: 10,000.00	
4.	Glass Window frames	Satin Appropriate	Approx.: 28	
5.	Steel Window Frame	Satin Appropriate	Approx.: 164	
6.	Park Grills Area	Satin Appropriate	Approx.: 4164 Sqft	
7.	Channel Gate	Satin Appropriate	Approx.: 41	

*We have figured out the approximate area of doors & windows in serial no. 2 above.

(Signature & seal of the bidder)

III. INSTRUCTIONS FOR TENDERERS:

1. Each tender shall be accompanied by all information/ documents with sufficient details to enable the purchaser to make an appraisal of the quality and suitability of the material offered.
2. The offer shall be submitted as per the instructions of tender document only. One set of tender document duly signed by authorized representative of tenderer on each page shall be submitted as per Tender notice. Tenderer should note specifically that all pages of tender document, including the NIT page for this particular tender shall be submitted by them (after signing on each page) as a part of their offer. Price shall not be mentioned by them anywhere in the Technical Bid. Price shall be mentioned in the relevant price bid only and submitted in separate sealed envelope. In case of any clarification, bidder may contact Ms Kavita Sharma, AO, Motilal Nehru College, Contact No: 011-24112604.
3. No overwriting / correction in tender documents by tenderer shall be allowed. However if correction is unavoidable, the same must be signed by authorized signatory.
5. The bidders are strictly required to attach a Copies of VAT registration certificate of the firm, with the TIN number & PAN number in the name of firm, or owners PAN number in case of propriety supported valid certificate of ownership with their quotation.
6. Bidder shall specify Firm name, trademark and furnish illustrative leaflets, brochures, catalogues etc. giving technical particulars of work in a Compliance statement as enclosed at annexure-II of Technical Bid.
7. Bidder's details as per Annexure-I shall be submitted
8. Tender document is also available on MLNC website i.e. www.mlncdu.ac.in in and the same can be downloaded and used as tender document for submission of bids.
9. MLNC shall not entertain any correspondence from bidders in this matter .In case any typing error/other clerical errors is noticed by the tenderer, in the tender documents, the same must be pointed out and got clarified before submission of offer, or else, MLN interpretation shall prevail & shall be binding on the tenderer.
10. Bids will be opened on the due date and time as mentioned above, in the presence of tenderers or their representatives who would like to be present.

(Signature & seal of the bidder)

IV. BIDDER'S DETAILS

1. Name of the Supplier /Manufacturer/ Firm	
2. Name of Authorized Representative	
3. Mailing Address	
4. Phone/ Landline Nos.	
5. Mobile Nos.	
6. Fax No.	
7. E-Mail Address	
8. Web Site Address (If Any)	
9. Bank details for payment through NEFT/RTGS	
a. Name of Bank:	
b. Branch:	
c. Account No.:	
d. IFSC No.:	
e. MICR No.:	
f. Note: Submit a cancelled cheque for verification of above bank details.	

(Signature & seal of the bidder)

V. Compliance Certificate

S no.	AREA/LOCATION	Material Parameters	Area (Sqft)/ Number	Best Finish/Warranty
1.	Inside walls+ Ceiling	Premium Emulsion	Approx.: 1,0,000.00	If defects still occur after painting, you can claim the warranty for the painting service. The warranty varies depending on the product which has been applied at the site.
2.	Doors +Window	Satin Enamel	Approx.: 37,800.00*	
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6.	Park Grills Area	Satin Appropriate	Approx.: 4164 Sqft	
7.	Channel Gate	Satin Appropriate	Approx.: 41	

*We have figured out the approximate area of doors & windows in serial no. 2 above.

Certified that Whitewash/Painting quoted is complying all above mentioned technical specifications and requirements. (Note: Signed copy of this compliance statement should be enclosed with the Technical Bid.)

(Signature & seal of the bidder)

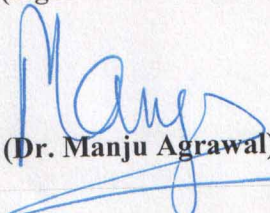
V. FORMAT FOR FINANCIAL/ PRICE BID

Tender Enquiry No.MLN/2015/456 Dated 14th July, 2015

Sl. No.	Description of work	Area(Sqft)/ Number	Rate Per Unit in Figure	Rate Per Unit in Words	Amount ()
1.	AREA/LOCATI ON	Area (Sqft)/ Number	-----	-----	-----
	Inside walls+ Ceiling	Approx 1,0,000.00			
	Doors +Window	Approx 37,800.00			
	Exterior Ceiling+walls	Approx. 10,000.00			
	Glass Window frames	Approx. 28 No's			
	SteelWindow Frame	Approx. 164 No's			
	Park Grills Area	Approx. 4164 Sqft			
	Channel Gate	Approx. 41 No's			
2.			TOTAL PRICE		
3.			CST/VAT (-----%)		
4.			Other charges(if any)		
5.			Discount(if any)		
6.			GROSS TOTAL PRICE		
Total in Words : Rupees-----					

Delivery Schedule: Full quantity within 30 days after the receipt of Purchase Order
The prices quoted are valid for a period of 90 Days

(Signature & seal of the bidder)


(Dr. Manju Agrawal)