

Dated: 07.11.2025

**NOTICE**

The college requires Bursar for two years amongst the members of the Teaching Staff. The Colleagues who wish may submit in writing to the undersigned latest by 13.11.2025 till 1.00 PM. In this regard, the relevant rules as per the ordinance XVIII (4) (2) are quoted below:

“The Governing Body, on the recommendation of the Principal shall appoint a Bursar who shall be a member of the Teaching staff and who shall assist the Principal in the maintenance of accounts and in the day to day financial affairs of the college. The Principal and Bursar shall jointly operate the Bank account within the budget estimates relating to maintenance grant items duly approved by the Governing Body.”

An allowance of Rs. 300/- will be paid as Bursar's allowance to the incumbent as per rules.

  
07/11/2025  
**Principal**

Copy to:-

- 1 The Faculty members through Email.
- 2 College website